

**Western Academic Programs Section (W-APS)
2017 Western Region Joint Summer Meeting
Portland, Oregon**

Tuesday, July 11, 2017, 11:30 a.m.

Attending: Jodi Johnson-Maynard, University of Idaho; Ania Wieczorek, University of Hawaii; Penny Diebel, Oregon State University; Nora Smith, Montana State University; Brian Warnick, Utah State University, Andrew Thulin, Cal Poly San Luis Obispo; Valerie Mellano, Cal Poly Pomona.

1. Introductions and welcome
2. W-APS Bylaws passed with editorial changes suggested by Kathie – Motion made by Nora Smith; Seconded by Brian Warnick (see Box site)
3. Election of Secretary/Chair Elect – Brian Warnick elected
4. Debrief of workshop
 - a. Discussion of the role of extension internships in preparing new extension faculty
 - i. What are the next steps for these students? Master's degrees?
 - b. Discussion of housing needs for summer interns
 - i. Host families (e.g., Farm Bureau) – questions about university liability
 - c. Discussion about 1890 partnerships and involvement with groups like MANRRS
 - d. Discussion of Cross-state and multi-state internship possibilities
 - e. Discussion of donors providing funding directly to county extension offices to pay for internships
5. Adjourn to meet with Western Experiment Station Directors (WEDA) to discuss the Monday Workshop.

Wednesday, July 12, 2017, 9:00 a.m.

Attending: Jodi Johnson-Maynard, University of Idaho; Ania Wieczorek, University of Hawaii; Penny Diebel, Oregon State University; Nora Smith, Montana State University; Brian Warnick, Utah State University.

1. Draft of White Paper from Experiential Learning Pre-session workshop
 - a. Include 2-3 members of W-APS
 - i. Nora Smith, Montana State University
 - ii. Katie Gaebel, Oregon State University
 - iii. Ania Wieczorek, University of Hawaii
 - b. Share with Extension (e.g., Lyla H.)
 - c. Finalize the paper
 - d. Electronic sharing of materials
2. Review of the teaching award process
 - a. Align deadlines – get those from Wendy

- b. Align process to the USDA/NIFA award
 - c. Question about teaching load and changes to the categories of the USDA/NIFA award – to be discussed in a future monthly call
- 3. Monthly Conference Call and new APDs
 - a. Send out Doodle Poll for monthly conference call
 - b. Get new folks on the list
 - c. New contact information to Wendy and to Sarah
- 4. APLU – acronyms and organizational chart (available on Box site)
- 5. Western Director Academic Programs Annual Financial Statement (see attachment)
 - a. Allows some money for teaching awards and gavels
 - b. Pre-workshop meeting
 - c. Financial records are kept at Montana State University
- 6. Future workshops
 - a. Guam 2018 - We will not do an APS workshop in Guam
 - b. Albuquerque 2019 - We will plan to do a workshop (Hyatt Tamaya <https://tamaya.regency.hyatt.com/en/hotel/home.html>)
- 7. Future workshop topics
 - a. Undergraduate Research opportunities – connect with AES
 - i. Poster session (during the reception?)
 - ii. Some sort of meet and greet before the event
 - iii. Do we need to adjust the time to earlier in the morning to get people there earlier (travel the day before the workshop)
 - b. Be sure to bring a student centered to the meeting
- 8. Feedback on Monday workshop
 - a. Need to get friendlier as a group and with those who present
 - b. Need to get folks off computers/devices
 - c. Need to get more WEDA and WAAESD members to attend
- 9. New W-APS topics and objectives
 - a. Make materials available electronically (via Box) – Penny
 - b. Call with Western Center for Metropolitan Extension and Research (Brad Gaolach) – Penny will make initial call
- 10. Issues at our institutions
 - a. Assessments and learning outcomes for accreditation
- 11. Recognitions
 - a. Charlie Kinoshita – recognition of many years of service to the W-APS (see attached letter)
 - b. David Shintani – recognition as past chair of the W-APS

New member:

Dr. Matthew Doumit, Associate Dean at University of Idaho (starts July 31)
mdoumit@uidaho.edu (208)885-6007

**WESTERN DIRECTOR ACADEMIC PROGRAMS
FINANCIAL STATEMENT
FY2017**

30-Jun-17

ASSESSMENTS	FY 17 Assessments	Outstanding Assessments	Payment Received	Balance Due
Alaska	\$ 1,130.28		1,130.28	\$ -
Am Samoa	\$ 200.00	600.00	800.00	-
Arizona	\$ -			-
California	\$ 1,130.28	1,311.46	2,441.74	-
Colorado	\$ 1,130.28		1,130.28	-
Guam	\$ 1,130.28		1,130.28	-
Hawaii	\$ 1,130.28		1,130.28	-
Idaho	\$ 1,130.28		1,130.28	-
Micronesia	\$ 200.00		200.00	-
Montana	\$ 1,130.28		1,130.28	-
Nevada	\$ 1,130.28		1,130.28	-
New Mexico	\$ 1,130.28		1,130.28	-
Northern Marianas	\$ 200.00		200.00	-
Oregon	\$ 1,130.28		1,130.28	-
Utah	\$ 1,130.28	1,311.46	2,441.74	-
Washington	\$ 1,130.28	1,311.46	2,441.74	-
Wyoming	\$ 1,130.28		1,130.28	-
Assessment Total	\$15,293.60	\$ 4,534.38	\$19,828.02	\$ -

INCOME / EXPENSE

Date	Transaction	Income	Expense	Balance
7/1/16	Balance forward			\$ 10,405.88
	YTD Assessments Received	\$ 19,828.02		30,233.90
	<u>Interest earned</u>			
	July	1.04		30,234.94
	August	7.86		30,242.80
	September	8.61		30,251.41
	October	10.62		30,262.03
	November	9.00		30,271.03
	December	9.00		30,280.03
	January	9.09		30,289.12
	February	9.17		30,298.29
	March	10.18		30,308.47
	April	8.67		30,317.14
	May	7.37		30,324.51
	June	4.22		30,328.73
	<u>CSU Payments</u>			
8/29/16	FY16 Fourth Quarter		4,783.00	25,545.73
10/27/16	First Quarter		4,783.00	20,762.73
1/26/17	Second Quarter		4,783.00	15,979.73
4/10/2017	Third Quarter		4,783.00	11,196.73
	Fourth Quarter			11,196.73
Total		\$19,922.85	\$19,132.00	\$11,196.73