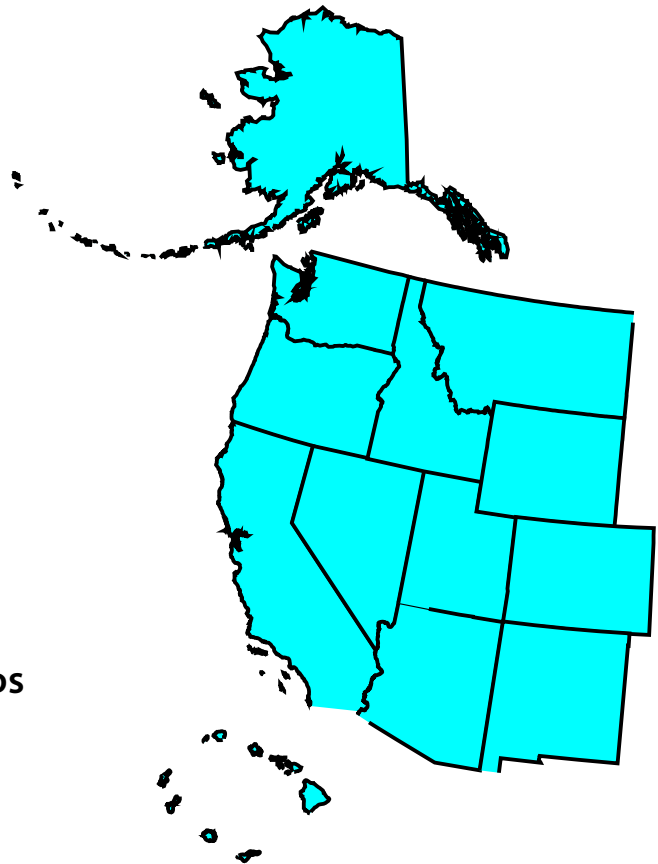


**MINUTES OF THE MEETING OF
THE WESTERN ASSOCIATION OF
AGRICULTURAL EXPERIMENT STATION DIRECTORS**

**ALASKA
AMERICAN SAMOA
ARIZONA
CALIFORNIA
COLORADO
GUAM
HAWAII
IDAHO
MICRONESIA
MONTANA
NEVADA
NEW MEXICO
NORTHERN MARIANA ISLANDS
OREGON
UTAH
WASHINGTON
WYOMING**



**Le Meridian Hotel
New Orleans, Louisiana
September 28, 2000**

SUMMARY OF ACTIONS

1.	Approved the agenda as circulated	1
2.	Approved the Minutes of the July 16-19, 2000 Meeting as posted on the WAAESD web page	1
3.	Approved two resolutions	2
4.	Adjourned the meeting	3

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WESTERN ASSOCIATION OF
AGRICULTURAL EXPERIMENT STATION DIRECTORS
Le Meridian Hotel
New Orleans, Louisiana
September 28, 2000
MINUTES

ATTENDANCE:

ARIZONA	C. Colin Kaltenbach	NEW MEXICO	LeRoy Daugherty
COLORADO	Lee E. Sommers	OREGON	Erik Fritzell
GUAM	John Brown	UTAH	H. Paul Rasmussen
HAWAII	H. Michael Harrington		Donald Snyder
IDAHO	Richard Heimsch	WASHINGTON	Ralph Cavalieri
NEVADA	Ronald Pardini	EXECUTIVE DIRECTOR	Robert D. Heil
	David Thawley	OFFICE-EXEC. DIR.	Harriet Sykes

1.0 Call to order

The meeting was called to order by 2001 Chair-Elect Daugherty.

2.0 Introductions and Announcements

The attendees introduced themselves.

3.0 Adoption of Agenda

The motion was made and seconded **to approve the agenda as circulated. MOTION CARRIED.** The agenda is attached as Appendix A, p. 4.

4.0 Approval of Minutes July 2000 Meeting

The motion was made and seconded **to approve the Minutes of the July 16-19, 2000 Meeting as posted on the WAAESD web page. MOTION CARRIED.**

5.0 Interim Action of Chair

No interim actions were reported - as Chair was unable to be present.

6.0 Treasurer's Report

No Treasurer's Report was presented.

7.0 Executive Director Search Committee Report

Rasmussen presented information on the Executive Director Search Committee activities, attached as Appendix B, p. 5.

Rasmussen commented that three applications had been submitted to date and two other letters of nomination had been received. The closing date for applications is

October 1, 2000. Interviews will be conducted on November 12, 2000 prior to the NASULGC Meeting in San Antonio, TX.

8.0 National Multistate Research Guidelines and Western Regional Supplemental Manual

Heil requested input from the Directors on the draft "National Multistate Research Guidelines" and the resulting effect on the supplemental manual for the Western Region.

It is the consensus of the Directors that the Appendix E of the "National Guidelines..." include a line for a Director's signature when it is incorporated into the Western supplement.

9.0 Multistate Planning with Cooperative Extension and Academic Programs - a proposal

No report was presented.

10.0 Future Meetings

10.1 Spring 2001 Meeting

Kaltenbach distributed information regarding the Spring 2001 Meeting in Tucson, AZ March 14-16, 2001, attached as Appendix C, p. 6.

10.2 Summer 2001 Meeting

Sommers presented information on the Summer 2001 Meeting, to be held July 15-18 at the Keystone Resort, CO, attached as Appendix D, p. 7.

10.3 Spring 2002 Meeting

Daugherty presented information on the Spring 2002 Meeting, to be hosted by NM, attached as Appendix E, p. 8.

11.0 Resolutions

The motion was made, seconded and **UNANIMOUSLY CARRIED to approve the following two resolutions:**

Resolution #1

WHEREAS, the Western Association of Agricultural Experiment Station Directors met in New Orleans, LA September 25-28, 2000 as part of the Experiment Station Section Meeting and the SAES/ARS Workshop; and

WHEREAS, those attending were educated through meetings and workshops; and

WHEREAS, accommodations for the meeting were both comfortable and conducive to effective interaction resulting in a successful meeting, therefore be it

RESOLVED, that the Western Association of Agricultural Experiment Station Directors expresses its appreciation to Dr. Tom Helms, Dr. McArthur Floyd, and Mrs. Anna Marie Raspberry for arranging the facilities and to Dr. Richard Lower for organizing an educational program, and be it further

RESOLVED, that the original of this resolution be provided to Dr. Tom Helms, Dr. McArthur Floyd, and Dr. Richard Lower and that a copy be filed as part of the official minutes of this meeting.

Resolution #2

WHEREAS, Dr. Charles Laughlin, having served as Administrator of the United States Department of Agriculture Cooperative State Research, Education and Extension Service; and

WHEREAS, Dr. Laughlin provided outstanding contributions to the Western Association of Agricultural Experiment Station Directors as a member; and

WHEREAS, Dr. Laughlin left USDA-CSREES in October 2000, therefore be it

RESOLVED, that the Western Association of Agricultural Experiment Station Directors at their meeting in New Orleans, LA on September 28, 2000 expresses its sincere and heartfelt appreciation for the significant contributions he has made to the State Agricultural Experiment Station and Cooperative Extension System, and be it further

RESOLVED, that the original of this resolution be provided to Dr. Laughlin and that a copy be filed as part of the official minutes of this meeting.

12.0 Other Business

Pardini noted that the Western Impact Writing Meeting would be held 12/5-7/2000 in Las Vegas, NV. He requested that the Directors assign writers from their institutions to bring impact statements with them to the meeting. There is a need for representatives from at least five to seven stations, although each station can send a writer.

13.0 Changing of the Guard

As neither Vaux (Chair) and Jacobs (Chair-Elect) were in attendance, the changing of the guard will take place at a later date.

14.0 Adjourn

The motion was made and seconded **to adjourn the meeting. MOTION CARRIED.**

APPENDIX A

AGENDA
WESTERN ASSOCIATION OF
AGRICULTURAL EXPERIMENT STATION DIRECTORS
Le Meridian Hotel
New Orleans, Louisiana
September 28, 2000

Thursday, September 28

10:00 am- 2:00pm

(Includes a working lunch. Pick up lunch box and return to meeting)

- | | | |
|------|--|-------------------------|
| 1.0 | Call to Order | H. Vaux |
| 2.0 | Introductions and Announcements | H. Vaux |
| 3.0 | Adoption of Agenda | H. Vaux |
| 4.0 | Approval of Minutes July 2000 Meeting | H. Vaux |
| 5.0 | Interim Action of Chair | H. Vaux |
| 6.0 | Treasurers Report | S. Quisenberry |
| 7.0 | Exec. Director Search Committee Report
and Discussion | H. P. Rasmussen |
| 8.0 | National Multistate Research Guidelines
and Western Regional Supplemental Manual | R. D. Heil/
H. Sykes |
| 9.0 | Multistate Planning with Cooperative
Extension and Academic Programs - a proposal | R. D. Heil |
| 10.0 | Future Meetings | |
| | 10.1 Spring 2001 Meeting | C. Kaltenbach |
| | 10.2 Summer 2001 Meeting | L. Sommers |
| | 10.3 Spring 2002 Meeting | L. Daugherty |
| 11.0 | Resolutions | |
| 12.0 | Other Business | |
| 13.0 | Changing of the Guard | |
| 14.0 | Adjourn | |

APPENDIX B

WDA AGENDA BRIEF

Meeting date: September 28, 2000
Presenter: H. Paul Rasmussen
Agenda Item: 7.0
Agenda Item Title: EXECUTIVE DIRECTOR SEARCH COMMITTEE REPORT

The job description was finalized by the Search Committee and circulated to all appropriate Directors of the SAES, and CES. Subsequently the advertisement was placed on the Web through NASULGC, in the Chronicle of Higher Education and on ExecuSearch.com.

The date to begin review of applications is October 1, 2000. As of this date we have three nominations and contacts expressing interest in the position. Letters inviting application from each person nominated have been sent. As of this writing we have no applications for the position. It is undoubtedly too early to have concern about interest in the position but the Search Committee welcomes any nominations.

The review of finalists will be held in San Antonio at the NASULGC meetings. The interviews will be held on November 12. A schedule will be provided as soon as the Search Committee determines the finalists. All Directors of SAES and CES will be invited to attend.

APPENDIX C

WESTERN ASSOCIATION OF AGRICULTURAL EXPERIMENT STATION DIRECTORS

SPRING MEETING

MARCH 14-16, 2001

TUCSON, ARIZONA

The RCIC will meet Wednesday, March 14 and the WDA will meet March 15-16, 2001 in Tucson. The meetings will be held at the Double Tree Guest Suites, 6555 East Speedway Blvd. Please make your own room reservations (520)721-7100 and refer to "Western Directors Meeting." Room rates are \$99.00 single and \$109.00 double. Transportation to and from the airport can be arranged with the Arizona Stagecoach (520) 889-1000 or taxi, or rental car. Registration will be \$70.00 which covers the meeting room costs, Wednesday night reception, breaks during the meetings, box lunch and bus tour on Thursday.

NAME: _____

ORGANIZATION: _____

Please send this form and your \$70.00 check for registration payable to the University of Arizona Foundation to Ms. Judy Smith, Arizona Agricultural Experiment Station, College of Agriculture and Life Sciences, 314 Forbes Building, Tucson, Arizona 85721-0036. If you have any questions please call Judy at (520) 621-7201 or e-mail smithjd@ag.arizona.edu.

APPENDIX D

WDA AGENDA BRIEF

Meeting date: September 28, 2000
Presenter: Lee Sommers
Agenda Item: 10.2
Agenda Item Title: 2001 WAAESD Summer Meeting

Colorado State University is pleased to host the Joint WAHS, WAAESD, WED, WAPS, WIAS, and CARET summer meeting on July 15-18, 2001. The meetings will be held at the Keystone Resort located about 70 miles west of Denver. The resort offers a variety of recreational opportunities in addition to excellent meeting facilities.

We will convene with a reception on Sunday evening, July 15 and adjourn at noon on Wednesday, July 18. We are planning a bus tour on Tuesday afternoon, July 17, to focus on the growth impacts on land use in the surrounding area followed by an evening barbeque at a local ranch. RIC and RCIC will meet on Sunday, July 15.

Action requested: None

Action taken: None

APPENDIX E

WDA AGENDA BRIEF

Meeting Date: September 28, 2000
Presenter: LeRoy A. Daugherty
Agenda Item: 10.3
Agenda Item Title: 2002 WAAESD Spring Meeting
Background Information:

New Mexico State University will host the Spring 2002 meeting of the Western Directors Association. Discussion is needed to determine location within New Mexico, whether to have a field trip and the desired date.

Action Required:

Action Taken: