

Minutes of the Meeting of The Western Association of Agricultural Experiment Station Directors



**Tropicana Hotel
Las Vegas, NV
March 23-25, 2004**

SUMMARY OF ACTIONS

| | | |
|-----|--|----|
| 1. | Approved to not accept recommendation of RCIC. Approved the continuation of NRSP_temp181 "Research Planning Using the Current Research Information System (CRIS)" [NRSP1]) | 15 |
| 2. | Continuation of NRSP_temp243 "A National Agricultural Program for Minor Use Animal Drugs [from NRSP7]" approved from 10/1/04 to 9/30/09) | 16 |
| 3. | Continuation of NRSP_temp261 "High Value Specialty Crop Pest Management [from NRSP4]" approved from 10/1/04 to 9/30/09) | 16 |
| 4. | Proposal for W_temp761 "Development of Effective and Efficient Parasite Control in Livestock [from W102]" not approved.) | 16 |
| 5. | Proposal for W_temp781 "Reducing Barriers to Adoption of Microirrigation [from W128]" approved from 10/1/04 to 9/30/09, pending minor revision) | 16 |
| 6. | Proposal for W_temp801 "Interfacing technological, economic, and institutional principles for managing inter-sector mobilization of water [from W190]" approved from 10/1/04 to 9/30/09, pending minor revision) | 17 |
| 7. | Proposal for W_temp941 "Modifying Milk Fat Composition for Improved Nutritional and Market Value [from W181]" approved from 10/1/04 to 9/30/09, pending minor revision) | 17 |
| 8. | Proposal for W_temp1001 "Germ Cell and Embryo Development and Manipulation for the Improvement of Livestock [from W171]" approved from 10/1/04 to 9/30/09, pending minor revision) | 17 |
| 9. | Proposal for NRSP_281 "National Center for Manure and Animal Waste Management" disapproved) | 17 |
| 10. | Deferral of WCC_temp663 [replacement petition for WCC11] approved) | 18 |
| 11. | Deferral of WCC_temp802 [replacement petition for WCC77] approved) | 18 |
| 12. | The petition for WCC_temp881 (replacement for WCC72) "Agribusiness Research Emphasizing Competitiveness" approved from 10/1/04 to 9/30/09) | 18 |
| 13. | Deferral of WCC_temp982 "Vertebrate Pests of Agriculture, Forestry and Public Lands" [replacement petition for WCC95] approved) | 18 |
| 14. | Approval of establishment of WCC1004 "Agricultural and Community Development in the American Pacific", from 10/1/04 to 9/30/09) | 19 |
| 15. | The minutes of the September 22, 2003 meeting were approved as posted on the WAAESD web site. | 33 |
| 16. | Approved Treasurer's Report as provided. | 37 |
| 17. | W6 - to approve at the Hatch level of increase to the level of the request (\$365,000); | 38 |
| 18. | W106 - to approve at \$45,000; | 38 |
| 19. | NRSP1 - to approve the five-year budget as presented (\$269,707); | 38 |
| 20. | NRSP3, NRSP4, NRSP5, NRSP6, and NRSP8 - to approve at the Hatch level of increase to the level of the request (NRSP3 - \$115,390) (NRSP4 - \$500,000) (NRSP6 - \$165,829) (NRSP8 - \$400,000). | 38 |
| 21. | Approved FY2005 Budget as presented with adjustment of ED salary at \$145,000 and related benefits; and adjustment of Administrative Analyst salary to reflect State of Colorado policies. | 42 |
| 22. | Approval of W501 upon submission of appropriate documentation to CSREES. | 52 |
| 23. | Unanimously approved resolutions for Henry Vaux, Merle Jensen, and Director Hinton and Ms. Jenkins of Nevada Cooperative Extension. | 72 |

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Attendance:

| | | | |
|------------|---------------------|------------|--|
| Alaska | Allen Mitchell | New Mexico | LeRoy Daugherty |
| Arizona | C. Colin Kaltenbach | Oregon | Charles Boyer |
| California | Donald Cooksey | | C. Y. Hu |
| Colorado | Lee Sommers | Utah | H. Paul Rasmussen |
| Guam | Lee S. Yudin | | Donald L. Snyder |
| | Ross Miller | Wyoming | Jim Jacobs |
| Hawaii | Andy Hashimoto | Others: | H. Michael Harrington (ED) |
| Micronesia | Singeru Singeo | ARS | Bob Matteri |
| Montana | Jeff Jacobsen | CSREES | Dan Kugler |
| Nevada | Ron Pardini | | Chuck Laughlin (Administrator Retired) |

AGENDA
Spring 2004 WAAESD Meeting
March 22-25, 2004
Tropicana Hotel
Las Vegas, Nevada

Monday - March 22

8:00-4:00 RCIC meeting
4:00-5:30 WAAESD Executive Committee

Tuesday - March 23

7:00 – 8:00 Joint Breakfast (all)

Combined Session (8:00-10:00)

| | | | |
|-------|-----|--|-----------------------------|
| 8:00 | 1.0 | Welcome and Introductions | Ralph Cavaliere/Jack Payne |
| 8:15 | 2.0 | CSREES Report | Dan Kugler |
| 8:30 | 3.0 | W-SARE Update | Phil Rasmussen |
| 8:50 | 4.0 | WRDC Update | Steve Daniels |
| 9:10 | 5.0 | Multistate Cooperation Conference Update | Jim Christenson/Lee Sommers |
| 9:20 | 6.0 | RCIC Report | Don Snyder |
| 9:35 | 7.0 | Executive Director Report | H. Michael Harrington |
| 9:50 | 8.0 | Joint Summer Meeting 2004 | Lee Yudin |
| 10:00 | | Break | |

WAAESD Meeting (10:15-Noon)

| | | | |
|-------|------|--|-----------------|
| 10:15 | 9.0 | Call to Order and Introductions Approval of minutes of September 22, 2003 (see http://129.82.121.243/webpub/F03min.pdf) | Ralph Cavaliere |
| 10:20 | 10.0 | Executive Committee Report | Ralph Cavaliere |
| | 10.1 | Treasurer's Report | |

| | | | |
|-------|------|--|---------------------|
| | 10.2 | Off-the-Top Funding Requests (W6, W106 and NRSP Budgets) | |
| | 10.3 | ED Evaluation | |
| | 10.4 | FY 2005 Budget | |
| 11:15 | 11.0 | ARS Report | Robert Matteri |
| 11:25 | 12.0 | ESCOP Update | C. Colin Kaltenbach |
| 11:35 | 13.0 | Utah State Site Security Plan | Paul Rasmussen |
| 12:00 | | Joint Lunch Ice breaker/get acquainted activity (assigned in individual association meetings) | |

Combined Joint Session (see Combined Agenda) (1:30-5:30)

| | | | |
|------|------|--|-------------|
| 1:30 | 14.0 | New Partnership Opportunities with DOE | Jim Fischer |
| 3:15 | | Break | |

Resume Joint Discussions (see Combined Agenda) (3:30-5:30)

6:00 – 7:30 **Joint Reception and photograph**

Wednesday - March 24

7:00 – 8:00 Joint Breakfast (all)

WAAESD Meeting (continued) (8:00 -Noon)

| | | | |
|-------|------|--|-----------------------|
| 8:00 | 15.0 | New NRSP proposal | Don Snyder |
| 8:30 | 16.0 | Strategic Directions - WAAESD into the future. What does the future look like? | Chuck Laughlin |
| 8:45 | 17.0 | Identification strengths (Breakout discussions) | |
| 9:45 | 18.0 | Group reports and agreements | |
| 10:00 | | Break | |
| 10:15 | 19.0 | Can we change? | H. Michael Harrington |
| 10:30 | 20.0 | Identification of Weaknesses, Threats and Limitations (Breakout discussions) | |
| 11:30 | 21.0 | Group reports and agreements | |
| 12:00 | | Joint Lunch Discussion Assignment: How frequently should the WED and WAAESD meet? | |

Combined Joint Session (see Combined Agenda) (1:30-5:30)

Thursday - March 25

7:00 – 8:00 Joint Breakfast (all)

Capstone Combined Session (see Combined Agenda) (8:00 –9:00)

WAAESD Meeting (continued) (9:00-Noon)

| | | | |
|-------|------|---|-----------------------|
| 9:00 | 22.0 | What can/should/must we do? Opportunities/Identification of WR research priorities (Breakout discussions) | |
| 9:45 | 23.0 | Group Reports | |
| 10:00 | | Break | |
| 10:15 | 24.0 | How do we proceed? Identification of implementation steps (Breakout discussions) | |
| 11:15 | 25.0 | Group Reports and Agreements | |
| 11:30 | 26.0 | NIAS Update | H. Michael Harrington |
| 11:40 | 27.0 | Discussion Item(s) from the Consent Agenda | |
| 11:50 | 28.0 | Future Meetings | |
| | 28.1 | Summer 2004 | Lee Yudin |
| | 28.2 | Fall 2004 ESS Meeting | C. Colin Kaltenbach |
| | 28.3 | Spring 2005 | TBD |
| | 28.4 | Summer 2005 in New Mexico | LeRoy Daugherty |
| | 29.0 | Resolutions | Don Snyder |
| 12:00 | | Adjourn | |

Consent Agenda (Written Reports Only)

| | | |
|--------|---------------------------|---------------------|
| 27.1 | State Reports | All |
| 27.2 | Policy Board Report | C. Colin Kaltenbach |
| 27.3 | Western Impact Project | Ron Pardini |
| 27.4 | ESCOP Committee Reports | |
| 27.4.1 | Budget & Legislative | LeRoy Daugherty |
| 27.4.2 | Communication & Marketing | C. Colin Kaltenbach |
| 27.4.3 | Science & Technology | Ron Pardini |
| 27.4.4 | Partnership | Lee Sommers |
| 27.4.5 | Planning | Ralph Cavalieri |

AGENDA BRIEFS

Agenda Item: 1.0 Welcome and Introductions

Presenter: Ralph Cavalieri/Jack Payne

Background:

Cavalieri and Payne welcomed the meeting participants and provided meeting information.

Action Requested: For Information

Agenda Item: 2.0 CSREES Report

Presenter: Dan Kugler

Background:

1. (Draft) CSREES Strategic Plan and Budget Performance Integration (BPI)

Strategic Goals

1. Enhance Economic Opportunities for Agricultural Producers
2. Support Increased Economic Opportunities and Improved Quality of Life in Rural America
3. Enhance Protection and Safety of the Nation's Agriculture and Food Supply
4. Improve the Nation's Nutrition and Health
5. Protect and Enhance the Nation's Natural Resource Base and Environment

BPI calls for CSREES to place all appropriated activity under a strategic goal, an objective (ranges 2-5 by goal), and sets of problem areas. For each Goal/Objective, performance measures, performance criteria, and performance indicators will be developed. Ultimately, success will be measured in progressive achievement of the Goals.

2. FY 2005 President's Budget

\$1.0 billion versus the 2004 actual \$1.1 billion. Significant increases in NRI \$16m, tribal colleges endowment \$3m, (new) agrosecurity education \$5m, critical issues \$2m, and (new) food and agriculture defense initiative \$22.1m. Significant decreases in special research grants \$107.9m, critical agricultural materials \$1.1m, federal administration (research and extension) \$30m and \$14.8m, organic transition program \$1.4m, sustainable agriculture (research and extension) \$3.0m and \$0.5m, and rural health and safety \$2.3m.

3. Look to Tax Day (April 15) for launch of new CSREES web site.
4. Look for special events to celebrate 10th anniversary of and CSREES' formation under a USDA reorganization and Native American institutions as land grants.
5. Senior Staffing
 - Mary Gray as Deputy Administrator for Families, 4H and Nutrition
 - Anna Palmisano as Deputy Administrator for Competitive Programs
 - Deputy Administrator position for Economic and Community Systems is open
6. Associate Administrator Gary Cunningham will attend the summer meeting in Guam.

Dan Kugler
Deputy Administrator, Natural Resources and Environment

Action Requested: For Information

Agenda Item: 3.0
W-SARE Report

Presenter: V. Phil Rasmussen

Background:

Information on the Western SARE Program is available at: <http://wsare.usu.edu>

Action Requested: For Information

Agenda Item: 4.0 WRDC Update

Presenter: Steve Daniels

Background:

WRDC Update

Joint AES/CES Directors' 2004 Winter Meeting

March 23, 2004 - Las Vegas, NV

Steven Daniels, WRDC Director

NATIONAL AGENDA

RRDCs Experienced 10% Federal Cut

The Regional Rural Development Centers were one of the 33 budget lines that experienced 10% reductions in the FY04 federal appropriations. The FY04 funding from CSREES for the Western Rural Development Center is \$320,114. A conference call was held with Linda Kay Benning, Sally Maggard, all four RRDC Directors, and selected members of the Centers' Boards on March 18th to determine how the RRDC can best contribute to the NASULGC-BRT efforts to restore the 10% cuts.

New Association of Extension Faculty Being Formed

The Regional Rural Development Centers are working closely with Extension faculty from around the country to facilitate the formation of the National Association of Community Development Extension Professionals (NACDEP). The need for such an organization has perennially been voiced by extension personnel who feel that the existing set of professional organizations within Extension does not give them an appropriate professional affiliation or opportunities for professional development. A national conference is being planned, tentatively set for Nevada, February 2005 in Nevada. One goal of the emerging organization is to eventually seek JCEP membership.

REGIONAL AGENDA

CVI Workshop a Resounding Success

The Community Vitality Kickoff Workshop occurred February 2-6, 2004 in Las Vegas. Both formal and informal feedback indicates that it was extremely successful. 62 participants attended, representing every state (except Alaska), including several from the Pacific territories. Several states sent six or more people, increasing the likelihood that there will be a critical mass to move CRED programming forward in those states.

WRDC Supports the Natural Resources Leadership Academy at Washington State University

The Division of Governmental Services at Washington State University is organizing the Natural Resources Leadership Academy, which is mid-career training for natural resource agency enforcement personnel to develop skills in collaborative problem solving. The goal is to bring some proven concepts from community policing to bear on natural resource--primarily ESA-driven--compliance issues. Early indications are that the demand for this training in Washington is so high that the program will be challenged to grow rapidly enough to respond.

The WRDC has been providing support to the NRLA team throughout their efforts. The WRDC Director has been part of the design cadre, and has provided two training sessions, in April 2003 and March 2004. The Collaborative Learning approach described in Daniels and Walker (2001) is proving to be a cornerstone of the NRLA instructional model.

2003 Galaxy 11 Conference

The 2003 Galaxy 11 Conference occurred in September 2003 in Salt Lake City. The Centers partnered with the joint council to hold a reception, conduct concurrent sessions, arranged a booth to showcase the *Western by Design* toolkit and other RRDC materials. The WRDC has utilized its communication networks to encourage submissions of sessions on community development issues and programming from Western extension personnel.

WRDC SUPPORT FOR REGIONAL FACULTY

The WRDC has engaged in a number of activities in the past year to support regional faculty.

Tribal Funding

The WRDC provided four Tribal college faculty scholarship to attend the Business Skills Training Workshop in

San Antonio, Texas, September 2-6, 2003. The workshop was conducted by the Southern Rural Development Center, to provide business skills training for educators so they can effectively assist entrepreneurs in building profitable enterprises in rural communities.

Scholarships were awarded to Dine College, Southwestern Indian Polytechnic Institute, Salish Kootenai College, and Chief Dull Knife College.

Sponsorship of Engagement Sessions at the 200:3 Western Regional Middle Managers Conference

The WRDC provided funding for the keynote speaker expenses for the WRIVIM in the summer of 2003. The focus of the session was on the scholarship of engagement. WRDC plans to provide similar support for the July 2004 meeting, focusing on entrepreneurialism.

Funding for Opening Reception at WELD, and Provision of Session on Conflict Management

The WRDC sponsored an opening night mixer/reception for the participants in the Western Extension Leadership Development program. The Director is involved in the program in two additional ways: by providing a session on conflict management and by serving as a mentor of one of Utah's participants in the program.

ON-GOING/UPCOMING PROJECTS

Support for Leadership Development Curriculum in Wyoming

The WRDC will partner with Cooperative Extension in Wyoming to support and partially fund a regional initiative in leadership development curricula and programs. Rural communities face dramatic new pressures - globalization, deregulation, and shifting demographics within the region have created a strain on traditional infrastructures and community functions. The need for a process of ongoing leadership development designed from the perspective of local needs is critical to face these challenges.

It is the purpose of the Wyoming leadership development program to enhance civic entrepreneurship. The vision for the project is that public and private organizations in the rural west will be led by committed, skilled, effective, collaborative, and knowledgeable leaders.

Support for the National Public Issues Education Team

A self-managed team of extension faculty from across the country has worked for several years to further Public Issues Education (PIE) capacity in Extension. The PIE team, with the support of the WRDC, will develop a comprehensive skill-building model based upon a "skill pyramid" concept wherein most extension personnel receive introductory/awareness training, with increasing small cadres receive increasingly specialized training and can serve as mentors and trainers of colleagues with more generalized skills. This initiative is particularly important for the West because of historic and on-going controversies over natural resource management. The WRDC's support will be focused on needs assessment and curriculum development.

Follow-up Activity around Fiscal Crisis

The reports published by the WRDC on the fiscal crisis in state budgets were well-received, garnering considerable notice in news outlets in the region and among technical/academic audiences nationwide. A meeting was held in December 2003 to map out follow-up activities. Lou Swanson and Jim Christenson will lead efforts to form a WCC. The second phase will likely focus on devolution of spending obligations to the county level, and will require primary data gathering, since there is no standardized collection of county fiscal data similar to the state-level data used in the first series of publications. The WRDC will partner with RUPRI and NACO to conduct a survey of counties in Western states to assess the impact of devolution and fiscal obligations on their counties. The Kansas City Federal Reserve's Center for the Study of Rural America is also a likely partner in this effort.

University of Idaho *Understanding Value Differences* Project

The WRDC will support a project by the University of Idaho Extension to train extension faculty and administrators to recognize the personal and organizational values of their audiences, as a tool for effective program design and delivery. Participants will discover how they can take values into consideration as they effectively engage new audiences. The results of this project will be shared with the western region through a WRDC publication.

Continued Publication of Monthly E-mail News Briefs and Quarterly Circuit Rider

To keep our colleagues informed on emerging western issues and opportunities, the WRDC continues to publish two electronic publications. *Items and Opportunities* is a monthly e-mail news brief that provides information about "quick hit" items" job openings, conferences and trainings, and grant solicitations. The *Circuit Rider* is published less frequently and contains more topic-driven information. These publications reach more than 500 Extension and Experiment Station Directors, campus-based and field faculty, and other regional and national partners.

WRDC Director Leaving as of 30 June 2004

Steve Daniels will be leaving the Western Rural Development Center to assume statewide community development duties in Utah and a faculty role in the Department of Sociology, Social Work, and Anthropology. A nationwide search for a new Director is underway; the position description is available on the WRDC website (extension. usu.edu/wrdc) and review of applications will begin March 26.

WRDC STEERING COMMITTEE UPDATE

Steering Committee Structure

Steering Committee: 15-20 members; 1/3 Faculty, 1/3AES/CES, 1/3Partners
 BOD: 6 members; Chair (CES or AES Director from USU), 2 AES, 2 CES, 1 CSREES liaison
 Term: 3 years, with one term renewal possible
 Rotation: *In all, five people should rotate each year unless terms are renewed.*

Jim Christenson and Tu Jarvis have ended their terms as Steering Committee members, and the WRDC staff thanks them for their years of service and candid counsel.

Steering Committee Rotation Schedule (shading indicates proposed term)

| | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 |
|---------------|---|------|------|----------------------------|-----------------|------|------|------|------|------|------|
| CSREES | Sally Maggard (BOD) | | | | | | | | | | |
| WRDC | VVRDC Director | | | | | | | | | | |
| CES I | Jack Payne (Chair, BOD) | | | | | | | | | | |
| CES 11 | Jim Christenson (BOD) Glen Whipple (WY) | | | | | | | | | | |
| AES I | | | | Cathy Chan-Halbrendt (BOD) | | | | | | | |
| AES 11 | Jim Jacobs (BOD) | | | | | | | | | | |
| 1994 | (vacant) | | | | | | | | | | |
| Faculty I | Emmett Fiske (WA) | | | | | | | | | | |
| Faculty 11 | Lou Swanson (Dept. Chair) | | | | | | | | | | |
| Faculty I [I] | Perry Brown (Dean) | | | | | | | | | | |
| Faculty IV | Tu Jarvis (CA) | | | | J Bradshaw (CA) | | | | | | |
| Faculty V | Paul McCawley (WPLC) | | | | | | | | | | |
| Faculty VI | Tom Harris (NV) | | | | | | | | | | |
| Partner I | Flo Raitano (SRDC - Colorado) | | | | | | | | | | |
| Partner 11 | Kathy Moxon (HAF) | | | | | | | | | | |
| Partner I I I | Bruce Boggs JNC) | | | | | | | | | | |

Action Requested: For Information

Agenda Item: 5.0

Multistate Cooperation Conference Update

Presenter: Jim Christenson/Lee Sommers

Background:

Multistate Collaboration Conference
October 7-8, 2003
Four Points Sheraton Hotel, Chicago, IL
Jim Christenson
Lee Sommers
Mike Harrington

For information only

The workshop, Sponsored by the Farm Foundation, was attended by about 75 participants and was structured with introductory presentations from a variety of perspectives which were followed by breakout groups centered on research, extension, academic programs, international programs and business policies. More details and the complete agenda can be found at www.fass.org/rw.

Breakout Discussion Sessions

There were several breakout sessions during which participants were divided into functional groups i.e., research, extension, academic programs, etc. Discussion topics included:

- Identify benefits, challenges, and policies to facilitate collaboration
- Identify topics for future multistate collaboration
- Identify core elements of workable collaboration models
- Overcoming national and state barriers
- Funding models and responsibilities for multistate collaboration

Recommendations

Conference recommendations are summarized in a Farm Foundation publication entitled ***“Benefits without Boundaries: Multistate Collaboration among Land Grant Universities*** to be distributed at this meeting. Recommendations include:

1. Think big, start small
2. Let constituent needs drive programs
3. Lead, don't follow
2. Identify champions at all levels
3. Look across the institution as well as out
4. Make mutual benefits mandatory
5. Involve Business Officers early
6. Agree in advance
7. Model best behavior
8. Communicate successes

Attached are summaries of Keynote Speaker presentations

A Public Policy Perspective: Dan Dooley

Many collaborative activities have been undertaken but these have occurred due to happenstance rather than thoughtful planning. Incentives to collaborate include Federal Funding, Industry consolidation, budget constraints and collaboration makes good sense.

Federal Funding: Federal funding increasingly specifies R, E and I involvement to facilitate delivery of program outcomes. These may, and should in many cases, involve a broad array of university expertise drawing from a variety of disciplines and colleges. There is a clear need to focus on the delivery of services. Multistate integrated programs are now federally mandated and have been reemphasized in each Farm Bill since 1995.

Industry consolidation: The consolidation of the agriculture industry has resulted in multistate/multinational companies such that the problems are no longer the purview of a single land grant university. In addition, industry doesn't care how we're organized, only that answers are provided to their questions.

Budget constraints: Increasing state budget difficulties has reduced staff at many institutions with a concomitant decline in services. These conditions dictate that state will need to collaborate in new and different ways to address pressing needs. The \$450 billion federal budget deficit will also make it very difficult to increase funding and may make it difficult to retain current levels of funding. This, too, provides strong incentives to collaborate. Universities can no longer afford to be "all things to all people". Universities might identify areas of excellence and collaborate to fill gaps.

It makes good sense as this approach will position us to address increasingly complex problems now and in the future. Problems and solutions don't occur along discipline lines nor are they constrained by state boundaries.

An Industry Perspective: Art Hecker, Ross Laboratories

Situation Analysis:

- The external environment cannot be disregarded
- The constraints are many
- Some LGUs may be on the verge of becoming insignificant
- Universities aren't positioned to react in a timely manner
- Many institutions are broke, they have the wrong people, old facilities, out-of-date equipment, cumbersome structure, changing stakeholders, and an "everything to everybody" mentality

Six "Cs"

- **Complexity:** New approaches that anticipate hurdles and other obstacles are needed to address current and future problems. The pool of stakeholders is increasing as the complexity of problems expands; and a solution for some will result in a problem for others. There is a fragmentation of support resources such that there may be multiple institutions from multiple states with multiple stakeholders. The result of this complexity is chaos. We should seek implementation strategies that overcome these obstacles and offer high probability of success.
- **Convenience:** Partners must become familiar with each other to enhance effectiveness. Any approach should seek to provide "one stop" shopping rather than having to seek advice from all of the participants.
- **Communications:** An effective marketing plan is an essential component for any activity.
- **Comprehensive:** Collaborative activities should involve partners with complimentary skills and expertise so that complex problems can be effectively addressed.
- **Collaboration:** The "whole must be greater than the sum of the parts". Each partner should preserve some form of identity and the "customers" should be included in collaborative efforts.
- **Credibility:** The activity must maintain research integrity and also be the impartial voice of

reason. Efforts should be made to extend the impact of the peer review process which should add to the impact of the activity. The collaboration must always take the high road.

Industry Concerns:

- Collaborations in the university environment are difficult
- Industry builds with modules and parts
- Confidentiality issues
- Intellectual property issues
- Business and IP Technology Transfer Offices
- Universities are inflexible
- Unwillingness to collaborate with industry

A Federal Funder Perspective: Colien Hefferan, CSREES

The multistate requirements of the 1998 AREERA farm bill were built on the long-standing successes of the multistate research program created in 1946, which set a historical precedent for multistate activities. Colien raised a number of questions for consideration including:

- Why should we collaborate?
- Are political reasons sufficient to justify collaboration?
- What are the barriers to collaboration?
- Is collaboration the most effective way to address a problem?
- Can collaboration improve access to our system for stakeholders?
- How can we take advantages of the efficiencies that can be derived from collaboration?
- Would we prefer “focused excellence or comprehensive mediocrity”? (attributed to Gene Sander)

USDA Grants Programs

- NRI: The forthcoming RFA will emphasize integrated activities with program planning moving from disciplinary based programs to issue based programs. The RFA will provide for larger grants and longer time frames.
- Multistate Challenge Grants (\$500,000 to \$1 million) will emphasize research and education

Case Studies

There were a number of case studies for effective collaborations as indicated in the agenda.

Over arching themes include:

- Working toward a common goal rather than a collection of individual projects
- Integrated project management
- Sharing of resources and faculty
- Leveraging resources
- Involved stakeholders
- Committed champions at the highest level (Deans)
- Engaged faculty
- Team approach to problem solving
- Shared decision making, results, rewards and recognition

Lessons from Veterinary Medicine: David Morris, CSREES/USDA

Multistate cooperation is as critically needed in the food animal area as in any area of agricultural research. For example, three major food animal industries have offered funding to one multistate group dealing with a major disease problem on a competitive basis. Among the reasons for this are:

- Veterinary colleges are still limited in number
- Expertise has geographic variations
- Urban/suburban encroachment
- Some faculty expertise is missing in certain colleges
- Food animal industry is changing very fast
- Veterinarians are becoming more specialized

Important considerations when considering multistate cooperation:

- Faculty often have restricted paradigms, but multistate activities help change that
- structure helps provides feasibility and commitment and multistate cooperation is usually more successful if that structure is in place
- multistate research prospects need to be truly collaborative programs, not just parallel lines of investigation
- international collaborations can be very effective
- flexibility by all parties is very important

Action Requested: For Information

Agenda Item: 6.0
RCIC Report

Presenter: Don Snyder

Background:

REGIONAL COORDINATION IMPLEMENTATION COMMITTEE (RCIC) Report
March 22, 2004

Attendance:

Don Snyder (AES-UT), Chair
Ron Pardini (AES-NV)
Linda Fox (CES-WA)
C. Y. Hu (AES-OR)
Tony Nakazawa (CES-AK)
John Burton (CES-NV)

Chuck Gay (CES-UT)
Bob Matteri (ARS)
Mike Burke (CARET-WY)
Other Attending:
H. Michael Harrington (ED)

1.0 Western Multistate Research Projects/Coordinating Committees Currently Scheduled to Terminate on or Before September 30, 2004

- NRSP1 Research Planning Using the Current Research Information System (CRIS)
- NRSP4 A National Agricultural Program: To Clear Pest Control Agents for Minor Uses
- NRSP7 A National Agricultural Program to Approve Animal Drugs for Minor Species and Uses
- W102 Integrated Methods of Parasite Control for Improved Livestock Production
- W128 Micro-Irrigation: Management Practices to Sustain Water Quality and Agricultural Productivity
- W170 Chemistry and Bioavailability of Waste Constituents in Soils
- W171 Germ Cell and Embryo Development and Manipulation for the Improvement of Livestock
- W181 Modifying Milk Fat Composition for Improved Manufacturing Qualities and Consumer Acceptability
- W187 Interactions Among Bark Beetles, Pathogens, and Conifers in North American Forests
- W188 Characterization of Flow and Transport Processes in Soils at Different Scales
- W189 Biorational Methods for Insect Pest Management (IPM): Bioorganic and Molecular Approaches
- W190 Water Conservation, Competition and Quality in Western Irrigated Agriculture
- W194 Community Economic Development by Merchandising, Producing, and Distributing Textiles and Sewn Products
- WCC011 Turfgrass Research
- WCC021 Revegetation and Stabilization of Deteriorated and Altered Lands

- WCC023 Textile and Apparel Research Coordination
- WCC037 Maximizing the Effectiveness of Bees as Pollinators of Agricultural Crops
- WCC058 Production, Transition Handling, and Reestablishment of Perennial Nursery Stock
- WCC072 Agribusiness Research Emphasizing Competitiveness
- WCC077 Biology and Control of Winter Annual Grass Weeds in Winter Wheat
- WCC091 Improving Stress Resistance of Forages in the Western United States
- WCC092 Beef Cattle Energetics
- WCC093 Western Region Soil Survey and Inventory
- WCC095 Vertebrate Pests of Agriculture, Forestry, and Public Lands
- WCC110 Improving Ruminant Use of Forages in Sustainable Production Systems for the Western U.S.
- WCC201 Enhanced Use of Barley for Feed and Food

- Requests have been received and are itemized below

(Detailed comments regarding the NRSP reviews will be provided to the NRSP Review Committee. Detailed comments regarding the W and WCC projects will be provided to the Administrative Advisors)

2.0 Requests for Project Extensions

None

3.0 Requests for Project Revisions

3.1 NRSP_temp181 Research Planning Using the Current Research Information System (CRIS)

A request for revision was received from Eric Young (ED-S).

RCIC recommends disapproval of NRSP_temp181 (NRSP1). The proposal's Management and Business Plan did not include a transition plan and provisions for developing alternative funding or reducing off-the-top funding to a minimal level as recommended in the "Guidelines for National Research Support Project (NRSPs)." Other parts of the outline did not conform to the recommendations in the guidelines. The review comments will be provided to the NRSP Review Committee.

(Action of WDA: Approved to not accept recommendation of RCIC. Approved the continuation of NRSP_temp181 "Research Planning Using the Current Research Information System (CRIS)" [NRSP1])

3.2 NRSP_temp243 A National Agricultural Program for Minor Use Animal Drugs (from NRSP7)

A request for revision was received from Don Robertson (NE).

RCIC recommends approval of NRSP_temp243 "A National Agricultural Program for Minor Use Animal Drugs (from NRSP7)" from 10/1/04 to 9/30/09. RCIC suggests that the project consider being reclassified from an NRSP to an NRP, and that the budget be clarified.

(Action of WDA: Continuation of NRSP_temp243 "A National Agricultural Program for Minor Use Animal Drugs [from NRSP7]" approved from 10/1/04 to 9/30/09)

- 3.3 NRSP_temp261 High Value Specialty Crop Pest Management (from NRSP4)

A request for revision was received from Gary Lemme (MI).

RCIC recommends the following: (1) continuation of NRSP_temp261 "High Value Specialty Crop Pest Management (from NRSP4)" from 10/1/04 to 9/30/09; (2) consider reclassifying NRSP4 as an NRP; (3) establish a clear set of criteria for selection of chemicals.

(Action of WDA: Continuation of NRSP_temp261 "High Value Specialty Crop Pest Management [from NRSP4]" approved from 10/1/04 to 9/30/09)

- 3.4 W_temp761 Development of Effective and Efficient Parasite Control in Livestock (from W102)

A request for revision was received from Administrative Advisor David Thawley (NV).

RCIC recommends disapproval of W_temp761 "Development of Effective and Efficient Parasite Control in Livestock (from W102)." Referenced CRIS duplication was not addressed; there was poor documentation of impacts, and the outreach plan was not adequate. The committee is encouraged to address RCIC concerns and resubmit for the summer meeting.

(Action of WDA: Proposal for W_temp761 "Development of Effective and Efficient Parasite Control in Livestock [from W102]" not approved.)

- 3.5 W_temp781 Reducing Barriers to Adoption of Microirrigation (from W128)

A request for revision was received from Administrative Advisor LeRoy Daugherty (NM).

RCIC recommends approval with minor revision of W_temp781 "Reducing Barriers to Adoption of Microirrigation (from W128)" for five years, from 10/1/04 to 9/30/09. In response to a request from the project committee to retain the current project number of W128, RCIC determined that the committee did not sufficiently meet the requirements to retain the project number and will be assigned a new number if approved.

(Action of WDA: Proposal for W_temp781 "Reducing Barriers to Adoption of Microirrigation [from W128]" approved from 10/1/04 to 9/30/09, pending minor revision)

- 3.6 W_temp801 Interfacing technological, economic, and institutional principles for managing inter-sector mobilization of water (from W190)

A request for revision was received from Administrative Advisor LeRoy Daugherty (NM).

RCIC recommends approval with minor revision of W_temp801 "Interfacing technological, economic, and institutional principles for managing inter-sector mobilization of water (from W190)" for five years, from 10/1/04 to 9/30/09.

(Action of WDA: Proposal for W_temp801 "Interfacing technological, economic, and institutional principles for managing inter-sector mobilization of water [from W190]" approved from 10/1/04 to 9/30/09, pending minor revision)

- 3.7 W_temp941 Modifying Milk Fat Composition for Improved Nutritional and Market Value (from W181)

A request for revision was received from Administrative Advisor Ron Pardini (NV).

RCIC recommends approval with minor revision of W_temp941 "Modifying Milk Fat Composition for Improved Nutritional and Market Value (from W181)" for five years, from 10/1/04 to 9/30/09.

(Action of WDA: Proposal for W_temp941 "Modifying Milk Fat Composition for Improved Nutritional and Market Value [from W181]" approved from 10/1/04 to 9/30/09, pending minor revision)

- 3.8 W_temp1001 Germ Cell and Embryo Development and Manipulation for the Improvement of Livestock (from W171)

A request for revision was received from Administrative Advisor Ching Yuan Hu (OR).

RCIC recommends approval with minor revision of W_temp1001 "Germ Cell and Embryo Development and Manipulation for the Improvement of Livestock (from W171)" for five years, from 10/1/04 to 9/30/09.

(Action of WDA: Proposal for W_temp1001 "Germ Cell and Embryo Development and Manipulation for the Improvement of Livestock [from W171]" approved from 10/1/04 to 9/30/09, pending minor revision)

4.0 Requests For Establishment of New Projects

- 4.1 NRSP_temp281 National Center for Manure and Animal Waste Management

A request for approval of NRSP_temp281 "National Center for Manure and Animal Waste Management" was received from Frank Humenik (NC).

RCIC recommends disapproval of NRSP_temp281 "National Center for Manure and Animal Waste Management." RCIC notes that the proposal needs a better business plan and could be rewritten and resubmitted as an MRF project.

(Action of WDA: Proposal for NRSP_281 "National Center for Manure and Animal Waste Management" disapproved)

5.0 Requests For Establishment of Ad Hoc Technical Committees

None

6.0 Requests for WCC Renewals or Extensions

6.1 WCC_temp663 Western Regional Turfgrass Research (from WCC11)

A petition for a replacement project for WCC11 was submitted by Administrative Advisor, Steven Wallner (CO).

RCIC recommends deferral of the petition for WCC_temp663 (replacement for WCC11). RCIC suggests that the committee examine ways to make the goals and plans more specific so that advancements can clearly be identified, and to broaden the scope of participating states and organizations.

(Action of WDA: Deferral of WCC_temp663 [replacement petition for WCC11] approved)

6.2 WCC_temp802 Managing Invasive Weeds in Wheat (from WCC77)

A petition for a replacement project for WCC77 was submitted by Administrative Advisor, Lee Sommers (CO).

RCIC recommends deferral of the petition for WCC_temp802 (replacement for WCC77). RCIC suggests that the objectives be rewritten to reflect project objectives, rather than goals, and the proposal be edited to correct spelling and grammatical errors.

(Action of WDA: Deferral of WCC_temp802 [replacement petition for WCC77] approved)

6.3 WCC_temp881 Agribusiness Research Emphasizing Competitiveness (from WCC72)

A petition for a replacement project for WCC72 was submitted by Administrative Advisor, Glen Whipple (CES-WY).

RCIC recommends approval of the petition for WCC_temp881 (replacement for WCC72), from October 1, 2004 to September 30, 2009.

(Action of WDA: The petition for WCC_temp881 (replacement for WCC72) "Agribusiness Research Emphasizing Competitiveness" approved from 10/1/04 to 9/30/09)

6.4 WCC_temp982 Vertebrate Pests of Agriculture, Forestry and Public Lands (from WCC95)

A petition for a replacement project for WCC95 was submitted by Administrative Advisor, David Thawley (NV).

RCIC recommends deferral of the petition for WCC_temp892 (replacement for WCC95). RCIC suggests that participant list be expanded and the proposal be resubmitted.

(Action of WDA: Deferral of WCC_temp982 "Vertebrate Pests of Agriculture, Forestry and Public Lands" [replacement petition for WCC95] approved)

7.0 Requests for Establishment of New or Ad Hoc WCC's

7.1 WCC_temp601 Agricultural and Community Development in the American Pacific

A petition for establishment of a WCC was submitted by Administrative Advisor, H. Michael Harrington (ED-W)

RCIC recommends approval of the petition for WCC_temp601 (assigned new number is WCC1004), from October 1, 2004 to September 30, 2009. RCIC suggests that the committee add extension, research, and agency participants.

(Action of WDA: Approval of establishment of WCC1004 "Agricultural and Community Development in the American Pacific", from 10/1/04 to 9/30/09)

8.0 Follow-up of Ad Hoc Technical and Coordinating Committees

8.1 WCC_temp601 Agricultural and Community Development in the American Pacific

See 7.1 above

9.0 Administrative Advisor Assignments

The following Administrative Advisor assignments are made pending approval by the designated individuals:

9.1 WCC089 Potato Virus Disease Control - Greg Bohach (ID) to replace R. C. Heimsch (ID).

9.2 W194 Community Economic Development by Merchandising, Producing, and Distributing Textiles and Sewn Products - H. Michael Harrington (ED-W) to replace Mary McPhail Gray (CSREES).

9.3 WCC1002 Managed Grazing Systems for the Intermountain West - Rang Narayanan (NV) to replace Ronald Delaney (WY)

10.0 Other Business

10.1 Revision of regional guidelines

A committee of Ron Pardini, Chuck Gay, Don Snyder will collaborate on the revision of the Western Regional Guidelines.

10.2 Western Region Needs Survey Results discussion

H. Michael Harrington presented his Western Region Needs Survey Results. RCIC implores the directors (research and extension) to develop several multistate-integrated initiatives to address the priorities identified in the Western needs assessment.

10.3 Multistate Activities Nomenclature

A suggested list of acronyms for nomenclature of multistate activities was reviewed by RCIC and RCIC agrees to the spirit of the list but recommended that the reviewed list be shortened more.

10.4 Administrative Advisor's Multistate Project Mid-Term Evaluation Report

A draft form for the Administrative Advisor's Multistate Project Mid-term Evaluation Report was reviewed and will be modified to RCIC recommendations.

10.5 Electronic Publications

The Western Regional Policy on electronic publications is outdated. A committee of Jack Payne, Don Snyder, Sandra Ristow, and H. Michael Harrington is to develop a revised regional policy.

10.6 RCIC Meeting in Guam

Several members of RCIC will not be able to attend the Joint Summer Meeting in Guam. In order that members of RCIC have the opportunity to develop their reviews and have them presented, RCIC recommends that attending institutions provide substitutes to present the RCIC reviews for their RCIC members.

Action Requested: Approval of RCIC Recommendations

Action Taken: See individual RCIC Report items

Agenda Item: 7.0 Executive Director Report

Presenter: H. Michael Harrington

Background:

January – March, 2004

Regional Activities

WAAESD

Annual Report and Evaluation: Submitted the annual report for the calendar year 2003 to the WAAESD Executive Committee and to the chairs of the WED and WAPD. Worked with Ralph Cavalieri and Colin Kaltenbach facilitate the evaluation process.

WR Needs Survey: Completed final analysis of the needs survey with links to existing projects. These materials are posted on the website in the Workroom

Western SARE Administrative Council: I serve as the Western Directors' representative on this activity. Served as a reviewer for eight Chapter 1 Research and Education grant proposals and also reviewed all proposals submitted. Participated in the Technical Review Panel meeting in Salt Lake City, January 20-21. Attended the Administrative Council meeting in Salt Lake City, February 23-24, during which funding decisions were made on 2004 awards for all programs.

Western Region CSREES Grants Workshop

Worked with Ron Pardini and his staff to co-sponsor and conduct the Western Region Grants Workshop put on by CSREES staff, March 8, Reno, NV.

WCC_TEMP601 “Agricultural and Community Development in the American Pacific”:

Serve as Administrative Advisor for the committee, attended annual meeting Jan 12-13, in Honolulu; assisted with revision of project outline and the addition of participants.

Spring Meeting: Worked with Ralph Cavalieri, Colin Kaltenbach, Lee Sommers and Chuck Laughlin to organize the WAAESD meeting agenda.

Joint Spring Meeting: Secured Chuck Laughlin as the facilitator for the meeting and worked with Chuck and the WAAESD and WED chairs to finalize the overall meeting agenda.

Western Extension Directors

Bylaws: Continue to work with the WED on the formation of a Western Extension Directors Association. Provided another revised set of draft bylaws for consideration.

Western Academic Program Directors

Teaching Symposium: Assisting the WAPD with the 2004 Western Teaching Symposium.

National Activities

BAA-PBD: I serve as the ESCOP staff liaison to the Board on Agriculture Assembly Policy Board of Directors. I assist Colin Kaltenbach with development of ESCOP/ESS agenda briefs and other materials.

ESCOP Partnership Committee: Serve as Executive Vice Chair for this Committee. Facilitated reorganization and restarting the committee's activities after a 2 yr hiatus.

National Institute for Agricultural Security (NIAS): Through my role as secretary of the Board of Directors, I assisted with the membership process and communicated with prospective members.

LGU Partnership Working Group: Serve as co-chair of this effort. Providing leadership for a subcommittee looking into the feasibility of a "Partnership Publication" that would highlight the successes of the LGU system. Co-authored a proposal for an in house CSREES grant to fund this committee's effort. Held several conference calls and one face to face meeting of this group

Farm Bill Committee: The EDs provide assistance to the BAA-Farm Bill Committee. This effort has just been reinitiated.

NASULGC-DOE Project: Jim Fischer assumed a position on DOE's EERE Board of Directors last summer with a charge of enhancing partnerships with Universities. Jim Fischer, Stan Johnson, Dan Bartel and Jim Zuiches developed a draft plan of activities that has been shared with both the SAES and CES. This proposal was covered in a January agreement between NASULGC and DOE-EERE that was signed by Under Secretary Garman. Peter McGrath charged the BAA-Policy Board of Directors with implementing the agreement. It should be stressed that DOE is interested in more than just the LGUs and the colleges of agriculture as the overall objective of these efforts is to increase university participation in DOE programs. (A summary of this project was sent you previously.)

The Executive Directors have agreed to provide administrative leadership in implementing the agreement's five sub-projects. These five projects are structured and timed to permit a reporting at the NASULGC Annual meetings in November of 2004. Subsequent to these meetings and the report, the BAA Committee and Jim Fischer and appropriate staff will propose a cooperative program for 2005, which builds on the successes and ideas for collaboration that have surfaced as a result of the experience in 2004.

The AES and CES regional EDs, as well as the NASULGC EDs met in Washington DC with Jill Long Thompson (National Center for Food and Agriculture Policy, NCFAP), Jim Fischer (DOE), Mike Mills (DOE), Rick Brenner (USDA ARS) and Stan Johnson in January to initiate the various projects. The NCFAP will serve as a point of contact and coordinating entity for the overall project.

Sam Donald and I are providing leadership for Project 5, the development of one or more workshops designed to familiarize faculty with EERE programs at DOE laboratories.

Working with Stan Bull (NREL) to organize site visit for the NASULGC team to National Renewable Energy Laboratory (NREL) in Golden, CO

Summary of Travel

January-March 2004

Jan 9. UC Riverside with D. Cooksey

Jan. 11-15, Sun Grant and Coordinating Committee Meetings, Honolulu, HI

Jan. 20-21, W-SARE Technical Review Panel, Salt Lake City, UT

Feb. 2-3, NASULGC-DOE Project, Washington DC

Feb 4, LGU-PWG publication subcommittee, Washington DC

Feb. 23-24, W-SARE Administrative Council, Salt Lake City, UT

March 1-3, ESCOP meeting, Washington DC

March 8-11, CSREES Grants Workshop and State visit, Reno, NV

March 22-25, RCIC, WAAESD and WED meetings Las Vegas, NV

ANNUAL REPORT
H. Michael Harrington
Executive Director, WAAESD
Jan 1, 2003– Dec 31, 2003

This report, highlighting major activities for calendar year 2003, is divided into regional and national efforts. The regional activities are separated into sections relating to the three groups that provide support to the office. Under national activities, I have addressed my support of ESCOP and other national activities.

I. REGIONAL ACTIVITIES

A. WAAESD

Primary responsibilities include: provide leadership for and oversight of the multistate portfolio, increase functional integration of the multistate portfolio, organize and develop agendas for association meetings, participate in ESCOP activities and other national efforts, develop and maintain an effective liaison with CSREES, represent the Western Directors at the regional and national level as appropriate and facilitate communication and keep the Directors informed. I organized the special session on AREERA Audits and Program Accountability at the March 2003 WAAESD meeting. I also represent the Directors at a variety of meetings outside of the regional associations and ESCOP. To enhance communications I have been providing short summaries of these meetings to the Directors.

Office Budget and Assessment

Facilitated collection of several outstanding assessments in April/May 2003. I continue to work with the WAAESD Treasurer and support staff at MSU to identify how we might facilitate the assessment process.

Resource Development

- **Regional Supplemental Guidelines**
Harriet and I made major revisions to the regional guidelines incorporating guidance for use of the NIMMS as needed. These draft revisions will be reviewed by the RCIC at the '04 spring meeting.
- **Western Region MRF Project Time and Resource Commitments**
To aid in understanding the total resources invested in the western region multistate research program, we have recently compiled personnel and resource commitments for all MRF research projects. This report, comprised data from 2000 to present from both the CRIS and NIMMS systems, shows all reported commitments for the MRF program in the region. The report, excel sheets and graphs are available of the WAAESD website.
- **Needs Analysis**
Developed and implemented a plan for a regional needs analysis based on a simple questionnaire that was sent to administrators, department chairs and extension equivalents. The results were ranked and compared with current regional activities to determine any overlap. (See <http://www.colostate.edu/Orgs/WAAESD/Workroom/Survey/surveysummary.html>)
- **Impact Writing Presentation**
Developed a presentation for Administrative Advisors on impact statement development. This presentation is available of the WAAESD website.
- **Administrative Advisor Virtual Notebook**
Developed outline for a Virtual Notebook for Administrative Advisors. The resource will include AA responsibilities, use of the NIMMS, FAQs, Impact writing and other useful items. We will be fully developing the notebook in early 2004.

WAAESD Bylaws

Worked with LeRoy Daugherty, Jim Jacobs, and Colin Kaltenbach to develop draft changes to the association bylaws that were approved at the spring 2003 meeting.

NIMSS

Harriet and I serve on the oversight committee which holds regular conference call to address any problems and to take action to continually improve the system. At our request, the system has been programmed such that Extension Directors will be able to approve participation of their faculty in multistate activities. Training for Extension Directors is underway.

Western SARE Administrative Council

I serve as the Western Directors' representative on this Council. Participate in policy development decisions, provide background information, review both pre-proposals and full proposals, participate in funding decisions and serve as resource. Work with AC members to clarify review policies and procedures, including development of a pre-proposal process as well as refinement of the review process. I attend 2 councils meetings and a technical review panel meeting each year.

Western Region IPM Center Steering Committee

I serve as the Western Directors' representative on this committee. Participate in policy development discussions, provide background information, review proposals, and participate in funding decisions. Assisted with the development of the initial strategy and RFA development. Since the center is newly funded by a USDA grant, there are a number of organizational issues to be ironed out including the appointment of an advisory committee. I have attended one steering committee meeting and a grants panel meeting.

Pacific Basin Advisory Group

I serve as a member of this group that, in partnership with the Caribbean Advisory Group, administers the Tropical-Subtropical Agriculture Research (T-STAR) special grants program. I review all proposals for this program. Have assisted with changes in the program in response to increased funding. Attended a joint meeting of the advisory groups in Gainesville FL, April 29-May 1, during which funding decisions were made for some \$3.5 million in grants.

CSREES Administrative Officers Meeting

Represented the Association at the meeting hosted by New Mexico State University in Albuquerque NM. The meeting agenda and breakout session descriptions are available at <http://cahe.nmsu.edu:16080/csrees/>. There were many informative topics that are covered in this annual meeting that may be of interest to the Directors. Two sessions that I found very informative were Productive Meetings- Strategies for Effective Group Interaction which was presented by Susan Laughlin and Pat Day of the Division of Agriculture and Natural Resources of the UC system. This workshop might be considered for a future association meeting.

Presentations

- **New Mexico Annual Chile Conference**
Was invited to present the keynote address entitled *Enhancing the Security of the U. S. Agriculture and Food System* at the 2003 conference in Las Cruces. This talk was well received and widely reported by AP, the major networks, and print media.
- **Multistate Cooperation Conference**
Was invited to make a presentation "An Integrated Approach to Regional Collaboration" highlighting the approaches that the West is using to facilitate collaboration and also the results of the regional needs analysis. This presentation was well received (in spite of the computer glitch). Several Deans and Directors from other regions indicated that a number of the items identified in the Needs analysis also were identified in their respective stakeholder listening processes.

- **Impact Statement Development**

I made a presentation entitled "Impact Statements for Multistate Projects" at annual meetings of W-1133, WCC1003, and W70.

State Visits

- Las Vegas Cooperative Extension Offices, Feb 5
- Univ. of Wyoming, May 27
- California State Offices, August 11
- Montana State University, September 17-19

B. WESTERN EXTENSION DIRECTORS

Primary responsibilities are to facilitate increased integration of cooperative extension into the regional multistate portfolio and to increase multistate cooperation within extension programs in the Western region. I have encouraged the group to develop ideas for integrated activities with research and academic programs counterparts as well as multistate extension efforts. Also encouraged the WED to find ways to partner with the WAAESD and in particular discussed the need to meet in the same. This resulted in the forthcoming joint WED-WAAESD meeting.

WED Extension Forestry Coordinating Committee: Worked with the principals of this *ad hoc* effort on March 17, 2003 to strengthen the outline submitted in 2002. The revised outline was approved in the summer review cycle.

Draft Bylaws

Provided rationale and additional information on the formation of a Western Extension Directors Association. Provided several different versions of draft bylaws for consideration.

NIMSS Access

Due to our efforts to include the WED in the NIMSS, all extension directors nationwide are now in the system. Harriet has scheduled training for extension directors in the use of the system.

e Extension Initiative

I participated in the initial planning efforts at the request of Ron Brown (ED Southern Extension Directors). Eric Young and I serve as ESCOP liaisons to this project.

Meetings

- E-extension meeting Jan 15-16
- Winter meeting, Las Vegas, Feb. 5-7
- Summer meeting, Otter Crest, OR, July
- Fall meeting, New Orleans, November 16

C. WESTERN ACADEMIC PROGRAM DIRECTORS

Primary responsibilities are to facilitate increased integration of academic programs into the regional multistate portfolio and to increase multistate cooperation within instruction programs in the Western region. I continue to encourage the group to develop ideas for integrated activities with research and extension counterparts and have also assisted with the Regional Teaching Symposium.

Draft Bylaws

Assisted the chair of the WAPD group in finalizing Bylaws.

Meetings

- Summer meeting, Otter Crest Resort, OR, July 2003
- Regional Teaching Symposium, Bozeman MT September 20

- Fall meeting, (in conjunction with the NASULGC annual meeting) New Orleans LA, November 16

II. NATIONAL ACTIVITIES

The EDs provide a great deal of support to ESCOP and other national activities. I serve on several standing committees and provide leadership for a number of other efforts. Examples include revisions of the ESS rules of operation and the MRF Guidelines, Civil Rights review guidelines, support for the Policy Board of Directors, the Budget and Advocacy Committee and the Blue Ribbon Team, as well as maintaining contact with a variety of agencies. My colleagues and I have become a cohesive team in helping the AES directors remain informed of the latest developments.

Support for ESCOP

With the passing of David MacKenzie, ESCOP Chair Scott Angle was without the support needed to effectively meet the responsibilities of the position. Daryl Lund, Eric Young and I have shared the responsibilities that would normally be the purview of the host region's ED. I have continued to take care of formal communications on behalf of the ESCOP Chair Scott Angle. I also assumed responsibility for organizing the winter, summer and ESS annual meetings by developing the agendas, coordinating presentations and agenda briefs, and assisting Scott Angle with conduct of the meetings. Tom Fretz assumed these duties on September 1, 2003 after becoming the ED in the Northeast region.

ESCOP Committees

- Partnership Committee, serve as executive vice chair to this standing committee
- Chairs Advisory Committee
- NIMSS Oversight Committee
- Executive Committee
- NRSP Task Force
- Homeland Agro-Security Task Force served as executive vice chair
- National Institute of Agricultural Security, Secretary of the Board of Directors
- Appointed to the Partnership Working Group

ESCOP Homeland Agrosecurity Task Force/National Institute for Agricultural Security

Assisted task force chair David Thawley with completing the group's charge including the formation of the National Institute for Agricultural Security. Through my role in supporting the ESCOP task force, I facilitated the development of the articles of incorporation and bylaws. At the organizational Board meeting, I was elected to serve as the Secretary the NIAS. At a follow up meeting, the Board approved a plan of activities and initiated application to the IRS for 501c3 status. I facilitated the addition of Stan Johnson (Iowa State) to the Board as the CES representative. Continue to work with the Board of Directors and Terry Nipp, to facilitate the support activities aimed at addressing pressing needs of both the SAES and the CES systems within the institute.

- Assisted with the conceptual framework for a USDA NRI proposal on site security submitted by the NIAS.
- Worked with DC Coston and Terry Nipp to develop the annual meeting agenda; distributed the meeting notice with bylaws to all experiment stations.
- Assisted with the preparation of the NIAS annual report
- Board meetings attended:
Feb 2-3
March 3

NRSP Review Committee and Strategic Plan Development

Developed the agenda for the initial organizational conference call/meeting of the committee and facilitated the call held on July 2, 2003. Secured Don Latham's participation as the stakeholder

representative to the committee. Supported Lee Sommers at the initial meeting of the NRSP Review Committee on Sept 21, 2003, Dearborn, MI

LGU Partnership Working Group (PWG)

With Pat Jensen (NDSU) and Gary Cunningham (CSREES), I serve as a co-chair of this effort. This group has as a mission, recommending and taking actions that facilitate effective partnerships between and among the colleges of agriculture and CSREES. The group meets twice a year in conjunction with the COPs and NASULGC meetings. The group will be sponsoring the biennial new directors' workshop and is considering a joint futuring workshop. I also provide leadership for a subcommittee that is studying the feasibility of a national "partnership publication" that would highlight the success of the LGU/CSREES partnership. I also made a presentation on the Partnership Working Group's activities at the November 2003 meeting of the BAA Policy Board of Directors.

Developed an Innovations Proposal on the Partnership Publication with several NPLs for an internal CSREES grant program.

Other support:

- Provide logistical support for the group, arrange conference calls, develop agendas
- Manage the list serve and website for taskforce activities and documents
- Developed draft and final rules of operation

BAA Policy Board of Directors

Serve as ESCOP staff support for Colin Kaltenbach on this important committee. Assist with agenda brief preparation and keeping the Policy Board informed of Experiment Station matters

Board Meetings attended

- Washington DC Feb 13-14
- Jersey City, NJ, July 20
- New Orleans, November 15-16

DOE-LGU Opportunities

The BAA Policy Board of Directors has been working with DOE to enhance access to funding opportunities in the Department of Energy. These efforts included working in the background with NASULGC assuming leadership for partnership development. Dr. Stan Johnson and Jim Fischer (DOE) led the development of a proposed set of activities (shared previously). The set of activities has recently been funded and the EDs will be assisting with implementation. The EDs will be providing leadership for the implementation of these projects.

New Directors Workshop: Obtained a USDA competitive grant to support the cost of the workshop. Initiated payments to invited speakers and to NASULGC. Facilitated the establishment of a virtual notebook of the 2002 presentations on the ESCOP website. (See: <http://www.cals.ncsu.edu:8050/escop/infobook.htm>).

NASULGC Communications

The EDs and Mort Neufville have an ongoing effort to improve communication with NASULGC. To this end, the members of the NASULGC agricultural program staff and the regional EDs are regularly meeting either face to face or via conference call. There have been three face to face meetings (Feb. Mar. Dec) and several conference calls.

National Multistate Coordinating Committee (NMCC)

This group consisting of all of the regional/national EDs (research, extension and academic programs) works to address issues within individual sections and facilitates interactions between the components of the LGU system. The group meets twice each year.

Multistate Research Guidelines Revisions

- Worked with the other EDs to develop language clarifying the approval process for participant on multistate projects

- **SAES 422:** Worked with the other EDs to revise SAES 422 to reflect its dual use for annual and termination reports. The new forms are available on the NIMSS.
- **Addition of new participants to existing projects:** Worked with the other EDs to develop language that clarifies the procedures for the addition of new participants to multistate projects

ESS Rules of Operation Revisions

Worked with the other EDs to develop revised language relating to

- NRSP Review Committee
- Communications and Marketing Committee
- Create spending authority for the ESCOP Chair

BAA-Budget and Advocacy Committee Support – Impact Statements

The EDs have been asked to assist the BAC with advocacy efforts in several areas, including Impact Statement development. The EDs coordinated the development of impact reports on multistate research activities for the national advocacy effort. In conjunction with the Administrative Advisors and technical committees, I developed impact statements for the following western region projects: W190, W1003, WCC20, and WCC205.

III. Summary of Travel

January, 15-16, e-Extension meeting, Las Vegas

February 2-3 National Institute of Agricultural Security Board meeting, Washington DC,

February 4, New Mexico Annual Chile Conference, Las Cruces

February 5-7 Las Vegas

Las Vegas Cooperative Extension Programs, Feb 5

Western Extension Directors Meeting Las Vegas 5-7

February 13-14 BAA-Policy Board of Directors, Washington DC

February 26-28, W-SARE Administrative Council Salt Lake City,

March 3-6, Washington DC

NIAS Board meeting, March 3

ESCOP meeting, Mar 4-5

NASULGC Ag Staff – EDs meeting, March 6

March 22-26, WAAESD Spring Meeting, Kauai, HI,

April 13-17, CSREES Administrative Officers Meeting, Albuquerque, NM,

April 21-23, NMCC Meeting, University Maryland Eastern Shore, Princess Anne, MD

April 29- May 1, TSTAR Administrative Advisory Group Meeting, Gainesville, FL,

May 19-20, Washington DC

N-CFAR annual meeting Washington DC, 19-20

Fleischman Hilliard GPC. Meeting, May 20

May 27, Wyoming state visit, Laramie, WY

June 1-3, NABC 15 conference, Seattle, WA

July 13-16, Western Region Joint Summer Meeting, Otter Crest Resort, Newport, OR

July 20- 24 Jersey City NJ

BAA Policy Board Meeting, July 20-21

ESCOP Summer meeting with the Joint COPs, July 21-23

Partnership Working Group Meeting, Jersey City NJ, July 23-24

August 1, Food and Feed Industry Biosecurity Workshop, Denver CO,

August 11, California state visit, Oakland, CA,

August 12-14, W-SARE meeting San Rafael CA,

September 10-12, Western Region IMP Center Advisory Committee, Portland OR,

September 17-20

Montana State visit, Bozeman Sept. 17-19

Western Region Teaching Symposium, Bozeman, Sept. 20

September 21-24, Experiment Station Section Annual Meeting, Dearborn, MI,

September 30-October 2, NMCC meeting, Ashville, NC
October 7-8, Multistate Cooperation Conference, Chicago
October 9, W1003 Annual Meeting, Ft Collins
October 9-10, W-1122 Annual Meeting, Estes Park
October 28-29, Washington DC
 CSREES Deputy Administrators - EDs Meetings
 Richard Dunkle, Deputy Administrator APHIS - EDs meetings
October 30, WCC77 Annual Meeting, Denver
November 4, Water 2025 Conference, Denver
November 15-19 New Orleans, LA
 BAA Policy Board Meeting, Nov 15-16
 NASULGC Annual Meeting, November, 15-18
 Partnership Working Group Meeting, Nov. 18-19
November 20-21, Western IPM Center Grants Panel, Salt Lake City UT
December, 9-11, Washington DC
 Research Business Models Conference Dec 9-10
 Jim Fischer, DOE – EDs meeting, Dec 9
 CSREES NPLs, Dan Kugler, Gary Cunningham meetings, Dec 10

IV. Narrative Self Assessment

H. Michael Harrington
Executive Director, WAAESD
January 1 to December 31, 2003

During the past year, I have been able to gain a better understanding of the job what the needs are and what can be accomplished. At first glance the position appears to be relatively straight forward; however it is the most challenging and rewarding job I've had. Progress on the planned objectives for 2003 is attached. Overall I have been pleased with the progress that has been made in the past year; but as always, I had hoped to accomplish more. One critical observation is that creating a meaningful longer term regional planning document will take the commitment and cooperation of all of the directors.

The passing of David MacKenzie left a huge void in the EDs ranks and also created some problems for support of ESCOP. One example is that ESCOP Chair Scott Angle, AES Director at Maryland, was also appointed as the interim ED for the northeast region significantly adding to his responsibilities. The EDs split the executive vice chair responsibilities such that none of us would be unduly burdened. As indicated previously, the EDs also do quite a bit of support and facilitation work at the national level, much of which is in the background. The addition of Tom Fretz fills out our ranks and increases our expertise.

Within the region good progress has been made in developing better interaction between the regional groups. We have implemented new efforts to assure accountability in the multistate program and have completed a regional needs analysis that should be the basis for some future modifications in the regional portfolio. Our regional portfolio and associated activities appear to be running smoothly. We have revised the supplementary guidelines to incorporate the NIMSS. To regularly assess commitments and priorities to assure that limited resources are wisely invested, we have developed a report on the personnel and resource commitments for western region multistate research committees.

The new structure of our association meetings has been well received. The discussions and outcomes are well worth the additional preparation and expense required. I am delighted that we will be holding our first joint AES-CES working meeting in Las Vegas in March 2004.

I continue to work with the WED and WAP directors to develop a better understanding of the multistate portfolio and its management. This is a key step in developing functionally integrated regional activities.

Again this past year, I had a goal of visiting most the states in the region. While I was able to visit several states, I had hoped to be able to complete more visits. One problem is finding a time when all of the partner directors are available.

Status of Goals and Objectives for 2003

The above narrative describes many of the items below; however, this table summarizes the status of several items not previously discussed.

Regional:

| Activity | Status |
|---|--|
| Assist in the development and coordination of Agricultural Security efforts in the region and nation. | Developed draft Coordinating Committee proposal, Serve on the NIAS Board, met with APHIS, CSREES, and others, Ongoing |
| Develop a long range strategic planning document. | Strategic planning at the spring 2004 meeting, Ongoing |
| Assist with the continued integration of regional activities. | Ongoing |
| Assist with the identification of emerging opportunities/needs in the region. | Completed Regional Needs analysis |
| Complete revision of Regional Supplemental Guidelines for multistate projects including appropriate references to the NIMSS as appropriate. | Completed, pending RCIC review |
| Integrate academic programs and cooperative extension into Western Region multistate projects including providing access to, and training for respective Directors in the use of the NIMSS. | Extension Directors have been added, training is underway Have requested that academic program directors be added |
| Develop liaisons with the Western Association of State Departments of Agriculture. | Made contact with Don Henderson, current WASDA chair. Will attend the WASDA meeting in July |
| Re-establish relationships with NAPFSC. | Made Contact with Dr. Richard Standiford (UC Berkeley) current chair of the western section of NAPFSC, Ongoing |
| Revise web site to include extension and academic and Administrative Head program information. | Complete |

National Activities

| Activity | Status |
|--|-------------------------------------|
| Provide support to ESCOP based on committee assignments and special tasks. | Ongoing |
| ESCOP Partnership Committee, executive vice chair | Ongoing |
| ESCOP Homeland Agrosecurity Task Force, executive vice chair, | Task force work was completed |
| National Institute for Agricultural Security | Serve as the Secretary of the Board |
| BAA Policy Board, ESCOP staff liaison | Ongoing |
| LGU Partnership Task Force, co-chair | Ongoing |

| | |
|---|---|
| Assist in the development and coordination of Agricultural Security efforts in the Nation; assure integration and coordination with regional efforts. | Developed draft Coordinating Committee proposal, Serve on the NIAS Board, met with APHIS, CSREES, and others, Ongoing |
| Continue to meet and develop relationships with CSREES National Program Leaders. | Ongoing |

State Visit Status

| | | | |
|---|----------------------------|---|---------------------------------|
| X | Alaska | X | Montana |
| | American Samoa | X | Nevada (partial) |
| | Arizona | | New Mexico |
| X | California (state offices) | | Northern Marianas (Summer 2004) |
| | Colorado | | Oregon |
| | Guam (Summer 2004) | | Utah |
| X | Hawaii | | Washington |
| | Idaho | X | Wyoming |
| | Micronesia (Summer 2004) | | |

Goals and Objectives for 2004

Regional:

- Assist in the development and coordination of Agricultural Security efforts in the region and nation.
- Continue a long range strategic planning effort.
- Develop the Administrative Advisor Virtual Notebook.
- Assist with the continued integration of regional activities.
- Assist with the prioritization of opportunities/needs in the region.
- Integrate academic programs more fully in the multistate program, including providing full access to, and training for Directors in the use of the NIMSS.
- Develop liaison with the Western Association of State Departments of Agriculture.
- Reestablish relationships with NAPFSC.
- Complete state visits as schedules permit.

National Activities

- Provide support to ESCOP based on committee assignments and special tasks.
- Assist with the implementation of DOE projects
- Serve on the Board of Directors of the National Institute for Agricultural Security.
- Assist in the development and coordination of Agricultural Security efforts in the Nation; assure integration and coordination with regional efforts.
- Continue to meet and develop relationships with CSREES, ARS, APHIS staff and others.

Agenda Item 8.0
Joint Summer Meeting 2004

Presenter: Lee Yudin

Background:

Yudin distributed information about the upcoming Joint Summer Meeting. Additional information is available on the University of Guam web site at: www.uog.edu/cnas/wrjsdm

He also emphasized that the theme of the meeting was “The Tapestries of our Cultures” and that member institution had been asked to submit their logos on fabric for assembly into a tapestry for display at the meeting.

Action Requested: For Information

Agenda Item: 9.0
**Call to Order and Introductions/
Approval of Minutes of September 22, 2003 Meeting**

Presenter: Ralph Cavalieri

Background:

Chair Cavalieri called the meeting to order. The attendees introduced themselves.

Action Requested: Approval of Minutes of September 22, 2003 Meeting

Action Taken: The minutes of the September 22, 2003 meeting were approved as posted on the WAAESD web site.

Agenda Item 10.1 Treasurer's Report

Presenter: Provided via email by Treasurer Jacobsen
Background:

WESTERN DIRECTOR AT LARGE FINANCIAL STATEMENT FY 2004

23-Feb-04

| ASSESSMENTS | | FY04 Assessments | Outstanding FY03 | Payment Received | Balance Due |
|-----------------------|-------------------|-------------------|-------------------|------------------|------------------|
| Am Samoa | | 600.00 | | 600.00 | 0.00 |
| Micronesia | | 600.00 | | 600.00 | 0.00 |
| Northern Marianas | | 600.00 | | 600.00 | 0.00 |
| Alaska | | 8,045.19 | | 8,045.19 | 0.00 |
| Arizona | | 13,976.14 | | 13,976.14 | 0.00 |
| California | | 21,428.72 | | 21,428.72 | 0.00 |
| Colorado | | 16,063.11 | | 8,263.11 | 7,800.00 |
| Guam | | 7,846.35 | | 7,846.35 | 0.00 |
| Hawaii | | 10,370.88 | | 10,370.88 | 0.00 |
| Idaho | | 12,428.58 | | 12,428.58 | 0.00 |
| Montana | | 13,120.22 | | 13,120.22 | 0.00 |
| Nevada | | 10,197.98 | | 10,197.98 | 0.00 |
| New Mexico | | 10,552.45 | | 10,552.45 | 0.00 |
| Oregon | | 15,809.04 | | 15,809.04 | 0.00 |
| Utah | | 13,767.41 | | 13,767.41 | 0.00 |
| Washington | | 21,112.01 | | 21,112.01 | 0.00 |
| Wyoming | | 11,814.72 | | 11,814.72 | 0.00 |
| CSU Rent | | -7,800.00 | | | -7,800.00 |
| Assessment Total | | \$180,532.80 | | \$180,532.80 | 0.00 |
| INCOME/EXPENSE | | | | | |
| Date | Transaction | Income | Expense | | Balance |
| 07/01/03 | Balance forward | | | | \$10,206.86 |
| YTD | Assessments Rece | 180,532.80 | | | 190,739.66 |
| 08/11/03 | July Interest | 7.18 | | | 190,746.84 |
| 09/05/03 | August Interest | 18.24 | | | 190,765.08 |
| | September Interes | 61.84 | | | 190,826.92 |
| | October Interest | 108.97 | | | 190,935.89 |
| | November Interest | 129.30 | | | 191,065.19 |
| | December Interest | 129.52 | | | 191,194.71 |
| | January Interest | 50.91 | | | 191,245.62 |
| | February Interest | | | | 191,245.62 |
| | March Interest | | | | 191,245.62 |
| | April Interest | | | | 191,245.62 |
| | May Interest | | | | 191,245.62 |
| | June Interest | | | | 191,245.62 |
| 07/01/03 | MT Accounting Fee | | 3,500.00 | | 187,745.62 |
| | | | | | 187,745.62 |
| 09/03/03 | CSU First Qtr | | 44,258.20 | | 143,487.42 |
| 12/08/03 | CSU Second Qtr | | 44,258.20 | | 99,229.22 |
| 12/08/03 | CSU Thrid Qtr | | 44,258.20 | | 54,971.02 |
| | CSU Fourth Qtr | | | | 54,971.02 |
| TOTAL | | 181,038.76 | 136,274.60 | | 54,971.02 |

**WESTERN DIRECTOR EXTENSION ACCOUNT
FINANCIAL STATEMENT
FY 2004**

Feb 23, 2004

| ASSESSMENTS | FY04 Assessments | Outstanding FY03 | Payment Received | Balance Due |
|-------------------------|------------------|------------------|------------------|---------------|
| Am Samoa | 1,054.53 | | 1,054.53 | \$0.00 |
| Micronesia | 1,156.43 | | 1,156.43 | \$0.00 |
| Northern Marianas | 1,027.61 | | 1,027.61 | \$0.00 |
| Alaska | 1,251.08 | | 1,251.08 | \$0.00 |
| Arizona | 2,049.89 | | 2,049.89 | \$0.00 |
| California | 8,707.05 | | 8,707.05 | \$0.00 |
| Colorado | 3,270.95 | | 3,270.95 | \$0.00 |
| Guam | 1,116.71 | | 1,116.71 | \$0.00 |
| Hawaii | 1,530.46 | | 1,530.46 | \$0.00 |
| Idaho | 3,080.72 | | 3,080.72 | \$0.00 |
| Montana | 2,888.15 | | 2,888.15 | \$0.00 |
| Nevada | 1,267.04 | | 1,267.04 | \$0.00 |
| New Mexico | 2,310.34 | | 2,310.34 | \$0.00 |
| Oregon | 4,095.03 | | 4,095.03 | \$0.00 |
| Utah | 1,885.71 | | 1,885.71 | \$0.00 |
| Washington | 4,796.40 | | 4,796.40 | \$0.00 |
| Wyoming | 1,721.66 | | 1,721.66 | \$0.00 |
| Assessment Total | 43,209.78 | | 43,209.76 | \$0.00 |

INCOME/EXPENSE

| Date | Transaction | Income | Expense | Balance |
|--------------|--------------------------|--------------------|--------------------|--------------------|
| 1/1/02 | Balance forward | | | \$971.95 |
| | YTD Assessments Received | 43,209.76 | | 44,181.71 |
| 8/11/03 | July Interest | 0.37 | | 44,182.08 |
| 9/5/03 | August Interest | 2.15 | | 44,184.23 |
| | September Interest | 12.51 | | 44,196.74 |
| | October Interest | 19.99 | | 44,216.73 |
| | November Interest | 25.96 | | 44,242.69 |
| | December Interest | 26.60 | | 44,269.29 |
| | January Interest | 7.30 | | 44,276.59 |
| | February Interest | | | 44,276.59 |
| | March Interest | | | 44,276.59 |
| | April Interest | | | 44,276.59 |
| | May Interest | | | 44,276.59 |
| | June Interest | | | 44,276.59 |
| 9/3/03 | CSU First Qtr | | 10,802.46 | 33,474.13 |
| 12/8/03 | CSU Second Qtr | | 10,802.45 | 22,671.68 |
| 12/8/03 | CSU Third Qtr | | 10,802.45 | 11,869.23 |
| | CSU Fourth Qtr | | | 11,869.23 |
| TOTAL | | \$43,304.64 | \$32,407.36 | \$11,869.23 |

**WESTERN DIRECTOR ACADEMIC PROGRAMS
FINANCIAL STATEMENT
FY 2004**

23-Feb-04

| ASSESSMENTS | | Outstanding | Payment | Balance | |
|-------------------------|------------------|--------------------|-----------------|--------------------|-----------------|
| | FY04 Assessments | FY03 | Received | Due | |
| Alaska | 780.19 | | 780.19 | \$0.00 | |
| American Samoa | 200.00 | | 200.00 | \$0.00 | |
| Arizona | 780.19 | | 780.19 | \$0.00 | |
| California | 780.19 | | 780.19 | \$0.00 | |
| Colorado | 780.19 | | 780.19 | \$0.00 | |
| Guam | 780.19 | | 780.19 | \$0.00 | |
| Hawaii | 780.19 | | 780.19 | \$0.00 | |
| Idaho | 780.19 | | 780.19 | \$0.00 | |
| Micronesia | 200.00 | | 200.00 | \$0.00 | |
| Montana | 780.19 | | 780.19 | \$0.00 | |
| Northern Marianas | 200.00 | | 200.00 | \$0.00 | |
| Nevada | 780.19 | | 780.19 | \$0.00 | |
| New Mexico | 780.19 | 741.60 | 741.60 | \$780.19 | |
| Oregon | 780.19 | | 780.19 | \$0.00 | |
| Utah | 780.19 | | 780.19 | \$0.00 | |
| Washington | 780.19 | | 780.19 | \$0.00 | |
| Wyoming | 780.19 | | 780.19 | \$0.00 | |
| Assessment Total | | \$11,522.61 | \$741.60 | \$11,484.07 | \$780.19 |

INCOME/EXPENSE

| Date | Transaction | Income | Expense | Balance |
|--------------|----------------------|--------------------|-------------------|-----------------|
| 37802 | Balance forward | | | \$171.17 |
| YTD | Assessments Received | 11,484.07 | | 11655.24 |
| 37843 | July Interest | 0.04 | | 11655.28 |
| 37868 | August Interest | 0.40 | | 11,655.68 |
| | September Interest | 4.06 | | 11,659.74 |
| | October Interest | 5.53 | | 11,665.27 |
| | November Interest | 6.95 | | 11,672.22 |
| | December Interest | 7.01 | | 11,679.23 |
| | January Interest | 2.09 | | 11,681.32 |
| | February Interest | | | 11,681.32 |
| | March Interest | | | 11,681.32 |
| | April Interest | | | 11,681.32 |
| | May Interest | | | 11,681.32 |
| | June Interest | | | 11,681.32 |
| 37866 | CSU First Qtr | | 2,880.65 | 8,800.67 |
| 37962 | CSU Second Qtr | | 2,880.65 | 8,800.67 |
| 37962 | CSU Third Qtr | | 2,880.65 | 8,800.67 |
| | CSU Fourth Qtr | | | 8,800.67 |
| TOTAL | | \$11,510.15 | \$8,641.95 | 3,039.37 |

**WESTERN DIRECTOR'S SPECIAL ACCOUNT
FINANCIAL STATEMENT
FY 2004**

23-Feb-04

| ASSESSMENTS | | 0 | | |
|---------------------------|--|--------|---------|-------------|
| | | 0 | Payment | Balance Due |
| NO ASSESSEMENT FOR FY2004 | | | | |
| Alaska | | \$0.00 | \$0.00 | \$0.00 |
| Arizona | | 0.00 | 0.00 | 0.00 |
| California | | 0.00 | 0.00 | 0.00 |
| Colorado | | 0.00 | 0.00 | 0.00 |
| Guam | | 0.00 | 0.00 | 0.00 |
| Hawaii | | 0.00 | 0.00 | 0.00 |
| Idaho | | 0.00 | 0.00 | 0.00 |
| Montana | | 0.00 | 0.00 | 0.00 |
| Nevada | | 0.00 | 0.00 | 0.00 |
| New Mexico | | 0.00 | 0.00 | 0.00 |
| Oregon | | 0.00 | 0.00 | 0.00 |
| Utah | | 0.00 | 0.00 | 0.00 |
| Washington | | 0.00 | 0.00 | 0.00 |
| Wyoming | | 0.00 | 0.00 | 0.00 |
| Assessment Total | | \$0.00 | \$0.00 | \$0.00 |

INCOME/EXPENSE

| Date | Transaction | Income | Expense | Balance |
|-------|----------------------|---------|------------|------------|
| 36707 | Balance forward | | | \$7,231.16 |
| YTD | Assessments Received | \$0.00 | | 7,231.16 |
| | July Interest | | | 7,231.16 |
| 37868 | August Interest | 2.00 | | 7,233.46 |
| | September Interest | 5.40 | | 7,238.92 |
| | October Interest | 5.60 | | 7,244.54 |
| | November Interest | 5.50 | | 7,250.04 |
| | December Interest | 5.70 | | 7,255.76 |
| | January Interest | 5.60 | | 7,261.45 |
| | February Interest | | | 7,261.45 |
| | March Interest | | | 7,261.45 |
| | April Interest | | | 7,261.45 |
| | May Interest | | | 7,261.45 |
| | June Interest | | | 7,261.45 |
| 36744 | Kaltenbach, Colin | | \$1,220.80 | 6,040.65 |
| Total | | \$30.29 | \$1,220.80 | \$6,040.65 |

Action Requested: Approval of report as provided

Action Taken: Approved Treasurer's Report as provided.

Agenda Item 10.2
Off-the-Top Funding Requests (W6, W106, and NRSP Budgets)

Presenter: Ralph Cavalieri

Background:

The Executive Committee presented the following seconded motions for off-the-top funding:

W6 - to approve at the Hatch level of increase to the level of the request (\$365,000);

W106 - to approve at \$45,000;

NRSP1 - to approve the five-year budget as presented (\$269,707);

NRSP3, NRSP4, NRSP5, NRSP6, and NRSP8 - to approve at the Hatch level of increase to the level of the request (NRSP3 - \$115,390) (NRSP4 - \$500,000) (NRSP6 - \$165,829) (NRSP8 - \$400,000).

Action Requested: Approval of the Executive Committee recommendations

Action Taken: Approved the Executive Committee recommendations as stated above.

Agenda Item 10.3 ED Evaluation

Presenter: Ralph Cavalieri

Background:

The evaluation of the ED performance was conducted by a committee composed of the past chairs of the W-AES Directors, W-CES Directors and W-AP Directors.

Based on salary survey information provided by the ED, the W-AES Directors approved an increase in salary for the ED to \$145,000.

Action Requested: For Information

**Agenda Item 10.4
FY 2005 Budget**

Presenter: H. M. Harrington

Background:

| WAAESD BUDGET ANALYSIS | | |
|--|-----------|-------------------|
| FY 2005 Projected Budget (start 7/1/2004) | | |
| Executive Director - Harrington - Salary & Benefits ¹ | \$ | 163,350 |
| Admin. Analyst Salary & Benefits ² | | 67,469 |
| Student Wages & Benefits | | 5,000 |
| Montana Accounting Fee | | 3,500 |
| CSU Rent | | 7,800 |
| Office Operating | | 47,150 |
| | | <u>47,150</u> |
| Total Continuing Expenses | \$ | 294,269 |
| FY 2005 Total Projected Budget | | |
| | \$ | 294,269 |
| FY 2005 ASSESSMENT ANALYSIS | | |
| Continuing Expenses | | |
| (based on function % of total budget of \$294,269) | | |
| Continuing Expenses Category | | |
| AES @ 81% | \$ | 238,357.89 |
| CES @ 15% | | 44,140.35 |
| APS @ 4% | | 11,770.76 |
| | | <u>11,770.76</u> |
| Total Projected Budget | \$ | 294,269.00 |
| Total FY 2005 Assessment | | |
| | \$ | 294,269.00 |

| TOTAL ASSESSMENT NEEDED BY FUNCTION FOR 2005 | | | |
|---|----------------------|---------------------|---------------------------------|
| | AES | CES | APS |
| Total | 238,357.89 | 44,140.35 | 11,770.76 |
| | | | <u>11,770.76</u> |
| | | | Total FY 2005 Assessment |
| | | | \$ 294,269.00 |
| W-106 | (45,000.00) | 0 | 0 |
| Actual | \$ 193,357.89 | \$ 44,140.35 | \$ 11,770.76 |

¹Contracted salary of \$135,000 plus Colorado State University fringe rate of 21.0%

²Colorado State classified salary of \$57,177 plus fringe rate of 18.0%

**WAAESD BUDGET ANALYSIS
FY 2004**

FY 2004 Budget (start 7/1/2003)

| | | |
|--|-----------|----------------|
| Executive Director - Harrington - Salary & Benefits ³ | \$ | 162,000 |
| Admin. Analyst Salary & Benefits ⁴ | | 65,615 |
| Student Wages & Benefits | | 5,000 |
| Montana Accounting Fee | | 3,500 |
| CSU Rent | | 7,800 |
| Office Operating | | 44,150 |
| | | <hr/> |
| Total Continuing Expenses | \$ | 288,065 |

FY 2004 Total Projected Budget \$ 288,065

FY 2004 ASSESSMENT ANALYSIS

Continuing Expenses

(based on function % of total budget of \$288,065)

Continuing Expenses Category

| | | |
|-------------------------------|-----------|-------------------|
| AES @ 81% | \$ | 233,332.65 |
| CES @ 15% | | 43,209.75 |
| APS @ 4% | | 11,522.60 |
| | | <hr/> |
| Total Projected Budget | \$ | 288,065.00 |

Total FY 2004 Assessment \$ 288,065.00

TOTAL ASSESSMENT BY FUNCTION FOR 2004

| | AES | CES | APS | |
|---------------|----------------------|---------------------------------|---------------------|----------------------|
| Total | \$ 233,332.65 | 43,209.75 | 11,522.60 | |
| | | | | <hr/> |
| | | Total FY 2004 Assessment | | \$ 288,065.00 |
| W-106 | (45,000.00) | 0 | 0 | |
| Actual | \$ 188,332.65 | \$ 43,209.75 | \$ 11,522.60 | |

³Contracted salary of \$135,000 plus Colorado State University fringe rate of 20.0%

⁴Colorado State classified salary of \$55,512 plus fringe rate of 18.2%

Western Executive Director Office Budget/Expenditures

| Description | 2001-2002 | | 2002-2003 | | 2003-2004 | | 2004-2005 |
|-------------------------------|-----------|---------|-----------|---------|-----------|-------------|-----------|
| | Budget | Actual | Budget | Actual | Budget | To April 30 | Budget |
| Executive Director salary | 115,000 | 115,000 | 123,600 | 123,450 | 135,000 | 78,750 | 135,000 |
| Retirement fund | 21,965 | 21,965 | 24,226 | 24,196 | 27,000 | 15,750 | 28,350 |
| ED Final Payout-2001 Only | 65,000 | 64,681 | | | | | |
| Sub-totals | 201,965 | 201,646 | 147,826 | 147,646 | 162,000 | 94,500 | 163,350 |
| Admin. Analyst salary | 53,328 | 53,328 | 55,994 | 57,002 | 55,512 | 32,382 | 57,177 |
| CSU fringe | 10,972 | 10,186 | 10,191 | 10,986 | 10,103 | 5,894 | 10,292 |
| Sub-totals | 64,300 | 63,514 | 66,185 | 67,988 | 65,615 | 38,276 | 67,469 |
| Work study/hourly | 1,175 | 61 | 5,000 | 0 | 4,900 | 896 | 4,900 |
| CSU fringe | 25 | 0 | 100 | 0 | 100 | 108 | 100 |
| Sub-totals | 1,200 | 61 | 5,100 | 0 | 5,000 | 1,004 | 5,000 |
| CSU space rental | 7,800 | 7,800 | 7,800 | 7,800 | 7,800 | 7,800 | 7,800 |
| Montana Accounting Fee | 2,500 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 |
| Operating Expenses: | | | | | | | |
| Office supplies | 750 | 1,881 | 1,000 | 1,422 | 1,000 | 1,622 | 2,000 |
| Copying/printing | 500 | 176 | 500 | 180 | 500 | 82 | 250 |
| Telephone charges | 1,500 | 1,999 | 2,000 | 2,279 | 2,000 | 957 | 2,000 |
| Postage | 300 | 353 | 300 | 123 | 300 | 21 | 200 |
| Travel-Executive Director | 26,935 | 26,480 | 28,000 | 27,343 | 28,000 | 17,388 | 30,000 |
| Travel-Administrative Analyst | 5,000 | 5,397 | 6,000 | 5,397 | 6,000 | 4,717 | 7,000 |
| Equipment repair/purchase | 5,000 | 11,403 | 5,000 | 3,537 | 5,000 | 770 | 5,000 |
| Incidental expense | 350 | 1,440 | 350 | 529 | 350 | 480 | 500 |
| Computer supplies | 1,000 | 108 | 1,000 | 2,929 | 1,000 | 156 | 200 |
| Moving costs | 35,179 | 35,179 | 0 | 0 | 0 | 0 | 0 |
| Sub-totals | 76,514 | 84,416 | 44,150 | 43,739 | 44,150 | 26,193 | 47,150 |
| TOTAL | 354,279 | 360,937 | 274,561 | 270,673 | 288,065 | 171,273 | 294,269 |
| Amount from W-106 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| NET Amount from Assessments | 309,279 | 315,937 | 229,561 | 225,673 | 243,065 | 126,273 | 249,269 |
| Amount paid - WDAL/WED/WAP | | 270,681 | | 225,261 | | 231,764 | |
| Annual Assessment | | 268,279 | | 274,561 | 288,065 | | |
| AES | | 220,000 | | 222,394 | 233,333 | | 238,358 |
| CES | | 38,115 | | 41,184 | 43,210 | | 44,140 |
| AP | | 10,164 | | 10,982 | 11,523 | | 11,771 |

Action Requested: Approval of FY2005 Budget

Action Taken: Approved FY2005 Budget as presented with adjustment of ED salary at \$145,000 and related benefits; and adjustment of Administrative Analyst salary to reflect State of Colorado policies.

Agenda Item: 11.0
ARS Report

Presenter: Robert Matteri

Background:

USDA - Agricultural Research Service
Pacific West Area

Director - Antoinette A. Betschart

Assoc. Director - Andrew C. Hammond

Asst. Director - Robert L. Matteri

PRESIDENT'S PROPOSED BUDGET FOR ARS - 2005

• FY04 \$1,082,468,000

- Omnibus bill - funds 7 appropriations bills
- Across-the-board rescission of 0.59% (\$6.4M)
- 10% reduction in program increases
- 4% Pay Cost funding
- Priority Areas
 - Emerging Diseases, Sequencing & Bioinformatics, Biosecurity, IT Cyber Security, Genetic Resources, Ag Information Services, Biobased Products/Bioenergy, Biotech Risk Assessment, Invasive Species, Managing Wastes to Enhance Air/Water Quality, Global Climate Change

• FY05 (Presidential Recommendation) \$987,597,000 (494.9M from FY04)

- Proposed Increases/Redirections
 - Pay Cost - \$14.2M
 - New Initiatives - \$65.8M
 - Emerging & Exotic Diseases (HS), Food Safety (HS), Genomics, Human Nutrition, Invasive Species, National Plant Recovery System (HS), Genetics, Climate Change Research, Agricultural Information Services (NAL), Cyber Security
 - Facilities - \$178M
- Proposed Decreases - (\$174.9M)
 - IT Activities
 - Terminate FY01, FY02, FY03 and FY04 Congressional Add-ons
 - Base program terminations

FACILITIES

- Aberdeen, ID - Advanced Genetics Laboratory Addition
- Albany, CA - WRRC, Research & Development Facility
- Davis, CA - Western Human Nutrition Research Center
- Hilo, HI - U.S. Pacific Basin Agricultural Research Center
- Maricopa, AZ - U.S. Arid Land Agricultural Research Center
- *Pullman, WA - Pre-Design
- *Salinas, CA - Pre-design
- *Davis, CA - Program of Requirements

*FY04 Planning and Design Funds

PWA RESEARCH LOCATIONS

ALASKA

Fairbanks

Subarctic Agricultural Research Unit; Alberto Pantoja, Research Leader (RL)

Palmer

Arctic Germplasm Preservation (Worksite offairbanks Research Unit)

ARIZONA

Phoenix

Western Cotton Research Laboratory; Dr. Thomas Henneberry, Lab Director

- Cotton Insect Pest Management/Biocontrol/Genetics; Dr. Thomas Henneberry, RL
- Cotton Physiology/Genetics & Host Plant Resistance; Dr. Steven Crafts-Brandner, RL

U.S. Water Conservation Laboratory; Dr. Albert Clemmens, Lab Director

- Environmental and Plant Dynamics; Dr. Bruce Kimball, RL
- Irrigation Water Quality; Dr. Albert Clemmens, RL

Tucson

- Carl Hayden Bee Research Center; Dr. Gloria DiGrandi-Hoffman, RL
- Southwest Watershed Research Center; Dr. Susan Moran, RL

CALIFORNIA

Albany

Western Regional Research Center; Dr. James Seiber, Center Director

- Genomics and Gene Discovery Research Unit; Dr. Olin Anderson, RL
- Crop Improvement and Utilization Research Unit; VACANCY, Dr. Katrina Cornish, Acting RL
- Processed Foods Research Unit; Dr. Tara McHugh, RL
- Bioproduct Chemistry and Engineering Research Unit; Dr. Bill Orts, RL
- Produce Safety and Microbiology Research Unit; Dr. Robert Mandrell, RL
- Foodborne Contaminants Research Unit; Dr. Larry Stanker, RL (New RL recruitment)
- Plant Mycotoxins Research Unit; Dr. Bruce Campbell, RL
- Exotic and Invasive Weeds Research Unit; Dr. Raymond Carruthers, RL

Plant Gene Expression Center; Dr. Sarah Hake, RL

Davis

- Crops Pathology/Genetics Research Unit; Dr. Dan Kluepfel (NEW), RL
- National Clonal Germplasm Repository for Tree Fruit/Nut Crops Grapes; (VACANT), Dr. Malli Aradhya, Acting RL
- Western Human Nutrition Research Center; Dr. Lindsay Allen (NEW), Center Director
- Exotic & Invasive Weeds Research (Worksite of Albany EIW Research Unit); Dr. Raymond Carruthers, RL

Parlier

- San Joaquin Valley Agricultural Sciences Center; Dr. Ed Civerolo (NEW), Center Director
 - Crop Protection and Quarantine Insect Research; Dr. Louis Aung, RL
 - Postharvest Quality and Genetics Research; VACANCY, Dr. James Leesch, Acting RL
 - Water Management Research; Dr. Thomas Trout, RL
 - Exotic and Invasive Diseases of Plants; (VACANT), Dr. Edwin Civerolo, Acting RL
 - Arid Land Plant Genetic Resources; (Worksite of WRPIS, Pullman; Dr. Richard Hannan, RL

Riverside

- George E. Brown Jr Salinity Laboratory; Dr. Donald Suarez, Lab Director
- Plant Sciences Research; VACANCY, Dr. Catherine Grieve (NEW), RL
- Soil and Water Chemistry; Dr. Donald Suarez, RL
- Soil Physics and Pesticide Research; Dr. Scott Yates, Acting RL
- National Clonal Germplasm Repository for Citrus and Dates; Dr. Richard Lee (NEW), RL

Salinas

Crop Improvement and Protection Research; Dr. James McCreight, RL

Shafter

Western Integrated and Cropping Systems; Dr. Michael McGuire, RL

HAWAII

Hilo

U.S. Pacific Basin Agricultural Research Center

Dr. Dennis Gonsalves, Center Director

- Tropical Plant Genetic Resource Management; Dr. Francis Zee, RL
- Tropical Plant Physiology, Disease, and Production; Dr. Paul Moore, RL
- Tropical Plant Pests; Dr. Eric Jang, RL
- Postharvest Tropical Commodities; Dr. Jack Armstrong, RL

IDAHO

Aberdeen

Small Grains and Potato Germplasm Research Center; Dr. J. Michael Bonman, RL

Boise

Northwest Watershed Research Center; Dr. Stuart Hardegree, RL

Dubois

U.S. Sheep Experiment Station; Dr. Greg Lewis, RL

Kimberly

Northwest Irrigation, Soils Research Laboratory; (VACANT), Dr. Robert Sojka, Acting RL

Parma

Viticulture Research; (Worksite of Horticultural Crops Research Unit, Corvallis), Joyce Loper, RL

NEVADA

Reno

Exotic & Invasive Weeds Research Unit (Worksite of Albany IEWRU); Dr. Raymond Carruthers, RL

OREGON

Burns

Eastern Oregon Agricultural Research Center; Dr. Tony Svejcar, RL

Corvallis

- Horticultural Crops Research; Dr. Joyce Loper, RL
- Forage Seed and Cereal Research; Dr. Gary Banowetz, RL
- National Clonal Germplasm Repository; Dr. Kim Hummer, RL

Newport

- Pacific Shellfish Aquaculture; Dr. Gary Elanowetz, Acting RL

Pendleton

Columbia Plateau Conservation Research Center; Dr. Daniel Long (NEW), RL

WASHINGTON

Prosser

- Vegetable and Forage Crop Research; Dr. Ashok Alva, RL
- Viticulture Research; (Worksite of Horticultural Crops Research Unit, Corvallis), Joyce Loper, RL
- Temperate Forage Legume Genetic Resources; (Worksite of WRPIS, Pullman; Dr. Richard Hannan, RL

Pullman

- Western Regional Plant Introduction Station; Dr. Richard Hannan, RL
- Wheat Genetics, Quality, Physiology and 'Disease; Dr. Daniel Skinner, RL
 - Western Wheat Quality Lab; Dr. Craig Morris, Lab Director
- Animal Disease Research; Dr. Don Knowlles, RL
- Grain Legume Genetics Physiology; Dr. Frederick Muehlbauer, RL
- Land Management, Water Conservation; Dr. Donald McCool, RL
- Root Disease and Biological Control; Dr. David Weller, RL

Wenatchee

Tree Fruit Research Laboratory, Dr. James Mattheis (NEW), RL

Yakima

Yakima Agricultural Research Laboratory, Dr. Peter Landolt, RL

Action Requested: For Information

Agenda Item 12.0 ESCOP Update

Presenter: C. Colin Kaltenbach

Background:

Experiment Station Section Annual Meeting The Experiment Station Section held its annual business meeting in Dearborn, MI in conjunction with the SAES/ARD Workshop and Regional Meetings on September 21-24, 2003. The ESS approved several changes to its Rules of Operation including the addition of the NRSP Review Committee, changes to the Advocacy and Marketing Committee name and charge, and provided spending flexibility to the ESCOP chair. SAES/ARD Workshop Topics included: Session 1 and 2: Intellectual Property - Current Status and Recommendations; Session 3 and 4: Developing an Operational Plan for the Science Roadmap; Session 5: Accountability and Impacts; Session 6: Information Technology - Reports and Reporting. The meeting agenda, briefs, draft minutes, etc. can be found on the ESCOP web site at <http://www.cals.ncsu.edu:8050/escop/archive/03workshop/agenda.htm>.

National Institute for Agricultural Security The NIAS held an annual membership meeting in conjunction with the ESS annual meeting. The membership approved the Bylaws that were drafted by the Board of Directors. The NIAS received (via Oklahoma State University) a competitive award from USDA-CSREES with a focus on identifying a set of facility security standards and determining the costs of implementation. The Institute co-sponsored a symposium entitled "International Aspects of Accidental Release or Deliberate Use of Biological Agents Affecting Food and Agriculture," with Texas A&M at the Houston Hyatt Regency Hotel October 14-15, 2003. Additional information about the NIAS can be found at <http://agriculturalsecurity.homestead.com/index.html>.

DOE-NASULGC Partnership Effort Jim Fischer (formerly at Clemson) assumed a position on DOE's Energy Efficiency and Renewable Energy (EERE) Board of Directors last summer with a charge of enhancing partnerships with Universities. Jim Fischer, Stan Johnson, Dan Bartel and Jim Zuiches developed a plan of activities covering five major opportunities. This proposal was covered in a January agreement between NASULGC and DOE-EERE. Peter McGrath (NASULGC) charged the BAA-Policy Board of Directors with implementing the agreement that in turn asked the AES and CES regional EDs, NASULGC EDs, Jill Long Thompson (National Center for Food and Agriculture Policy, NCFAP), and those listed above to provide leadership for the projects.

ESCOP Winter Meeting The winter meeting was held at the Waterfront Centre offices of CSREES March 2-3, 2004. The agenda and briefs can be found at <http://www.cals.ncsu.edu:8050/escop/draftdoc.htm>. All of the agenda briefs were submitted for information only and no specific action was requested. It was decided that an appropriate display depicting the Science Roadmap will be developed and a strategy for presenting this at the 2005 "Science on the Hill" exhibit was discussed. Many of the Directors participated in the EFNEP 35th Anniversary Celebration on March 2nd.

Action Requested: For Information

Agenda Item 13.0 Utah State Site Security Plan

Presenter: H. Paul Rasmussen

Background:

Given the recommendations of the National Association of State Universities and Land Grant Colleges' Task Force on Eco- and Animal Rights Terrorism (November 2002), the Utah State University Vice President for Research, under direction from President Hall, who served on the NASULGC Task Force, assembled and instructed the Task Force. The instructions were to develop a threat assessment document to include assessment of threat, vulnerability, and capability, and to make recommendations for planning to the President of USU.

To quote from the NASULGC Task Force report: "One common thread that brings the institutions of the National Association of State Universities and Land-Grant Colleges (NASULGC) together is our collective involvement in promoting the interests of our universities in the discovery of new knowledge. We are now faced with an unprecedented challenge to the traditional autonomy of the academy to educate, to discover, and to use new knowledge in service to our external communities. Eco- animal rights activist groups seek to curtail research (at universities and elsewhere) that relies on the use of animals, biotechnology, and genetically modified organisms and thus to curtail the development of new knowledge that can be used to improve the human condition. Some of these groups are prone to use violence to achieve their goals, and as such they pose real threats to universities and other research facilities. We in higher education are also faced with the prospects that international terrorists may seek to use our research activities in such a manner as to produce a disaster causing catastrophic loss of life. In responding to these threats, we are facing significant management and financial issues, as well as new difficulties associated with maintaining the openness and free exchange of information that is so central to our academic tradition and the scientific method."

Since Utah State University and other higher education institutions in the west have been targets of animal rights groups the USU task force was formed. The process and the outcome of the Task Force work will be discussed.

Acton Required: For information

Agenda Item 14.0
New Partnership Opportunities with DOE

Presenter: Jim Fischer

Background:

The presentation information regarding new partnership opportunities with DOE are available at: <http://129.186.89.193/ncfap/>

Action Requested: For Information

Agenda Item 15.0 New NRSP Proposal

Presenter: Don Snyder

Background:

The proposed NRSP “National Center for Manure and Animal Waste Management” was discussed in the RCIC Report - Agenda Item 6.0 (Agenda Item 4.1 within the RCIC Report)

Action Requested: For Information

Agenda Items 16.0 through 25.0 Strategic Directions Topics

Presenter: Chuck Laughlin/H. M. Harrington

Background:

Information on Agenda Items 16.0 through 25.0 are posted on the WAAESD web site at:
<http://129.82.121.243/webpub/Spring Meeting 2004 -post>

Three priority areas were identified: Water, Rural Development, and Nutrition/Obesity. Organizational groups were established and charged with development of proposals for each area.

The memberships of the groups are:

Water - Lanny Lund, LeRoy Daugherty, Paul Rasmussen, Allen Mitchell, Jeff Jacobsen, Ross Miller, Jim Jacobs (Co-Chair), Tony Nakazawa, Don Snyder, Charles Boyer, Colin Kaltenbach (Co-Chair), Don Cooksey, Lyla Houglum, Dan Kugler, Paul McCawley.

Rural Development - Doug Steele, Paul H. Gutierrez, Rob McDaniel, Chuck Gay, Ralph Cavalieri, Jeff D.T. Barcinas, Singeru Singeo, Jack Payne (Chair), Andy Hashimoto, John Winder, Jim Christenson, Milan Rewerts, Glen Whipple, John Burton.

Nutrition/Obesity - Linda Manton, Diane Myazoe, Bob Matteri, Charlotte Eberlein, Deborah Young, Judy Barth, Ruth Wilson, Barry Brennan, Greg Bohach, Gerald L. Chacon, Ron Pardini, Bill Butler, Karen Hinton, Linda Kirk Fox (Chair), C. Y. Hu.

During the final joint meeting of the group a rapidly emerging situation was brought forward - Sudden Oak Death. It was determined that the Directors were in support of a Rapid Response project (a W500 series project).

Action Requested: Approval of a rapid response project.

Action Taken: Approval of W501 upon submission of appropriate documentation to CSREES.

Agenda Item 26.0 National Institute for Agricultural Security Report

Presenter: H. M. Harrington

Background:

Articles of Incorporation and Working Bylaws were filed with the State of Maryland. An application for non-profit status was applied for with the IRS. At the September 2003 Experiment Station Section annual meeting, a meeting of the full NIAS Membership was convened. The working NIAS Bylaws were approved.

NIAS is transforming from assessment based funding to a membership organization. Invitations were sent to all AES and ARD Directors. The response from potential members has been positive. As of this writing, 1862 institutions: 35 Stations have joined, 7 have declined and 9 are pending; and 4 territories have joined. No responses have yet been received from the 1890 institutions. Based on inquiries from several extension directors, a letter on invitation has been/will be sent to CES. A 20% discount on the membership is provided if both AES and CES join. Several joint memberships are expected.

Major Actions and Activities for CY 2003

As a new entity, the NIAS worked to establish its identity and credibility. These activities include: Developmental Activities: Communications, Building Visibility, and Identity as well as Supporting Agrosecurity Research Priorities. These are highlighted below and described in more detail in the attached pages.

1. *Development Activities*

Communications. NIAS established a prototype web site on homeland security issues of concern to the Experiment Station and Agricultural Research Directors, with an emphasis on tracking emerging regulatory requirements. NIAS has sent email updates on pertinent agrosecurity research development to the Directors.

Establishing visibility. Since NIAS was just established in 2003, a primary goal has been to establish visibility for the Institute, with the Experiment Stations, federal agencies, the Congress, and the private sector.

Building identity. To help establish the identity and to build the foundation for future collaborative efforts, Dr. Nipp met regularly with federal agency officials to talk about the role of the agricultural research and education system in addressing homeland security and biosecurity concerns.

2. *Supporting Agrosecurity Research Priorities.* Dr. Terry Nipp participated on a White House Blue Ribbon Panel on animal agricultural biosecurity research priorities. Dr. Nipp has also provided briefings on agrosecurity research needs and the role of the Experiment Stations to the White House Counsel on Homeland Security, the Department of Homeland Security, and the senior staff of the appropriate House and Senate Committees. These efforts have been instrumental in bring agrosecurity concerns to the forefront in The Department of Homeland Security.

3. *International Forum.* "Accidental Release or Deliberate Use of Biological Agents Affecting Food and Agriculture" NIAS co-sponsored with The Texas A&M University System's Integrative Center for Homeland Security. NIAS contacted and served as a

liaison to the agriculture, science, and economic attaches stationed at the foreign embassies in Washington, DC

4. *Competitive Grant Award.* NIAS received a grant "Developing Science-Based Site Security Guidelines" (\$180,000) USDA-CSREES (via Oklahoma State University).

Plans for 2004

Priority projects for the current year include completing objectives of the USDA award, continuing to supporting agrosecurity research priorities, securing IT communications, and responding to emerging opportunities and needs. These are described in more detail in the attached sheet.

The complete annual report and additional information about the NIAS can be found at <http://agriculturalsecurity.homestead.com/index.html>.

Action Requested: For information

Agenda Item 27.1 State Reports

Alaska State Report

Presenter: Allen Mitchell

The State of Alaska is looking at a projected \$500 million budget gap for FY05. Current discussions in the Governor's office and the legislature revolve around reinstating a state income tax, state sales tax, some form of taxing the state permanent fund dividend program and/or major budget cuts. Not surprisingly, the last option has the most support of the public.

As reported last year, the Agricultural and Forestry Experiment Station suffered a 6 percent budget reduction in state general funds in FY04. We absorbed that cut through attrition and made no layoffs of employees. The Governor has a \$10,000,000 increase in the university budget for FY05 with no guarantees that it will get past the legislature. Even with the increase, the University will be short of meeting the funding required for faculty (2.5%) and staff raises and general inflation. The Agricultural and Forestry Experiment Station has been notified that our state funding will be cut a minimum of \$238,000 (~10%) and perhaps as high as \$320,000. We have identified cuts to meet the lower figure and it will include the layoff of seven support staff and a freeze on filling vacant positions.

Colorado State Report

Presenter: Lee Sommers

Administrative Changes

Marc Johnson joined CSU on August 1, 2003 as Vice Provost for Agriculture and Outreach and Dean of the College of Agricultural Sciences. Marc was previously Dean of Agriculture at Kansas State University.

Larry Penley became President of CSU on August 1, 2003. Dr. Penley was formerly Dean of the College of Business at Arizona State University. He has actively engaged the outreach functions of the CSU and will be a strong advocate for our land-grant programs.

CSU has several other administrative changes in process. We are searching for a Vice President for Advancement who will lead our fundraising and alumni relations efforts. Active searches are underway for deans in the College of Applied Human Sciences, College of Natural Resources and College of Engineering.

Budget Situation

The Agricultural Experiment Station budget was reduced by 18%, \$1.62 million, beginning July 1, 2003. These budget reductions are permanent decreases in funding so long-term changes are required in programs located in academic colleges and departments at CSU in Fort Collins as well as at off-campus research centers. In developing the following plan, the AES placed emphasis on the following: (1) support for priority research programs central to the AES mission; (2) retain faculty, research scientists, and research support personnel; (3) reduce operating expenses and; (4) maintain research centers and facilities that are necessary to support the research programs of the faculty and research scientists located both on- and off-campus. Implementation of the following changes will begin on July 1, 2003.

Research Centers – Total reduction: \$541,211. Changes at off-campus research centers include reductions in operating funds, freezing vacant positions, eliminating currently filled positions, and reassigning research scientists to new locations. The

Mountain Meadow Research Center in Gunnison will be closed and the research scientist will be relocated to the Western Colorado Research Center. The Southwest Colorado Research Center will be significantly downsized and a research scientist transferred to the Arkansas Valley Research Center in Rocky Ford. In total, these changes reflect about a 25 % reduction in staffing at the off-campus centers.

Programs in Colleges/Departments at CSU - Total reduction: \$885,100. The program changes implemented on-campus involve reductions in funding for faculty positions, research support staff, graduate students, and operating expenses for research programs. Faculty positions that are vacant due to resignations or retirements will not be filled.

AES Director's Office – Total Reduction: \$192, 184. The AES Director's office has withdrawn funding from several on- and off-campus programs including the irrigation research and extension position and the range-livestock positions, both in southeastern Colorado. Overall support for operating expenses, equipment, and travel has also been reduced. A support staff position in the Director's office was eliminated.

The state budget is a serious concern for FY05 and beyond. The citizens of Colorado have passed over the past 15 years a series of constitutional amendments which limit tax revenues collected and also mandate expenditures for K12 education. Individually, each of these amendments is acceptable but, when they are combined with a sluggish economy and permanent tax cuts, funding for higher education in general and the AES in specific will receive substantial reductions. If one or more of these constitutional amendments is not changed in the fall of 2004, higher education in Colorado along with the AES and CE will ultimately receive no state funds.

Nevada State Report

Presenter: Ronald S. Pardini

Strategic Planning – restructure

Strategic planning at the University of Nevada has resulted in the following priorities for the Nevada Agricultural Experiment Station:

- Natural Resource Management in the Great Basin and Sierran Ecosystem
- Biotechnology and Molecular Biology
- Agricultural Production in a Semi-Arid Environment
- Environmental Sciences in a Semi-Arid Enviroment
- Economic Development with Emphasis on Rural Areas
- Human Health and Nutrition

During the strategic planning process the Department of Nutrition is moving from the College of Human and Community Sciences to the College of Agriculture, Biotechnology and Natural Resources.

- **Faculty Salaries**

Our budget resulted in a 0% cost of living increase for faculty and 2½% merit increase that was deferred to January 1, 2004. In July of 2004, we expect a 2% cost of living increase and an additional 2-3% merit increase.

- **New Positions**

The following new hires occurred this past year:

Animal Biotechnology

Grace Almeida-Porada, Associate Professor, Stem Cell Biologist
Luis Gomez-Raya, Associate Professor, Quantitative Geneticist

Biochemistry

Ron Mittler, Assistant Professor, Molecular Biology/Abiotic Stress
Jeffrey Harper, Associate Professor, Molecular Biology/Abiotic Stress

Resource Economics

Kynda Curtis, Assistant Professor/State Specialists, Ag Production and Economist

Natural Resource and Environmental Science

Peter Weisberg, Assistant Professor, Plant Population Ecologist
Christopher Lortie, Assistant Professor, Landscape Ecologist

Administration

Charlene Hart, Accountant – Fiscal Officer

- We are planning to convert our Newlands Field Research Laboratory into the **Great Basin Plant Materials Center** in collaboration with the Nevada Department of Agriculture, the Nevada Association of Counties, the Nevada Department of Forestry, the Bureau of Land Management and the Natural Resources Conservation Service. This facility will be involved in establishing and maintaining a plant materials program in Nevada for testing, selection and development of adapted native plant materials and restoration methods for Nevada's environment. We are currently working on a partnership agreement with NRCS.
- **Facility Upgrades**

This past year, we've begun renovation of the former Ag. Mechanics building to convert it into a 2-story Agricultural Biotechnology facility. Construction is underway for partial renovation, and grants are pending for completion.

At our Valley Road facility, we've constructed a winery to support our research program on evaluating the potential of selected areas in Nevada to grow quality wine grapes. We currently have trials underway in the Valley Road facility in Reno. We also have vineyards in Fallon and are planting an additional vineyard in Yerington.

New Mexico State Report

Presenter: LeRoy A. Daugherty

The New Mexico Agricultural Experiment Station and New Mexico State University has had slight increases from the recent legislature. Most notably, we received, for the first time, funds for maintenance of off campus facilities. The Legislature approved a 2% increase in salary and the Board of Regents approved an additional 2% salary increase. Unfortunately, this additional 2% is funded by tuition. The AES must fund their share from other funds.

Dr. Paul Gutierrez has joined the College of Agriculture and Home Economics has a new Associate Dean and Associate Director for Cooperative Extension. Paul comes to New Mexico from Washington State University. Dr. Wes Holley is the new Associate Dean and Associate Director for Academic Programs. Wes is new to the Western Region. He spent his academic career at Oklahoma State University.

NMSU continues as a member of the Consortium for Cattle Feeding and Environmental Science and hosted the most recent meeting. Members are NMSU, Texas A&M (including the Amarillo Research and Extension Center and the Veterinary Diagnostic Facility), Texas Tech, West Texas A&M, USDA-ARS and the Texas Cattle Feeders Association.

New Mexico State University recently signed a Memorandum of Agreement with the Los Alamos Scientific Laboratory to conduct research biosecurity and related areas.

Oregon State University Report

Presenter: C. Y. Hu

Dr. Roy Arnold, Executive Associate Dean of the College of Agricultural Sciences and Associate Director of the Oregon Agricultural Experiment Station, officially retired from the university on December 31, 2003. He is continuing his role on a half-time basis. Dr. Bill Braunworth replaces Dr. Arnold as the Program Leader for our Extension Agriculture Program. Dr. C.Y. Hu, AES Assistant Director, serves as Assistant Program Leader. Dr. Stella Coakley, former head of Botany and Plant Pathology Department, was appointed as a new associate dean of the college and associate director of AES starting January 1, 2004. She will serve "halftime" for one year and assume full-time duties on January 1, 2005.

Slower than anticipated economic recovery and the defeat of ballot measure 30 (temporary increase of income tax) translates to possible further reduction to our existing budget. Although our instructional budget is partially offset by a tuition hike and increased enrollment, research and extension budgets will continue to experience uncertainty in the near term. This will delay our plan to invest in key areas which suffered during recent budget reduction, and on new initiatives.

Oregon State University released a new strategic plan this February. The vision of this new plan is to serve the people of Oregon as one of American's top 10 land grant universities. It identifies five multidisciplinary thematic areas that integrate the mission of teaching, research and outreach. Each college is responsible to align their strategic plan with the OSU plan. Our college is designing our strategic plan at this time, and has identified four broad areas of programmatic foci on which we will make special effort during the next five years: Water and Watersheds; Ecological Services; Food, Nutrition and Health; and Development of Biobased Energy and Products.

Authorization language for the Sun Grant Initiative is now included in both Senate and House Ag Appropriation Bills, and in the Appendix of the President's budget for FY05. It authorizes \$25 Million for 2005, \$50 Million for 2006, and \$75 Million annually for 2007 until 2010 for this new initiative. However, we will need to continue to work with our congressional delegations on appropriation.

Agenda Item 27.2

BAA Policy Board of Directors Update

Presenter: C. Colin Kaltenbach

Background:

The Policy Board of Directors met in Dallas March 9-10, 2004. Following is a brief listing of actions taken.

1. Authorized appointment of an exploratory committee to develop a recommendation as to whether the Lay Leaders Seminar should be reinstated (if so it will be for advocacy of the BAC budget only)
2. Reduced the assessment dues for all affiliated groups for the BRT to \$5,000 (BOHS, Forestry, etc)
3. Adopted a recommendation from the BAC requesting the NASULGC President's Council to write a letter of support for the formula funds.
4. Reappointed the PBD committee (Stan Johnson, Jim Zuiches, Dan Bartel) that was put together to develop the MOU with the Department of Energy. This group will continue to serve in an oversight role and provide communications to the PBD.
5. Will request a report from the BAC on current and projected activities of the BRT with respect to the Farm Bill.
6. Authorized a questionnaire to the various COPs soliciting their opinion as to how the new BAA structure is functioning.
7. The Exhibit on the Hill will be held next March 1 and the ESCOP request that there be a provision for a Science Roadmap exhibit was duly noted .
8. Approved a tentative program for the BAA portion of the fall NASULGC meeting.

Action Requested: For Information

Agenda Item 27.3 Western Impact Update, CSREES Impact, CFAR/RAC

Presenter: Ron Pardini

Background:

The WCC 208 - Western Region Impact Statement Development Committee is planning to meet this year to compile and write impacts for the western region. The "Best of the West" website at www.ag.unr.edu/wri/ will be updated with products from that meeting and will be linked to the CSREES-USDA Science and Education website at <http://www.reeusda.gov/success/impact.htm>.

The National Impact Writers are scheduled to meet in Washington, D.C. on March 15-19, 2004.

The Research and Legislative Committees of NCFAR were reorganized into the "Research Advocacy Committee" with a focus of outreach to policy makers and staff. I participated in the February 5 meeting of the Research Advocacy Committee. The two main issues were as follows:

- Research Success Profiles – They have developed Research Success Profiles on the following topics.
 - Fighting Anthrax – Ag research enters the war on terrorism
 - Defending Against Mastitis – Saving the dairy industry \$2 billion a year
 - Mass Producing Penicillin – Agricultural research to the rescue
 - Putting a Hex on Witchweed – Saving \$6 billion a year in corn
 - Making Wine – Ag research fuels \$3.1 billion industry

These Ag research success profiles may be viewed at www.ncfar.org/research.asp

- Proposed Hill Research Seminar Series – Top Ag researchers will give a keynote address on a current critical issue and policy makers and staff will be invited to the seminar and associated reception.

| | |
|--------|-------------------------|
| CSREES | Terry Meisenbach |
| WAAESD | Michael Harrington |
| WED | Milan Rewerts, Colorado |
| WAAESD | Ron Pardini, Nevada |
| WAP | John Hammel, Idaho |

Action Requested: For Information

Agenda Item 27.4.1 ESCOP Budget and Legislative Committee

Presenter: LeRoy Daugherty

Background:

FY 04 Budget: The FY 04 budget was passed in January with an overall 0.59% reduction in all CSREES line items and a 10% cut in 33 specific line items. Many of the line items were Extension programs including EFNEP. Pest control including IR-4 was cut 10%.

FY 05 Budget: Priorities for the FY 05 budget were adopted at a BAC meeting Feb 9. Priorities are (1) restore the cuts to the line items from the FY 04 budget (generally included in the President's budget request), (2) increase funding for minority-serving institutions, (3) increase EFNEP funding above the FY 03 level by \$3M, and (4) increase the NRI by 10% (from \$164M to \$180M). We are also committed to supporting the President's budget when he requested an increase in support for a program. The BRT analysis reported the following: "1. Overall, USDA funding would be cut by \$1.2 billion. 2. Total CSREES funding is cut by \$108 million, but most of these reductions would come from congressional earmarks. 3. The National Research Initiative would increase by approximately \$16 million (ten percent) over the F.Y. 2004 enacted level. 4. Funding for many of the programs cut by 10% would be at least partially restored, including EFNEP, which would receive almost \$58 million in funding under the president's request. 5. "Homeland Security" related items would increase: the plant and animal diagnostic labs would get a \$22 million increase and there is a new "higher education agrosecurity education program" line item that would be funded at \$5 million. 6. IFAFS authority was captured again, thereby enabling the administration to "take credit" for \$260 million in budgetary "savings." In addition, there appear to be more "limitations" imposed on mandatory USDA programs, a move that could complicate efforts by our congressional champions to help the system as the budget/appropriations process moves forward." The BRT called for statements from everyone citing how the cuts would impact program. Approximately 25 Experiment Stations responded with specific examples. The BRT will use these to develop materials to use in support of the budget priorities. The EDs generated approximately 40 impact statements from the multistate research portfolio, which will also be used by the BRT.

FY 06 Budget: ESCOP went through a process (including all directors and members of the B/L Committee) to identify priorities for FY 06. The priorities are posted on the ESCOP homepage under the B/L Committee. The BAC and BRT will begin working on the FY 06 budget this summer.

Farm Bill Committee: LeRoy Daugherty is chair-designate of the B/L Committee and therefore has the leadership for the Legislative part of our agenda. He will serve on the BAA Farm Bill Committee. ED Tom Fretz will serve as Executive Staff to the legislative function of our ESCOP B/L Committee. Daryl Lund will continue to serve as Executive Staff for the budget function. Jeff Armstrong, Chair of the BAA Farm Bill Committee, has called for a teleconference Thursday February 26. The EDs (Research, Extension and Academic Programs) have volunteered to serve as staff to the Farm Bill Committee.

Action Requested: For Information

Agenda Item 27.4.2 ESCOP Communication and Marketing Committee

Presenter: C. Colin Kaltenbach

Background:

The committee has been dormant since January 2002, however with the appointment of a new Chairperson and Executive Vice Chair, the committee has been recharged this winter. They met via teleconference on February 20, 2004, and agreed on the following actions:

- Assist Wally Huffman with the edit and revision of the Counterfactual Study for a broader audience. Wendy Wintersteen will assist.
- T. Fretz will check with Wally Huffman on how 1890s were handled in the study. A suggestion was made to segment the group since the 1890s have fewer formula funds
- Review the Science Roadmap and develop strategies on how to keep it on our partners' radar screen. Should milestones be tracked and reported on at a regular basis?
- Initiate the process of including the Science Roadmap and the Counterfactual Study in next year's Ag. Exhibit on the Hill - J. Arkin and T. Fretz
- Continue discussion on communication vs. marketing, and the committee's future course of actions.

The committee plans to meet again by teleconference in April.

Action Requested: For Information

Agenda Item 27.4.3 ESCOP Science and Technology Committee

Presenter: Ron Pardini

Background:

The Science and Technology Committee met in Washington, D.C. on March 1, 2004.

- Science Roadmap – Analysis of Current Capacity and Future Needs:
An initial questionnaire was sent to SAES directors and 19 responded; generating a manpower analysis for future SAES capacity needs.

Science and Technology recommended that a follow-up study that would be more in depth and employ validated needs assessments procedures be conducted that would stand up to peer review. This could involve commissioning an independent Survey Research Center and include economic impact of Ag. Experiment Station investments. A subcommittee was formed to follow up on making a formal proposal to ESCOP including the identification of expertise to serve on the committee.

- PIPRA

Regarding the PIPRA Initiative (Public Intellectual Property Rights) a database of property rights is currently being developed by a small group of participating universities. The idea is that a significant level of intellectual property is owned by the public sector i.e., 24% whereas Monsanto owns 14% and that Land Grant Universities should:

- Coordinate IP activities to decrease the impediments so that we can share information and work together.
- Package technologies to help developing nations. For example, as new IP is developed, retain rights for some humanitarian use (laudable goals but may not be practical).

The plan is to have a power point presentation available for the Fall ESS Section meetings and we need to define “humanitarian use” i.e., minor crops that companies don’t have interest in, but vital to certain countries analogous to the IR-4 program. Also include uses in developing countries and minor crops including public health issues.

- Transmissible Spongiform Encephalopathies (TSE)

S&T recommended that a task force be developed to prepare a white paper on the current knowledge concerning prions Bovine Spongiform Encephalopathy (BSE), Transmissible Spongiform Encephalopathy (TSE), Creutzfeldt Jacob Disease (CJD), the new variant CJD (vCJD) and other Transmissible Spongiform Encephalopathies (TSE).

The approach was to develop a panel of experts in the molecular biology, epidemiology risk analysis research and produce detailed scientific based report on TSE’s in the U.S. with the motivation to retain public confidence in science based policy making.

There is a multi-state committee NC505 that has been formed to research ante-mortem diagnostics. In addition, the National Academies has a report that can be found at www.nationalacademies.org/headlines#sh1226. This small task force will evaluate the need for an ESCOP report and connect to the Secretary of Agriculture’s office. Should the need for a white paper be confirmed, then world-class scientists will be recruited/nominated and include scientists from NCBA, ARS, APHCS, CSREES, etc.

- Update and Status of S&T subcommittees

a. IPM

- Organized the 4th National IPM meeting in April 2003 at Indianapolis, IN. The theme was “Developing Partnerships,” and the attendance was excellent. There were over 200 posters presented, and the meeting was considered to be a big success. The IPM roadmap was discussed. The next meeting will be the 5th National IPM meeting in 2006 and will be located in Galveston, TX.
- A subcommittee had a joint meeting with the Regional Pest Management Centers, and had a 2 day meeting. Ralph Otto at CSREES has been involved in pesticide evaluation safety program and implementation of the IPM strategic plan.

b. Biotech Task Force

- This Task Force is preparing a comprehensive web site and report and will probably disband after it completes its task.

c. Social Science Subcommittee

- Stephen Goetz is the new chair and they have prepared 6 issue papers:
 - Agro-security
 - Ag Technology
 - Ag and the Environment
 - Globalization
 - Agriculture
 - Obesity and Nutrition

d. Genomics Committee has been inactive

e. Food Safety

- A joint committee has been reactivated by Jim Ditton from Arkansas. This is a joint ESCOP/ECOP committee. This committee should be involved with the BSE white paper.

Action Requested: For information

Agenda Item 27.4.4 ESCOP Partnership Committee Report

Presenter: Lee Sommers

Background:

The ESCOP Partnership Committee has recently been reconstituted with a full compliment of AES members. One conference call was held with the AES members to discuss the appropriateness of the committee's current membership, charge, and scope of potential activities. Several potential activities were discussed including: working with other agencies (e.g. NIH, CDC, DHS, etc), other USDA agencies (ERS, ARS, APHIS, NASS) and working with CSREES on the new POW Guidelines and processes that will be forthcoming. The latter would necessarily require a joint effort with extension. The members agreed to poll their respective regional associations at the upcoming spring meetings for possible activities of the Partnership Committee. The Committee plans to hold another conference call in early April to discuss input from the regional association meetings and possible a face to face meeting.

Partnership Working Group

Over the last 2 years, committee leadership (Coston, Sommers and Harrington) has focused its efforts on developing the Partnership Working Group, created at the recommendation of ESCOP and ECOP as a follow-on committee after the Baltimore Partnership Workshop. The PWG is comprised of members from all of the "COPs", CSREES, AHS and NASULGC. The PWG appears to be functioning well, having developed vision and mission statements and rules of operation. Activities include Successful Teams program (2003 Joint COPs meeting), CSREES White Paper development process, synthesis of COPs vision/mission and strategic plans, feasibility of a "partnership publication", New Deans/Directors' Workshop (2004), and a Strategic Planning Summit. All of these activities suggest that the PWG is "up and running" but there is a need to somehow formalize and legitimize the group within the BAA structure.

Action Requested: For Information

Agenda Item 27.4.5 ESCOP Planning Committee Report

Presenter: Ralph Cavalieri

Background:

The Planning Committee met February 23-24, 2004 in Irving, Texas. Actions from the meeting follow:

- Reviewed and discussed the membership list and terms of membership. A request will be made to ESCOP to review and update the list.
- Discussed potential for involvement in the Fall 2004 meeting priority setting session.
- Reviewed the proposed timeline for ESCOP and ESS Strategic Planning.
- Prepared a draft of a Plan for Operationalizing the Science Roadmap. This will be reviewed once more by the committee and then submitted to the ESCOP Executive Committee for input. The goal is to have a document for approval at the July meeting.

Actions Required:

- Review and update committee membership.
- Determine role of committee in priority setting session at the Fall meeting.
- Finalize a draft for review and suggestions.

Action Required: For Information

Agenda Item 28.1
Summer 2004 Meeting

Presenter: Lee Yudin

Background:

Information regarding the Joint Summer 2004 Meeting can be located at the Guam web site at: <http://www.uog.edu/cnas/wrjsdm/>

The meeting will be held June 20-23, 2004 in the Hyatt Regency Guam Resort Tumon,

Action Requested: For Information

Agenda Item 28.2
Fall 2004 ESS Meeting

Presenter: C. Colin Kaltenbach

Background:

The Fall 2004 ESS Workshop and WAAESD Meeting will be held September 26-29, 2004 in Oklahoma City, OK.

Action Requested: For Information

Agenda Item 28.3 Spring 2005 Meeting

Presenter:

Background:

An invitation to meet in Riverside, CA in Spring 2005 was extended by Don Cooksey. The meeting will be held at the Mission Inn on 3/21-23/04. RCIC will meet on 3/21. There may be an optional tour on the afternoon of 3/23.

Action Requested: For Information

Agenda Item 28.4
Summer 2005 Meeting in New Mexico

Presenter: LeRoy Daugherty

Background:

The Joint Summer 2005 Meeting will be held in Santa Fe, NM on 7/10-13 at the El Dorado Hotel.

Action Requested: For Information

Agenda Item 29.0 Resolutions

Presenter: Don Snyder

Background:

Resolution #1:

Whereas Dr. Henry Vaux Jr., having served as Associate Vice President and Associate Director of the University of California Division of Agriculture and Natural Resources and the Agricultural Experiment Station; and

Whereas Dr. Vaux provided outstanding contributions to the Western Association of Agricultural Experiment Station Directors as a member throughout his tenure as Associate Director of the Agricultural Experiment Station at the University of California; and

Whereas Dr. Vaux has a distinguished career in resource economics with specialization in the economics of irrigated agriculture and water marketing; and

Whereas Dr. Vaux has retired from the University of California, therefore, be it

Resolved, That the Western Association of Agricultural Experiment Station Directors at their meeting at the Tropicana, Las Vegas on March 23, 2004 expresses its sincere and heartfelt appreciation to Dr. Henry Vaux for the significant contributions he has made to our Association; and be it further

Resolved, That the original of this resolution be provided to Dr. Henry Vaux Jr. and that a copy be filed as part of the official minutes of this meeting.

Resolution #2

WHEREAS Dr. Merle H. Jensen, having served as Associate Director of the Arizona Agricultural Experiment Station; and

WHEREAS Dr. Jensen provided outstanding contributions to the Western Association of Agricultural Experiment Station Directors as a member throughout his tenure as Associate Director at the University of Arizona; and

WHEREAS Dr. Jensen has retired from the University of Arizona; therefore, be it

RESOLVED, That the Western Association of Agricultural Experiment Station Directors at their meeting at Tropicana, Las Vegas, Nevada on March 23, 2004 expresses its sincere and heartfelt appreciation to Dr. Merle H. Jensen for the significant contributions he has made to our Association; and be it further

RESOLVED, That the original of this resolution be provided to Dr. Merle Jensen and that a copy be filed as part of the official minutes of this meeting.

Resolution #3:

WHEREAS Director Karen Hinton and Ms. Penny Jenkins from the University of Nevada's Cooperative Extension Service were hosts for the Western Association of Agricultural Experiment Station Directors at their meeting at Tropicana, Las Vegas, Nevada on March 23, 2004; and

WHEREAS Director Hinton and Ms. Jenkins provided such hospitable surroundings in which to meet, and

WHEREAS Director Hinton and Ms. Jenkins were also outstanding hostesses; therefore, be it

RESOLVED, That the Western Association of Agricultural Experiment Station Directors at their meeting at Tropicana, Las Vegas, Nevada on March 23, 2004 expresses its sincere and heartfelt appreciation to Director Karen Hinton and Ms. Penny Jenkins for their significant contributions to a successful directors' meeting; and be it further

RESOLVED, That the original of this resolution be provided to Director Hinton and Ms. Jenkins and that a copy be filed as part of the official minutes of this meeting.

Action Requested: Approval of Resolutions

Action Taken: Unanimously approved resolutions for Henry Vaux, Merle Jensen, and Director Hinton and Ms. Jenkins of Nevada Cooperative Extension.