

**Minutes of the Meeting of  
The Western Association of Agricultural Experiment Station Directors**



**Radisson Kaua'i Beach Resort**

**Lihu'e, Kaua'i, Hawai'i**

**March 23-26, 2003**

**Summary of Actions**

The motion was made, seconded and approved that Kaltenbach send a resolution to Terry Meisenbach of CSREES that the Professional Workers Directory be updated and the CSREES link be restored.

<b>Agenda Item</b>	<b>ACTION</b>
<a href="#"><u>1.2</u></a>	Approved agenda
<a href="#"><u>1.3</u></a>	Approved minutes of September 2002 meeting
<a href="#"><u>7.0</u></a>	Approved the following: NRSP1 extension; W193 extension; NRSP3 renewal; NRSP8 renewal; NRSP5 conditional renewal; W006 conditional

	renewal; W147 replacement renewal; WCC043 conditional renewal; new WCC - Managed Grazing Systems for the Intermountain West conditional establishment.
<a href="#"><u>8.0</u></a>	Approved renewal of membership in National CFAR as an affiliate member.
<a href="#"><u>8.0</u></a>	Approved the appointment of Lee Sommers (CO) to the NRSP Management Committee.
<a href="#"><u>8.1</u></a>	Approved the Treasurer's Report as presented.
<a href="#"><u>8.2</u></a>	Approved the following: all NRSP's are to be funded at the FY2003 level but should be indexed proportionately to any increase or decrease in Hatch appropriations. Increases shall not exceed the requested amount. W006 is to be funded at \$351,699 (\$354,000 minus the FY2003 recision of 0.65%). W106 is to be funded at \$45,000.
<a href="#"><u>8.3</u></a>	In Executive Session of the WDA, the performance evaluation of Dr. Mike Harrington submitted by the evaluation committee was discussed. The Committee's finding that Dr. Harrington performed his duties during the period of July 1, 2001 to December 31, 2002 in an outstanding manner was confirmed by the membership. In recognition of this performance, combined with comparison of his salary to both the average of the Western Directors and to the other Executive Directors, his salary for FY 04 beginning July 1, 2003 was set at \$135,000.
<a href="#"><u>8.4</u></a>	Approved FY2003-2004 budget of \$288,065.
<a href="#"><u>9.0</u></a>	Approved revised By-Laws of Western Association of Agricultural Experiment Station Directors
<a href="#"><u>10.0</u></a>	Approved establishment of an ad hoc WCC - "Fiscal Crisis in State Budget in the West" with J. Christenson (CES-AZ) as Administrative Advisor.
<a href="#"><u>15.0</u></a>	Approved the motion that Kaltenbach send a resolution to Terry Meisenbach of CSREES requesting that the Professional Workers Directory be updated and the CSREES link be restored.
<a href="#"><u>17.0</u></a>	Approved a resolution expressing appreciation to Hawai'i for hosting the meeting.
<a href="#"><u>18.0</u></a>	Approved adjournment of meeting.

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Attendance:

Alaska	Steve Sparrow	Oregon	Ching Yuan Hu
Arizona	C. Colin Kaltenbach		Mike Burke
Colorado	Lee Sommers	Palau	Thomas Taro
Guam	Lee Yudin	Washington	Ralph Cavalieri
Hawaii	Andy Hashimoto		Sandra Ristow
	Catherine Chan-Halbrendt		Linda Kirk Fox
	Barry Brennan	Wyoming	Jim Jacobs
Idaho	Richard Heimsch		Glen Whipple
Nevada	David Thawley	ARS	Bob Matteri
	Ron Pardini	CARET	Stan Sailsbery
	Roger Lewis	WRDC	Steve Daniels
New Mexico	LeRoy Daugherty	CSREES	Phil Carter
	Tim Nesbitt		Kitty Cardwell
		Others:	H. Michael Harrington (ED)

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## Agenda

### WAAESD Spring Meeting

March 23-26, 2003

**Radisson Kaua'i Beach Resort**

**Lihu'e, Kaua'i, Hawai'i**

Sunday - March 23			
8:00 - 4:00		RCIC Meeting	
4:00 - 5:00		Executive Committee	
Monday - March 24			
8:00	<a href="#">1.0</a>	Call to Order	C. C. Kaltenbach

		<a href="#">1.1</a>	Welcome and Introductions	A. Hashimoto
		<a href="#">1.2</a>	Approval of Agenda	C. C. Kaltenbach
		<a href="#">1.3</a>	Approval of Minutes of <a href="#">September 23, 2002 WAAESD Minutes</a>	C. C. Kaltenbach
8:30	2.0		OIG Audits Intent and Impact	R. Cavaliere - Moderator
8:30		<a href="#">2.1</a>	Office of Extramural Programs - CSREES	P. Carter
9:15		<a href="#">2.2</a>	Business/Fiscal Officer - New Mexico State University	T. Nesbitt
10:00			Break	
10:15		<a href="#">2.3</a>	Director Perspectives	L. Daugherty/C. C. Kaltenbach
11:30		<a href="#">2.4</a>	Discussion	
12:00	Lunch			
1:30	<a href="#">3.0</a>		CSREES Report	D. Kugler
1:50	<a href="#">4.0</a>		ARS Report	R. Matteri
2:10	<a href="#">5.0</a>		Western Region IPM Center	R. Melnicoe
2:45	<a href="#">6.0</a>		USDA Animal and Plant Disease and Pest Surveillance and Diagnostic Network	K. Cardwell
3:15	Break			
3:30	<a href="#">7.0</a>		RCIC Report on NRSP Projects	G. Whipple
3:45	<a href="#">8.0</a>		Executive Committee Report	C. C. Kaltenbach
		<a href="#">8.1</a>	Treasurer's Report	S. Quisenberry
		<a href="#">8.2</a>	NRSP Budgets/Regional Trusts	C. C. Kaltenbach
		<a href="#">8.3</a>	ED Report and Evaluation	H. M. Harrington/L. Daugherty
		<a href="#">8.4</a>	FY 2004 Budget	H. M. Harrington/H. Sykes
5:00	Adjourn for Day			
Tuesday - March 25 Field Trip				
Wednesday - March 26				
8:00	<a href="#">9.0</a>		Revision of WAAESD By-Laws	L. Daugherty
8:20	<a href="#">10.0</a>		Western Rural Development Center Report	S. Daniels
8:45	<a href="#">11.0</a>		Procedures for Multistate Activities	H. M. Harrington

9:00	<a href="#">12.0</a>	NRSP Management Plan Implementation	H. M. Harrington
9:25	<a href="#">13.0</a>	Agrosecurity Update	D. Thawley/H. M. Harrington
9:45	<a href="#">14.0</a>	Select Agent Rule Implementation	All
10:15	Break		
10:30	<a href="#">15.0</a>	Other Business and/or Discussion Items from Consent Agenda	
11:30	16.0	Future Meetings	
	<a href="#">16.1</a>	Summer 2003	C.Y. Hu
	<a href="#">16.2</a>	Fall 2003 ESS Meeting	H. M. Harrington
	<a href="#">16.3</a>	Spring 2004	
	<a href="#">16.4</a>	Summer 2004	L. Yudin
	<a href="#">17.0</a>	Resolutions	C. Y. Hu
12:00	Adjourn		
	15.0	Consent Agenda	
	<a href="#">15.1</a>	State Reports	
	<a href="#">15.2</a>	ESCOP Report	L. Daugherty
	<a href="#">15.3</a>	BAA Policy Board Report	C. C. Kaltenbach
	<a href="#">15.4</a>	Western Impact Project	R. Pardini
	<a href="#">15.5</a>	ESCOP Science and Technology Committee	R. Pardini
	<a href="#">15.6</a>	Land Grant Partnership Committee	L. Sommers
	<a href="#">15.7</a>	ESCOP Budget and Legislative Committee	(from 3/03 ESCOP Agenda & Briefs)
	<a href="#">15.8</a>	ESCOP Advocacy and Marketing Committee	(from 3/03 ESCOP Agenda & Briefs)

## **AGENDA BRIEFS**

### **Agenda Item 1.0**

#### **Call to Order**

**Presenter:** C. C. Kaltenbach

**Background:**

The meeting was called to order by Chair Kaltenbach.

The attendees introduced themselves.

**Action Requested:** For Information

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### **Agenda Item 1.1**

#### **Welcome and Introductions**

**Presenter:** Andy Hashimoto

**Background:**

Dean and Director Andy Hashimoto welcomed participants to Kaua'i and provided a brief history of the agriculture industry in Hawai'i.

**Action Requested:** For Information

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### **Agenda Item 1.2**

#### **Approval of Agenda**

**Presenter:** C. C. Kaltenbach

**Background:**

The motion was made and seconded to approve the agenda as circulated and posted on the WAAESD web site.

**Action Requested:** Approval of current agenda

**Action Taken:** Approved agenda as circulated and posted on the WAAESD web site.

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### **Agenda Item 1.3**

#### **Approval of Minutes of September 23, 2002 WAAESD Meeting**

**Presenter:** C. C. Kaltenbach

**Background:**

The motion was made and seconded to approve the minutes of the September 23, 2002 WAAESD Meeting as posted on the WAAESD web site.

**Action Requested:** Approval of minutes

**Action Taken:** Approved minutes of the September 23, 2002 WAAESD Meeting as posted on the WAAESD web site.

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### **Agenda Item 2.1**

#### **Office of Extramural Programs - CSREES**

**Presenter:** Phil Carter

**Background:**

















































**Action Requested:** For Information

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## **Agenda Item 2.2**

**New Mexico State University**

**Presenter:** Tim Nesbitt - Business Officer-New Mexico State University

**Background:**

















**Action Requested:** For Information

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### **Agenda Item 2.3**

#### **OIG Audits - Director Perspective**

**Presenters:** L. Daugherty and C. Colin Kaltenbach

**Background:**

NEW MEXICO

The New Mexico Agricultural Experiment Station and the New Mexico Cooperative Extension Service was surveyed (audited) by the Office of Inspector General (OIG) on Implementation of the Agricultural Research, Extension and Education Reform Act (AREERA). This survey was the first in a series, conducted in April 2002.

The primary area of interest by the auditor dealt with the computation of the FY 1997 base for Hatch and Smith-Lever Act integrated activities. Specifics of the findings and the NMSU response will be discussed.

## ARIZONA

Kaltenbach reported that the University of Arizona had an OIG survey/audit on the College of Agriculture and Life Sciences (CALs) joint research and extension plan of work.

Kaltenbach reported that the auditors zeroed in on FY97 calculation in their audit. The CALs has received an OIG report. Some findings from the report are:

Federal funds were not spent at levels intended by Congress. University of Arizona officials incorrectly calculated FY97 baseline percentages and did not accurately accumulate program expenditures for FY 2000-2001. These conditions occur because the College of Agriculture and Life Sciences (CALs) officials misunderstood CSREES guidance or made inadvertent errors. As a result CALs officials did not spend federal funds at the levels intended by Congress or in accordance with their five-year Plan of Work. They underspent federal integrated research funds in 2000-2001 by \$34,000 and \$9,000 respectively. However, they spent \$71,000 and \$39,000 more for multistate extension in 2000-2001 and further, they spent \$90,000 and \$64,000 more for integrated extension in 2000-2001 respectively.

Whether CALs will get penalized for the underexpenditures of \$34,000 plus \$9,000 or whether the overexpenditure in multistate extension will offset that has not been determined.

Specific items cited in the OIG report are:

Officials did not compute the 97 base for integrated research expenditures correctly. We noted that officials (a) did not count all the operations, travel, and capital acquisition expenditures on joint appointee projects as integrated research expenditures; (b) we were not careful to exclude all research expenditures but those charged to Hatch and Hatch Multistate funds. The CALs summed the salaries of all of the integrated faculty. One of the faculty was paid for two months from McIntire Stennis funds and CALs didn't catch the error; (c) Did not count federal

reimbursements of federal employee related expenses as integrated research expenditures - such as federal retirement benefits; (d) Did not consider charges to non-joint appointee projects doing research in extension areas as integrated research areas.

Another set of findings were reported:

Expenditures inaccurately accumulated and reported. University of Arizona did not accurately accumulate and report expenditures for multistate or integrated research and extension activities for 2000-2001. We noted that officials (a) did not report actual expenditures as required but reported their planned expenditures. (Kaltenbach reported that CALS intentionally took a conservative approach and reported planned expenditures.) (b) duplicated salary expenditures in their database (CALS found the error and reported it to the auditors); (c) included expenditures charged to funds other than federal formula funds; (d) charged foreign travel to federal funds (a faculty member went to a multistate project meeting in Canada and the airfare was paid from multistate funds). This occurred because U of A did not have an accounting system in place to track individual extension programs and did not know what was required for integrated research projects.

**Action Requested:** For Information

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## **Agenda Item 2.4**

### **OIG Audit Discussion**

**Presenter:** Ralph Cavalieri (Moderator)

**Background:**

Discussion:

Harrington commented that, if multistate research funds can't be used for foreign travel, guidance may be needed to be provided to Administrative Advisors and Directors when they set up their meetings. Permission may be obtained from CSREES prior to scheduling meetings. It has always been possible to use Hatch funds for foreign travel.

Extension is not allowed to expend funds for foreign travel. However, CSREES is in the process of changing that policy.

The airline must be a United States carrier in order to be able to use multistate funds for the airfare for international travel.

Kaltenbach reported that CALS items were reported in a lump sum. OIG wanted expenditures tied to specific goals. If other states are not submitting their annual reports with expenditures tied to the goals, they should begin doing so.

In both New Mexico and Arizona, the auditors contacted some of the individual faculty members and graduate students to try to verify that they knew the source of funds for their salaries. Nesbitt noted that New Mexico had already started a training program of all of the faculty to have them understand what sources of funding are being used for their salaries - so most faculty were able to answer the auditor's questions, even though the graduate students were not.

Jacobs commented that, in most states, at least one participant in a multistate project has a joint research and extension appointment. If the directors are allowed to report the participation as an integrated activity, then all that would have to be reported is the multistate project and the integrated activity would be taken care of.

Harrington noted that the Appendix E used for projecting participation in multistate projects has a place to report both research and extension commitment. The problem is that research directors don't always record the split appointment when the Appendix E is submitted. The Appendix E can be modified by directors to reflect split appointments. Part of the problem is in getting the extension directors to approve the participation.

The NIMSS is currently being modified to allow extension directors to complete and approve the Appendix E.

In addition to the multistate projects, there is a large range of coordinating committees in which there is integrated activity. CSREES has not provided authorization for directors to allocate multistate funds to faculty salaries for participants in coordinating committees. Approval of coordinating committees does not require CSREES action. Until there is a mechanism for reporting coordinating committee activities to CSREES and in CRIS, multistate funding can be used for only travel to coordinating committee meetings.

**Action Requested:** For Information

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## **Agenda Item 3.0**

### **CSREES Report**

**Presenter:** D. Kugler

**Background:**

In his absence, Kugler provided the following written remarks:

FY2003 Appropriations. Across-the-board .65% recession. Base Programs flat. NRI + \$46 million. Supplemental RFA will come out hopefully in April. Hot topics are functional genomics, obesity, air quality, animal & plant health and diseases, global change, nanotechnology, and geo-spatial extension. Expect 15-20% in integrated programs. Special research grants increase from \$94m to \$108m.

FY2004 President's Budget. Came out before FY2003 appropriations. NRI request at \$200m.

FY2005 CSREES Budget Process. Beginning the internal process to develop white papers (like the past two years) in major theme areas. This year CSREES will seek input to these papers from the system. Brad Fenwick (Chief Science Advisor) and Mike Tate (Chief Education Advisor) are working with Associate Administrator Cunningham and Budget Director Buch to develop and coordinate this with the system.

Vacancy. Deputy Administrator for Competitive Programs. Open March 13-May 30, 2003 as announcement #CSREES-SES:03-01. This is one of ten Senior Executive Service positions in CSREES, salary range \$129,874-142,500.

[Http://www.ars.usda.gov//](http://www.ars.usda.gov//)

New CSREES website to be launched this year...opens around 11 emphasis areas: Agricultural and Food Security; Agricultural Systems; Animals and Animal Products; Biotechnology and Genomics; Economics and Commerce; Families, Youth and Communities; Food, Nutrition, and Health; Natural Resources and Environment; Pest Management; Plants and Plant Products; and Technology and Engineering.

**Action Requested:** For Information

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## **Agenda Item 4.0**

## ARS Report

**Presenter:** R. Matteri

**Background:**

USDA – Agricultural Research Service

Pacific West Area

### PACIFIC WEST AREA

- Leadership
  - Director – Antoinette A. Betschart
  - Assoc. Director – Michael C. Shannon
  - Asst. Director – Robert L. Matteri
  
- Program
  - 8 Western States
    - Alaska, Arizona, California, Hawaii, Idaho, Nevada, Oregon, Washington
    - Agricultural settings - Subarctic, Desert Southwest, Temperate, Coastal, Tropical, Mountain, Great Basin
  - 20 of 22 National Program areas represented
  - ~ 400 research scientists

### PRESIDENT'S PROPOSED BUDGET FOR ARS - 2004

- FY03 \$1,052,770,000
  - Omnibus bill – funds 11 of the 13 annual appropriations bills
  - Across-the-board rescission of 0.65% (\$6.8M)
  - 2.6% Pay Cost funding (partial offset - 4.1% actual pay increase expected)
  - Priority Areas
    - Genetic Resources, Genomics, Biobased Products/Fuels, Invasive Species, Emerging and Exotic Diseases of Plants and Animals
  
- FY04 (Presidential Recommendation) \$987,303,000
  - IN PROGRESS- WILL INCLUDE ADDITIONAL DETAILS IN HARD COPY TO MEETING IF AVAILABLE

### NEW RESEARCH UNITS/WORKSITES

-Subarctic Agricultural Research – Fairbanks, AK

- Palmer, AK worksite
- Pacific Shellfish Aquaculture – Newport, OR

**FACILITIES**

- Aberdeen, ID - Advanced Genetics Laboratory Addition
- Albany, CA - WRRC, Research & Development Facility
- Davis, CA - Western Human Nutrition Research Center
- Hilo, HI - U.S. Pacific Basin Agricultural Research Center
- Maricopa, AZ - U.S. Arid Agricultural Research Center
- Pullman, WA – Feasibility Study
- Salinas, CA – Feasibility Study

**ARS NATIONAL PROGRAM**

Peer Review of CRIS projects

- >600 project plans reviewed to date
  - 34 Peer Panels
    - 422 project plans reviewed by panel
- >200 by *ad hoc*
- Panel Chairs and Panelists:
  - University faculty- 76%
  - Industry, Consultants- 9%
  - Government agencies (non- ARS)- 12%
  - Other – Foreign scientists, current ARS scientists- 3%

Action Class (Quality Score)	National (% of Projects)	PWA (% of Projects)
No Revision	9	12
Minor Revision	38	49
Moderate Revision	30	26
Major Revision	22	12
Not Feasible	3	0

**PWA RESEARCH LOCATIONS**

## ALASKA

### Fairbanks

Subarctic Agricultural Research Unit; Alberto Pantoja (NEW), Research Leader (RL)

### Palmer

Arctic Germplasm Preservation (Worksite of Fairbanks Research Unit)

## ARIZONA

### Phoenix

Western Cotton Research Laboratory; Dr. Thomas Henneberry, Lab Director

- Cotton Insect Pest Management/Biocontrol/Genetics; Dr. Thomas Henneberry, RL
- Cotton Physiology/Genetics & Host Plant Resistance; Dr. Steven Crafts-Brandner, RL

U.S. Water Conservation Laboratory; Dr. Albert Clemmens, Lab Director

- Environmental and Plant Dynamics; Dr. Bruce Kimball, RL
- Irrigation Water Quality; Dr. Albert Clemmens, RL

### Tucson

- Carl Hayden Bee Research Center; Dr. Gloria DiGrandi-Hoffman, RL
- Southwest Watershed Research Center; Dr. Susan Moran, RL

## CALIFORNIA

### Albany

Western Regional Research Center; Dr. James Seiber, Center Director

- Genomics and Gene Discovery Research Unit; Dr. Olin Anderson, RL
- Crop Improvement and Utilization Research Unit; VACANCY, Dr. Frances Dupont, Acting RL

- Processed Foods Research Unit; Dr. Tara McHugh, RL (NEW)
- Bioproduct Chemistry and Engineering Research Unit; Dr. Bill Orts, RL
- Produce Safety and Microbiology Research Unit; Dr. Robert Mandrell, RL
- Foodborne Contaminants Research Unit; Dr. Larry Stanker, RL
- Plant Mycotoxins Research Unit; Dr. Bruce Campbell, RL
- Exotic and Invasive Weeds Research Unit; Dr. Raymond Carruthers, RL

Plant Gene Expression Center; Dr. Sarah Hake, Center Director

### Davis

- Crops Pathology/Genetics Research Unit; VACANCY, Dr. Thomas Tai, Acting RL
  - National Clonal Germplasm Repository for Tree Fruit/Nut Crops Grapes; Dr. Charles Simon, RL
  - Western Human Nutrition Research Center; VACANCY, Dr. James Seiber, Acting Center Director
  - Exotic & Invasive Weeds Research (Worksite of Albany EIW Research Unit); Dr. Raymond Carruthers, RL

### Parlier

San Joaquin Valley Agricultural Sciences Center; VACANCY, Center Director

- Crop Protection and Quarantine Insect Research; Dr. Louis Aung, RL
- Postharvest Quality and Genetics Research; VACANCY, James Leesch, Acting RL
- Water Management Research; Dr. Thomas Trout, RL
- Exotic and Invasive Diseases of Plants; Dr. Edwin Civerolo, RL

Arid Land Plant Genetic Resources; (Worksite of WRPIS, Pullman; Dr. Richard Hannan, RL

### Riverside

- George E. Brown Jr Salinity Laboratory; Dr. Donald Suarez, Lab Director (NEW)

- Plant Sciences Research; VACANCY, Dr. Catherine Grieve, Acting RL
- Soil and Water Chemistry; Dr. Donald Suarez, RL
- Soil Physics and Pesticide Research; Dr. Rien van Genuchten, RL
- National Clonal Germplasm Repository for Citrus and Dates; VACANCY, Dr. Clyde Wilson, Acting RL

### Salinas

Crop Improvement and Protection Research; Dr. James McCreight, RL

### Shafter

Western Integrated and Cropping Systems; Dr. Michael McGuire, RL

## HAWAII

### Hilo

U.S.Pacific Basin Agricultural Research Center

Dr. Dennis Gonsalves, Center Director (NEW)

- Tropical Plant Genetic Resource Management; Dr. Francis Zee, RL
- Tropical Plant Physiology, Disease, and Production; Dr. Paul Moore, RL
- Tropical Plant Pests; Dr. Eric Jang, RL
- Postharvest Tropical Commodities; Dr. Jack Armstrong, RL

## IDAHO

### Aberdeen

Small Grains and Potato Germplasm Research Center; Dr. J. Michael Bonman, RL  
(NEW)

Boise

Northwest Watershed Research Center; Dr. Stuart Hardegree, RL

Dubois

U.S. Sheep Experiment Station; Dr. Greg Lewis, RL

Kimberly

Northwest Irrigation, Soils Research Laboratory; Dr. Dale Westermann, RL

Parma

Viticulture Research; (Worksite of Horticultural Crops Research Unit, Corvallis),  
Joyce Loper, RL

NEVADA

Reno

Exotic & Invasive Weeds Research Unit (Worksite of Albany IEWRU); Dr. Raymond  
Carruthers, RL

OREGON

Burns

Eastern Oregon Agricultural Research Center; Dr. Tony Svejcar, RL

Corvallis

- Horticultural Crops Research; Dr. Joyce Loper, RL
- Forage Seed and Cereal Research; Dr. Gary Banowetz, RL
- National Clonal Germplasm Repository; Dr. Kim Hummer, RL

Newport

- Pacific Shellfish Aquaculture; Dr. Robert Matteri, Acting RL

### Pendleton

Columbia Plateau Conservation Research Center; VACANCY, Dr. Stephan Albrecht, Acting RL

## WASHINGTON

### Prosser

- Vegetable and Forage Crop Research; Dr. Ashok Alva, RL
- Viticulture Research; (Worksite of Horticultural Crops Research Unit, Corvallis), Joyce Loper, RL
- Temperate Forage Legume Genetic Resources; (Worksite of WRPIS, Pullman; Dr. Richard Hannan, RL

### Pullman

- Western Regional Plant Introduction Station; Dr. Richard Hannan, RL
- Wheat Genetics, Quality, Physiology and Disease; Dr. Daniel Skinner, RL
  - Western Wheat Quality Lab; Dr. Craig Morris, Lab Director
- Animal Disease Research; Dr. Don Knowles, RL
- Grain Legume Genetics Physiology; Dr. Frederick Muehlbauer, RL
- Land Management, Water Conservation; Dr. Donald McCool, RL
- Root Disease and Biological Control; Dr. David Weller, RL

### Wenatchee

Tree Fruit Research Laboratory, Dr. James Mattheis, RL (NEW)

### Yakima

Yakima Agricultural Research Laboratory, Dr. Peter Landolt, RL



**Action Requested:** For Information

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## **Agenda Item 5.0**

### **Western Region IPM Center**

**Presenter:** R. Melnicoe

**Background:**

Issue Brief for Western Experiment Station and Cooperative Extension Directors

Western Region Integrated Pest Management Center

- USDA-CSREES issued an RFA, due March 31, 2003, to fund four Regional IPM Centers.
- These Centers will be geographically aligned with existing CSREES programs such as IPM, SARE and IR-4.
- The purpose of the IPM Centers (and the other programs in the RFA) is to solve critical agricultural [and non-agricultural] issues, priorities, or problems through the integration of research, education, and extension activities.
- Primary consideration will be given to 1) integrated, multifunctional research, education, and extension projects that foster new collaborations between individuals and institutions; 2) projects that will assess the use and efficacy of available pest management tools, develop and demonstrate the efficacy of reduced-risk IPM alternatives, and/or identify possible transition or mitigation strategies that serve as viable IPM options for crops and agro-ecosystems at risk; and 3) projects that complement other CSREES programs.
- The total funding available is \$4,313,522 for the Regional IPM Centers. There is no maximum annual project budget listed in the RFA. However, current Pest Management Center Directors have been verbally informed that 25% of the total is available per region.

Currently, a coalition of western states is drafting a regional proposal. Leadership will continue at the University of California, Davis, as has been the case for the past three years. Rick Melnicoe and Dr. Tom Holtzer will act as Co-P.Is. The proposal will integrate existing programmatic areas at the state and regional levels. 3(d) funding for individual programs will not be affected. The regional IPM grants program will come under the administration of the IPM Centers. However, no changes are being

proposed in the management of the WIPM grant. The proposal outlines a mechanism to work with the Experiment Station and Extension Directors, WCC-069, co-investigators and other stakeholders to determine if and how changes should be made to the grants program. Dr. Nick Toscano has agreed to manage the grants program for an additional year in the interim.

Funding for state participation in the west will be through subcontracts to participating universities. It is anticipated that most western states will actively participate in the WRIPM Center.

The draft budget in the proposal addresses each area of emphasis in the RFA. However, available funds (\$1,078,380) are insufficient due to the size of the western region, complexity of pest managements systems (both agricultural and non-agricultural), number of commodities produced and the requirements of the grant. USDA should be urged to fund each IPM Center at a level justified by the proposals, not at an arbitrary level of 25% of the available funds.

Rick Melnicoe, Director  
Western Region Pest Management Center  
University of California, Davis  
(530) 754-8378  
rsmelnicoe@ucdavis.edu

**Action Requested:** For Information

**Action Taken:** H. M. Harrington is to be a member of the WIPM Steering Committee.

The question was raised as how the CSREES will manage the 20 percent of the funded grant. It was suggested that WAAESD and Western Extension Directors send a letter to CSREES regarding the arbitrary equal split of funds for each of the regional IPM Centers. Brennan, Harrington, and Melnicoe are to draft the letter.

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## **Agenda Item 6.0**

### **USDA Animal and Plant Disease and Pest Surveillance and Diagnostic Network**

**Presenter:** Kitty Cardwell

**Background:**

Throughout human history agriculture has been a military target because it plays a central role in the survival of any nation. It is an inviting target for terrorists today since few sights would be more demoralizing to a people than to see their crop fields in ruin from disease and pestilence or their livestock herds led to mass slaughter. Agriculture is also a "soft" target because it is widely distributed and under decentralized management.

Given the enormous range of land over which U.S. farms and food processing facilities are dispersed, it is critical that we have a similarly widespread capacity to detect, diagnose, and respond to intentional and accidental introductions of plant pests.

The U.S. Department of Agriculture is creating a National Plant Pest and Disease diagnostic Network made up of experts from the nation's land-grant universities. The network will provide a cohesive system to quickly detect pests and pathogens that have been deliberately introduced into agricultural and natural ecosystems, identify them, and report them to appropriate responders and decision makers.

Agricultural universities have a long and trusted relationship with those involved in food production. They have an existing infrastructure (the Cooperative Extension Service) that interacts closely and rapidly with growers. It makes good sense to capitalize on their expertise -- a staff of plant scientists with vast experience in integrated pest management with well-equipped plant pest and disease diagnostic labs.

The NDDPPN is developing a web-based plant pest diagnostic and reporting system, which will help land-grant personnel submit plant samples, digital images, and detailed crop information for pest diagnosis. Strengths of this system include:

- Rapid evaluation and reporting of potential bioterrorist threats.
- Quick response time for diagnosis, real-time consultation with experts.
- Web-based, secure communications links among regional and national diagnostic labs.
- Established links to regulatory agencies including APHIS and each state's Dept. of Ag.
- High quality and uniformity of information associated with samples.
- High quality record keeping and reporting of pest outbreaks.
- Trained network of "First Detectors."

Federal and state agencies monitor U.S. borders for plant pest introductions and watch for pest outbreaks throughout the nation. Still, new pests often are first detected by those involved in crop production, and identified by professionals at land-grant

universities.

The NPPDDN will establish a "First Detector" network to help monitor the introduction of new plant pests or unusual pest outbreaks. First detectors are an integral part of the system and include:

- Growers;
- Cooperative Extension Service personnel;
- Crop consultants and pesticide applicators;
- Commercial chemical and seed representatives.

The NPPDDN will provide training to first detectors on techniques for identifying agro-terrorist threats and procedures for reporting pest problems. First detectors will have access to the web-based diagnostic system and can report unusual pest occurrences, existing crop conditions or other information not normally submitted through the distance diagnostics network.

Additional information on the NPPDDN is available at <http://npdn.ppath.cornell.edu>

**Action Requested:** For Information

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## **Agenda Item 7.0**

### **RCIC Report on NRSP Projects**

**Presenter:** Glen Whipple

**Background:**

The WDA actions on the NRSP projects will be forwarded due to national time constraints. The balance of items considered will be presented again for approval at the 2003 Joint Meeting of Agricultural Experiment Station and Extension Directors. The following is the report that was presented to the Western Agricultural Experiment Station Directors.

RCIC Report  
March 23, 2003

Attendance:

Glen Whipple (CES-WY), Chair

LeRoy Daugherty (AES-NM)

Linda Fox (CES-WA)

C. Y. Hu (AES-OR)

Sandra Ristow (AES-WA)

Bob Matteri (ARS)

Stan Sailsbery (CARET-CO)

Others Attending:

H. Michael Harrington (ED)

Steve Sparrow (AES-AK)

1.0 Western Multistate Research Projects/Coordinating Committees Currently Scheduled to Terminate on or Before September 30, 2003

\* NRSP1 Research Planning Using the Current Research Information System (CRIS)

\* NRSP3 The National Atmospheric Deposition Program

\* NRSP5 Develop & Distribute Deciduous Fruit Tree Clones That are Free of Known Graft-transmissible Pathogen

\* NRSP8 National Animal Genome Research Program

\* W006 Plant Genetic Resource Conservation and Utilization

W130 Freeze Damage and Protection of Horticultural Species

W168 Managing Plant Microbe Interactions in Soil to Promote Sustainable

Agriculture

\* W147 Seed Biology, Technology, and Ecology

W186 Genetic Variability in the Cyst and Root-Knot Nematodes

\* W193 Resilience to Violence Among At-Risk Youth

\* WCC043 Management of Codling Moth and Related Moths in the Orchard

Ecosystem

WCC109 Seafood Marketing and the Management of Marine and Aquacultural

Resources

\* Requests have been received and are itemized below

2.0 Requests for Project Extensions

2.1 NRSP1 Research Planning Using the Current Research Information System (CRIS)

A request for extension of NRSP1 was submitted by Eric Young (ED-S).

RCIC recommends approval of the extension of NRSP1 for one year, to September 30, 2004.

(Action of WDA: Approved extension of NRSP1 "Research Planning Using the Current Research Information System (CRIS)" for one year, to September 30, 2004)

2.2 W193 Resilience to Violence Among At-Risk Youth

A request for extension of W193 was submitted by R. S. Pardini (NV).

RCIC recommends approval of the extension of W193 for one year, to September 30, 2004.

(Action of WDA: Approved extension of W193 for one year, to September 30, 2004.)

### 3.0 Requests for Project Revisions

#### 3.1 NRSP\_temp001 The National Atmospheric Deposition Program (from NRSP3)

A proposal for replacement project for NRSP3 was submitted by Administrative Advisor, D. Snyder (UT).

RCIC recommends approval of the replacement project for NRSP3, from October 1, 2003 to September 30, 2008.

(Action of WDA: Approved the replacement project for NRSP3, from October 1, 2003 to September 30, 2008.)

#### 3.2 NRSP\_temp022 National Animal Genome Research Program (from NRSP8)

A proposal for a replacement project for NRSP8 was submitted by Administrative Advisor, C. C. Kaltenbach (AZ).

RCIC recommends approval of the replacement project for NRSP8, from October 1, 2003 to September 30, 2008.

RCIC suggests that the project consider adding Harvey Blackburn (ARS-CO) from the ARS repository center.

(Action of WDA: Approved the replacement project for NRSP8, from October 1, 2003 to September 30, 2008.)

#### 3.3 NRSP\_Temp101 National Program for Controlling Virus Diseases of Temperate Fruit Tree Crops (from NRSP5)

A proposal for replacement project for NRSP5 was submitted by Administrative Advisor, R. Cavalieri (WA).

RCIC recommends conditional approval of the replacement project for NRSP5, from October 1, 2003 to September 30, 2008.

RCIC notes the following:

- A. The Appendix E table needs to show complete involvement.
- B. This project appears to be service related. It is unclear how material gets to the host location at Washington State. Are materials only sent by formal participants?
- C. Much of the national and regional impacts are shown in the attachments. Productivity is also in attachment.

Project should find ways to enhance visibility and publicize impacts.

(Action of WDA: Conditionally approved the replacement project for NRSP5, from October 1, 2003 to September 30, 2008.)

### 3.4 w\_temp042 Plant Genetic Research Conservation and Utilization (from W6)

A proposal for a replacement project for W006 was submitted by Administrative Advisor, R. Cavalieri (WA).

RCIC recommends conditional approval of the replacement project for W006, from October 1, 2003 to September 30, 2008, with the provision that the following editorial changes are made:

A. Identification of who else in the region is contributing to W006, both in the outline and as recorded by the Appendix E table.

B. Consider expanding the germplasm repository and include the reference in the outline, or indicate why other Western germplasm repositories are not included.

(Action of WDA: Conditionally approved the replacement project for W006, from October 1, 2003 to September 30, 2008)

### 3.5 w\_temp381 Managing Plant Microbe Interactions in Soil to Promote Sustainable Agriculture (from W147)

A proposal for a replacement project for W147 was submitted by Administrative Advisor, D. Cooksey (CA-R).

RCIC recommends approval of the replacement project for W147, from October 1, 2003 to September 30, 2008.

(Action of WDA: Approved the replacement project for W147, from October 1, 2003 to September 30, 2008.)

## 4.0 Requests For Establishment of New Projects

None

## 5.0 Requests For Establishment of Ad Hoc Technical Committees

None

## 6.0 Requests for WCC Renewals or Extensions



## 6.1 WCC\_temp281 Establishing Bio-Intensive Pest Management Programs for Western Orchard Systems (from WCC043)

A petition for a replacement project for WCC043 was submitted by Administrative Advisor, John J. Brown (WA).

RCIC recommends conditional approval of the replacement petition for WCC043, from October 1, 2003 to September 30, 2008, with the provision that the petition provide more specificity in the educational plan.

(Action of WDA: Conditionally approved the replacement petition for WCC043, from October 1, 2003 to September 30, 2008)

## 7.0 Requests for Establishment of New or Ad Hoc WCC's

### 7.1 WCC\_temp161 Managed Grazing Systems for the Intermountain West

A request for establishment of WCC-Temp161 "Managed Grazing Systems for the Intermountain West" was submitted by Directors Jacobs (WY) and Snyder (UT).

RCIC recommends conditional approval of the WCC\_temp161 petition, from October 1, 2003 to September 30, 2008, with the provision that the petition provide the following additional information:

- A. Outreach information needs to be expanded.
- B. The petition should address environmental sustainability and the objectives should be modified to reflect the changes.
- C. Literature cited can be included in the petition body, rather than as a list.

(Action of WDA: Conditionally approved the WCC\_temp161 petition, from October 1, 2003 to September 30, 2008)

## 8.0 Follow-up of Ad Hoc Technical and Coordinating Committees

### 8.1 WCC\_temp361 Coordination of Western Regional Extension Forestry Activities

Miscellaneous emails have been circulated. No formal request has been received.

## 9.0 Administrative Advisor Assignments

The following Administrative Advisor assignments are made, pending acceptance by the named individuals.

9.1 W1133 “Benefits and Costs of Natural Resources Policies Affecting Public and Private Lands” – Don Snyder (UT) to replace Enoch Bell (FS-CA).

9.2 W128 “Micro-Irrigation: Management Practices to Sustain Water Quality and Agricultural Productivity” – LeRoy Daugherty to replace M. Burke (OR).

9.3 NRSP6 “Inter-Regional Potato Introduction Project” – C. Y. Hu to replace M. Burke (OR).

10.0 Other Business

10.1 Possible Training Sessions for Administrative Advisors

The Office of the WDA Executive Director will develop an MSPowerPoint presentation that will be available to all Administrative Advisors.

Administrative Advisors will be requested to provide frequently answered questions that will be incorporated as a FAQ in the training materials for AA’s.

10.2 Western Region Needs Assessment

The Executive Director will conduct a needs assessment survey of the AES, CES, and AP directors and present a summary analysis at the Joint Summer Meeting.

**Action Requested:** Approval of RCIC recommendations on NRSP proposals/extensions.

**Action Taken:** Approved NRSP1 extension; W193 extension; NRSP3 renewal; NRSP8 renewal; NRSP5 conditional renewal; W006 conditional renewal; W147 replacement renewal; WCC043 conditional renewal; new WCC - Managed Grazing Systems for the Intermountain West conditional establishment.

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## Agenda Item 8.0

### Executive Committee Report

**Presenter:** C. Colin Kaltenbach

**Background:**

Kaltenbach reported that the WDA Executive Committee had met March 23, 2003. Items discussed are included in Agenda Items 8.1 through 8.4.

Membership in the National CFAR was discussed and renewal was recommended.

A request from CSREES for a WAAESD representative to the NRSP Management Committee was discussed and recommended.

**Action Requested:** For Information

**Action Taken:** Approved renewal of membership in National CFAR as an affiliate member.

Approved appointment of Lee Sommers to the NRSP Management Committee.

## Agenda Item 8.1

### Treasurer's Report

**Presenter:** S. Quisenberry

**Background:**

WESTERN DIRECTOR'S SPECIAL ACCOUNT						
FINANCIAL STATEMENT						
FY 2003						
						11-Jun-03
A S S E S S M E N T S						
		NO ASSESSEMENT FOR FY2003		Payment		Balance Due
	Alaska	\$0.00		\$0.00		\$0.00
	Arizona	0.00		0.00		0.00
	California	0.00		0.00		0.00
	Colorado	0.00		0.00		0.00
	Guam	0.00		0.00		0.00
	Hawaii	0.00		0.00		0.00
	Idaho	0.00		0.00		0.00
	Montana	0.00		0.00		0.00
	Nevada	0.00		0.00		0.00
	New Mexico	0.00		0.00		0.00
	Oregon	0.00		0.00		0.00
	Utah	0.00		0.00		0.00
	Washington	0.00		0.00		0.00
	Wyoming	0.00		0.00		0.00
Assessments		\$0.00		\$0.00		\$0.00
I N C O M E / E X P E N S E						

Date	Transaction	Income	Expense	Balance
06/25/01	Balance forward			\$12,967.25
YTD	FY2002 Income Rece	\$0.00		0.00
10/17/02	R. Hiensch/Travel		(3,621.62)	9,345.63
Total		\$0.00	\$0.00	\$9,345.63

WESTERN DIRECTOR AT LARGE					
FINANCIAL STATEMENT					
FY 2003					
					11-Jun-03
ASSESSMENTS		FY03 Assessments	Outstanding FY02	Payment Received	Balance Due
	Am Samoa	\$600.00		\$600.00	\$0.00
	Micronesia	600.00			600.00
	Northern Marianas	600.00	600.00	1,200.00	0.00
	Alaska	7,875.95		7,875.95	0.00
	Arizona	13,684.29		13,684.29	0.00
	California	20,982.82		20,982.82	0.00
	Colorado	15,724.20		7,924.20	7,800.00
	Guam	7,681.21			7,681.21
	Hawaii	10,153.56		10,153.56	0.00
	Idaho	12,168.72		12,168.72	0.00
	Montana	12,846.07		12,846.07	0.00
	Nevada	9,984.23		9,984.23	0.00
	New Mexico	10,331.37		10,331.37	0.00
	Oregon	15,479.30		15,479.30	0.00
	Utah	13,479.48		13,479.48	0.00
	Washington	20,635.66		20,635.66	0.00
	Wyoming	11,567.56		11,567.56	0.00
	Colorado Rent	(7,800.00)			(7,800.00)
Assessment Total		\$176,594.41		\$168,913.21	\$8,281.20
INCOME / EXPENSE					
Date	Transaction	Income	Expense		Balance
06/25/01	Balance forward				\$9,332.28
					9,332.28
YTD	FY2003 Assessments Received	168,913.21			178,245.49

08/06/02	July Interest	23.63			178,269.12
09/05/02	August Interest	23.88			178,293.00
10/03/02	September Interest	23.07			178,316.07
11/04/02	October Interest	23.68			178,339.75
12/06/02	November Interest	21.17			178,360.92
01/08/03	December Interest	19.43			178,380.35
02/04/03	January Interest	18.50			178,398.85
07/01/02	Montana Accounting Expense		3,500.00		174,898.85
	CSU First Qtr		43,273.61		131,625.24
	CSU Second Qtr		43,273.60		88,351.64
	CSU Thrid Qtr				88,351.64
	CSU Fourth Qtr				88,351.64
Total		169,066.57	90,047.21		88,351.64

WESTERN DIRECTOR EXTENSION ACCOUNT					
FINANCIAL STATEMENT					
FY 2002					
					11-Jun-03
<b>A S S E S S M E N T S</b>		FY03	Outstanding	Payment	Balance
		Assessments	FY02	Received	Due
	Am Samoa	\$999.92		\$999.92	\$0.00
	Micronesia	1,094.84		1,094.84	\$0.00
	Northern Marianas	973.68	901.12	1,874.80	\$0.00
	Alaska	1,184.90		1,184.90	\$0.00
	Arizona	2,049.24		2,049.24	\$0.00
	California	8,249.24		8,249.24	\$0.00
	Colorado	3,218.91		3,218.91	\$0.00
	Guam	1,058.06		1,058.06	\$0.00
	Hawaii	1,453.43		1,453.43	\$0.00
	Idaho	2,921.99		2,921.99	\$0.00
	Montana	2,737.37		2,737.37	\$0.00
	Nevada	1,199.70		1,199.70	\$0.00
	New Mexico	2,193.26		2,193.26	\$0.00
	Oregon	3,877.69		3,877.69	\$0.00
	Utah	1,790.62		1,790.62	\$0.00
	Washington	4,548.90		4,548.90	\$0.00
	Wyoming	1,632.41		1,632.41	\$0.00
Assessment		\$41,184.15		\$42,085.28	\$42,085.28
<b>I N C O M E / E X P E N S E</b>					

Date	Transaction	Income	Expense	Balance
07/01/02	Balance forward			\$33.10
YTD	FY2003 Assessments Received	42,085.28		42,118.38
	CSU First Qtr		10,358.41	31,759.97
	CSU Second Qtr		10,296.04	21,463.93
	CSU Third Qtr			31,759.97
	CSU Fourth Qtr			31,759.97
Total		\$42,085.28	\$20,654.45	\$21,463.93

WESTERN DIRECTORS ACADEMIC ACCOUNT					
FINANCIAL STATEMENT					
FY 2003					
					11-Jun-03
ASSESSMENTS		FY03 Assessments	Outstanding FY02	Payment Received	Balance Due
	Alaska	\$741.60			\$741.60
	American Samoa	200.00		\$200.00	0.00
	Arizona	741.60		741.60	0.00
	California	741.60	683.14	1,424.74	0.00
	Colorado	741.60		741.60	0.00
	Guam	741.60			741.60
	Hawaii	741.60		741.60	0.00
	Idaho	741.60		741.60	0.00
	Micronesia	200.00			200.00
	Montana	741.60		741.60	0.00
	Northern Marianas	200.00	200.00	400.00	0.00
	Nevada	741.60		741.60	0.00
	New Mexico	741.60			741.60
	Oregon	741.60		741.60	0.00
	Utah	741.60		741.60	0.00
	Washington	741.60		741.60	0.00
	Wyoming	741.60		741.60	0.00
Assessments		\$10,982.44	\$883.14	\$9,440.74	\$2,424.84
INCOME / EXPENSE					
Date	Transaction	Income	Expense	Balance	
07/01/02	Balance forward			\$23.73	
YTD	FY2003 Assessments	9,440.74		9,464.47	

	Received				
07/10/01	July Interest	0.00			9,464.47
	CSU First Qtr		2,745.61		6,718.86
	CSU Second Qtr		2,745.61		3,973.25
	CSU Third Qtr				3,973.25
	CSU Fourth Qtr				3,973.25
Total		\$9,440.74	\$5,491.22		\$3,973.25

**Action Requested:** For Information

**Action Taken:** Approved the Treasurer's Report as presented.

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## Agenda Item 8.2

### NRSP Budgets & Regional Trusts

**Presenter:** C. Kaltenbach

**Background:**

Requests for Off-the-top Funding for FY2004

Project	Budget Request FY 2003	Authorization FY 2003 (Tentative 7-31-02)	Budget Request FY 2004	WAAESD Recommendation
NRSP-1	240,800	218,915	218,915	All NRSP's are to be funded at the FY2003 level but should be indexed proportionately to any increase or decrease in Hatch appropriations. Increases shall not exceed the requested amount.
NRSP-3	116,143	112,762	116,145	
NRSP-4	481,182	481,182	481,182	
NRSP-5	268,005	247,786	296,000	
NRSP-6	165,428	161,575	164,362	
NRSP-8	380,000	379,164	400,000	
W-6	354,000	354,000	365,000	

W-106	45,000	45,000	45,000	45,000
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NRSP-1, Research Planning Using the Current Research Information System (CRIS)  
 NRSP-3, National Atmospheric Deposition Program (NADP)  
 NRSP-4, National Agricultural Program to Clear Pest Control Agents for Minor Uses  
 NRSP-5, Develop and Distribute Deciduous Fruit Tree Clones Free of Viruses and  
 Virus-like Agents  
 NRSP-6, Inter-Regional Potato Introduction Project  
 NRSP-8, National Animal Genome Program  
 W-6, Western Regional Trust, Plant Genetic Resource Conservation and Utilization  
 W-106, Multistate Research Coordination, Western Region

General Caveat: Annual budgets for NRSPs should be indexed proportionately to any increase or decrease in Hatch appropriations.

**Action Requested:** Approval of Executive Committee recommendations for Off-the-Top Funding for each of the NRSP projects and the regional trusts

**Action Taken:** All NRSP's are to be funded at the FY2003 level but should be indexed proportionately to any increase or decrease in Hatch appropriations. Increases shall not exceed the requested amount. W006 is to be funded at \$351,699 (\$354,000 minus the FY2003 rescision of 0.65%). W106 is to be funded at \$45,000.

### **Agenda Item 8.3**

#### **Executive Director Evaluation & Report**

**Presenter:** L. Daugherty/H. M. Harrington

**Background:**

**Executive Director Report**

**H. Michael Harrington**

January, 2003 – March, 2003

Regional Activities

WAAESD

Evaluation: Submitted a report for the period July 1, 2001 to December 31, 2002 to



the chairs of the WAAESD, WED and WAPD. Worked with Colin Kaltenbach and LeRoy Daugherty facilitate the evaluation process.

Bylaws: Worked with LeRoy Daugherty, Jim Jacobs, and Colin Kaltenbach to develop draft changes to the association bylaws.

Needs analysis: Developed a plan for a regional needs analysis. This will include a simple questionnaire that will be sent to administrators, department chairs and extension equivalents. A single 2- part question will be posed: In your opinion what are 1) the three most important emerging issues in your general area and 2) the three most important emerging issues in that could be addressed through an integrated (research, extension and instruction) multistate approach with other states. The results will be ranked and compared with current regional activities to determine any overlap. These ranked results will be distributed to the members of the WAAESD, WED and WAPD for a second ranking. These results will be presented at the summer meeting for further action.

Western SARE Administrative Council: I serve as the Western Directors' representative on this activity. Served as a reviewer for eight Chapter 1 Research and Education grant proposals and read all proposals submitted. Participated in the Technical Review Panel meeting in Salt Lake City, January 22-24.

Attended the Administrative Council meeting in Salt Lake City, February 24-26, during which funding decisions were made on 2003 awards for Chapter 1 Research and Education Grants, Chapter 3 Professional Development Grants and Farmer Rancher Grants. Participated in the review and selection of replacement AC members.

New Mexico Chile Conference: Presented the keynote address entitled Enhancing the Security of the U. S. Agriculture and Food System at the 2003 conference in Las Cruces. This talk was well received and widely reported by AP, the major networks, and print media.

#### Western Extension Directors

WED meeting: Attended WED meeting held in Las Vegas February 5-7. Presented concepts for a regional needs assessment and criteria by which enhanced multifunctional integration in the region's multistate portfolio can be assessed. The criteria include extension FTE, new integrated projects, extension objectives in projects, and extension outcomes.

Provided rationale and additional information on the formation of a Western Extension Directors Association. Provided revised draft bylaws for consideration.

Discussed actions steps that our office can take to provide more effective support relative to multistate activities.

E-Extension: Participated in the workshop held in Las Vegas, January 15-16.

WED Extension Forestry Coordinating Committee: Worked with the principals of this ad hoc effort on March 17, 2003 to strengthen the outline submitted in 2002. The revised outline will be submitted for the summer review cycle.

Western Academic Program Directors

Assisted the chair of the WAPD group in finalizing their draft Bylaws.

State visits

On February 5, I toured the Nevada CES facilities and met with administrators and program faculty.

Due to the increased international tension, I postponed the trip to the Pacific territories. I am planning a joint trip with Phil Rasmussen, W-SARE coordinator. As part of this trip we will be conducting a grantsmanship workshop.

National Activities

ESCOP

With the passing of David MacKenzie, ESCOP Chair Scott Angle was without the support needed to effectively meet the responsibilities of the position. Daryl Lund, Eric Young and I have shared the responsibilities that would normally be the purview of the host region's ED. I have continued to take care of formal communications on behalf of the ESCOP Chair Scott Angle. I also assumed major responsibility for organizing the ESCOP Winter Meeting, March 4-5 held in Washington DC. I developed the agenda, coordinated presentations and agenda briefs, and assisted Scott Angle with conducting the meeting.

New Directors Workshop: Obtained a USDA competitive grant to support the cost of the workshop. Initiated payments to invited speakers and to NASULGC. Facilitated the establishment of a virtual notebook of the presentations.

ESCOP Homeland Agrosecurity Task Force: Assisted task force chair David Thawley with completing the group's charge including the formation of the National Institute for Agricultural Security.

National Institute for Agricultural Security (NIAS): Through my role in supporting the ESCOP task force, I facilitated the development of the articles of incorporation and bylaws. At the organizational meeting (February 2-3), I was elected to serve as the Secretary for the institute. At a follow up meeting on March 3 the Board approved a plan of activities and initiated application to the IRS for 501c3 status. I facilitated the addition of Stan Johnson (Iowa State) to the Board as the CES representative

BAA-PB: I serve as the ESCOP staff liaison to the Board on Agriculture Assembly Policy Board and attended the meeting held February 13-14.

NASULGC: The EDs and Mort Neufville are making a concerted effort to improve communication with NASULGC, the Council on Governmental Affairs, the Food and Society Initiative and other activities. To this end, the members of the NASULGC agricultural program staff and the regional EDs are regularly meeting either face to face or via conference call. There have been two such meetings (February and March).

## Summary of Travel

2003

e-Extension meeting, Las Vegas January, 15-16

W-SARE Technical Review Panel, Salt Lake City, January, 22-24

NIAS Board meeting February 2-3

New Mexico Chile Conference February 4

Nevada Extension Program Las Vegas February 5

WED meeting Las Vegas February 5-7

BAA-PB meeting, February 12-14

W-SARE Administrative Council Salt Lake City, February 26-28

NIAS Board meeting, March 3

ESCOP meeting, March 4-5

NASULGC Ag Staff meeting, March 6

## **ANNUAL REPORT**

**H. Michael Harrington**

Executive Director, WAAESD

July 1, 2002 – Dec 31, 2002

This report, which summarizes interim reports provided at the 2002 Spring and Summer meetings is divided into regional and national efforts. The regional activities are separated into sections relating to the three groups that provide support to the office. Under National Activities, I have addressed our office support of ESCOP and the ESCOP Chair, Richard Heimsch which constituted a major component of our activities for September 2001-September 2002. I have also attached is a narrative self assessment and a SWOT analysis.

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## I. REGIONAL ACTIVITIES

### A. WAAESD

Primary responsibilities include: provide leadership for and oversight of the multistate portfolio, increase functional integration of the multistate portfolio, organize and develop agendas for association meetings, participate in ESCOP activities and other national efforts, develop and maintain an effective liaison with CSREES, represent the Western Directors at the national level as appropriate and facilitate communication and keep the Directors informed

#### MOA

Worked with Lee Sommers and Robert Schur (CSU) to develop the MOA between the Association and CSU covering my position and appointment.

#### Associations meetings

Organized Association meetings and agendas beginning Fall 2001 to present.

#### Special sessions organized

- Laboratory, Site and Agro Security. Spring Meeting 2002 Las Cruces, NM. (with LeRoy Daugherty)
- Coordinating Agrosecurity Across the Western Region. 2002 Joint Summer Meeting Big Sky, MT (with LeRoy Daugherty, Billy Dictson and Dave Wehner)
- Identifying and Communicating Program Impacts. 2002 Joint Summer Meeting Big Sky, MT (with Terry Miesenbach, Ron Pardini and Dennis Hinkamp)
- Joint WAAESD-WED and WAP Meeting. 2002 Joint Summer Meeting Big Sky, MT (with LeRoy Daugherty, Billy Dictson and Dave Wangberg)

#### Regional Presentations

- Our Future Association - Renewing the Partnership. July 2001 Keystone, CO
- Regional Project Administration. November 2001 to WED and WAP Washington, DC
- Overview of the Western Region Portfolio. July 2002 Big Sky, MT
- Site Security. July 2002 Big Sky, MT

#### White Papers

- Toward a Shared Vision for the Western Region. September 2001
- Western Director's Office SWOT Analysis. December 2002

#### Site Security Recommendations

At the request of the Directors, developed a set of recommendations on site security (with Lee Sommers and Jim Jacobs).

#### Regional Supplemental Guidelines and RCIC

At this time there are changes needed to our Regional Guidelines for Multistate projects including a policy statement on project numbers and pending changes to the national guidelines. Harriet and I are also working to incorporate new language relative to NIMSS into the guidelines.

Worked with extension members of RCIC to develop a better understanding of the multistate process and also identify potential obstacles to expanded participation.

#### NIMSS

All Western region projects were transferred into the NIMSS and the system has been in full use since October 2001. AES Directors, Administrative Advisors and others have been trained in the use of the system.

#### Bylaws

Earlier Bob Heil recommended that the Directors review the association Bylaws so that they could be updated as appropriate. There are some house keeping changes

that are needed and it might be appropriate to include an additional statement about the joint efforts with WED and WAP under “Article II Purpose”. This might read: “4. Facilitates cooperative joint efforts with the Western Extension Directors and Western Academic Programs to meet the pressing needs of the region.” It might also be appropriate to include some detail as the purpose and function of RCIC in the Bylaws.

- At my request, WAAESD Chair LeRoy Daugherty appointed a committee of himself, Colin Kaltenbach, James Jacobs and myself to review and make recommendation on changes to the association bylaws. These proposed changes will be acted upon by the Directors at the 2003 spring meeting.

#### Office Budget

Worked with the WED and WAPS to facilitate budget approval in the Spring rather than the Summer as was done in the past. I also proposed that the assessment be sent out prior to July 1, possible in May of each year. This would allow payment with funds from either (or a mix) of two fiscal years increasing budget flexibility.

#### Annual Evaluation Process

In conjunction with WAAESD Executive Committee, I developed an evaluation procedure that includes the Executive Committee and members from Extension and Academic programs. Since the WAAESD plays a major role in determining the ED salary increases, some adjustments may be needed in budget approvals by the WED and WAPD.

#### Western SARE Administrative Council

Represent the Western Directors on this Council. Participate in policy development decisions, provide background information, review proposals, participate in funding decisions and serve as resource. Worked with AC members to clarify review policies and procedures, including perceived problems with biotechnology-related projects in the proposal review process.

Served as a reviewer for eight Chapter 1 Research and Education grant proposals and read some 55 proposals submitted for 2002 cycle. Served on the Technical Review Panel for 2002. Currently reviewing pre-proposals and full proposals for 2003 submissions.

#### Meetings:

- Administrative Council, Honolulu and The Big Island, Hawaii August 12-17, 2001
- Technical Review Panel, Boise, ID January 23-25, 2002
- Administrative Council, Boise, ID February 23-28, 2002

- Administrative Council, Denver, CO August 12-15, 2002

#### Pacific Basin Advisory Group

Serve as a member of this group that, in partnership with the Caribbean Advisory Group, administers the Tropical–Subtropical Agriculture Research (T-STAR) special grants program. Have assisted with changes in the program in response to increased funding. Reviewed 20 proposals for this program. Attended a joint meeting of the advisory groups in Washington DC, April 16-18, 2002 during which funding decisions were made for the above proposals and a group of invasive species proposals that were reviewed by a paid panel.

#### Western Region Impact Statement Development (WCC208)

Assisted with the approval of this activity through the RCIC review. Worked with Ron Pardini, Milan Rewerts and John Hammel to set up the first committee meeting held in Ft. Collins, CO Feb 12-14, 2002. Worked with the committee to identify ways that they could be more effective in developing impact stories about western region activities. Several committee members felt that the reported impacts listed on regional projects were better described as outputs rather than outcomes. It was recognized that it may take a trained eye to tease out the impacts of some of the regional projects. The group also felt that there is a need to provide training in impact reporting beginning with the administrators. To this end, the group proposed a session on impact statement writing at the joint summer meeting in Big Sky, Montana. The EDs are developing a short instructional presentation on impact writing for distribution to Administrative Advisors and members of projects so that we are able to better describe the benefits of the multistate activities.

#### USDA Business Officers Meeting

Represented the association at this meeting in Kansas City, KS and made a presentation entitled “Managing in Times of Budget Stress”.

### B. WESTERN EXTENSION DIRECTORS

Primary responsibilities are to facilitate increased integration of cooperative extension into the regional multistate portfolio and to increase multistate cooperation within extension programs in the Western region.

#### Office Activities and Regional Portfolio

Provided an overview of office activities, ESCOP activities. Provided an overview of the multistate program and a written summary/presentation of the processes by which research projects and coordinating committees are developed. Encouraged the group

to develop ideas for integrated activities with research and academic programs counterparts as well as multistate extension efforts. Encouraged the WED to find ways to partner with the WAAESD and in particular discussed the need to meet in the same location so that joint sessions can be organized.

#### Draft Bylaws

Developed a set of draft bylaws for the possible formation of a western region extension director's association. Discussed the merits of these with the directors at the Fall 2002 meeting in Chicago

#### WED Extension Forestry Initiative

Since September 2001, have been working with Milan Rewerts, Scott Reed, Tony Nakazawa, Larry Biles, Mike Tate, Lyla Houglum, Dave Bryant, Paul McCawley and others on a proposal to develop regional forestry extension position similar to that in the southern region. Initially there was a joint activity with the USFS in which would have detailed a person to the region for up to three years; however, this concept has been discarded for several reasons. The original concept was for each state to contribute to support the operation of the position via an assessment; however, several states indicated little support for this approach.

Recent conversation with Larry Biles, CSREES forestry NPL, indicates that he would consider a reverse IPA to serve in the extension forestry position. I have also discussed this with Gary Cunningham and Dan Kugler at CSREES.

#### Forestry WCC

I assisted with the development of a petition to create an extension forestry coordination committee that was recommended for ad hoc status at the summer 2002 RCIC meeting.

#### NIMSS Access

Since one of the major goals is to facilitate functionally integrated activities, it is essential that extension and academic program directors be able to approve participation of respective faculty on regional projects. We are working to provide this access in the NIMSS.

#### e Extension Initiative

I participated in the initial planning efforts at the request of Ron Brown (ED Southern Extension Directors). The goal of this effort is to plan and implement a national on-line information and education network that will expand learning choices and methodologies in support of anytime-anywhere learning by providing coordinated access to land-grant university expertise.



## Meetings

- Fall meeting, (in conjunction with the NASULGC annual meeting) November 2001 Washington DC
- Winter meeting, Las Vegas NV February 2001
- Summer meeting Big Sky MT July 2002
- ECOP meeting. Seattle WA, October 2002
- Fall meeting, (in conjunction with the NASULGC annual meeting) Chicago IL November 2002

## C. WESTERN ACADEMIC PROGRAM DIRECTORS

### Office Activities and Regional Portfolio

Provided an overview of office activities, ESCOP activities. Provided an overview of the multistate program and a written summary/presentation of the processes by which research projects and coordinating committees are developed. Encouraged the group to develop ideas for integrated activities with research and academic programs counterparts as well as multistate extension efforts. Encouraged the group to develop ideas for integrated activities with research and extension counterparts.

### Draft Bylaws

At the request of the WAP directors, worked with them to develop a set of bylaws for the creation of a formal association among the academic programs in the region. These will be considered at the upcoming Spring meeting of the WAPD.

## Meetings

- Fall meeting, (in conjunction with the NASULGC annual meeting) November 2001 Washington DC
- Summer meeting, Big Sky MT July 2002
- Fall meeting, (in conjunction with the NASULGC annual meeting) Chicago IL November 2002

## II. NATIONAL ACTIVITIES

### ESCOP

#### Executive Vice Chair

When the Chair of ESCOP, is in the region, our office has a significantly increased

workload. With Dick Heimsch serving as the Chair of ESCOP for 2002, Dick, Harriet and I have become an effective team in assuring that ESCOP matters are attended to in a timely manner. These responsibilities include drafting correspondence, developing agendas, collecting agenda briefs, drafting minutes, arranging conference calls, and maintaining communications with the ESCOP membership. These responsibilities consume about 70-80% of my time and 20% of my administrative assistant's time.

#### NASULGC Annual Meetings

Attended all agriculture related activities including BAA Policy Board and Budget and Advocacy Committee meetings at the 2001 and 2002 NASULGC annual meetings.

#### AESOP Plan of Services

Facilitated conference calls with a variety of stakeholders to discuss the needs in the 2002 contract and distributed notes of the calls. Worked with Terry Nipp, Lyla Houglum, Myron Johnsrud and Dick Heimsch to draft and finalize the AESOP Plan of Services and the NASULGC contract for 2002. The Plan of Services assigns clear responsibility to AESOP and includes for the first time an evaluation and accountability provision that provides oversight of activities on a quarterly basis. (See <http://www.escop.msstate.edu/AESOP-POA02.pdf> )

Provided leadership for, and completed quarterly reviews of AESOP; developed and distributed the evaluation findings.

The “deliverables” portion of the document was used by the BAA Budget and Advocacy Committee in the development of the new advocacy contract for 2003.

#### A Science Roadmap for Agriculture

Worked with the other EDs and the Roadmap Taskforce to edit and finalize this document. Assisted with the development of the data to identify the needed resources for the Roadmap. See: <http://www.escop.msstate.edu/roadmap2.pdf>

#### A Science Roadmap for Agriculture Overview

Lead the development of an executive summary document of the Roadmap targeted at stakeholder and decision makers. This document provides a condensed version of the Roadmap and the resources required in order to meet the Roadmap's challenges and goals. This document has already been used by N-CFAR in their recent discussions. See: <http://www.escop.msstate.edu/roadmap-overview.pdf>

#### BAA Policy Board of Directors

Serving as the ESCOP staff liaison to this committee effective November 2002.  
National Multistate Coordinating Committee (NMCC)

Organized in 2001, this group works to facilitate better interaction between research, extension, academic programs and CSREES across the system. Membership includes the regional and ARD EDs, Ron Brown (Extension ED, Southern Region), Richard Wootton (Director Extension and Outreach, NASULGC), Cheryl Oros and Gary Cunningham (USDA-CSREES). Organized and produced minutes for the December 2001 meeting in Atlanta GA; attended the April 2002 meeting in Clemson, SC.

#### “How to” White Papers

Working with the other EDs to develop white papers on:

- Methods in Science Roadmapping - How to Plan Research Priorities  
(See: <http://www.escop.msstate.edu/draftdoc.htm> under the Science Roadmap)
- Writing a Non-Technical Summary
- Writing an Effective SAES 422 Annual Report
- Impact Writing

#### NRSP Review and Strategic Plan Development

Identified a group that developed a strategic plan for the management of the NRSP portfolio. Considerations included: the original intent of the program; current activities, identification and accommodation of new priorities; review, renewal or termination of NRSPs; and phase out of “off the top” funding and/or transition to alternate funding authorities. This Task Force met in Memphis TN June 19-21 and subsequently drafted a report. With Lee Sommers, Bob Seem and Bill Trumble developed the “Procedures Section”. The final report and recommendations were presented at the fall ESS meeting. These recommendations were recently adopted by the Experiment Station Section.

#### Homeland Agro-Security Task Force

During David MacKenzie’s illness, I provided support to task force chair, David Thawley, including development of the Executive Summary of ESCOP Initiatives in Agricultural Security document. With Dr. McKenzie’s death I have been appointed at the staff ED for this committee.

- Developed Executive Summary of the ESCOP Initiative in Agricultural Security

#### MAPs

Worked with the other regional and extension EDs, to develop draft possible procedures for the implementation of MAPs. This discussion topic at the Joint ECOP-ESCOP session at the Joint COPs Meeting in Salt Lake City resulted in an ad hoc committee to further examine the need for MAPs. Further discussion with CSREES indicates that there is no need create a new mechanism as current programs and

mechanisms are able to provide adequate accountability for increased funding.

### ESCOP Committees

- Partnership Committee, serve as executive vice chair to this standing committee
- Committee on Committees
- Chairs Advisory Committee
- NIMSS Oversight Committee
- Executive Committee
- NRSP Task Force
- Homeland Agro-Security Task Force serve as executive vice chair
- Ø Developed draft bylaws and articles of incorporation
- Ø Developed supplemental materials for the BAA Policy Board and the Budget and Advocacy Committee for the November 2002 meetings
- National Institute of Agricultural Security member interim Board of Directors

### LGU Partnership Taskforce

Worked with Lyla Houglum, Dick Heimsch, and Colien Hefferan to develop this new task force as a follow-on effort of the first partnership meeting in Baltimore MD, March 2001. The group which includes representation from all of the COPS, the administrative heads and CSREES held its first meeting in Salt Lake City July 2002 and a second meeting in November meeting in Chicago. I serve as one of the co-chairs of this effort. Created a list serve and am creating a web site for taskforce activities and documents.

### New Directors Workshop

(Co-organized with Dick Wootton, Al Lingg, Co-organized with Dick Wootton, Linda Benning, Al Lingg, Kerry Bolgenese, and Gary Cunningham) The first combined new directors/administrators workshop with approximately 120 registrants was held Washington DC, December 10-11, 2002. Also organized the AES breakout session. (See <http://www.escop.msstate.edu/archive/02NEDAworkshop/ESSagenda.pdf>)

- Creating a virtual New Directors Notebook to be located on the ESCOP web site

### Meetings Organized:

- ESCOP Executive Committee meeting Nov. 12, 2001 (developed the agenda, made meeting arrangements, took and produced minutes)
- National Multistate Coordinating Committee (NMCC) meeting December 2-4, 2001, Atlanta GA

- ESCOP Winter meeting, March 4-5, 2002, Washington DC. (developed the agenda and made all arrangements for the meeting)
- ESCOP Homeland Agro-security Task Force meetings, June, August and September, Washington DC
- Summer ESCOP meeting. July 22-24, 2002 Salt Lake City, UT.
- Joint ESCOP-ECOP meeting in conjunction with the all COPs meeting. July 22-24, 2002 Salt Lake City, UT (with Dick Wooton and Linda Benning)
- Fall ESCOP meeting. Sept. 26, 2002 and breakout workshop on Agrosecurity Sept. 27, 2002

#### Presentations:

- Managing in Times of Budget Stress. USDA-CSREES Business Officers Meeting, April, 2002, Kansas City MO
- Enhancing Site Security. Fall Experiment Station Section meeting, September 2002, Baltimore MD (see <http://129.2.12.6/escop92002/agenda.htm>)
- Regional Associations. New Directors Workshop, December 10-12, 2002, Washington DC (to be posted on the ESCOP web site)
- Enhancing Agricultural Security. USDA Select Agent Rule Implementation meeting December 18, 2003, Washington DC (to be posted on the CSREES web site)

### III. Summary of Travel

#### 2001

- July 15-18 Western Region Joint Summer meetings, Keystone CO
- July 22-25 Joint COPS meeting, Minneapolis MN
- Aug. 9-17 Western SARE Administrative Council Meeting, Hawaii
- Sept. 23-28 Experiment Station Section Annual Meeting, Coeur D'Alene ID
- Nov. 10-14 NASULGC Annual Meeting, Washington, DC
- Dec. 2-4 National Multistate Coordinating Committee Meeting, Atlanta, GA

#### 2002

- Jan 23-25 W-SARE Chapter 1 grants Technical Review Panel, Boise, ID
- Feb. 5-7 WED and WRPLC Meetings, Las Vegas, NV

Feb. 26-28 W-SARE Administrative Council Meeting, Boise, ID  
Mar. 2-5 CARET and ESCOP Meetings, Washington, DC  
April 7-11 USDA Business Officers Meeting, Kansas City, KS  
April 11-13 100th Anniversary Celebration of the Hawaii Agriculture Experiment Station, Honolulu  
April 15-18 T-STAR Pacific Basin Advisory Group, Washington, DC  
April 18-19 ESCOP Agro-Security Task Force/ ESCOP Exec Committee Meetings, Washington, DC  
April 21-24 National Multistate Coordinating Committee, Clemson, SC  
June 4-6 ESCOP Agro-Security Task Force Meeting, Washington, DC  
June 19-21 NRSP Strategic Planning Task Force, Memphis, TN  
June 23-26 ESCOP Agro-Security Task Force, Washington, DC  
July 14-17 Western Region Joint Summer meetings, Big Sky, MT  
July 21-24 Joint COPS meeting, Salt Lake City, UT  
July 25 LGU Partnership Task Force, Salt Lake City, UT  
Aug. 12-15 W-SARE Administrative Council, Denver, CO  
Aug. 21-23 ESCOP Agro-Security Task Force/ Exec Committee, meetings at Homeland Security, OSTP and ANSER, Washington, DC  
Aug. 25-30 State visit Fairbanks, Anchorage, and Palmer, AK  
Sept. 22-25 Experiment Station Section Annual Meeting, Baltimore, MD  
Sept 23 WAAESD meeting, Baltimore, MD  
Sept. 25-27 ESCOP Agro-Security Task Force meeting, Washington, DC  
Oct. 6-8 National Multistate Coordinating Committee, Madison, WI  
Oct 21-23 ECOP meeting, Seattle, WA  
Nov 8-9 LGU Partnership Task Force, Chicago, IL  
Nov 9-12 NASULGC Annual Meeting, Chicago, IL  
Dec 9-12 New Directors Workshop, Washington, DC  
Dec 17-18 USDA Select Agents Meeting, Washington, DC

#### IV. Narrative Self Assessment

H. Michael Harrington  
Executive Director, WAAESD  
July 1, 2001 to June 30, 2002

This year has been challenging for me as a new ED not only due to the detail of the regional activities and associated activities but also due to Dick Heimsch's service as the Chair of ESCOP. Overall I have been pleased with the progress that has been made in the past year.

Our regional portfolio and associated activities appear to be running smoothly;

however, we do need to regularly assess commitments and priorities to assure that limited resources are wisely invested. I feel that our association has made great strides in implementing the NIMSS by October, 2002 in spite of other regions having not yet fully come on-line. Harriet has been instrumental in helping all of us learn to use this system. We are currently working to provide access for extension and academic program directors to enhance multifunctional participation in integrated projects. The NIMSS Oversight Committee is working to address identified problems and to provide a more stable program. The EDs are working with CSREES to address any problems that might exist in further integrating NIMSS with USDA.

I am very pleased with the new structure of our association meetings. While this requires considerably more preparation, the discussions and outcomes are well worth the effort. I have received many positive comments from Directors as well as from Western CARET members. Ted Wilson at CSREES was quite impressed with our Las Cruces and Big Sky meetings.

I have spent considerable time listening to various members of the regional partnership that now supports our office. Based on the issues as I understand them, I believe that we must make a concerted effort to improve communication and the partnership. Perhaps the best way to accomplish this is to work jointly on issues of mutual importance. To this end, I worked with the Chairs and Chairs-elect of the WAAESD, WED and WAPS to develop special sessions on Impact Writing, Agro-security, and RCIC and Western Region Planning at the 2002 Joint Summer Meeting. To further the spirit of the partnership, I believe that efforts should be made to hold joint discussion/planning sessions on a regular basis.

I have worked with the WED and WAP directors to develop a better understanding of the multistate portfolio and its management. This is a key step in developing functionally integrated regional activities. I am pleased that what was once seen as a "control and compliance" system is beginning to be viewed as an enabling mechanism. To this end, I have worked closely with extension directors on a western forestry extension initiative and also on the submission of a forestry WCC petition.

One of my stated objectives was to complete a major part of the state visits during the first year. Unfortunately, this has not yet been accomplished. To some extent visits were limited by the events of last September and resulting activities, but also by the sheer volume of work that is entailed in supporting the ESCOP Chair. I expect to complete visits to the continental states this coming year; however, I am finding it difficult to coordinate such that all parties are present.

With Dick Heimsch serving as the Chair of ESCOP, our office has a significantly

increased workload a significantly increased workload. I have spent at least 70-80% of my effort focused on responsibilities related to ESCOP. These responsibilities include drafting correspondence, developing agendas, collecting agenda briefs, drafting minutes, arranging conference calls, and maintaining communications with the ESCOP membership. Dick, Harriet and I have become an effective team in assuring that ESCOP matters are attended to in a timely manner.

The events of September 11 and those immediately following focused attention on need to address potential threats to the Nation's agriculture and food systems and the security of university laboratories. Much of my efforts have focused on these areas as evidenced from the session that were organized at regional and national meetings.

The ESCOP Homeland Agrosecurity Task Force developed a major white paper, "Initiatives in Agricultural Security" which was shared broadly with "the system". I was instrumental in creating the final document, having written the executive summary. Central to the Initiatives is the creation of the National Institute for Agricultural Security. I developed several information pieces for the BAA Policy Board which alleviated any concerns about the intent of the Institute.

More recently, I have worked closely with Gary Cunningham at CSREES to find ways to better integrate agro-security efforts. The December 18 meeting on Select Agents opened new opportunities for collaboration with USDA-ARS and the Secretary's office which should be fully explored in the immediate future.

#### V. Goals and Objectives for 2002-3

##### Regional:

- Assist in the development and coordination of Agricultural Security efforts in the region and nation.
- Develop a long range strategic planning document.
- Completed WDO SWOT analysis
- Assist with the continued integration of regional activities.
- Assist with the identification of emerging opportunities/needs in the region.
- Complete revision of Regional Supplemental Guidelines for multistate projects including appropriate references to the NIMSS as appropriate.
- Integrate academic programs and cooperative extension into Western Region multistate projects including providing access to, and training for respective Directors in the use of the NIMSS.
- Develop liaisons with the regional State Departments of Agriculture.
- Reestablish relationships with NAPFSC.
- Revise web site to include extension and academic program information.



- New splash page has been completed; all lists, names and addresses have been updated. Expect to implement the new site in early 2003.
- Complete state visits.

State Vixit	State	State Visit	State
X	Alaska		Montana
	American Samoa		Nevada
	Arizona		New Mexico
	California		Morthern Marianas (March, 2003)
	Colorado		Oregon
	Guam (March, 2003)		Utah
X	Hawaii		Washington
	Idaho		Wyoming
	Micronesia (March, 2003)		

(Note: Scheduling of state visits has turned out to be relatively difficult due to the need to coordinate with the busy schedules of the Directors of the AES, CES and Academic Programs and the Deans.)

#### National Activities

- Provide support to ESCOP based on committee assignments and special tasks.

Current responsibilities include:

- ESCOP Partnership Committee, executive vice chair
- ESCOP Homeland Agrosecurity Task Force, executive vice chair,
- National Institute for Agricultural Security, interim Board member,
- BAA Policy Board, ESCOP staff liaison
- LGU Partnership Task Force, co-chair
- Assist in the development and coordination of Agricultural Security efforts in the Nation; assure integration and coordination with regional efforts.
- Continue to meet and develop relationships with CSREES National Program Leaders.

## **WESTERN DIRECTORS OFFICE**

### **SWOT ANALYSIS**

December, 2002

## INTERNAL ENVIRONMENT

### Strengths

The Western Director's Office (WDO) has a strong, dedicated staff with excellent ability and capacity. The administrative assistant has a long history and corporate memory of the WAAESD as well as the regional and national procedures and requirements. The administrative assistant has a long standing, excellent working relationship with the multistate research programs office at USDA-CSREES. The Administrative Assistant also maintains an excellent working relationship with the fiscal officers group at both the region and national level. The ED has developed a strong working relationship with the multistate office and has attended the administrative officers meeting.

Several years ago, the association made the conversion to a completely paperless management system including the transmission of agendas, briefs and minutes as well as multistate project documents that are reviewed by the RCIC. All WAAESD documents are on the association web site. All western region projects are now located on the NIMSS and training of current users has been completed. All paper documents of the association have been cataloged as digital files.

The WDO enjoys strong support from members of the WAAESD. While lacking the long term history, support from the extension and academic program directors is also excellent. The member directors express strong appreciation to WDO for its role in regional and national activities and for the completion of Association tasks. The new partnership with AES, CES and academic programs that supports the WDO appears to be working well with all parties seeking new means of collaboration. All parties appear to appreciate the efforts of the WDO to develop better functional integration of the multistate portfolio.

While located at the eastern-most edge of the region, the WDO has a strategic advantage in its geographic location being near a major airline hub (Denver) which provides ready access to air travel. The Agricultural Experiment Station at Colorado State University which serves as our host has been very supportive and generous in providing facilities, technical and business services. Another advantage is the close location with the Colorado Cooperative Extension offices immediately across the hall which provides ready opportunities for discussions with the Director and Associate Director.

The WDO appreciates the generous support and freedom to operate that has been provided by the Association's membership.

## Weaknesses

The administrative assistant is of retirement age and is expected to retire in the next 3 to 5 years. The ability of the WDO to provide the continued high level of support will require filling the position with a highly qualified individual. When the position becomes open, we will reclassify as an administrative/professional rather than the current state classified position, increasing the flexibility in recruiting a highly qualified applicant.

## Opportunities

The current agreement supporting the WDO brings together the Directors of the experiment stations, cooperative extension and academic programs in the western region. This partnership must be nurtured and strengthened. The Southern region has an ED who works exclusively for the extension directors and the North Central region will have a person who will serve in a similar capacity on a part-time basis beginning in July 2003. The ED will need to maintain some relations with these partners.

The WDO and/or the WAAESD should develop an appropriate level of interaction with the commissioners/chairs of the state departments of agriculture in the region. This might be through some liaison activity or other arrangement. A similar interaction should also be sought for the Council of State Governments for the Western region. Finally the WDO will also reestablish a working relationship with the National Association of Professional Forestry Schools and Colleges (NAPFSC) and regional representatives of this organization.

Rapid progress in information technology (IT) requires constant reassessment of the manner in which business is conducted and should reduce the costs associated with certain activities. For example new desk top “see you-see me” video conferencing capabilities continue to progress and may reduce the need for some, but not all, face to face meetings. The transition to a paperless management has reduced the transactional costs for administration of the multistate research portfolio and other Association business. The development of the new web site which includes extension and academic programs will provide new ways of managing and communicating regional information. However, the heavy reliance IT requires that regular investments in our computer systems and maintenance and that the staff stay current with developments.

## Threats

Heavy reliance on IT makes the WDO operations vulnerable to virus attack, software incompatibilities as well as computer glitches. At risk are the data and files of the WAAESD and other information maintained by the WDO. Recent experience with a

virus caused undue down time and loss some critical data. Fortunately most of the lost data was recreated. The WDO may find itself unable in many cases to keep up with the information technology advances at member institutions. The WDO must secure formal support of its IT systems, possibly through a consulting retainer arrangement with local expertise.

At present, all multistate documents are stored on the National Information Management Support System (NIMSS). Unfortunately, this system has not been as stable as desired as there have been several occasions on which portions or all of documents that were stored were lost. The NIMSS Oversight Committee is working to address problems and improve the system.

Another threat is the possibility of losing current space in the host institution. There have been discussions, although none recently, of relocating the AES offices at CSU. If this were to occur there would be some disruption of services; however, it is assumed that the WDO would continue to be co-located at a new site on the CSU campus.

Also of concern is the “open” nature of the office complex in which the WDO operates. The offices are located in cubicles which do afford private or confidential conversations. This is particularly problematic as “quiet time” is almost non-existent. In addition, the ED conducts evaluation of personnel, discusses confidential matters on the telephone including assessments of job applicants, and also serves on the Board of Directors for the National Institute for Agricultural Security.

## EXTERNAL ENVIRONMENT

### Strengths

The reputation of the Western region is very positive in the external environment. The region is especially commended for the partnership that currently supports the WDO. Our member directors are highly regarded and respected by the land grant and scientific communities. Members of the region serve in a number of important leadership positions at the national level in USDA, the “COPs” and the Board on Agriculture Assembly, Policy Board of Directors.

The member directors have a culture of partnership and cooperation as reflected by the willingness to proactively address matters of concern to the region. Attendance at all association meetings has been very good. Cooperation among the AES, CES and Academic programs in the region is good and the prospects for continued good relations are excellent. Relations with the Administrative Heads and the western

CARET members appear to be good in part due to the ED's past membership in the formed group. All of these strengths can be drawn upon to develop joint activities in the future.

Relations with the leadership of CSREES are excellent, and positive toward increased collaboration and support. The WDO is seen as a thoughtful, productive and willing partner. The ED has developed a strong relationship with Gary Cunningham and has worked with a number of the deputy administrators including Dr. Dan Kugler, the newly assigned Deputy Administrator liaison to the Western Region. The restructuring of the partnership activities into the office of Planning and Accountability has resulted in positive changes relative to the management of the MRF program. We continue to work with partnership staff to facilitate full implementation of the NIMSS within CSREES.

WDO's relationship with NASULGC is very good having worked jointly with Dr. Mortimer Neufville and others in developing the advocacy contract for 2002. The western ED and new national extension ED (Dick Wootton) worked jointly to develop the New Director's Workshop held in December 2002. The interaction with the other COPs and the executive directors that support them is very positive. The regional EDs are working with Dr. Neufville to identify and meet ESCOP liaison needs to NASULGC committees and other activities.

Covering nearly 25% of the globe, the Western region is represented by a vast array of diverse cultures, climates as well as ecosystems. Thus the member institutions, collectively, have the expertise and ability to undertake a broad array of problems that confront the region. Of particular note is the ability to work effectively with and across the diverse cultures that exist in the region.

The ED has developed a formal annual evaluation process that involves all partners who support the office operations. This is seen by some as a much needed step to assure program accountability.

#### Weaknesses

As mentioned above, the region covers 25% of the globe making it difficult for the ED to visit each institution on an annual basis. This is further exacerbated by scheduling conflicts among Directors within institutions. However, the ED does attend the meetings of the respective associations that support the operations of the WDO and communicates regularly with the member directors.

Relationships with CSREES National Program Leaders (NPLs) are good, but limited in number. The ED recently met with many NPLs from the Plant and Animal

Sciences and the Natural Resources and Environment groups. The Executive Directors are in the process of developing a formal liaison relationship with the NPLs on a programmatic basis. In addition, the ED will continue to develop relationships with the NPLs with particular attention to improving understand of the Region, our regional activities as well as enhancing communications with the Directors...

Relationships with the 1890 institutions are limited at present although the ED has a very positive interaction with the members of ARD. One limitation to forming stronger relationships may be the geographical separation of those institutions from the Western region. However, the 1890 institutions have held summer meetings in the region on at least two occasions and have sought areas of cooperation, particularly with the trust territory institutions.

Relationships with the 1994 institutions at the regional level appear to be limited to cooperative extension activities; however, several institutions may have formal working relationships. Since there are a number of such institutions in the region, efforts should be made to establish a more formal working relationship on several levels.

#### Opportunities

The above weaknesses suggest the need to develop relationships with the 1890 and 1994 institutions. In the case of the 1994 institutions it might be appropriate to consider a regional effort including academic, AES and CES programs. This effort might be undertaken by a joint committee under the leadership of the Western AHS.

The 1998 AREERA provides new opportunities and requirements to develop functionally integrated activities both within and among states. The Western region has been very proactive in this regard particularly as related to the multistate portfolio. As part of the strategic plan, it is advisable to conduct a CSREES program review of the region's processes and portfolio. In the next 2 to 3 years a report on functional integration at the regional level should be developed.

As part of the multistate activities, groups of department chairs could be organized to assist with priority setting and to serve as review committees for multistate project proposals. This model is used in the NCRA where it functions effectively in the review process and also affords leaders opportunities to discuss disciplinary and programmatic issues.

The initial analysis of the region's portfolio indicates that there are limited activities relating to families and communities. These areas should be a high priority as new multistate projects are developed.

#### Threats:

The current agreement supporting the office lacks clarity and specificity as to the EDs responsibilities to each of the partner organizations, presenting challenges in meeting the expectations. This should be addressed in a formal MOA between the partners.

The balance of commitment to regional and national activities requires careful planning so as not to adversely affect successful completion of regional tasks. However, these national efforts are crucial to the continued growth and success of “the system”. The Southern and North Central EDs’ position descriptions include a national commitment of 40% and 60% respectively. My experience in serving as Vice Chair of ESCOP suggests that at least an 80% national commitment is needed when this responsibility is assumed along with other national activities. This amount of time may decline as the ED becomes more experienced; however, additional experience will likely identify additional opportunities and needs.

The national commitment was exacerbated with the illness and recent passing of Dr. David MacKenzie. This has left a void in the executive director ranks that will be difficult to fill. At the present time, the remaining EDs are assisting with duties that would have been assumed by the Executive Director of NERA. The NERA plans to identify and employ an ED by April 1, 2003.

Finally the EDs are working with Mort Neufville to identify the needs to adequately represent ESCOP with NASULGC. These roles will be equitably distributed among the EDs.

#### Current national responsibilities include:

- ESCOP Partnership Committee, executive vice chair
- ESCOP Homeland Agrosecurity Task Force, executive vice chair,
- National Institute for Agricultural Security, interim Board member,
- BAA Policy Board, ESCOP staff liaison
- LGU Partnership Task Force, co-chair

Based on recent communications, compliance with the AERERA requirements for multifunctional activities appear to be a point of increased scrutiny for IOG audits. Special attention should be given to this requirement as more strenuous performance standards could be imposed by Congress to assure compliance. This could threaten the region's traditional approaches to planning and implementing Multistate Research projects.

Declining resources in state budgets across the region may limit flexibility to undertake new initiatives such as additional function integration at the multistate or regional level. This situation may also become a threat to the current partnership that supports the WDO.

**Action Requested:** For Information

**Action Taken:** In an Executive Session of the WDA, the performance evaluation of Dr. Mike Harrington submitted by the evaluation committee was discussed. The Committee's finding that Dr. Harrington performed his duties during the period of July 1, 2001 to December 31, 2002 in an outstanding manner was confirmed by the membership. In recognition of this performance, combined with comparison of his salary to both the average of the Western Directors and to the other Executive Directors, his salary for FY 04 beginning July 1, 2003 was set at \$135,000.

## Agenda Item 8.4

### FY 2004 Budget

**Presenter:** H. M. Harrington/H. Sykes

**Background:**

The Executive Committee discussed the FY2004 Budget and recommends approval.

FY 2004 Budget (start 7/1/2003)	
Executive Director - Harrington - Salary & Benefits <a href="#">(1)</a>	\$ 162,000
Admin. Analyst Salary & Benefits <a href="#">(2)</a>	65,615
Student Wages & Benefits	5,000
Montana Accounting Fee	3,500
CSU Rent	7,800
Office Operating (including travel)	44,150
Total Continuing Expenses	<b>\$ 288,065</b>
FY 2004 Total Budget	<b>\$ 288,065</b>

1. Contracted salary of \$135,000 plus Colorado fringe rate of 20.0%
2. Salary of \$55,512 plus Colorado fringe rate of 18.2%

<b>FY 2004 ASSESSMENT ANALYSIS</b>
<b>Continuing Expenses</b>



(based on function % of total budget of \$288,065)

**Continuing Expenses Category**

AES @ 81% \$ 233,332.80  
 CES @ 15% 43,209.78  
 APS @ 4% 11,522.61

**Total Projected Budget \$ 288,065.18**

**Total FY 2004 Assessment \$ 288,065.18**

**TOTAL ASSESSMENT NEEDED BY FUNCTION**

	<b>AES</b>	<b>CES</b>	<b>APS</b>	
<b>Total</b>	<b>\$ 233,332.80</b>	<b>\$ 43,209.78</b>	<b>\$ 11,522.61</b>	
			Total FY 2004 Assessment	<b>\$ 288,065.18</b>
W-106	(45,000.00)	0	0	
<b>Actual</b>	<b>\$ 188,332.80</b>	<b>\$ 43,209.78</b>	<b>\$ 11,522.61</b>	

**Western Directors Office**

**Budget/Expenditures (1998 - to Present)**

Description	1998-99		1999-2000		2000-2001		2001-2002		2002-03	2003-04
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Budget
Executive Director Salary	119,364		125,760		135,000		115,000	105,417	123,600	135,000
Retirement Fund/Benefits	13,428		10,504		15,188		21,965	20,135	24,226	27,000
Social Security	6,302		6,302		5,011					
Medical Insurance	2,100		2,400		5,158					
ED Final Payout-2001 Only							65,000	64,681		

Sub-totals	141,194	139,028	144,966	146,880	160,357	157,473	201,965	190,233	147,826	162,000
Admin. Analyst Salary	48,108	48,108	49,416	49,308	50,784	50,784	53,328	51,150	55,994	55,512
CSU Fringe	10,632	10,199	10,180	10,157	10,461	10,461	10,972	9,770	10,191	10,103
Sub-totals	58,740	58,307	59,596	59,465	61,245	61,245	64,300	60,920	66,185	65,615
Workstudy/Hourly	6,200	6,438	7,100	6,534	7,100	3,492	1,175	61	4,900	4,900
CSU Fringe	80	89	100	78	100	45	25	0	100	100
Sub-totals	6,280	6,527	7,200	6,612	7,200	3,537	1,200	61	5,000	5,000
CSU Space Rental	7,800	7,800	7,800	7,800	7,800	7,800	7,800	7,800	7,800	7,800
Montana Accounting Fee		2,500	2,500	2,500	2,500	2,500	2,500	3,500	3,500	3,500
<b>Operating Expenses:</b>										
Office Supplies	1,500	2,192	2,400	604	750	896	750	1,302	1,000	1,000
Copying/Printing	2,000	562	750	489	750	371	500	176	500	500
Telephone Charges	2,100	1,515	2,000	1,474	1,500	1,592	1,500	1,932	2,000	2,000
Postage	700	261	300	110	300	52	300	353	300	300
Travel-Executive Director	20,000	22,243	21,000	17,391	20,000	26,472	26,935	23,910	28,000	28,000
Travel-Admin. Analyst	4,000	3,751	4,000	5,029	5,000	5,107	5,000	5,397	6,000	6,000
Equipment Repair/Purchase	3,000	7,244	3,000	6,340	5,000	1,482	5,000	11,403	5,000	5,000

Incidental Expense	200	214	200	374	350	123	350	1,440	350	350
Computer Supplies	2,000	3,232	2,000	2,013	2,000	1,080	1,000	108	1,000	1,000
Moving Costs	0	0	0	0	0	0	35,179	35,179	0	0
Sub-totals	35,500	41,214	35,650	33,824	35,650	37,175	76,514	81,200	44,150	44,150
TOTAL	249,514	255,376	257,712	257,081	274,752	269,730	354,279	343,714	274,461	288,065
Amount from W-106	45,000	48,464	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
NET Amount from Assessments	204,514	206,912	212,712	212,081	229,752	224,730	309,279	298,714	229,461	243,065
Amount Paid-WDAL/WED/WAP		206,848		202,400		216,568		206,000		
Annual Assessment		192,716		242,715		215,110		268,279	274,461	288,065
AES		192,716		228,715		201,110		220,000	222,314	233,333
CES				14,000		14,000		38,115	41,169	43,210
AP								10,164	10,978	11,523

**Action Requested:** Approval of proposed budget  
**Action Taken:** Approved FY 2004 budget of \$288,065.

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**Agenda Item 9.0**

## Revision of WAAESD By-Laws

**Presenter:** L. Daugherty

**Background:**

Due to changes that were instituted both nationally and regionally, the By-Laws of the WAAESD were outdated. Daugherty chaired a committee charged with bringing the By-Laws up to date. The By-Laws with recommended changes follow:

# Western Association of Agricultural Experiment Station Directors By-Laws

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## WESTERN ASSOCIATION OF AGRICULTURAL EXPERIMENT STATION DIRECTORS

Experiment Station Section

Board on Agriculture Assembly ~~Division of Agriculture~~

National Association of State Universities

and Land Grant Colleges

Adopted August 8, 1975

Amended August 9, 1982

Amended June 26, 1990

Amended March 24, 1992

Amended September 30, 1999

Amended March 26, 2003

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Article I - Name

The name of this organization shall be the Western Association of Agricultural Experiment Station Directors, hereinafter called the Western Directors Association (WDA), as is stated above and established in conformity with the constitution of the National Association of State Universities and Land Grant Colleges (hereinafter called the National Association).

## Article II - Purpose

The Western Directors Association, one of five such Regional Associations, shall represent the administrators of the State Agricultural Experiment Stations (SAES) in the Western Region in their collective dealings. On matters to be ratified by, reported to, or recommended to the National Association the consensus of WDA shall be conveyed to the Chair, Experiment Station Section of the ~~Board on Agriculture Assembly Division of Agriculture~~ of the National Association by the Chair of the WDA. WDA shall conduct its affairs in conformance with the stated objectives and procedures of the By-laws of the Section and the ~~Board on Agriculture Assembly Division of Agriculture~~ of the National Association.

The WDA, with the other such Regional Associations, is an integral part of the Experiment Station Section. It provides through its business meetings a means by which the views of the ~~WDA Directors Association~~ may be determined formally and transmitted to the Experiment Station Committee on Organization and Policy (ESCOP) and the Experiment Station Section on matters either of its own origin or on matters referred to it by ESCOP or the Section. The WDA also provides a forum for the exchange of information and for discussion and debate among members and guests on matters of common concern that may not require formal action. And, it provides the means by which the WDA may take action that is limited to the Western Region.

These and ~~some~~ other functions of the WDA are spelled out more completely, as follows:

1. Arranges for and conducts its own affairs, elects members to ESCOP, makes recommendations to ESCOP and to the Section, reacts to proposals of ESCOP and the Section and participates in the handling of interim business of the Section;
2. Participates with CSREES and other Regional Associations in the programming and conducting of cooperative multistate research supported by the Multistate Research Fund (MRF) authorized by section 3-(c)-3 of the Hatch

Act, Public Law 84-352 and the Agricultural Research, Extension and Education Reform Act of 1998;

3. Facilitates cooperation among its member [State Agricultural Experiment Stations \(SAES\)](#), with federal and other state agencies, with industry and others in the planning, programming, financing, implementing and performing of ~~all~~ agricultural and related research;

4. Employs, and pays the salaries and/or benefits of, the Executive Director and other staff as well as other expenses related to the functions of the Executive Director;

5. [Facilitates cooperative joint efforts with the Western Extension Directors and Western Academic Programs to meet AREERA legislation requirements and the pressing needs of the region;](#)

6. Collects and disburses dues, enters into contracts with cooperators and/or granting agencies to cover the costs of the programs agreed upon within the WDA.

### Article III - Membership

The voting members of the Western Directors Association shall be eighteen (18) in number consisting of the Directors (or duly authorized representatives) of its member institutions (Alaska, American Samoa, Arizona, California, Colorado, Guam, Hawaii, Idaho, Micronesia, Montana, Nevada, New Mexico, Northern Mariana Islands, Oregon, Utah, Washington, and Wyoming) and the Western Executive Director. Associate and Assistant Directors of the member SAES of the WDA and the Administrative Heads of Agriculture of the member institutions also shall be members; however, the voting privilege shall be limited to one vote for each institution. The Administrator of the Cooperative State Research, Education, and Extension Service ([CSREES](#)), USDA, and the Director, Food and Agriculture, Office of Governmental Relations of the National Association shall be ex-officio, non-voting members of the WDA.

### Article IV -Meetings

There will be an annual meeting and other meetings as determined by the WDA and/or its Executive Committee.

### Article V - Officers

A. The Officers of the WDA shall be a Chair, Chair-Elect, Past Chair, Secretary and ~~a~~ Treasurer, each for a one (1) year term that begins January 1 each year and ends the following December 31. Officers may succeed themselves (be re-elected) for one additional term, except for the Treasurer who may serve successive terms.

B. Elections. The Officers, members of the Executive Committee and other designees of the WDA shall be elected by the membership at the WDA meeting immediately preceding the annual meeting of the National Association. Nominations shall be submitted by a nominating committee named by the Chair. A simple majority vote is required for election. In the event the Chair-Elect, Secretary or Treasurer resign or are otherwise unable to serve, the remaining members of the Executive Committee shall ~~arrange a special election~~ appoint a member of WDA to complete the ~~year's~~ term.

C. Executive Director. There shall be a Executive Director chosen and employed by the WDA under the terms of the Memorandum of Agreement among the states, 1967, with duties as specified therein and as up-dated from time to time as recorded in the Minutes. The Office of the Executive Director shall provide staff support to the WDA.

A position of Recording Secretary is established within the Office of and responsible to the Executive Director. The Recording Secretary shall assist the Secretary and the Executive Director in the keeping of the official records of the WDA including Minutes of meetings. The Recording Secretary also shall assist the ~~Research Implementation Committee~~ Regional Coordination and Implementation Committee in the performance of its responsibilities and perform other duties as assigned.

Other staff may be appointed at the discretion of the WDA.

D. Duties. The Chair shall preside at business meetings of the WDA, at meetings of its Executive Committee and on all other occasions where the head of the organization is to be recognized. He/She is the chief executive officer of the WDA.

The Chair-Elect shall serve as Vice-Chair and undertake such duties as the Chair prescribes. He/She shall become Chair for the remainder of the term should the Chair resign or otherwise be unable to serve. He/She shall preside in the absence of the Chair.

| The Secretary shall sees to it that the secretarial duties of the WDA are fulfilled; he/she also serves as the official Secretary of the Executive Committee. He/She presides in the absence of the Chair and Chair-Elect. The Secretary of the WDA shall bear the official responsibility on behalf of the WDA for approving all actions and communications emanating from the Recording Secretary.

| The Treasurer shall bills each member institution for its share of the budget for the Office of the Executive Director, and transmits the funds to the institution at which the Office of the Executive Director is located. He/She administers the Western Directors Special Fund and performs such other duties involving finances and the transfer of funds as may be required.

Officers and other designees of WDA are expected to exercise their own judgments in the execution of their roles and duties subject to prior policy guidance and/or policy review by the WDA.

All officers and other designees of the WDA are responsible for maintaining and then passing on to their successors complete sets of official documents of a continuing directive nature.

#### Article VI -Executive Committee

The Executive Committee shall be composed of the Chair, Chair-Elect, Past Chair, Secretary, Treasurer, Senior Member of ESCOP, and two members at-large. The terms of the two at-large members shall be one (1) year. They may succeed themselves for one additional one-year term. The Executive Director shall be an ex-officio, non-voting member of the Executive Committee.

The Executive Committee through the Chair executes the program of the WDA and supervises the Executive Director and any other staff. The Executive Committee also is empowered to handle the interim affairs of the WDA between business meetings.

#### Article VII - Committees and Designees

Committees may be established and Administrative Advisors and other designees named at the will of the WDA. Administrative Advisors shall be named from among the membership of the WDA and such other administrators as the WDA may designate from time to time. A list of committees and designees for the coming year is to be prepared by the Recording Secretary, as approved by the Secretary, and circulated to the membership annually.



Regional Coordination and Implementation Committee (RCIC). The RCIC is comprised of members of the WDA, the Western Extension Directors, and the Western Academic Program Directors and other partner agencies and groups. The RCIC is responsible for the review and on-going evaluation of the region's portfolio of multistate activities that are funded in part by the multistate research fund. The RCIC recommends projects for approval to the WDA, the Western Extension Directors, and the Western Academic Program Directors and designates Administrative Advisors for projects from among the WDA, and other such administrators within the region consistent with the policies of USDA-CSREES governing the multistate research program.

#### Article VIII -Quorum

For purposes of doing business of the WDA, a quorum shall consist of a minimum of ten (10) members or their officially designated representatives present and voting at any duly called meeting where written notice and agenda are sent out a month in advance of the meeting. A simple majority resolves all issues except amendment of the By-Laws.

#### Article IX - Parliamentary Authority

The emphasis in all meetings shall be on orderly process to achieve an objective decision by those present and voting. Should there be a parliamentary challenge, however, it shall be answered by reference to Robert's Rules of Order.

#### Article X - Amendment of By-Laws

These By-Laws may be amended at any business meeting of the WDA, provided the proposed amendment has been submitted mailed to all members one month in advance of the meeting and is passed by a two-thirds majority of the voting members present at the meeting.

**Action Requested:** Approval of amended By-Laws

**Action Taken:** Approved amended By-Laws of the Western Association of Agricultural Experiment Station Directors

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### Agenda Item 10.0

### Western Rural Development Center Report

**Presenter:** S. Daniels

**Background:**

WRDC Update

Western AES Directors' 2003 Winter Meeting

March 26, 2003, Lihue, Hawaii

Steven Daniels, WRDC Director

**NATIONAL AGENDA**

**Shift in RRDC Funding Line**

Appropriations for the Regional Rural Development Centers (RRDCs) have previously been divided between research and extension funding lines. Through efforts at CSREES, the four Regional Centers have been moved to an integrated account, which will allow each Center to receive funds through a single RFP and eliminate the somewhat arbitrary distinction between research and extension funds. The Centers were funded at \$1.503MM (\$375,000 per Center), after rescission.

**Washington D.C. Linkages**

Each year the RRDC directors conduct one or two Washington D.C. consultations to meet with CSREES administrators, personnel from other agencies and NGOs, and key legislative supporters. Sally Maggard (CSREES NPL/Liaison to the Centers) is both tireless and highly effective in organizing these visits. The latest of these was in mid-December when important contacts were variously made and renewed with HHS, Forest Service, NRCS, USDA-Rural Development, and others.

**National Web-Based Training Resource Clearinghouse**

Directors of the four RRDCs are identifying training resources from their respective regions for inclusion on a national Web-based clearinghouse for community development-related training opportunities. The clearinghouse will make it possible for an individual to design a personalized curriculum by selecting from an array of offerings in various areas of emphasis. Offerings will include online courses, workshops, and self-study curricula. Center directors are exploring the possibility of providing certification or credit for qualifying individualized training programs.

**RUPRI Grant for Rural Poverty Center**

The Centers collaborated successfully with RUPRI in competing for a \$1.2 million 3-year grant from HHS for a rural poverty research center. Much of the funding will remain with RUPRI, but the WRDC was pleased to play a supporting role.

## **REGIONAL AGENDA**

### **WRDC Takes Leadership Role on Multi-State Committee on the Fiscal Crisis in State Budgets**

The Western extension directors have initiated a multi-state project assessing the causes, nature, and implications of the budgetary crisis facing most states in the West. The assessment is tentatively designed to provide information on 1) the contextual antecedents of the fiscal crisis, 2) the structure of the states' revenue streams, 3) the states' expenditure patterns, and 4) coping strategies and likely impacts to particular groups. This assessment will provide extension directors with important information as they identify emerging at-risk populations and develop programmatic priorities. (See Appendix A.)

Jim Christenson will likely serve as the committee's administrative advisor.

### **WRDC Training Activities**

#### **Collaborative Learning**

Collaborative Learning is an approach to community-based decision-making in dealing with complex and controversial issues (including natural resource/environmental arena). Workshops were presented at 2002 National Public Policy Education Committee (NPPEC) Conference. This annual conference, which is co-sponsored by the Farm Foundation, is the single most important skill-building and networking opportunity for public issues educators from across the country. The NPPEC committee that organized this conference invited Dr. Daniels to provide a two-hour introductory CL session, which was the only methods/skill building session provided at the two-day conference. Other workshops were presented at

- National CRED meeting in Orlando
- Environmental Conflict Resolution Biennial Conference in Tucson, Arizona
- Nevada and Arizona extension, the Colorado State University Department of Forest Sciences, and The Nature Conservancy.

#### **Systems Approach to Community Resource Development**

Presented training to Arizona Extension faculty in Tucson. Participated in a panel discussion in which roughly 125 extension personnel discussed fundamentals of community resource development. Provided more in-depth training to roughly 25 extension personnel who are taking leadership roles in Arizona Extension's community development programming. Participants in the second session explored a systems approach to community development and completed classroom exercises that explored six types of capital that every community can draw upon.

### Western by Design: Tools for Discussing Local Growth

The WRDC continues to promote the toolkit throughout the region, and state-wide training sessions are provided upon request. The Center presented training at the 2002 Utah Rural Summit in Cedar City, which was attended by Utah Governor Mike Leavitt. A similar session was presented at the 2002 annual meeting of the Utah League of Cities and Towns in St. George, and two workshops for Idaho extension were presented on January 21, 2003.

The toolkit was featured at a booth at the 3rd National Conference on Science, Policy and the Environment held in Washington, D.C. on January 30-31, 2003.

### **WRDC Launches Monthly E-mail News Brief**

To keep our colleagues informed on emerging western issues and opportunities, the WRDC launched Items & Opportunities, a monthly e-mail news brief. The news brief reaches more than 500 extension directors, county agents, and other regional and national partners.

### **WRDC Publications in the Works**

#### Community-Centered Research: A Primer (Summer 2003)

Many Center publications dealing with community resource development were published in the 80s and 90s, and have become somewhat outdated. Building on publications that contain relevant information, the WRDC is developing a series of approximately ten 3-5 page articles that discuss the importance of community-based research (by and about the community) in planning for meaningful and positive community change. The primer will emphasize that the research process is both desirable and feasible, and will also communicate tangible next steps. Authors will include J.D. Wulfhorst, Lorie Higgins (University of Idaho), Andrew Seidl, Lee Alder (Colorado State University), Brian Eisenhauer, Stan Guy (Utah State University), Beth Tucker (University of Arizona), Loretta Singletary (University of Nevada-Reno), Emmett Fiske (Washington State University), Steve Daniels and Theresa Selfa (WRDC). The primer will be e-published on WRDC Web site, and possibly published in print.

#### GIS Survey: Preliminary Results Summary (Spring 2003)

#### Changing Face of the Rural West Information Brief (Spring/Summer 2003)

- The Aging of the West (Annabel Kirschner, Washington State University; and Eddy Berry, Utah State University)
- Amenity-Based Migration (Theresa Selfa, WRDC)

### “Reinterpreted” article series (2003-04)

The Center proposes to produce and distribute an ongoing series of “reinterpreted,” or popularized versions of research papers. Our intent is to make them more useful for policymakers, and to develop distribution channels to efficiently get the research results to relevant policymakers. (See Appendix B.)

### **NCAT Southwest Marketing Network Project**

The Four Corners Office of the National Center for Appropriate Technology (NCAT) in Durango, Colorado, is leading a wide-ranging project to increase the number of locally owned and environmentally sound farms, ranches, and food enterprises in the Four Corners region of Arizona, New Mexico, Colorado, and Utah. The three-year project’s initial funding comes from a \$497,574 grant from the W.K. Kellogg Foundation of Battle Creek, Michigan. The WRDC has been awarded the contract for evaluating the project, and will receive \$44,000 over a three year period.

### **State Rural Development Councils Suffer Budget Cuts**

The National Rural Development Partnership was successful in making the State Rural Development Councils a congressionally-funded program. Unfortunately, no money has been forthcoming to support them, and USDA has not provided the agency funds as it has done in the past. As a result, two western SRDCs have lost their executive directors (Colorado and Oregon) and three others are on the verge of doing so (Montana, Wyoming, and Washington). Combine these changes with Idaho’s loss of a director three years ago and the longstanding absence of a Council in Arizona, and the SRDCs have virtually disappeared in the region.

### **WRDC STEERING COMMITTEE UPDATE**

At its fall meeting held November 7-8, 2002 on the UC Davis, California campus, the WRDC Steering Committee revisited Center priorities for 2003. Some of the salient points that emerged from the meeting are:

- Maintain current priorities, but may reframe into two content priorities and two operational/administrative priorities
- Build on existing accomplishments and connections. Leverage resources, build regional capacity and networks. Capitalize on existing resources and information to produce policy-relevant products
- Continue to broaden the set of partners to include NGOs and emerging community development organizations. Explore outreach education with local governments.
- Focus primarily, but not exclusively, on project priorities generated by the Steering Committee.

- At each spring meeting, include an educational component. At each fall meeting, include an informal ½-day sharing session with faculty from the host institution.
- Continue to explore Empty Quarter meetings at sub-regional level
- Follow up on the federal government’s commitment to working with Tribal colleges
- Assess/address the needs of Spanish-speaking populations
- Formally recognize community development items that are being done throughout the West.

A Steering Committee Nominations Subcommittee was convened to make the following general recommendations about Committee structure and rotation schedule.

Steering Committee Structure and Rotation Schedule

Steering Committee: 15-20 members; 1/3 Faculty, 1/3 AES/CES, 1/3 Partners  
 BOD: Chair (CES/AES Director from USU), 2 AES, 2 CES, 1 CSREES  
 Term: 3 years, with one term renewal possible  
 Rotation: In all, five people should rotate each year

Kent Briggs (Western Governor’s Association) and Nancy Hartley (Dean, Colorado State University) were released from the Steering Committee, and four new members joined:

- Cathy Chan-Halbrendt Associate Dean/Director of Research, University of Hawaii
- Tom Harris Director, Center for Economic Development, U. Nevada, Reno
- Kathy Moxon Humboldt Area Foundation
- Bruce Boggs The Nature Conservancy

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
CSREES	Sally Maggard (BOD)										
WRDC	Steve Daniels (WRDC Director)										
CES I	Jack Payne (Chair, BOD)										
CES II	Jim Christenson (BOD)										
AES I	Cathy Chan-Halbrendt (BOD)										
AES II	Jim Jacobs (BOD)										
1994	(vacant)										
Faculty I	Emmett Fiske (WCDC)										
Faculty II	Lou Swanson (Dept. Chair)										
Faculty III	Perry Brown (Dean)										
Faculty IV	Tu Jarvis (Dean) Ted Bradshaw (CA)										
Faculty V	Paul McCawley (WPLC)										

Faculty VI				Tom Harris (NV)				
Partner I	Flo Raitano (SRDC - Colorado)							
Partner II				Kathy Moxon (HAF)				
Partner III				Bruce Boggs (TNC)				
Partner IV				(vacant)				

(shading indicates proposed term)

## Appendix A

Fiscal and Public Service Crisis in the Western States  
 Proposal for a Multi-State Project  
 Discussion Draft by Steve Daniels and Lou Swanson  
 17 February 2003

### Mission:

To produce a data-driven assessment of the fiscal structures in western states, the revenue declines facing western state governments, and impacts on program delivery.

### Timeframe:

120-150 days, available for important summer meetings of Governors, state legislators, university administrators, etc.

### Team Members:

Lou Swanson (CO, co-chair)	Stephan Weiler (CO)
Steve Daniels (WRDC/UT, co-chair)	Tom Lee (UT)
Bruce Weber (OR)	Clara Pratt (OR)
Tom Harris (NV)	Karen Varcoe (CA)
Roger Coupal (WY)	Harriet Shaklee (ID)
Annabelle Kirshner (WA)	Gary Smith (WA)
Sylvia Yuen (HI)	

### Potential Topics to be assessed:

#### I. Context/Antecedent conditions

Does the state have a balanced budget requirement?

Does the state have term limits in either the legislative or executive branches?

What has been the impact of federal-to-state devolution on the states?

#### II. Revenue Conditions

A. What are the major revenue sources, by percentage?

- Sales tax
- Income tax
- Property tax
- Other tax

B. What are the trends in overall state tax receipts for the state?  
1999-2001, Estimates for 2002-04

### III. Expenditure Conditions

A. Allocation of state spending, by major category

- K-12
- Higher Ed
- Public Safety
- Social services
- Other

B. What are the trends in overall expenditures for the state?  
1999-2001, Estimates for 2002-04

### IV. Funding Shortfall Coping Strategies

- Reduction in services
  - Early prisoner release
  - Reduce number of people eligible for programs
  - Reduce level of service provision
- Increased use fees
  - University tuition
- Increased taxes
- Capital spending
  - Project delays
  - Deferred maintenance

#### **Format:**

The data will be presented in matrix form so that it is possible to determine how states compare within a given category, but also state-by-state comprehensive form to show the overall situation within a state. Any interpretation of the data should be labeled “editorial” and the possibility of counterpoint editorials should be considered.

#### **Expected Outcome:**

Report, available primarily on the WRDC web page as a pdf



**Distribution Strategy:**

Make widely available throughout the land-grant university system. Distribute to Western Governors’ Association and Council of State Governments-West. Use media relations arms of universities to access mass media.

4 October, 2002

**Appendix B**

A WRDC Concept Paper  
Proposal for “Reinterpreted” Article Series

**Synopsis:**

The Western Rural Development Center (WRDC) proposes to produce and distribute an on-going series of popularized versions of research papers targeted at policymakers from western states.

**Issue:**

The publicly funded universities in the West represent the largest collective intellectual capacity in the region. To the extent that the capacity of these universities is not applied to the critical issues of the day, our ability to deal effectively with pressing policy questions is diminished. But faculty members at research universities face a number of competing demands for their time, and communicating their results to policy makers often is a comparatively low priority.

How can the WRDC serve as a conduit to increase the flow of research results from university faculty to policymakers?

**Proposal:**

The WRDC proposes to develop a process of “reinterpreting” research articles to make them more useful for policy makers, and to develop distribution channels to efficiently get those research results to relevant policy makers.

Perhaps the best way to summarize our intent for “reinterpreted” articles is to contrast the page length ratios for a typical article in a peer reviewed journal and the sort of article the WRDC intends to distribute:

	Intro	Lit Review	Methods	Analysis	SCPI
Research article	10%	20%	30%	30%	10%

Policy-relevant article    25%            10%                            5%                            60%

The assumption is that most policymakers will not care to know the details of the research; rather they will be interested in understanding the context and the implications of the research. The original authors (or a subset thereof) will be the authors of the re-interpreted article, if they desire. In those cases where the original authors do not wish to write the re-interpretation, but are willing to give permission to the WRDC to develop one, the original authors will be consulted and given editorial opportunities. There is no intent to alter the content of the original findings, or to draw inferences that cannot be supported by the findings.

**Next Steps:**

The WRDC seeks graduate assistants to screen recent issues of peer-reviewed journals to identify articles appropriate for reinterpretation. The WRDC has tentatively selected a land use article as a prototype effort. (Zollinger and Krannich (2002) Factors influencing farmers' expectations to sell agricultural land for non-agricultural uses. Rural Sociology 67(3):442-463). The WRDC would eventually like to co-operate with selected peer-reviewed journals in the region to develop popularized versions of research articles that are in press so that they could appear concurrently with the peer-reviewed versions in order to speed the information dissemination process.

**Action Requested:** For Information

**Action Taken:** Approved an ad hoc WCC - "Fiscal Crisis in State Budget in the West" effective March 26, 2003 with J. Christenson (CES-AZ) as Administrative Advisor. J. Jacobs (WY) and L. Sommers (CO) are Western Directors in support of the ad hoc WCC. A draft document is to be sent to participating deans and directors.

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**Agenda Item 11.0**

**Procedures for Multistate Activities**

**Presenter:** H. M. Harrington

**Background:**

Based on our experience in 2002, I feel the need to adopt a different approach to providing oversight to the regional portfolio. We encountered several problems at the

11th hour with projects that had been approved by the RCIC. We took extraordinary action to keep several projects alive. Thus, we will be taking steps to assure that these types of events do not happen again.

**Project Extensions:**

Project extensions must be fully justified in writing in the context of the Multistate Guidelines.

**Project Numbering:**

At the fall 2002 meeting, the Directors adopted the following: “RCIC will determine if there is justification for retaining a project number and that a project number will be retained only if there is a strong and compelling justification for retaining the old number.” Committees desiring to retain the existing project number should fully justify the request in writing to the RCIC at the time of the renewal request. Either or both of the following two strong arguments must be made in order to retain a project number. 1) The project has established a unique relationship with stakeholders and clientele groups such that the project number has significant meaning to those groups. 2) The project has long term objectives such as variety trials that transcend a project cycle; or projects in which tracking and identification of samples are tied to the project number. Examples include plant breeding and animal genetics projects where products are referenced to the multistate project number. Identification of the project to the participants or a project’s publication history does not constitute strong justification.

**Addition of Participants:**

The Directors of the respective AES approve participation on multistate projects. However, I want to your bring to your attention recent questions relative to the addition of participants to existing projects in that there are some committees that feel they have the right to reject a new member.

**Action Requested:** For information

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## **Agenda Item 12.0**

### **NRSP Management Plan Implementation**

**Presenter:** H. M. Harrington

**Background:**

The ESS has approved the NRSP Strategic Plan and the document has received

preliminary endorsement from CSREES. To fully implement the plan, we will need to develop the National Advisory Committee which provides general oversight of the NRSP program. According to the timetable presented in the plan, the committee has specific roles in the renewal process. To allow sufficient time for the committee to organize themselves, we will need to assemble the group as soon as possible.

The committee is comprised of:

- One representative from each of the four SAES regions, who is a current or past member of an MRC, and one from the ARD region, appointed by the regional association chair. Each region will also designate an alternate to insure representation.
- One representative from Extension appointed by the ESCOP Chair following the recommendation of the ECOP Chair.
- One representative from CSREES, preferably a National Program leader, recommended by the CSREES Administrator and appointed by the ESCOP Chair.
- One stakeholder representative, possibly a CARET representative, appointed by the ESCOP Chair.
- Two regional executive directors appointed by the ESCOP Chair. One of the executive directors should be from the same region as the chair of the committee and serve as executive vice chair to administratively support the committee.
- Officers will include a chair and chair-elect chosen by the committee from the representatives of four SAES regions.

**Action Requested:** For information.

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### **Agenda Item 13.0**

#### **Agrosecurity Update**

**Presenter:** D. Thawley/H. M. Harrington

**Background:**

NIAS Update

March 26, 2003

Presenter David Thawley/Mike Harrington

## Establishment of the NIAS

- The NIAS Board of Directors formerly convened February 2-4, 2003.
- Bylaws and Articles of Incorporation have been filed by a lawyer with the State of Maryland. The Bylaws and the Articles will be presented to the Agricultural Experiment Station (AES) Directors at the Experiment Station Section (ESS) meeting in September. The paperwork for filing with the IRS for nonprofit status is being completed.
- The membership of the Board were appointed by the ESCOP Chair and include D.C. Coston, Neville Clarke, Darrell Nelson, Daryl Lund, David Thawley, Ed Mather, Eric Young, Joe Joyce, Mike Harrington, Ralph Cavalieri, Sam Donald, Scott Angle, Stan Johnson and Terry Nipp (non-voting).
- Officers were elected: D.C Coston, President; Dave Thawley, Vice President; Mike Harrington, Secretary; and Scott Angle, Treasurer. Terry Nipp was appointed Executive Director.
- ESCOP residual funds have been transferred from NASULGC to the University of Maryland, which will provide fiscal and accounting management services to the NIAS.

## Management of the NIAS

- An initial Plan of Activities (POA) for the NIAS has been reviewed and approved by the Board. The Executive Director (ED) is charged to develop the POA and to proactively seek opportunities to ensure that the NIAS is self sustaining in the near future.
- The Executive Director is charged to arrange for office staff support services, which will be expand as new funding sources are established.

## Activities of the NIAS

- It was agreed that the NIAS would seek to avoid competing with specific projects being developed by individual universities and consortium, serving instead to facilitate communication among these institutions and the larger university community.
- A series of specific projects were developed, which were further refined at a meeting of the BOD on March 3, 2002.

**Action Requested:** For Information

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## Agenda Item 14.0

### Select Agent Rule Implementation

**Presenter:** Open Discussion

**Background:**

Heimsch suggested that all directors read the Select Rule Agent Federal Register documents and become familiar with the requirements. Directors will gain experience as they begin to deal with the rules. There are substantial fines related to failure to comply. It is important for university safety officers and environmental health officers to be aware of the rules.

**Action Requested:** For Information

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## Agenda Item 15.0

### Other Business

**Presenter:**

**Background:** Miscellaneous Items

#### ESCOP Science and Technology Committee

Pardini reported that he will be working with the ESCOP Science and Technology Committee to develop a response to the National Academy Study on USDA.

#### ESCOP/ACOP Leadership Development Program

Daugherty indicated he is the coordinator for the ESCOP/ACOP Leadership Development Program. It needs extra students for the new class. The late fee will be waived for late registrants.

#### ACOP

Lewis reported that Al Lingg has retired as the ACOP NASULGC staff leader. His replacement will be Ian Maw, who assumes his position July 1, 2003. Academic Programs is beginning plans for Summit 2015 that is designed to tackle the concept of what the student should be trained to be in 2015. This will have several parameters: (1) what will the student look like, given the demographics of this nation in 2015, the direction of science, and job opportunities; and (2) what kinds of training and

programs do we need to implement to prepare students for the jobs that will be available in 2015. The Science Roadmap will help in that direction.

### CARET

Sailsbery commented that he was in his third year of serving on RCIC as the representative from CARET. His term will probably end with the 2003 Joint Summer Meeting.

The national CARET group worked to keep the national budget without a reduction for 2004. Although, looking back a few years, there is some value to having CARET leaders working on behalf of the system.

The NASULGC reorganization from the CARET perspective is that CARET responds to instructions from the BAA. On the advocacy side, the change from AESOP to the Blue Ribbon group is yet to be determined.

Sailsbery has been asked to serve as the CARET representative to ICOP.

### CSREES Professional Workers Directory

The CSREES Professional Workers Directory link on the CSREES web site has been removed. The Directory has become very obsolete because information has not been updated. The Directors were asked to provide an opinion regarding continuation of the Directory.

The motion was made and seconded that Kaltenbach send a resolution to Terry Meisenbach of CSREES requesting that the Professional Workers Directory be updated and the CSREES link be restored.

**Action Requested:** For Information

**Action Taken:**

Approved the motion that Kaltenbach send a resolution to Terry Meisenbach of CSREES requesting that the Professional Workers Directory be updated and the CSREES link be restored.

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## **Agenda Item 15.1**

### **State Reports**

## **University of Alaska Report**

**Presenter:** Steve Sparrow

### **Background:**

#### State Budget

The Alaska State Legislature is in session until May 20, 2003. Neither the Senate nor House has taken action on the state budget. Governor Murkowski has issued his fiscal budget and investment plan. It is based on the use of natural resources to generate new wealth - primarily oil, gas, and minerals (gold). The average spending for the state is \$7 billion - including state and federal funds. The Governor's budget request for FY04 is \$2.1 billion for state funding for operating funds, approximately equal to FY03 operating expenditures. The State's claim is Alaska will expend its reserves by 2005-2006 if cuts are not made and new wealth is not generated. However, oil is now near \$35/barrel and pipeline and oil/oil industry tax revenues constitute near 80% of Alaska's state funded operating budget.

#### University Budget

The University of Alaska request for State funding in FY03 was \$16.9 million. The final operating budget provided was \$8.0 million from the general fund with \$2.0 million added to the base. The FY04 request is \$13.6 million. The Governor has proposed \$10.1 million. To offset the deficit, the University of Alaska is proposing reallocation of funds within campuses (there are three campuses located in Fairbanks, Anchorage, and Juneau). This means increasing operating budgets within schools and colleges by not filling positions that are vacant. There are various proposals that would provide a transfer of a portion of the funds from positions not filled to University of Alaska administration and the administrations of the three campuses.

#### School of Natural Resources & Agricultural Sciences

##### Agricultural and Forestry Experiment Station Budget

We are aggressively pursuing competitive grants to increase our overhead recovery. Our annual expenditures average +\$7.0 million including federal formula funds (Hatch and McIntire-Stennis) and a 3-1 match to these funds from the State general fund. Also included are overhead recovery, and sales and rental income. We have two open positions and intend to pursue hiring replacements despite recommendations to reallocate these funds. We are rebuilding our base faculty. Ten positions were lost over a 5-year period beginning in 1995. This loss is from a faculty of 32. We have rebuilt our base to a faculty of 24. The addition of Geography to the School of Natural Resources & Agricultural Sciences brings our faculty number to 26.

#### Faculty Compensation



The faculty, at the University of Alaska are union members. Raises are negotiated through their union contract. The raises in the current contract are 2.6% annually. The Alaska State legislature appropriates funds to cover raises for salaries paid from state funds. Therefore, the School and Experiment Station must fund the raises for salaries paid from federal funds. This is roughly 1/3 of our personnel budget. The University of Alaska faculty is not necessarily compensated at market value, School and Experiment Station faculty not excluded. This has resulted in individual requests for salary adjustment. Three of our faculty have successfully negotiated salary adjustments approved at the Dean and Director, Provost, and Labor Relations level. The School and Experiment Station pay these increases. It is possible that other requests will be made. These are negotiated on a one-to-one basis. A hearing of requests depends on the crucial role the individual faculty plays in the future of the School and Station.

### New Positions

We have hired two new positions in the past year. Norm Harris fills a critical range management position at our Palmer Research and Extension Center. He specializes in animal rangeland use using GIS and remote sensing to determine patterns of usage. He will interact with agricultural producers, public land managers, and the oil and gas industry. Peter Fix has joined us as a recreation management specialist. He was instrumental in our obtaining a Cooperative Ecological Systems Unit grant that will interact with federal and State public land managers. His specialty is quantitative systems analysis related to recreational planning and management. Recruitment has begun for a policy and law specialist in resource allocation. This position is critical to us in research, teaching and outreach. It will replace a faculty who left to join the Alaska Department of Natural Resources. Compatibility with State issues will be critical in this recruitment. A faculty at the Palmer Research and Extension Center has recently accepted a position with the USDA Agricultural Research Service. We are looking at the possibility of changing the position description from plant pathology to a position that will compliment needs in the food science or forage/turf grass/soils area.

The USDA Agricultural Research Service is expanding its presence in Alaska. The Subarctic Research Unit has hired two positions in the IPM program in Fairbanks: research leader with a specialty in entomology, and a weed science specialist. One position, a plant pathologist/plant geneticist, has been hired in southcentral Alaska in the Arctic Germplasm sub unit of the Subarctic Research Unit. Two laboratory units will be constructed on the University of Alaska Fairbanks campus this summer. Completion is anticipated by October, 2003. These units will bring a molecular biology capability to the Agricultural and Forestry Experiment Station. USDA Agricultural Research Service employees are affiliate faculty with the School and

Experiment Station. They bring resources that the University cannot provide within its limited budget. We welcome them as active partners.

Expansion in the School of Natural Resources and Agricultural Sciences and the Agricultural and Forestry Experiment Station is hampered by space. We are negotiating with the University of Alaska Fairbanks for expansion of office space. Without this space, we cannot continue to pursue recruitment of faculty, undergraduate students, and graduate students.

### Name Change

The School of Agriculture and Land Resources Management was established in 1975. The Agricultural and Forestry Experiment Station became the research arm of the School at that time. After nearly a one-year period of input from the University of Alaska system, clients, faculty, students, and our Board of Advisors, the name of the School was changed to the School of Natural Resources and Agricultural Sciences. This name change reflects the broadening definition of agriculture and captures our focus on natural resources management and the agricultural sciences rather than a focus on production agriculture.

### Impacts

We are aggressively pursuing an increase in our student population at the undergraduate and graduate level. We are also recruiting new members for our Board of Advisors. We have launched a campaign that includes a new publication highlighting the impacts we have on the State of Alaska's efforts in economically relevant and sustainable development of its natural resources. Terry Meisenbach, USDA/CSREES, provided us with excellent information on impact reporting. Our publication is the result of this effort on the part of USDA.

**Action Requested:** For Information

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### **Colorado State University Report**

**Presenter:** Lee Sommers

**Background:**

We are entering the final stages of a search for a Vice Provost of Agriculture and Outreach and Dean of the College of Agricultural Sciences. Interviews for 3 to 4 finalists will be scheduled for the first two weeks in April.

The Colorado state budget has about an \$800 million deficit for the current fiscal year. A total current year rescission of about 11% has been met by using central university

reserves and a 2% cut in unit budgets. We are implementing an 8.9% permanent base reduction for the FY04 fiscal year to adjust for the decreases encountered in the current fiscal year. The state legislature is currently developing the FY04 budget and we speculate that an additional 4 to 10% base reduction may be required.

The Plant Science building housing our soil and crop science, weed science, plant pathology, and entomology programs was constructed in the late 1950's and has been completely remodeled. This is one of the last maintenance projects funded by the state legislature. No major projects, either maintenance or new construction, are projected for the near future due to state budget problems.

In spite of our budget problems, we are using existing resources to create a Public Policy Institute at Colorado State University. We are finalizing an offer to a Director and will initiate programs in the near future. The impetus for the Institute came from stakeholder input and the need for CSU to facilitate use of our faculty expertise in addressing policy issues in the state.

An extended drought is having a major impact on Colorado agriculture. It is estimated that 30-40% of the beef cows have been sold in the past year due to inadequate forage supplies. The wheat crop in 2002 was the lowest total yield since the late 1960's. Several areas of the state are facing severe water shortages with only 20-30% of the normal irrigation water being available. In addition, population growth in urban areas continues to place demand on transferring water from agricultural to municipal uses.

**Action Requested:** For Information

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**University of Hawaii Report**

**Presenter:** Cathy Chan -Halbrendt

**Background:**

University of Hawai'i  
College of Tropical Agriculture and Human Resources  
WAAESD Spring Meeting  
March 23-26, 2003

**DALE UNO TO DIRECT PIO**

Dale Uno took on the responsibilities of interim director of the Publications and Information Office.

#### DR. RACHEL NOVOTNY CHAIRS HNFAS

Dr. Rachel Novotny is the chair of the Department of Human Nutrition, Food and Animal Sciences. She succeeds Dr. Doug Vincent, who is now Special Director for Contracts and Grants, working on grant management in the office of Dr. Catherine Chan-Halbrecht, Associate Dean and Associate Director for Research.

#### DEPARTMENT CHAIR NAMED FOR FCS

Dr. Barbara Yee has been hired to succeed Dr. Barbara Harger as chair of the Department of Family and Consumer Sciences. Dr. Yee has been a visiting associate professor at the University of South Florida. From 1992 to 2002, she was a faculty member in the Department of Health Promotion and Gerontology at the University of Texas Medical Branch in Galveston. After earning her bachelor's degree in psychology at UH, Dr. Yee earned her M.A. and Ph.D. in developmental psychology at the University of Denver.

#### ALOHA TO BARBARA HARGER

FCS chair Dr. Barbara Harger retired on July 31, 2002, although she is still helping the department with student advising during the coming academic year. Dr. Harger, a textiles expert, has been at UH for 33 years and has served the department as chair for the past five-and-a-half years.

#### MORE NEW FACULTY HIRES

Three more positions have been filled as part of the priority staffing plan. The newest additions to the CTAHR faculty:

Dr. Ali Fares, assistant professor in NREM, will work on watershed hydrology. Also as an assistant professor in NREM, Dr. Travis Idol will focus on tropical forestry and agroforestry.

A third hire, Dr. Rodrigo Almeida, joined PEPS as an assistant professor in insect-vectored plant disease management.

#### FAST TRACK

The FAST Track program for native Hawaiian high school juniors and seniors was held in June. There was standing room only at the student presentation the final night, June 28. The students prepared original hula for the occasion, danced by all participants. In addition, they made PowerPoint presentations for the six academic

areas they studied during their two-week residence at Manoa.

The program was funded by a USDA grant designed to encourage native Hawaiian students to study food and agricultural sciences at the college level. Fifteen students (ten juniors and five seniors) from throughout the state participated. The five seniors have been offered \$5,000 scholarships if they enroll as majors in a CTAHR curriculum in the Fall.

#### CTAHR LEADS THE WAY IN MERITORIOUS TEACHING

Three CTAHR faculty members were among those honored at the 2002 convocation held on September 9 at Kennedy Theatre. Dr. Wayne Iwaoka (Department of Human Nutrition, Food and Animal Sciences), Dr. Sylvia Yuen (Center on the Family), and Michael Cheang (lecturer in the Department of Family and Consumer Sciences) were presented with the Chancellor's Meritorious Award for Teaching.

#### HONORS IN TPSS

Dr. Richard Criley, horticulturist, was presented with the Society of American Florists' 2002 Alex Laurie Award for Research and Education at the Society's annual meeting in late September. Horticulturist and geneticist Dr. James Brewbaker was honored by the Australian Center for International Research for his pioneering work on the use of his *Leucaena* hybrid KX2 in Vietnam's rural communities. Graduate student Yoonsup So, who works with Jim Brewbaker, received a third place award for his presentation at the Western Society of Crop Science meeting. And, last but not least, TPSS alum Charles Clements won a National Order for Scientific Merit from the government of Brazil.

#### NATIONAL 4-H CENTENNIAL CELEBRATION

The national 4-H program is celebrating its 100th anniversary. The program was hosted by Larry Price, 4-H alumni. The program recognizes 4-H alumni across the state through our "Hall of Fame"; shares exhibits and pictures of 4-H-ers and the 4-H program from the past; and submits the "World's Heaviest Lei" into the Guinness Book of World Records! (Garfield has been the official 4-H mascot for the centennial celebration, and a coin lei has been made for him.)

#### LEAN CONCEPTS WORKSHOP OFFERED

The Hawai'i Manufacturing Extension Program, which recently joined forces with CTAHR under the umbrella of a grant from the U.S. Department of Commerce. The

program has changed its name—it is now called Innovative Solutions—and it is offering a workshop to acquaint CTAHR faculty, especially Extension agents and specialists, with one of its linchpin concepts, that of "lean" techniques to improve existing businesses. The techniques help companies transform themselves by improving productivity, reducing lead time, improving quality, and reducing space requirements.

Not only will attendees learn the lean concept, they will also be asked for ideas on how to tailor the concept for application to agribusinesses.

#### FIRST ANNUAL AG CONFERENCE SETS A HIGH STANDARD

The Agricultural Conference 2002 held on October 24, at the Sheraton Waikiki, was the first of what is hoped to become an annual meeting. As such, it set an excellent precedent for future meetings. From the morning's keynote speaker, John Ikerd, to Senator Dan Inouye's luncheon keynote address, to the morning and afternoon breakout sessions, the day was filled with good presentations. The theme of the meeting was Changing Times: Creating Opportunities in Agriculture. The focus was primarily on direct marketing within the Hawai'i marketplace. About 250 attended the full day, and about 500 attended the luncheon.

One of the luncheon's highlights was honoring Big Island rancher Monty Richards for his lifetime of dedicated service to agriculture, the state, and the university.

The meeting was co-sponsored by the Agricultural Leadership Foundation, the Hawai'i Farm Bureau Federation, and CTAHR. Many people were instrumental in making the day a success.

#### CTAHR OPEN HOUSE WAS A ROUSING SUCCESS

About 300 Oahu high school students spent a jampacked three hours at a CTAHR open house on October 25. From all accounts, the open house was a huge success. Students and their teachers came away excited, intrigued, and impressed by the range of opportunities offered to them by CTAHR's six departments. Twenty-eight stations representing all six departments were set up throughout the college.

The Office of Academic and Student Affairs, had four goals for the open house: communicate enthusiasm for the work CTAHR does; demonstrate pride in our college; project a welcoming face to the student visitors; and emphasize the opportunities CTAHR offers to virtually anyone. The enthusiastic response of the students and their teachers confirms that those goals were met.

### THIRD ROUND OF PRIORITY STAFFING IS COMPLETE

Department chairs and county administrators were notified earlier this week that the third round of priority staffing is complete. Because of budgetary constraints, we were able to fund only three new positions: veterinarian, assistant/associate professor, HNFAS; land inventory/interpretation/ evaluation, assistant/associate professor, NREM; landscape management, assistant/associate specialist, TPSS. Also funded were two existing positions: extension agent, assistant/associate, east Oahu County; assistant to county administrator, APT, Hawaii County.

### RTRF FUNDS DISTRIBUTED TO DEPARTMENTS AND COUNTIES

A memo was sent to department chairs and county administrators to announce this year's allocation of RTRF funds (grant overhead money). The college received \$232,309. This is \$25,352 more than we received last year. Ten percent is kept for administrative purposes, and the rest is distributed to units on the basis of their grants and contracts.

### TAILGATE PARTY AT UGC WAS A WINNER

About 100 CTAHR faculty and staff, advisors, and alumni attended the tailgate party at the Urban Garden Center November 23. Of those, more than half went to see the UH/University of Cincinnati football game, which turned out to be more exciting than anyone expected. Those who went to the game were treated to a hard-fought UH win.

Action Requested: For Information

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### **New Mexico State University Report**

**Presenter:** LeRoy A. Daugherty

#### **Background:**

I. Miley Gonzalez, former Director of the New Mexico Agricultural Experiment Station, has left New Mexico State University and is on extended leave. Following his departure, Dean Jerry Schickedanz has assumed the title of Director of the Experiment Station, Director of Cooperative Extension and Director of Academic Programs. He still holds the formal title of Dean and Chief Administrative Officer. LeRoy Daugherty has assumed the role of Associate Dean and Associate Director of the Agriculture Experiment Station.

The New Mexico Agricultural Experiment Station and New Mexico State University have had a flat budget for the past fiscal year. The NM Legislature is still meeting at this writing. Salary raises and other additional funding are pending.

The College of Agriculture and Home Economics is currently searching for an Associate Dean and Associate Director for Cooperative Extension and an Associate Dean and Associate Director for Academic Programs. Deadline for application for both positions is April 11, 2003. The Interim Associate Deans and Associate Directors are Dr. Robert Coppedge and Dr. Cinda Clary, respectively.

A new USDA-ARS building was completed and dedicated on the campus of New Mexico State University. This facility will serve as the ARS Jornada Experimental Range Headquarters.

NMSU continues as a member of the Consortium for Cattle Feeding and Environmental Science and hosted the most recent meeting. Members are NMSU, Texas A&M (including the Amarillo Research and Extension Center and the Veterinary Diagnostic Facility), Texas Tech, West Texas A&M, USDA-ARS and the Texas Cattle Feeders Association.

Two new Consortia have been formed which include scientists from the NM Agricultural Experiment Station. The "New Mexico Consortium for Bio-Research" including NMSU, UNM, Sandia National Laboratory and the NM Department of Health and the "Agricultural and Food Security Consortium" including NMSU, Sandia National Laboratory and Kansas State University.

**Action Requested:** For Information

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**Oregon State University Report**

**Presenter:** C. Y. Hu

**Background:**

Dr. Michael J. Burke, Associate Dean of the College of Agricultural Sciences and Associate Director of the Oregon Agricultural Experiment Station, officially retired from the university on November 30, 2002. He is currently on a temporary assignment until July 14, 2003. You will find Mike sailing along the Pacific Northwest coast over the next two years. Dr. Roy Arnold, Executive Associate Dean and Associate Director, announced his plans to retire by June 30, 2004. The College of Agricultural Sciences is currently soliciting inputs on structure and succession of the college



administration.

Economic downturn and mandates in the 2002 Oregon legislative sessions have contributed to a \$12 million biennial budget cut for the College of Agricultural Sciences. The Oregon Agricultural Experiment Station is implementing a \$5.5 million reduction for our current biennial budget, in addition to the \$2.2 million reduction we took last year. This represents a 13% reduction of our AES base budget. The reduction in our Extension agriculture program is \$4.2 million, or an 18% cut. Targeted program cuts were identified and most units received a budget cut between 5%-15%. In addition, one department will be closed and some teaching and research functions will be folded into other units. Two branch stations will be reorganized.

The agriculture industry support has been very strong through this economic downturn. Approximately 50 stakeholders attended a stakeholder's meeting held in Salem, Oregon on March 18 and 19, 2003. The purpose of this meeting was to bring together stakeholders from throughout the state to discuss budget and other critical issues facing the College of Agricultural Sciences. This event was an important opportunity to establish a common understanding of our budget reduction challenges, hear suggestions from outside OSU on how we should proceed with the reduction process, and build a support network of citizens with whom we will continue to work. The meeting was a great success and will help immensely as the college adjuncts and rebuilds.

Oregon Invests!, the accountability database of the College of Agricultural Sciences at Oregon State University, currently contains 384 reports; 283 of them are Research and 101 are Extension. Of the 133 reports that were submitted in 2002, 75 were entered as an update to previous records and 58 were entered as new reports. Full reports may be viewed at: <http://oregoninvests.oregonstate.edu/>

**Action Requested:** For Information

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### **Washington State University Report**

**Presenter:** Ralph Cavalieri

**Background:**

Washington State University is waiting the outcome of a new legislative strategy that has been adopted by its President, Lane Rawlins, and the President of the University of Washington. After over a decade of budget reductions that have reduced the after-salary-increases budget of the Agricultural Research Center by 45%, the presidents

are telling the legislature that the two research universities are a particularly important state resource that must be enhanced for the economic viability of the state. Budget reductions have historically been assigned with language that protects instructional programs. Since the ARC is funded out of the university's appropriation, not as a separate line item, its budget has been repeatedly reduced more than that of instructional programs. The new emphasis on the value of the research mission is encouraging and, hopefully, will bring benefits in future biennial budget sessions. We are not optimistic for the current session because of the enormous budget revenue shortfall the state is experiencing. While we will not know the budget result until July, the Governor's proposal will reduce the university's budget by 8% and will add tuition increase authority that will bring the student's share of the cost of instruction up to 51%. While the tuition increases, if adopted, would offset the 8% reduction (to about 3%), there is increasing concern that tuition dollars cannot be used for the three mission areas and must be used solely for instruction.

On a positive note, we expect to receive funding for the first phase of the replacement of Johnson Hall, a long needed and awaited capital project. We expect to receive about \$38 million for construction that would begin in July, 2003.

WSU, together with OSU would like to invite you to the National Agricultural Biotechnology Consortium conference, (NABC 15) that will be held in Seattle, June 1-3, 2003. There is information on the web at <http://arc.cahe.wsu.edu/nabc/>.

**Action Requested:** For Information

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## **Agenda Item 15.2**

### **ESCOP Report**

**Presenter:** LeRoy Daugherty

**Background:**

BAA Policy Board

Colin Kaltenbach was re-elected as ESCOP's representative to the Policy Board.

Mike Harrington is serving as the ESCOP staff liaison to the Board.

ESCOP Winter Meeting

The winter meeting was held at the Waterfront Centre offices of CSREES March 4-5, 2003. The agenda and briefs can be found at

<http://www.escop.msstate.edu/minutes/min3-03.htm>. The NERA interviewed Dan Rossi (Rutgers) and Tom Fretz (Maryland) as prospective EDs. A decision is expected by the week of March 17.

#### National Research Support Project (NRSP) Management Plan

The final draft NRSP management plan was reviewed at the November 2002 meeting and approved for full ESS consideration. The plan was approved in an electronic ballot and the membership was informed of the outcome. The plan has been forwarded to USDA-CSREES with a request for rapid review and endorsement. Each regional association is asked to appoint a member to the oversight committee as specified in the Plan. A stakeholder is needed to serve on the committee.

#### Use of residual advocacy funds

A proposal to ESCOP was made by the Homeland Agrosecurity Task Force to use \$100,000 of residual advocacy funds for the purposes of initiating operation of the National Institute for Agricultural Security. A national ballot on this issue was conducted by NASULGC at the request of ESCOP. The request was approved and the membership was informed of the outcome. The funds have been transferred from NASULGC to the University of Maryland.

#### Assessment

ESCOP conducted a national ballot on a continuing assessment for \$100,000, approximately 25% of the previous rate, for the purpose of supporting needed modifications to the NIMSS (\$30,000), communications (\$20,000) and advocacy (\$50,000). No firm plans for advocacy exist at this time; however, any such efforts will be coordinated via the ESCOP Budget and Legislative Committee, the BAA Budget and Advocacy Committee and Fleishman/Hilliard Governmental Policy Consultants

#### Agrosecurity Initiative

Due to David MacKenzie's untimely death, incorporation papers had to be re-filed. Application to the IRS for 501c3 status is pending. The Interim Board held an organizational meeting in Washington DC February 2-4 to elect officers, to work on contractual and financial arrangements, and to develop management plans and a plan of activities for 2003. Officers are DC Coston President; D Thawley, Vice President; S Angle, Treasurer; HM Harrington, Secretary. A list of potential activities and partners was developed and preliminary discussions have been held with several funding sources and a variety of partners. Dr. Stan Johnson has agreed to serve as a member of the Interim Board for the NIAS. A follow up meeting was held on March 3 to firm up the plan of work for 2003.

### Counterfactual Study

ESCOP commissioned a counterfactual study on the value and return of investment for formula funds. Wally Huffman, Mark Rosegrant, and Jay Ritchey presented a preliminary report at the fall ESS meeting and will present the final report at the summer 2003 ESCOP meeting.

### New Director/Administrator Workshop

The workshop co-organized by the COPs and CSREES was well received with approximately 120 attending. Some 30 people attended the ESS orientation held as part of this workshop. A grant was received from USDA to partially support the workshop costs. All presentations are in a New Directors Virtual Notebook II on the ESCOP web site at

<http://www.escop.msstate.edu/archive/02NEDAworkshop/agenda.htm>

**Action Requested:** For Information

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## **Agenda Item 15.3**

### **BAA Policy Board Report**

**Presenter:** Colin Kaltenbach

**Background:**

#### **Assessments**

The Board reaffirmed its original position on the assessment issue. The Board is strong in its stance that each institution receives one bill and leaves it up to the institution to determine how it gets paid. There are likely to be a few minor errors in the database obtained from CSREES and if so these will be corrected in the next iteration. Any errors would result in minor changes in the assessment due to the use of a 3 year running average. Individual sections are to develop procedures by which assessments will be approved. This would also include a provision for notification of the membership of the outcome of any ballot similar to the process that ESCOP used.

#### **Board Plan of Work**

The Board adopted its 2003 work plan for the Strategic Plan that was approved at NASULGC in November.

#### **Leadership Program**

Efforts are underway to develop an advanced “graduate” level leadership program for agricultural and food system leaders. This program would build on the leadership training received in the current NELD and ESCOP-ACOP programs.

### **Farm Bill Committee**

A Farm Bill Committee chaired by Jeff Armstrong at Michigan State University has been appointed. Failure to include an ESCOP member on the Committee was strictly an oversight which has been corrected.

### **Department of Energy**

The Dept of Energy has a competitive grants program in the amount \$1.4 Billion for Energy Efficiency and Renewable Energy. Unfortunately, only 3% of these funds are going to Universities. In most cases some sort of partnership with industry is required and it is felt that Universities are being excluded because of onerous requirements with respect to intellectual property. The Board appointed a sub-committee to inquire into this situation and see if there is some action that might be taken to increase university participation in DOE programs.

**Action Requested:** For Information.

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## **Agenda Item 15.4**

### **Western Region Impact Project**

**Presenter:** R. Pardini

**Background:**

#### **Impact Assessment - National**

The National Impact Writing Team met in Washington, D.C., March 3-7, 2003 and composed Impact 2003, which can be found at

<http://www.reeusda.gov/success/impact.htm>

CSREES Terry Meisenbach

ECOP Paul Warner, Kentucky

ESCOP Ron Pardini, Nevada

ACOP John Hammel, Idaho

ECOP Paul Warner, Kentucky

**Action Requested:** None

This year there were a total of 4018 individual submissions to the National Impact database, and 2437 were new submissions with 255 identified as priority submissions. There were 344 individual state citations and 14 new impact sheets were prepared as follows:

- **Bringing it Home** - USDA University research and education extend to where you live and work
- **The Skill to Work** - Today's tight employment environment calls for specialized knowledge and abilities
- **Farmland Security** - Keeping America's food supply safe; protecting its citizens
- **Boosting the Bottom Line** - Farm profits get squeezed a little tighter each year.
- **High-Tech Ag** - Old MacDonald had a.... global positioning system
- **Reinvigorating Rural Communities** - Achieving self-sufficiency in rural America
- **Healthier Habits** - Exercising and eating nutritiously for better health.
- **Growing Food While Protecting Our Planet** - Environmental stewardship
- **Biotechnology Comes of Age** - Engineering possibilities
- **Alternative Options** - Innovative ideas are bringing new crops and markets to light.
- **Outbreak!** - Emerging diseases endanger people plants and animals.
- **Healthy Kids Healthy Nations** - Enhancing the well being of families, individuals and communities.
- **Bacterial Busters** - Practicing food safety
- **Ready for the World** - Specialized courses prepare students for work and life.

In addition, the national 2003 impact project will prepare an online impact report that will link each state's

citation back to the original submission to the database.

The committee proposed a presentation of the web impact report at the ESS meeting

in September and we are waiting to hear if there is a time slot available on the agenda.

### **Impact Assessment - Western Region**

WCC 208 - Western Region Impact Statement Development Committee decided to create a web based impact report entitled "Best of the West." 128 individual state citations were included, and every state with submissions is mentioned on the web site. The web site includes pictures, links back to the mentioned states and a printer friendly format. The newly developed web site may be viewed at [www.ag.unr.edu/wri/](http://www.ag.unr.edu/wri/) and includes the following impact categories:

**Competitive Agriculture** - Farm niches can lead to riches - new markets, new crops, and new methods help growers improve their bottom line.

- [What's Old Is New Again.](#)
- [Knowledge Is Power.](#)
- [Cash Crops And Cash Cows.](#)
- [Who To Call And What To Buy.](#)
- [Not On Corn Alone.](#)
- [What's A Crop Like Your Doing In A Place Like This?](#)
- [No Smut Here.](#)

**Economic Development** - Looking out for small towns - helping western communities and rural quality of life

- [Thinking Outside The Box](#)
- [It's Never To Late To Learn](#)
- [Keeping In Touch](#)
- [Finding The Golden Fleece](#)
- [Changing Over](#)
- [Making The Connection](#)

**Education for Life** - Preparing for today's technical world

- [Virtual Enhancement](#)
- [Living, Learning and Internships](#)
- [Reaching Out To Local High Schools](#)
- [Beyond The Baccalaureate](#)

**Fighting Disasters** - Fighting disasters with knowledge and know-how - western regional universities on the front lines

- [Hay, I Need Help](#)
- [Burning Issues](#)
- [Escape To Loon Lake](#)
- [Once Burned](#)
- [Only Ewes Can Prevent Wildfire](#)
- [Rockin' And Rollin'](#)
- [Flood Facts](#)

**Food Safety** - Detecting food safety problems quickly - faster is better when it comes to finding the source of food safety problems

- [Hold the Pickles, Chill the Mayo](#)

**Good Nutrition** - The key to life-long health

- [Kids In The Kitchen](#)
- [Golden Keys To Health](#)
- [Eat Your Veggies](#)
- [Lessons Learned](#)

**Lifestyles** - Eating right isn't always that simple - a dime of prevention is worth a dollar of cure

- [Got Milk? Need Calcium?](#)
- [Bringing Research Home](#)
- [Delivering The Dirt On Diabetes](#)

**Waste Management** - Don't waste a great opportunity - adding to trash

- [A Clean Sweep](#)

**Water Quality** - Working to protect the west's water and resources - agriculturalists and urbanites learn to optimize use, protect quality and conserve water.

- [More People, Less Water](#)
- [BMPs For Cleaner Rivers](#)
- [Reducing Livestock Waste](#)
- [Irrigation Magic](#)
- [Happy As A Clam](#)



The Western Impact website is linked to the CSREES-USDA Science and Education website. In addition, the committee offered an impact writing training session at the Western Regional Joint Summer Meetings in Montana. The objectives were to train administrators on impact writing and improve the quality of the submissions to the National database.

CSREES Terry Meisenbach

WAAESD Michael Harrington

WED Milan Rewerts, Colorado

WAAESD Ron Pardini, Nevada

WAP John Hammel, Idaho

**Action Requested:** For Information

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### **Agenda Item 15.5**

#### **ESCOP Science and Technology Committee**

**Presenter:** R. Pardini

**Background:**

The Science and Technology Committee met in Washington, D.C. on March 3, 2003.

I. Intellectual Property (IP) Sharing for Public Sector Agricultural Research and Development (Randy Woodson )

Rockefeller and McKnight Foundations have a long history of investing in agricultural research and have indicated that IP constraints have decreased the flow of technology to international ag research centers and national ag research systems in developing countries. Similar constraints were observed in public sector research institutions in the U.S.

Representatives for U.S. institutions have met with representatives from the Rockefeller and McKnight Foundations to discuss access to patented technologies and commercialization of new crops.

The group has posed a series of questions and has begun to seek input from a range of stakeholders on issues relating to licensing practices, developing and maintaining a database of public sector assets and the possibility of creating technology packages.

The public sector group supports retaining the right to use new inventions for specific humanitarian and specialty crop applications instead of granting world wide exclusive licenses.

The public sector group is defining “humanitarian use.”

The group is now looking for input into the practicability and implementation of this IP sharing approach.

Broader discussion at the public institutions will be required.

II. The Science and Technology Committee reviewed the status of the various Task Forces/Sub-Committees.

a. Social Sciences Subcommittee, Stephan Goetz, Chair

Purpose: Recommend specific action items to help the Land Grant System respond to high priority issues related to social concerns. Continue to identify high priority research and education action items leading to specific outcomes which will be attractive to funding agencies to enable Land Grant Systems to address social issues in a significant, measurable way that will lead to sustained financial support for these programs.

The Social Sciences Subcommittee is one of the most active subcommittees and were active in:

- Rural Community Issues on Community Vitality
- Food Safety
- Biotechnology
- Environmental and Natural Resources

This committee coordinates the following:

- Ag Communications
- Ag Education
- Human Sciences
- Agricultural Economics
- Rural Sociology

Recommendation – This active, important committee continue to function and

continue to work on interagency collaboration.

- National Institute of Drug Abuse (NIDA)
- Human Health Sciences (HHS)
- National Institutes of Health (NIH)
- Justice Department

b. Agricultural Biotechnology Implementation Task Force (joint ESCOP-ECOP) – 37 members, Thomas Hoban, Chair

Purpose: Determine the research and educational needs and opportunities related to biotechnology issues and determine an appropriate role for the land grant system in addressing these issues

Completion and analysis of the survey was conducted with Land Grant University (LGU) faculty and administration. This web-based survey was completed by 1342 respondents. The results provide insights into the following topics:

- Roles and responsibilities of LGUs in biotechnology
- SWOT analysis of LGUs in biotechnology
- Issues related to patents, intellectual property, and ethics
- Educational needs and opportunities

Analysis allows us to identify significant differences among selected groups of faculty including differences between faculty based on position in the university (faculty, administration, and others); type of discipline (agricultural/biological compared to social sciences). All these results have been tabulated and are being placed on a website (which should be ready soon).

Once all the information is on the Internet, they plan to launch a web-based discussion forum concerning the roles of LGUs in biotechnology. This will allow for the committee members to respond in an efficient manner. They will also open this up to others in the LGU system, as well as outside stakeholders.

The web address will be <http://www.cals.ncsu.edu/agcomm/biotech/>

They would now like to host an unmoderated discussion forum on-line for about three months. The purpose would be for anyone who is interested to reflect on the results and respond to some general questions in writing. This would allow them to learn even more from a broader cross-section of stakeholders. They will ask them for their opinions about the roles and responsibilities of Land Grants, as well as strengths and weaknesses. It will be interesting and effective to look at the discussion threads that they see. It could even get a bit exciting (i.e., controversial). This form of engagement and communication has worked well for groups like the FAO.

They will send out an invitation to the committee first. They should also send a notice to the LGU administrators, USDA, commodity groups, and other stakeholders. Ultimately when they start with the discussion forum, participants will need to register. They would also like to capture their e-mails in order for them to read the detail (ppt and EXCEL) -- even if they do not sign up for the forum.

Ultimately, the above process should be seen as innovative outreach and could lead to some real impacts. They will also ask the committee to pass on the word. For example, C.S. Prakash is on the committee and could feature it on his listserv which will spread the word to all corners of the globe. He will surely have some experience and advice to share with us on this internet approach (since he basically created the e-biotech discussion process).

It would be good to have Communication Services help with a news release about the discussion forum. This should draw a lot of traffic to the website. So they really want to be ready with an attractive and state of the art website.

Recommendation: Review web page, streamlining participants list and coordinate future with Extension. Extension still feels this is a hot topic and requires science-based information on biotechnology

c. Rural Communities and Farm Crisis Task Force (joint ESCOP-ECOP), Louis Swanson, Chair

Purpose: Recommend specific action items to help the land-grant system address high priority research and education issues related to rural communities and to the farm crisis.

The Rural Communities and Farm Crisis Task Force was developed for a specific time period in the Summer of 2000. Dr. Swanson's agreeing to Chair was predicated on finishing before July 30th, 2000 as he has time commitments following that time. We set up a listserv and had two conferences call. In the end, nothing came of the task force itself and instead it was folded into the Rural Community Initiative. The problem we faced was the great degree of heterogeneity of communities and of the "farm crisis." We discontinued the task force in August of 2000 and since many of the participants were able to work with the Social Science Committee we folded this initiative into the Community Vitality initiative.

Conclusion: Issues folded into the Community Vitality Initiative under the Social Science subcommittee.

d. Food Safety Subcommittee (joint ESCOP-ECOP), Stephen Taylor, Chair  
Purpose: Determine the research and education needs and opportunities related to food safety issues and determine an appropriate role for the Land-Grant System in addressing these issues.

The Food Safety Subcommittee has been inactive.

Recommendation: Expanding issues into the Agro-Security/Homeland Security Institute. Coordinate with ECOP.

e. Genetic Resources Subcommittee

Purpose: To represent the SAES in the area of genetic resources of all life forms with appropriate agencies and associations; to identify opportunities and problems associated with germplasm and genome research; to develop recommendations on policy and procedures that enhance coordination between SAESs and federal agencies to participate and provide leadership in catalog and retrieval systems.

There are numerous important issues associated with genetic resources, so S&T will contact system for nominees to this committee. Coordination with ARS and NSF will be important.

f. Pest Management Strategies (Joint ESCOP/ECOP) Eldon Ortman and Frank Zalom, Co-Chairs

Purpose: To effect communication between the federal government and the SAES/CES Directors and stakeholders; and to perform a liaison role with the Office of Pest Management

Major activities include:

1. Continued coordination with the Regional Pest Management Centers
2. Continued planning of the 4th National IPM Symposium/Workshop April 8-10, 2003 in Indianapolis. This is a massive undertaking with the theme of "Building Alliances for the Future of IPM". The URL for the meeting is: <http://www.conted.uiuc.edu/ipm> There are 65 breakout sessions scheduled for this meeting and over 200 poster submissions. We will have plenary speakers representing the diverse stakeholders with interests in IPM who will be speaking on the theme of "Building Alliances". We anticipate well in excess of 600 people to attend, and possibly as many as 800 people. The regional research projects will be meeting in conjunction with the IPM Symposium/Workshop, and following the conference 4 major conferences will also be held including an international IPM symposium sponsored by USAID, a resistance management symposium sponsored by CAST, an IPM evaluation workshop sponsored by the American Farmland Trust, and an IPM in Schools Seminar.

3. Developed a National Roadmap for Integrated Pest Management (IPM) – February 25, 2003.

g. Genomics Subcommittee, Randy Woodson, Chair

Purpose: Define the scope of genomics, research contributions of the public and private sectors, and priorities and goals of the principal agencies.

This committee has been inactive, but S&T asked Dr. Woodson to conduct a study to document the investment of SAES in genomics including current level of funding from state, Federal and grants, FTE, organisms under study, etc.

Dr. Woodson will contact SAES for nominees for membership of the subcommittee. Suggest linkages with social sciences.

III. Future of Science Road Map – The role of S&T to shepherd the future of the science roadmap

The roadmap should be highlighted and help set priorities for legislative planning and budget activities. The communication and marketing sub-committee activities should be based on the science roadmap. The EXCOP/ECOP Impact Writers group should connect impacts to roadmap. Connect to CFAR and Food and Society initiatives.

S&T felt that this is an important, well done document that should be the framework for increasing SAES funding.

IV. ESCOP's response to the National Academy study of USDA REE Agricultural Research

A writing committee comprised of

Dan Rossi – New Jersey, Chair

Sally Rocky – CSREES

Ron Pardini – Nevada

Will prepare an ESCOP white paper in response to the National Academy report on REE.

**Action Requested:** For Information

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## Agenda Item 15.6

### Land Grant Partnership Committee

**Presenter:** Lee Sommers

**Background:**

The membership of the committee has been evolving and includes the following: ACOP: Roger Lewis, Eric Hoiberg, Al Lingg; AHS: Pat Jensen; ECOP: Richard Wootton, Lavon Bartel; ESCOP: Lee Sommers, Mike Harrington, Al Parks; ICOP: Jackie McCray, Onumn Okeze; CSREES: Saleia Afele-Fa'amuli, Henry Bahn, Gary Cunningham, Mark Poth, Jill Auburn, Jeff Gilmore.

The Committee met in Chicago prior to the NASULGC annual meeting on November 8-9 and also by conference call on February 19. The Committee discussed its role and function and adopted the following:

**Vision:** An effectively integrated Land Grant University partnership that creates disseminates and applies knowledge to meet societal needs.

**Mission:** The Task Force recommends actions to help the partnership be more effective.

The Committee is developing a session for the joint COPs meeting held in July 2003. The session will focus on development and implementation of multifunctional/integrated activities in the LGU system. Arlen Lehome from Michigan State) is actively involved in developed teamwork concepts and their implementation and will be the keynote speaker for the session. We are working closely with the Academic Programs Section to submit potential integrated programs for presentation at 2003 COPs meeting. This program will highlight the value-added gained from effective partnering rather than just focusing on the project content.

The Committee has recognized the value of on-going leadership training as an integral part of professional development. The Committee is looking into developing an annual leadership training event in conjunction with the summer Joint COPs meeting.

**Action Requested:** For Information

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## Agenda Item 15.7

## ESCOP Budget and Legislative Committee

**Presenter:** Richard Jones (from ESCOP Agenda Briefs)

**Background:**

**FY 03 Budget:** The President has signed the Omnibus FY 03 budget bill passed by Congress. Analyses of the impact of the budget on CSREES has been distributed to the System. There has been a further 0.67% across-the-board cut in the federal budget including CSREES appropriations following passage of the budget. It is doubtful that there will be further modifications to the CSREES budget in the FY 03 Supplemental budget bill.

**FY 04 Budget:** The BAC requested that each section submit up to two items to be considered for the one pager that will be developed by the Blue Ribbon Team (BRT, the advocacy organization) for use by CARET (during their Hill visits). Following the guidelines suggested by the BAC, the Budget and Legislative Committee submitted the following statement:

- **Food Safety and Security:**
  1. Develop rapid/real time methods to detect known and emerging pathogens, naturally occurring and introduced toxic substances, and other biological and chemical agents-of-concern throughout the food and water chain.
  2. Enhance our understanding of the microbial biology and ecology of known and emerging human pathogens and our understanding of the stability of their toxic products and other hazardous substances in food ingredients and products to enable food processors to design and apply product formulations and processing treatments to inactivate or eliminate pathogens and toxins.
- **Nutrition and Health:**
  1. Determine the biological effects of the various active components of food on the human body, including the effects on regulation of genes and gene products.
  2. Create healthier food using conventional and molecular methods to modify food components, develop biomarkers for nutrients and phytochemicals, and enhance knowledge of nutraceuticals and probiotics.
- **Environment:**
  1. Enhance our understanding of earth's hydrologic cycle including the effect of decreased water availability on future land-use patterns, distribution of crop and livestock production systems, impact on wildlife and fishery systems, conflicts among competing water users, and continued development of communities.



2. Assess the impact of climate change by developing accurate mathematical models for assessing the short and long term effects of both man-made and naturally occurring climate changes on crop and livestock systems and develop strategies to prevent losses in biodiversi