

WESTERN ASSOCIATION OF AGRICULTURAL EXPERIMENT STATION DIRECTORS
AND
UNITED STATES DEPARTMENT OF AGRICULTURE
211 POST OFFICE BUILDING
BERKELEY 1, CALIFORNIA

December 16, 1966

OFFICE OF THE
RECORDING SECRETARY

TO : Western Directors

FROM : Leo R. Gray, Recording Secretary *LRG*

SUBJECT: Minutes of November 1966 Meetings of Western Directors

Minutes of the November 1966 Meetings are attached.

A copy of Public Law 89-106 is also attached. Reference to this "Act" is made on page 12 of these Minutes.

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MINUTES OF WESTERN DIRECTORS'
REGULAR FALL MEETING

Shoreham Hotel, Washington, D. C.
November 13-16, 1966

Call to Order
and Attendance

Past-Chairman M. T. Buchanan called the meeting to order at 7:15 p.m. on Monday, November 14, 1966. Those present during all or part of the meeting included:

R. K. Frevert	Arizona
C. F. Kelly	California
E. G. Linsley	California
D. F. Hervey	Colorado
G. D. Sherman	Hawaii
J. E. Kraus	Idaho
R. D. Ensign	Idaho
J. A. Asleson	Montana
D. W. Bohmont	Nevada
R. E. Ely	Nevada
P. J. Leyendecker	New Mexico
M. L. Wilson	New Mexico
G. B. Wood	Oregon
K. W. Hill	Utah
M. T. Buchanan	Washington
L. L. Madsen	Washington
L. C. Ayres	Wyoming
T. C. Byerly	CSRS
J. O. Grandstaff	CSRS
Alex Black	Pennsylvania State University
L. R. Gray	Recording Secretary

Announcements

Linsley - Letters were received from John O. Gerald and Nolan F. Farris that expressed their appreciation to the Western Directors for honors received. Copies of these letters appear as APPENDIX A to these Minutes.

Minutes of July
1966 Meeting

Gray - WD Minutes of July 1966 should be amended as follows:

1. Page 10. Add the following statement to the end of the next to last paragraph: "Ensign sought reactions from WD regarding a recommendation for adoption of this proposed revision. WD didn't object to tentatively going along with accepting such a recommendation in principle at this time. They do, however, expect a further report on this proposed revision."
2. Page 23. Add to the list of Nominations for 1966 Elections: "C/9 Alternate, 1 year - K. W. Hill."

These Minutes were unanimously adopted as amended.

Comments of CSRS
Representatives

Eyerly asked Western Directors to consider whether or not it would facilitate their program review, participation, planning, and coordination if a CSRS man were to be located in the region to work with, but not be dependent upon, the regional DAL. It is desired that January 1, 1967 be set as a deadline for reaching a decision as to whether or not the region wants to go along with accepting such a coordinator. If any one region feels this type job is desirable, their decision will be considered on its merits, regardless of whether or not the other regions go along with it.

Grandstaff distributed a handout entitled: "Estimated 1967 Program of Research at the State Agricultural Experiment Stations and School of Forestry." The "handout" is a correlation of the Long Range Study information areas and PPBS Program elements. It is a foundation for future Hatch Fund increases in dollars.

Grandstaff - The following states have indicated an interest in participation in regional projects W-96 and WM-55:

W-96 - Hawaii, Washington, and Wyoming

WM-55 - California, and Idaho

Directors of these Stations were requested to indicate to CSRS whether or not they will assign funds to these projects.

Grandstaff presented information pertaining to the modification of CSRS review procedures starting January 1, 1967. The outline, "Proposed Research Review Procedures," appears as APPENDIX B to these Minutes.

Report on Position
of Director at
Large (DAL)

Bohmont - After careful deliberation, the Committee recommends Mark T. Buchanan as the nominee for the position of Director at Large for the Western Region.

Nomination Com-
mittee for DAL

Leyendecker moved, Wood seconded, that nominations cease and that M. T. Buchanan be elected by acclamation. Passed.

Buchanan responded: "I'm honored; I'll be glad to talk it over."

Director-at-
Large (DAL)
Arrangements

Bohmont -

1. Asleson and Buchanan will develop details of the DAL job and prepare an agreement as relates to this position. Further details of the job description are to be included in the March 1967 Minutes. The revised draft of the Agreement appears as APPENDIX C.

2. Asleson will circulate the proposed draft revision of the Agreement for review by each Western Director with their respective administrations for advance approval. The draft will then be returned to Asleson with comments. Three weeks is set as the goal for returning comments and recommendations for necessary changes in the revised draft. If necessary, due to significant changes, the agreement will be brought up for review at the March 1967 meeting. If approved as is, or in substance with only insignificant changes, Asleson will circulate one agreement for signatures. It will be the responsibility of each Director to follow through on signatures and pass the Agreement on to the next Station. After the final signatures are affixed to the Agreement, it will be returned to Asleson.

3. Regarding budget for this position, and partial allocation for the first year of operation:

Hill moved, Kelly seconded, that Western Directors set a budget of \$30,000 as the initial investment in this position for the balance of this fiscal year. Carryover funds at the end of June are to be carried over to the next year. Each Station will be billed as soon as the Agreement is fully signed by all Stations. Passed. (NOTE: It is the Recording Secretary's responsibility to see that billing procedures for DAL are established and carried out.)

Discussion was devoted to the proportionate share of the budget for the position of DAL that is to be paid by each Station. WD indicated they would abide by the formula for assessment per \$10,000 budget as agreed upon at the Lake Arrowhead meeting in March 1963 and reiterated in the WD Minutes of March 1966, page 9.

Bohmont - We want to commit non-Federal dollars to this position; thus, commitment should be signed at high enough level so that it will be acceptable.

- The Executive Committee recommends that the section on experience and qualifications, in the original draft proposal, be included in the Minutes, but omitted from the Agreement. It reads as follows:

"5. Experience and Qualifications. The following experience and qualifications are considered desirable in candidates or nominees for the position of Director-at-Large:

- "(a) Several years experience as a Director of a State agricultural experiment station, including responsibility for appraisal of research and research proposals, budget-making, administration, personnel and program and preparation of budget requests to appropriating bodies.
- "(b) Experience as a researcher and teacher in the agricultural sciences.
- "(c) Ability and willingness to devote full time to the position.
- "(d) Ability and willingness to travel extensively in the performance of the duties of the position.
- "(e) Ability and willingness to accept the assignment for a period of years in order to establish effective contacts, gain perspective and acquire adequate knowledge of the work to be done in order to effectively carry out the responsibilities of the position.
- "(f) Possession of traits of personality and understanding of relationships in working successfully with a variety of people under widely divergent situations."

Hervey moved, Wood seconded, that the Executive Committee of WD be authorized to determine the duration of the initial appointment of the DAL. Passed.

Kraus - If Idaho signs an agreement, they would not be authorized to go along with another proposal if fund requirements are increased at a later date, unless they sign another agreement.

There was some discussion of the question "can a State withdraw from this DAL agreement unilaterally?" In essence, the Western Directors recognize that it is the prerogative of each individual institution to withdraw from the agreement for the DAL position on their own initiative. However, it was the consensus of WD that the Association has committed itself to supporting the position of a regional DAL, and it was assumed that if circumstances require the withdrawal of the support of one of the Stations then the remaining institutions would find ways and means of restoring the support.

- Buchanan will seek to work out satisfactory negotiations of details with Washington State University and the University of California representatives that will be to the mutual benefits of all concerned.

- The reporting date for the DAL has yet to be set, but hopefully arrangements can be worked out so that the position can be occupied on at least a part-time basis by March 1, 1967.

Wood moved, Sherman seconded, that if Buchanan doesn't take the position, it will be the nominating committee's responsibility to go down the list of candidates and submit the names of two nominees with credentials to Western Directors for their selection for acceptance as the nominee. Passed.

Frevort moved, Wood seconded, that if sub-contract agreements with one or more given institutions seem to be the best way to handle negotiations for hiring and locating Buchanan or whoever may be the selected nominee for the position of DAL for the Western Region, the Executive Committee of WD has the authority to arrange for these sub-contract agreements subject to ratification by the Western Directors. Passed.

Committee
Appointments

Ad Hoc Committee
on Arid Land Agri-
culture

Bohmont appointed an Ad Hoc Committee on Arid Land Agriculture to discuss program plans and a budget for the symposium on arid land agriculture that was approved at the July 1966 WD meeting - see page 13 of Minutes. This committee consists of K. W. Hill, Chairman, and two other Directors who will be selected by Hill.

Ad Hoc Committee
on Improved
Liaison Effec-
tiveness

Bohmont, as WD Chairman, appointed an Ad Hoc Committee to review how the Experiment Stations via CSRS can be more effective in terms of their liaison concerning basic responsibilities and relationships between the Western Region and CSRS. This Committee consists of Frevort, Chairman; Ensign, Kelly and the Director-at-Large as an ex officio member. The Committee should be prepared to report, at the call of the Chairman (Asleson), to the Western Directors at their meeting in March 1967.

Bohmont - CSRS may be responsive to an invitation to supply resource people as they see fit to attend the meeting of the above Ad Hoc Committee and possibly the March WD meeting to discuss the CSRS comments to the Hawkins resolution to ESCOP relative to State Experiment Stations' use of Hatch and other funds and administration thereof.

Bohmont distributed copies of Hawkins' resolution to the Western Directors and asked that they review and consider the subject matter prior to the March 1967 meeting. ESCOP has taken no action on this resolution.

Frevert moved, Asleson seconded, "that the Western Directors express concern regarding the diverse motive of the statement by Hawkins, and proposed as an ESCOP resolution, as well as the appropriateness of certain sections. When there are critical problems with CSRS they should be considered in discussions between ESCOP or representatives of ESCOP and appropriate CSRS personnel with possible appropriate subsequent action by ESCOP. It is suggested that portions of the statement be considered by ESCOP as individual policy matters such as (1) allocation of the full 25% for regional research; (2) dual fiscal review; and (3) project review procedures. It is suggested that comments by individual Directors on these or other matters be submitted by letter to the Western Regional representatives of ESCOP." Passed.

Wood moved, Wilson seconded, to defer consideration of Byerly's proposal for a "CSRS counterpart man" until our March 1967 meeting, so that the Ad Hoc Committee will have time to consider and report on his proposal. Passed.

Ensign - It may be well to have a prepared statement presented to WD for review concerning the proposal by Byerly for a regional counterpart coordinator who would be assigned by CSRS.

Bohmont - The basic premise involved is how do we improve our relationships with CSRS.

Frevert moved, Wood seconded, that because Western Directors feel it is the prerogative of the Administrator of CSRS to administer his program in the manner in which he feels it will be most effective, the Western Directors go on record as not objecting to the establishment of such a position for a CSRS representative to be located in the Western Region. We would appreciate the opportunity to work with him. Passed.

ESCOP

Frevert - The suggestion was made that the name of USDA be changed to Department of Agriculture and Consumer Services, and that two Under Secretaries be named, one each for Agriculture and Consumer Services.

- Of \$2 million in Grant Funds to be available this year, about 14 percent is being reserved for Negro Colleges to help boost their research programs.

- Fortman indicated that the Seed Policy Statement is being revised, and the revision should be available next spring.

Frevert raised the question as to whether or not the Regional Director-at-Large might be one of the regional representatives to ESCOP. This item was discussed by ESCOP. The idea would be to increase the size of representation from three to four from each region.

(NOTE: No specific action was taken on this suggestion by WD. The WD appear to feel that since this is a staff position, the DAL ought not have official line-type authority such as would prevail if he were to be designated as a full-fledged representative to ESCOP.)

Ensign - The regions seem to be moving in a similar direction regarding DAL, and the same lines as the North Central DAL. The feeling of ESCOP, however, seems to indicate that we need to give more serious consideration as to where we are going with respect to activities of our proposed DAL for the West and in other regions.

ESCOP
Legislative
Subcommittee

Frevert - An outline was prepared to indicate proposals for research to be initiated or strengthened during the next five years - See APPENDIX D.

Committee of Nine

Asleson had no report from this Committee.

WAERC

Buchanan - WAERC met in Los Angeles, August 18-19, 1966. The following program is proposed for the joint symposium in Berkeley on March 7, 1967:

"8:30 a.m. - 9:00 a.m.	Policy and Structural Change: Technological; Social; Economic; Political	Stephen Smith
9:00 a.m. - 9:30 a.m.	Discussion	
9:30 a.m. - 10:00 a.m.	New Directions in Research	Emery Castle
10:00 a.m. - 10:15 a.m.	Break	
10:15 a.m. - 10:45 a.m.	Discussion	
10:45 a.m. - 12:30 p.m.	Organizational Response to New Research Needs	Panel
	USDA	Louis Upchurch
	Extension Directors	Lowell Watts
	Experiment Station Directors	Maurice Peterson
	WAERC	George Dawson
	Interagency Relationships	Roy Huffman
2:00 p.m. - 3:00 p.m.	Discussion"	

There was considerable discussion concerning the extent to which Extension Directors would be involved in the planning and development of the program. The consensus of the group

was that Bohmont and J. F. Stein (Associate Director of Agricultural Extension at Nevada) would work with Buchanan and Wood to coordinate the joint program of WAERC, Extension, and Experiment Station Directors, and also to arrange a program for the joint executive session of Directors from 3 p.m. until.

The group also agreed that Castle's paper ought to be titled "New Directions in Research and Extension."

WSSC

Buchanan - This group met in Portland, Oregon, October 19-21, 1966.

Buchanan moved that a representative from the University of California at Davis be authorized to participate in full standing on WSSC, and another one on WAERC. Kelly seconded, but No action was required by WD, since this would be a situation that would be handled internally by the University of California.

The Chairman of WD (Asleson) will send a formal letter inviting the chairmen of other advisory groups (WSWRC, WHEAL, and WSSC) to the Symposium.

WSWRC

Frevert - This group met two weeks ago at Logan, Utah. Considerable time was devoted to a discussion of the need for a revision of estimates of yield response to fertilizer as published in 1954 as USDA Handbook 68.

Frevert distributed a one-page handout to those Western Directors present entitled: "Fertilizer Use and Crop Yields in the United States; A Suggested Revision." This handout was prepared by the Economic Research Service, USDA.

Frevert moved, Wood seconded, that Dr. H. B. Cheney, Chairman of WSWRC, be authorized to contact appropriate individuals at various Experiment Stations in the Western Region to supply information to revise USDA Handbook 68. Passed.

Most soil and water projects are due to terminate by June 30, 1969.

WSWRC plans to meet again in December 1967, a couple of weeks after the various technical committee meetings next year. The technical committee meetings will be held in different places.

Frevert moved, Sherman seconded, for approval of a request for a meeting of the Executive Committee of WSWRC at some date prior to December 18, 1967 to prepare a program for the WSWRC meeting. Passed.

The Phosphate Work Group wants to meet at Corvallis, Oregon in February of March 1967, and will be supported by industry funds. Frevert moved, Leyendecker seconded, that this meeting be approved. Passed.

The Soil Survey Group wants to meet in January 1968. Frevert moved, Wood seconded, that this meeting be approved. Passed.

WHEAL

Bohmont had no report to make for WHEAL, except that selected members of this committee were attending these Land-Grant College meetings as a part of the Experiment Station Section.

RRC

REPORT OF THE COMMITTEE ON REGIONAL RESEARCH
to
THE WESTERN DIRECTORS
Shoreham Hotel, Washington, D. C.
November 13, 1966

Chairman Leyendecker convened the RRC meeting at 7:30 p.m. on November 13, 1966. Those in attendance were:

P. J. Leyendecker, Chairman
K. W. Hill
E. G. Linsley (Alternate)
J. O. Grandstaff
L. R. Gray, Recording Secretary

A. REQUESTS FOR EXTENSION

WM-54, "Structure, Conduct, and Performance of the Hay and Feed Grain Markets of the Western Region."

RRC recommends the extension of WM-54 for two years, to 6/30/69.

/Leyendecker moved, Sherman seconded, that this recommendation be approved. Passed./

B. REVIEW OF INTERIM ACTIONS SINCE THE JULY 1966 WD MEETING

1. W-48, "Association of Climatic Elements with Crop Production and Plant Development."

RRC recommends that permission be granted to revise this project area of work and that it retain the same project number and administrative adviser. RRC further recommends that the revision be extended for a period of five years, to June 30, 1972.

/Leyendecker moved, Asleson seconded, that these recommendations be accepted. Passed./

2. WM-26, "Factors Which Affect Consumer Purchases and Utilization of Fruits and Vegetables."

RRC acknowledges receipt of the termination report from the WM-26 Technical Committee, and commends them upon an excellent and timely report.

/No action required by WD./

3. WM-35, "Facilitating the Marketing of Seed Through Improved Testing Procedures."

RRC recommends termination of the regional approach to this particular area of research, effective June 30, 1967.

/Leyendecker moved, Hill seconded, that this recommendation be accepted. Passed./

C. PROPOSALS FOR NEW PROJECT

W-35, "Nematode Parasites of Cattle."

In response to a request for guidance in preparing a new project proposal, RRC suggests that the W-35 Technical Committee prepare a two-page regional research project proposal in the area of "Biological Methods of Control for Animal Parasites" and submit it to RRC for review at their March 1967 meeting.

/No action required by WD./

D. OTHER

Request for an Advisory Committee to Western Directors on Animal Disease Research.

RRC does not recommend appointment of an advisory committee on Animal Disease Research at this time.

/No action required by WD./

Financial Report

Asleson gave the following report on the status of the Treasury for WAERC Fund No. 8-6008-43:

Balance, June 3, 1966 \$3,909.58

Expenditures:

10/31/66, Frevert to Washington, D. C. \$ 352.85
10/31/66, ERS, Secretary Services . . 1,200.00
\$1,552.85

Balance, November 29, 1966. \$2,356.73

Asleson - In view of the current treasury balance, is it the pleasure of WD to be billed again this year to keep the pattern going?

Frevert suggested, and WD concurred, that WD be billed this year for half the regular amount.

Miscellaneous

Inventory of Research

Kelly - Some problems associated with inventories of research at the University of California were presented. Particularly, it was pointed out that it is difficult to know how much is being spent on a given project in the University of California because funds are allocated to about 52 Departments on four campuses without separation into research and teaching accounts. California recognized the importance of research inventories but hoped that they would not be necessary on an annual basis.

WURL Tour

Kelly - We should decide if, when, and how much time we ought to allocate for a trip to the Western Utilization Research Laboratory.

After some discussion, Hill moved, Sherman seconded, that we make Wednesday afternoon, March 8, 1966, the time for the tour of WURL. Passed.

Proposed Regional Laboratories

M. Wilson - A recommendation regarding plans for two laboratories, (namely: Plant Stress, and Soil and Water Environment Laboratories) was brought up for review by the Great Plains Council. These plans will be reviewed and brought up to date by a Great Plains Council Committee and submitted to USDA for operation as Federal laboratories under ARS.

The question was raised as to whether such regional laboratories need be operated by a Federal agency.

Hervey urged Western Directors to go on record as favoring participation, with regional funds, in such ARS regional laboratories.

Byerly - This is proper business for the Agricultural Research Planning Committee.

Testing and Evaluation of Pesticides

The question was raised: "Should we among the various States attempt to arrange a sharing arrangement for inter-state cooperation of testing and evaluation of pesticides and their residual effects in soils, and on plants and animals?" The consensus of WD was that this should be brought up as part of the Agenda for the March 1967 meeting.

Hervey will prepare information for distribution to WD prior to the March meeting.

Joint Interregional
Meetings of Tech-
nical Committees

Asleson - Some technical committees have arranged to hold joint sessions in the Western Region with similar committees from other regions. How would WD react to having one of our technical committees, such as W-68, meeting in a joint inter-regional meeting outside the region?

Hervey - Joint interregional technical committee meetings have been held in the past - W-38 met in Kansas City with a North Central Technical Committee. Such joint meetings are a step toward breaking down regional barriers to research.

Frevert - In circumstances where the administrative adviser feels that such a joint interregional meeting would be appropriate, it should be approved. No action was taken by WD.

Public Law 89-106 -
Research Grants

Alex Black - The Northeastern Directors strongly favored inclusion of the words "and training" as part of Section 2 of Public Law 89-106. (ESCOMP didn't take any action against Section 2 of this Act as it stands, but some representatives spoke against it.) Does the Western Directors' Association favor inclusion of the words "and training" in Section 2 of this Act - that part pertaining to research grants?

Buchanan moved, Sherman seconded, that WD favor inclusion of the words "and training" in Section 2 of Public Law 89-106.

Discussion of this motion brought out the following points:

1. This would not only allow the Government to make basic research grants, but also to make grant funds available for training in agriculture.
2. This would reduce some grant funds available for research and divert them to use for training. These training funds would go to staff members at the institution, especially graduate students.
3. The funds would be split in the law, allowing so much for Hatch, and so much for grants for research and training.

This motion passed by the following margin: For - 6; Against - 4; and Abstain - 1.

Frevert moved, Wood seconded, that this motion be brought up for reconsideration. This motion passed, but there was one negative vote.

Frevert then moved, Wood seconded, that the subject of this motion be tabled until the next meeting.

Resolutions of
Appreciation


Hill moved, Hervey seconded, that Western Directors express their appreciation for the many services and efforts rendered during the year by the Chairman, D. W. Bohmont; Vice-Chairman, N. W. Hilston; Secretary, E. G. Linsley; RRC Chairman, P. J. Leyendecker; all members of RRC and other committees; and the Recording Secretary.

Passed unanimously.

Adjournment

The meeting was adjourned at 3:30 p.m. on November 16, 1966.

Respectfully submitted,



Leo R. Gray
Recording Secretary

C
O
P
Y

APPENDIX A-1

UNITED STATES DEPARTMENT OF AGRICULTURE
Economic Research Service
Washington, D. C. 20250

September 13, 1966

Dr. E. G. Linsley, Dean
College of Agriculture
University of California
Berkeley, California

Dear Gort:

Thank you very much for the beautifully prepared and signed certificate awarding me the title of Secretary Emeritus in the Western Association of Agricultural Experiment Station Directors, which was presented to me on behalf of all Directors by Mark Buchanan at the August 25 meeting of the Western Agricultural Economics Research Council in Los Angeles. It will hang in my office, Room 3923, USDA, South Building, and will be proudly shown to all who visit me.

While my year back in Washington has been interesting and, I believe, fruitful, I have nonetheless taken several opportunities to use the American Tourister luggage presented to me by WAERC last year. The luggage card was signed, "with admiration and our best wishes for many happy returns--to the West," so I have done just that on three separate occasions--in December 1965 to a transportation economics research workshop in Denver; in March 1966 to give a paper at the Montana Transportation Conference in Bozeman; and in August 1966 to Berkeley to work with Leo Gray on certain ERS affairs and to Los Angeles to represent ERS at Western Farm Economics Association, American Statistical Association and WAERC meetings. These three trips more than reaffirmed my conviction that I will never lose my love for the West and its people.

While in Los Angeles, the Western Farm Economics Association gave me a beautiful plaque to hang on my wall along with the certificate which you gave me. This plaque says, "Western Farm Economics Association awards John O. Gerald an honorary lifetime membership in the Association in recognition of his 5 years of dedicated service," which is one other indication to me of the generous and hospitable nature of you Westerners. I had always considered it a more than sufficient honor to be privileged to serve WAESD, WAERC, and WFEA.

Again, my sincere thanks for your part in the certificate. I look forward to having the opportunity of visiting with you again before long.

C
O
P
Y

Sincerely yours,

/s/ Joe

John O. Gerald
Leader, Transportation
Research Group
Marketing Economics Division

APPENDIX A-2

C
O
P
Y

3514 N. 15th St.
Arlington, Va. 22201
November 1, 1966

Dr. E. G. Linsley
Agricultural Experiment Station
Berkeley, California 94720

Dear Garth:

At the time I retired I was led to believe that I would find a lot of time on my hands but something must be wrong with my operating procedure. Two months have gone by and I am just getting started on my correspondence. Maybe I had better develop a schedule. Anyway, you have the dubious honor of being number one on my list.

I do want to express my sincere appreciation for your kind letter of August 9th which included the resolution adopted by the Western Directors at their July 1966 meeting. It brought a warm glow when I heard it read in person and seeing it in print brought a recurrence of the same feeling. I have treasured my association with the Directors Associations over the years and have enjoyed the friendship of many fine friends. I hope to see all of you from time to time.

Will you please convey my thanks and appreciation to the Western Directors for the honor they have done me in adopting the resolution. In return, I can only wish for all of you the utmost in success and happiness in the years to come.

Sincerely,

/s/ Nolan

Nolan F. Farris

cc:
D. W. Bohmont
L. R. Gray

C
O
P
Y

APPENDIX B

PROPOSED RESEARCH REVIEW PROCEDURES

- A. Recommendations from CSRS for Directors' consideration and comment relating to modifications in CSRS participation in research planning, coordination and evaluation by means of various research review procedures.
 - 1. Experiment Station Directors and station staff have requested opportunity to comment on various procedures.
 - 2. CSRS has considered suggestions from Directors, station scientists in the States and station scientists serving on an exchange basis on the staff of CSRS, on ways in which reviews might be improved.
- B. Major Changes Proposed for Subject Matter Reviews
 - 1. Greater use of CSRS review and evaluation teams representing scientific competence to review research which is functionally interrelated at each State station. A team leader would have responsibility for contacts with the Director.
 - 2. More attention in the review process to research programs and their interrelationships. We would continue to give attention to individual scientists and their projects.
 - 3. More emphasis will be placed on future plans and projections and on ways of more effectively reflecting research progress and potential for budget justification.
 - 4. Consolidation of reporting of recommendations and reactions to the Director into a single reporting session. Reports of individual CSRS reviewers will be consolidated to the extent desirable.
 - 5. Reduction of travel costs by having each team visit two stations on each trip.
 - 6. Provision for review of McIntire-Stennis and Hatch programs and special grants for research and facilities.
 - 7. Increased flexibility to meet specific needs and desires of the Director.
 - 8. Provide for participation of experiment station scientists and scientists from other institutions, foundations, etc., as members of subject matter review teams as mutually agreed upon.

C. Features of Subject Matter Review to be Retained

1. All arrangements, reporting, etc., would be made with the Director or through his designated representatives and appropriate members of his staff.
2. CSRS scientists would continue to review research within the area of their competence.
3. Major consideration would continue to be given to each Director's preferences in scheduling.

Program reviews will involve less statistical detail. Attention will be given to continued improvement and more effective use of information gathered through the long-range inventory and other means. We anticipate that program review directors will become more heavily involved with the planning-programming-budgeting systems development to the extent that the State station directors can become constructively involved. Activities of program review directors may also be modified to provide assistance to regional directors.

D. Proposed Procedures for Review of Research

1. The comments on CSRS in the Senate Committee report suggest a more specific program by CSRS to contribute and work with station Directors, with the objective of increased productivity of the Hatch fund program.

We want to work with you and your regional director in research problem evaluation and developing methods whereby research progress can be determined.

APPENDIX C

Draft
11/22/66

DRAFT COPY

COOPERATIVE AGREEMENT
Among the
Western Agricultural Experiment Stations
Relative to the
Position of Director-at-Large for the Region

The Western Association of Agricultural Experiment Station Directors (hereinafter referred to as "Association") consists of those agricultural experiment stations affiliated with the American Association of State and Land Grant Colleges located in Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington and Wyoming, pursuant to the Manual of Procedures for Cooperative Regional Research, CSRS-OD-1082, United States Department of Agriculture, November 1963, as authorized by Section 3(c)3 of the Hatch Act.

In order to provide a more effective, regionally and nationally coordinated research program, and without infringing in any way upon the recognized autonomy and rights of the Directors of said experiment stations;

IT IS HEREBY MUTUALLY AGREED by the parties hereto to establish and maintain an office and position of Director at Large for the Association in the following manner:

1. Selection. The Director at Large shall be selected by the Association upon recommendation of its Executive Committee. Such Executive Committee shall be composed of the elected Chairman, immediate Past Chairman, and Secretary of the Association, and the Chairman of the Regional Research Committee.

2. Responsibilities. The Director at Large shall be an ex officio member of the Association and shall be primarily responsible to its Chairman. The functions of the Director at Large shall include:

(a) Gathering, analyzing, interpreting and utilizing on behalf of the Association information on research allocations, programs, and facilities within and between regions, and develop alternative proposals and recommendations for consolidation, improvement, opportunities, future direction, and cooperation.

(b) Compiling, recasting, supplying, evaluating and utilizing on behalf of the Association data and other pertinent information for special uses such as for legislative and executive committees and bodies of government, farm organizations and commodity groups, trade organizations, and review panels.

(c) Encouraging the development of criteria, measurements, and uniform methods for accumulation, retrieval, summarization, and dissemination of research information.

(d) Maintaining such liaison with Directors of other regional associations and external bodies as may be required to facilitate the execution of his responsibilities.

(e) Carrying out all other assignments made by the Association, or its representatives.

3. Operations

(a) The Director at Large shall have an office on the campus of one of the experiment stations in the Association.

(b) A Director of one of the experiment stations in the Association shall serve as Fiscal Clearing Agent for all other experiment stations in the Association with respect to receiving funds from each station for the

purpose of paying the salary and other operating expenses of the Director at Large. This Director need not be the director of the experiment station at which the Director at Large is located. The Fiscal Clearing Agent shall be responsible for the establishment of a separate account for these funds so that all financial transactions can be identified and examined by any co-operating institution.

(c) The annual budget for the Director at Large shall be determined by the Association. This annual budget, together with a financial report for the previous year, shall be submitted for approval to each station at the time of submitting the claim for the following year's contribution.

(d) The pro rata distribution of costs under the annual budget for this position shall be on the same basis as the percentage distribution of the regional research funds is to each experiment station which is a party to this agreement. The Fiscal Clearing Agent, as hereinabove defined, shall charge each such experiment station for its respective share of the cost.

(e) Subject to the approval of the Fiscal Clearing Agent, as hereinabove defined, the experiment station where the Director at Large is located may credit against its pro rata share of the budget, as provided in paragraphs (c) and (d) above, any prepayments it makes in the form of salary, secretarial assistance, supplies and materials, vehicles for travel, or other direct costs for the benefit of the Director at Large and which are consistent with the budget.

(4) Duration and Amendments. This agreement shall become effective as of the last date of approval by the participating stations. The agreement may be amended or terminated by a vote of a two-thirds majority of the members of the Association present in official session at any time. If and when this

agreement is terminated, any funds remaining shall be returned to the participating stations in proportion to the contribution of each.

Date _____ Arizona

Date _____ California

Date _____ Colorado

Date _____ Hawaii

Date _____ Idaho

Date _____ Montana

Date _____ Nevada

Date _____ New Mexico

Date _____ Oregon

Date _____ Utah

Date _____ Washington

Date _____ Wyoming

State Support for Regional Research Planning Coordination

Expressed as Assessment Percentage, and Per Share of \$60,000
Annual Budget from each State

<u>State</u>	<u>Assessment rate ^{1/}</u> (Percent)	<u>Pro rata Assessment</u> <u>for \$60,000 Budget ^{2/}</u> (Dollars)
Arizona	8.3	4,980
California	16.3	9,780
Colorado	11.3	6,780
Hawaii	4.1	2,460
Idaho	6.8	4,080
Montana	7.6	4,560
Nevada	4.1	2,460
New Mexico	4.6	2,760
Oregon	11.0	6,600
Utah	8.1	4,860
Washington	11.3	6,780
Wyoming	<u>6.5</u>	<u>3,900</u>
	100.0	60,000

1/ Percentage based upon the formula distribution of Federal Regional Research Funds for fiscal year 1967.

2/ Western Directors set the budget for the position of DAL at an annual rate of \$60,000 - See WD Minutes of July 1966, page 10.

APPENDIX D

Proposals for Research to be Initiated or STRENGTHENED During the Next 5 Years

1. Department: _____	Fiscal :	Department :	PaAES :	
2. Date: _____	Year :	Priority :	Priority :	\$
	1968 :	:	:	
	1969 :	:	:	
	1970 :	:	:	
	1971 :	:	:	
	1972 :	:	:	

3. Title of problem area for which research is proposed: _____

4. Statement of problem: _____

5. Assessment of urgency of problem: _____

6. Statement of magnitude of problem: _____

7. Statement of benefits to be derived from solution of the problem: _____

8. Is this problem being worked on elsewhere? If yes, indicate where and extensiveness of effort. _____

9. Is the scientific manpower now available or will it be available at the time you propose to initiate this research? _____

10. Estimate how long it will take to reach a solution or make substantial progress on this problem. (Explain) _____

11. For which fiscal year do you recommend initiation of this project? _____

12. Among the proposals in your department what is the priority of this project for initial funding? FIRST () SECOND () THIRD ()

13. Assuming this project were initiated, what priority would you assign for the use of additional funds from new appropriations in subsequent years? _____

14. How much effort is currently being devoted to this area of research in your department? _____