

**Western Association of  
Agricultural Experiment Station Directors Fall Meeting**

*and the*

**ESS/SAES/ARD Meeting and Workshop**

**September 24-26, 2012**

**AGENDAS & BRIEFS**



ALASKA • AMERICAN SAMOA • ARIZONA • CALIFORNIA • COLORADO • GUAM  
HAWAII • IDAHO • MICRONESIA • MONTANA • NEVADA • NEW MEXICO  
NORTHERN MARIANA ISLANDS • OREGON • UTAH • WASHINGTON • WYOMING

**Sheraton Harborside Hotel  
Portsmouth, NH**

**Agenda Brief 2.0:** Adoption of Agenda, Approval of Minutes of July 2012 Meeting

**Presenter:** Barbara Allen-Diaz

**Background:**

**Agenda**

- 1.0 Introductions and Announcements (5 min) ..... Barbara Allen-Diaz
- 2.0 Adoption of Agenda, Approval of Minutes of July 2012 Meeting (10 min) ..... Barbara Allen-Diaz
- 3.0 Interim Actions of Chair (5 min) ..... Barbara Allen-Diaz
- 4.0 Treasurer’s Report (5 min) ..... Jeff Jacobsen
- 5.0 NRSP RC Recommendations and Ballot Distribution (10-15 min) ..... Ralph Cavalieri
- 6.0 Standardizing State Data Discussion (30 min) ..... Lee Sommers
- 7.0 Western Region Battelle Study Update (15 min) ..... Barbara Allen-Diaz & Larry Curtis
- 8.0 MRC Reminders (15 min) ..... Sarah Lupis
- 9.0 Future Meetings (15 min):
  - Joint Spring Meeting 2013 ..... Lee Sommers/Sarah Lupis
  - Joint Summer Meeting 2013 ..... Donn Thill
- 10.0 Resolutions (10 min) ..... Dave Thompson
- 11.0 Changing of the Guard (10 min) ..... Barbara Allen-Diaz

**Consent Agenda Items (written reports)**

- Executive Director Report ..... Mike Harrington
- Assistant to the ED Report ..... Sarah Lupis
- ARS Report ..... Mickey McGuire/Andy Hammond

Meeting minutes from July 2012 Meeting in Park City, UT: [http://www.waaesd.org/wp-content/uploads/2012/08/WAAESD\\_SummerMeeting2012\\_Minutes\\_Draft\\_20120806b\\_small.pdf](http://www.waaesd.org/wp-content/uploads/2012/08/WAAESD_SummerMeeting2012_Minutes_Draft_20120806b_small.pdf)

**Action Requested:** Approve agenda and meeting minutes from July 2012 meeting in Park City, UT.

**WESTERN DIRECTOR EXPERIMENT STATION  
 FINANCIAL STATEMENT  
 FY2013**

31-Aug-12

<b>ASSESSMENTS</b>	<b>FY 13 Assessments</b>	<b>Outstanding Assessments</b>	<b>Payment Received</b>	<b>Balance Due</b>
Alaska	\$ 11,109.67			\$ 11,109.67
Am Samoa	600.00		600.00	-
Arizona	19,410.88		19,410.88	-
California	31,283.59		31,283.59	-
Colorado	22,758.29		22,758.29	-
CSU Rent	(7,800.00)		(7,800.00)	-
Guam	10,831.33		10,831.33	-
Hawaii	14,364.79			14,364.79
Idaho	17,244.82		17,244.82	-
Micronesia	600.00			600.00
Montana	18,212.88		18,212.88	-
Nevada	14,122.79		14,122.79	-
New Mexico	14,618.91		14,618.91	-
Northern Marianas	600.00	600.00		1,200.00
Oregon	21,976.28		21,976.28	-
Utah	19,184.66		19,184.66	-
Washington	25,353.48		25,353.48	-
Wyoming	16,385.64		16,385.64	-
<b>Assessment Total</b>	<b>\$ 250,858.00</b>	<b>\$ 600.00</b>	<b>\$ 224,183.55</b>	<b>\$ 27,274.46</b>

**INCOME / EXPENSE**

<b>Date</b>	<b>Transaction</b>	<b>Income</b>	<b>Expense</b>	<b>Balance</b>
7/1/12	Balance forward			\$ 110,015.59
	YTD Assessments Received	\$ 224,183.55		334,199.14
	<u>Interest Earned</u>			
	June/July	84.34		334,283.48
	August			334,283.48
	September			334,283.48
	October			334,283.48
	November			334,283.48
	December			334,283.48
	January			334,283.48
	February			334,283.48
	March			334,283.48
	April			334,283.48
	May			334,283.48
7/1/12	MT Accounting Fee		\$ 3,500.00	330,783.48
	<u>CSU Payments</u>			330,783.48
	FY12 Fourth Quarter		56,511.88	274,271.60
	First Quarter			274,271.60
	Second Quarter			274,271.60
	Third Quarter			274,271.60
<b>Total</b>		<b>\$ 224,267.89</b>	<b>\$ 60,011.88</b>	<b>\$ 274,271.60</b>

**WESTERN DIRECTOR ACADEMIC PROGRAMS  
FINANCIAL STATEMENT  
FY2013**

31-Aug-12

ASSESSMENTS	FY 13 Assessments	Outstanding Assessments	Payment Received	Balance Due
Alaska	\$ 1,305.50		\$ 1,305.50	\$ -
Am Samoa	\$ 200.00		200.00	-
Arizona	\$ 1,305.50		1,305.50	-
California	\$ 1,305.50		1,305.50	-
Colorado	\$ 1,305.50		1,305.50	-
Guam	\$ 1,305.50		1,305.50	-
Hawaii	\$ 1,305.50			1,305.50
Idaho	\$ 1,305.50		1,305.50	-
Micronesia	\$ 200.00			200.00
Montana	\$ 1,305.50		1,305.50	-
Nevada	\$ 1,305.50		1,305.50	-
New Mexico	\$ 1,305.50		1,305.50	-
Northern Marianas	\$ 200.00	800.00		1,000.00
Oregon	\$ 1,305.50		1,305.50	-
Utah	\$ 1,305.50		1,305.50	-
Washington	\$ 1,305.50		1,305.50	-
Wyoming	\$ 1,305.50		1,305.50	-
<b>Assessment Total</b>	<b>\$ 18,877.00</b>	<b>\$ 800.00</b>	<b>\$ 17,171.50</b>	<b>\$ 2,505.50</b>

**INCOME / EXPENSE**

Date	Transaction	Income	Expense	Balance
7/1/12	Balance forward			\$ 14,589.54
	YTD Assessments Received	\$ 17,171.50		31,761.04
	<u>Interest Earned</u>			
	June/July	6.21		31,767.25
	August			31,767.25
	September			31,767.25
	October			31,767.25
	November			31,767.25
	December			31,767.25
	January			31,767.25
	February			31,767.25
	March			31,767.25
	April			31,767.25
	May			31,767.25
	<u>CSU Payments</u>			
	FY12 Fourth Quarter		5,499.53	26,267.72
	First Quarter			26,267.72
	Second Quarter			26,267.72
	Third Quarter			26,267.72
<b>Total</b>		<b>\$ 17,177.71</b>	<b>\$ 5,499.53</b>	<b>\$ 26,267.72</b>

**WESTERN DIRECTOR SPECIAL ACCOUNT  
FINANCIAL STATEMENT  
FY2013**

31-Aug-12

ASSESSMENTS	FY 13 Assessments	Outstanding Assessments	Payment Received	Balance Due
Alaska				\$ -
Am Samoa				-
Arizona				-
California				-
Colorado				-
CSU Rent				-
Guam				-
Hawaii				-
Idaho				-
Micronesia				-
Montana				-
Nevada				-
New Mexico				-
Northern Marianas				-
Oregon				-
Utah				-
Washington				-
Wyoming				-
<b>Assessment Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

INCOME / EXPENSE				
Date	Transaction	Income	Expense	Balance
7/1/12	Balance forward			\$ 21,662.34
	YTD Assessments Received			21,662.34
	<u>Interest Earned</u>			
	June/July	11.35		21,673.69
	August			21,673.69
	September			21,673.69
	October			21,673.69
	November			21,673.69
	December			21,673.69
	January			21,673.69
	February			21,673.69
	March			21,673.69
	April			21,673.69
	May			21,673.69
<b>Total</b>		<b>\$ 11.35</b>	<b>\$ -</b>	<b>\$ 21,673.69</b>

NOTE: 2008 Grant workshop net from regional workshop plus interest (\$7449.13)

**Agenda Item 5.0:** NRSP Review Committee Recommendations and Ballot Distribution

**Presenters:** Ralph Cavalieri

**Item 5.1:** NRSP Review Committee Recommendations for off the top funding

<b>NRSP Project</b>	<b>Title</b>	<b>NRSP Project Request</b>	<b>NRSP Review Committee Motion</b>
<b>NRSP-1</b>	National Information Management and Support System (NIMSS) [2011-16]	\$50,000	Approve FY13 budget of \$50,000
<b>NRSP-3</b>	The National Atmospheric Deposition Program (NADP) [2009-14]	\$50,000	Approve FY13 budget of \$50,000
<b>NRSP-4</b>	Enabling Pesticide Registrations for Specialty Crops and Minor Uses [2010-15]	\$481,182	Approve FY13 budget of \$481,182
<b>NRSP-6</b>	The US Potato Genebank: Acquisition, Classification, Preservation, Evaluation and Distribution of Potato (Solanum) Germplasm [2010-15]	\$150,000	Approve FY13 budget of \$150,000
<b>NRSP-7</b>	A National Agricultural Program for Minor Use Animal Drugs [2009-14]	\$325,000	Approve FY13 budget of \$325,000
<b>NRSP-8</b>	National Animal Genome Research Program [2008-13]	\$500,000	Approve FY13 budget of \$500,000
<b>NRSP-9</b>	National Animal Nutrition Program [2010-15]	\$175,000	Approve FY13 budget of \$175,000
<b>NRSP_temp261</b>	ipmPIPE National Research Support Project	\$150,000	Disapprove this proposal and budget
NRSP review process changes as outlined in the NRSP-RC agenda brief below.		N/A	Approve these recommend changes to the NRSP project review process

## **Item 5.2: NRSP RC Program Management and Recommendations**

**Background:** The ESS expends considerable time and resources in managing the National Research Support Program which is intended to provide off the top funding in support of research. Currently there are 7 NRSPs receiving a total of \$1.731 million. Management activities include those of the NRSP Review Committee whose responsibilities include reviewing proposals progress and annual budgets. This committee meets a minimum of 3-4 times per year usually by conference call. In addition each regional association sets aside time for discussion of renewal or new proposals as well as for discussion of annual budgets. Taken together these activities constitute considerable transactional costs for a program that comprises less than 1% of Hatch funds.

After a year of deliberation, an NRSP Task Force made series of far reaching recommendations in 2002 on how the Program should be implemented and managed. These recommendations were adopted by the Section in 2003. However, one of the provisions, approval of 5 year budgets that included a caveat to reduce project funding if Hatch funds were reduced, was reversed the following year as Directors wanted to maintain annual budget approvals.

With the exception of the reversal for the NRSP-5 reduction in 2009, there have been few questions about annual budget approval and no reversal of the Committee recommendations. With this in mind, perhaps it is again time to consider the matter of providing 5 year budget approvals.

A second major provision was the requirement that each NRSP develops a Management and Business Plan indicating how the project would reduce off the top funding to a low maintenance level. This would potentially free up funds allowing the Directors to consider implementation of new projects as appropriate. Thus, NRSPs should expect a finite period of off-the-top funding; however some projects may not be readily transitioned to other sources of funds.

The requirement for a Management and Business Plan must be examined. The program requires submission of a plan that must include "provisions for developing alternative funding or reducing off-the-top funding to a minimal level". Included would be an assessment of transition options, and alternative funding sources, but few projects actually do this.

There are several examples where off the top funds have been reduced (NRSP-3) or eliminated (NRSP-5). However, there are other projects that continue to have large, if not growing, contributions from off the tops funds.

### **Proposed Changes to Operational Guidelines**

1. The NRSP RC would recommend 5 year budget approvals for new and renewing projects, with the stipulation that if Hatch funds are reduced, NRSP funding will also be reduced by the same percentage. Typically there would be no more than 2-3 projects under consideration for five year renewal in any given year. This would allow for in depth discussion if needed.

- There would a 3<sup>rd</sup> year review to assess progress toward goals, objectives and funding targets. The interim review would be provided to the Directors as part of the committee's report at the regional association summer meetings and may include a recommendation for the reduction of funding if adequate progress has not been made.
- Approval of NRSP RC recommendation on five year budgets, new projects and other actions would be by a simple majority vote of those voting at the ESS Annual Meeting

2. All NRSPs should expect a finite time frame for off the top support after which resources would decline to a maintenance level (e.g. \$50,000 to \$100,000/year). This would allow the project to maintain visibility as an NRSP and provide a conduit for outside resources to leverage AES funds. An excellent example of this can be found in the history of NRSP-3.

3. The NRSP RC recommends that an upper limit be established on the total funds that can be expended on NRSP projects. The committee suggests \$2,000,000 annually, which is slightly higher than the current \$1.731 million but still well less than 1% of Hatch. This limit combined with more effective management and planned reduction of funding to existing projects would facilitate the development of new high priority NRSPs.

**Action Requested:** Approve the NRSP-RC's budget/proposal recommendations and the recommended changes to the NRSP Program Management, as outlined above.



## **Agenda Brief 6.0: Standardizing State Data**

**Presenter:** Lee Sommers

### **Background:**

#### **SAAESD Database Parameters - October 2011**

- Total budgeted funds appropriated from NIFA (Hatch, McIntire-Stennis, and Animal Health only) for the current federal FY
- Total AES awards from most recent state FY from grants and contracts
- Total AES expenditures from most recent state FY from grants and contracts
- Total other revenue for AES during the most recent state FY from any source other than those above (could include gifts, royalties, etc.)
- Total number (in FTEs) of permanent filled researchers (professional level researchers regardless of title) from all hard funding sources at beginning of state FY
- Total number (in FTEs) of hard-funded support staff (technicians, post-docs, etc., but not secretarial/clerical) in the state at beginning of state FY
- Total number (in FTEs) of Directors and Associate/Assistant Directors (i.e., AES administrators) in the state at beginning of state FY. This does not include support units (e.g., computing, communications, fiscal and personnel, etc.) or department heads.
- Average and range (high/low) starting salary for tenure-track assistant professors with a research appointment (12 month equivalent) during most recent state FY
- Average and range (high/low) starting salary for non-tenure-track faculty with a research appointment (12 month equivalent) during most recent state FY
- Number of patents awarded during most recent state FY year

**Action Requested:** For information

# Battelle

*The Business of Innovation*

**Agenda Item 7.0:** Western Region Battelle Study Update

**Presenters:** Barbara Allen-Diaz, Larry Curtis, & Lee Sommers

**Background:**

## Institutional Information Request Form

### Southern Region: Value of Extension Services and Experiment Stations

The Battelle Memorial Institute is working with the leadership of the *Association of Southern Region Extension Directors* and the *Southern Association of Agricultural Experiment Station Directors* in producing analysis and a high-profile report on the special value of extension and experiment stations in the development of the 21<sup>st</sup> Century agbioscience economy. Each of the land grant universities in the 13 state and 2 U.S. territory southern region is collaborating in performance of this important project.

For each of the land-grant institutions participating in this project, Battelle is requesting information, data, project examples, etc. that will help illustrate the value of experiment stations and extension services. Completion of this information request is an important step in the information gathering required for this project. We are requesting that at each institution, the Experiment Station Director and the Extension Director **jointly** complete each section to the best of your collective ability. Note that within this form, Agbiosciences includes all aspects of agricultural, environmental, and biological sciences; as well as forestry, fisheries, wildlife, agro-tourism, and recreation; which are within the purview of the experiment station and/or extension service. Also, if you have additional supporting documents, reports, statistical summaries, etc. that you believe would be helpful to this project please forward them to the consulting team at Battelle together with your completed form. The form is set-up using MS-Word tables so you can type directly into the table boxes.

Please return the completed form to Simon Tripp at Battelle via email to [triggs@battelle.org](mailto:triggs@battelle.org) If you have questions please direct them to Simon at:

Simon J. Tripp  
Senior Director  
Battelle Memorial Institute  
Technology Partnership Practice  
6 Jaycee Drive  
Pittsburgh, PA 15243  
412-276-1986  
Cell: 412-523-6895  
[triggs@battelle.org](mailto:triggs@battelle.org)

# Battelle

The Business of Innovation

## Section 1: Institutional Profile

University Name	
Extension Service Director (name, phone, email)	
Experiment Station Director (name, phone, email)	

### Personnel

Number of Personnel in Extension (FTE)	
Number of Personnel in Experiment Station (FTE)	

\* Please do not include student employees, graduate assistants or temporary personnel

## Section 2: Income/Revenue Sources

Income Source	2011 \$ Income Received by Extension	Funding Trend for Past 3 Years	2011 \$ Income Received by Experiment Stations	Funding Trend for Past 3 Years
Federal Formula Funds	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing
State Appropriations	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing
Local Government Appropriations (Counties, etc.)	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing
Federal Grants and Contracts	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing
State Grants and Contracts	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing
Local Grants and Contracts	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing
Industrial Grants and Contracts, including grants and contracts from commodity groups	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing
Foundation Grants and Contracts	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing	\$	<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing
All Other Grants and	\$	<input type="checkbox"/> Increasing	\$	<input type="checkbox"/> Increasing

# Battelle

The Business of Innovation

Contracts		__ Stable __ Decreasing		__ Stable __ Decreasing
Sales of Products and Services	\$	__ Increasing __ Stable __ Decreasing	\$	__ Increasing __ Stable __ Decreasing
Intellectual Property Revenues	\$	__ Increasing __ Stable __ Decreasing	\$	__ Increasing __ Stable __ Decreasing
Gifts	\$	__ Increasing __ Stable __ Decreasing	\$	__ Increasing __ Stable __ Decreasing
Other	\$	__ Increasing __ Stable __ Decreasing	\$	__ Increasing __ Stable __ Decreasing
<b>TOTAL</b>	<b>\$</b>	<b>__ Increasing __ Stable __ Decreasing</b>	<b>\$</b>	<b>__ Increasing __ Stable __ Decreasing</b>

Are these income/revenue numbers based on a cash or accrual accounting basis? \_\_\_\_\_

### Income Trends:

During the past five years, what trends have been observed in the funding for extension and experiment station activities? What are key funding challenges? Where have the most notable funding declines or increases occurred?

--

## Section 3: Research and Extension Activities

### Key Initiatives, Institutes and Programs:

Please provide a description of FIVE key centers, institutes, programs or initiatives that are true signatures of experiment station and extension work at your institution. Here we are looking for descriptions of initiatives, centers, programs, etc. for which your university is internationally or nationally well-recognized as a leader.

1.
2.
3.
4.
5.

### Special Research and Extension Infrastructure

Please provide a description of FIVE special assets or infrastructure investments that support agbioscience and related development at your institution. Examples might include pilot plant facilities, unique scientific research infrastructure, biosecurity facilities, camps, etc.

# Battelle

*The Business of Innovation*

1.
2.
3.
4.
5.

## **Most Notable Assets, Centers, Programs or Initiatives by Category**

For each of the areas of focus listed below, please provide what you consider to be the top TWO most notable strengths (programs, assets and infrastructure, centers, etc.) of your institution :

*Plant Sciences, Crop Science, Plant Genetics and Agronomy*

1.
2.

*Animal Sciences, Animal Health, Livestock*

1.
2.

*Food Science, Food Product Development, Advanced Nutrition and Health Products*

1.
2.

*Food Safety and Biosecurity*

1.
2.

*Industrial Bioeconomy, Biofuels, Biobased Chemicals, Biobased Materials and Fibers*

1.
2.

*Environmental Sciences, Natural Resources, Sustainability*

1.
2.

*Agritourism and Recreational Hunting and Fishing*

1.
2.

*Family Development*

1.
2.

*Youth Development*

1.
2.

*Community and Economic Development*

# Battelle

The Business of Innovation

1.
2.

Other, including multi-focus:

1.
2.

## Intellectual Property

	2009	2010	2011
<i># of Invention Disclosures</i>			
<i># of Patents Applied For</i>			
<i># of Patents Awarded</i>			
<i># of Licenses Executed</i>			
<i># of Business Start-Ups</i>			
<i># of Plant Variety Protection Certificates Applied For</i>			
<i># of Plant Variety Protection Certificates Awarded</i>			
<i>\$ Value of Income received from Plant Variety/Germplasm Development</i>			
<i>\$ Value of Income received from all other Intellectual Property</i>			

## Company Spin-Offs and Commercialization

Please provide examples of any start-up companies located in your state or the southern region that resulted from research discoveries, innovations or technologies developed at your institution in the past 10 years:

--

## High Impact Innovations and Technology Development

Please provide FIVE examples of innovations or technology developments that have had a substantial impact on the field of agbioscience and/or associated agbio industries in the past 10 years. Examples might include crop varieties with enhanced yield characteristics, new processes or technologies introduced that significantly enhance productivity in industry, etc.

--

**Additional comments or items of note regarding experiment station and extension impacts:**

--

# Battelle

The Business of Innovation

## Section 4: Extension Service Programs

**Statistics:** please provide basic metrics and statistical information for extension:

Metric	Number
<i>Number of county/parish offices</i>	
<i>Number of multi-county/multi-parish regional offices</i>	
<i>Number of major 4H camps</i>	
<i>Number of 4H participants</i>	
<i>Number of contacts with clients recorded by extension for the most recently completed year (include professional and volunteer contacts)</i>	
<i>Number of volunteers for the most recently completed year and number of hours volunteered</i>	

**Please provide selected examples of notable/high impact projects or programs of extension that you would like considered for inclusion within the Battelle report. Please give consideration to including both rural and urban programs.**

*Business Development Programs/ Impacts*

*Community Development Programs/ Impacts*

*Family and Consumer Science Programs/ Impacts*

*4-H and Other Youth Development Programs/ Impacts*

*Other high impact/notable Extension programs*

*Additional comments or items of note regarding extension:*

**What diagnostic or other service facilities are operated by extension? What is the annual volume of business in number of clients and dollars?**



*The Business of Innovation*

## Section 5: Off-Campus Experiment and Extension Stations, Research and Extension Farms, and Outlying Research and Extension Centers

Please provide a listing of your off-campus agricultural experiment and extension station locations, including those near the main campus but not on campus, and other key research and extension locations across the state where faculty conduct research and/or extension activities, together with key characteristics or focus areas of each. *Note: please cut and paste table as needed to create enough entry places for all of your experiment station sites.*

### Station 1

<i>Station name</i>	
<i>Location (zip code)</i>	
<i>Size (acres), including owned and long-term leased land</i>	
<i>Key focus area(s) (e.g. poultry, crop demonstration, etc.)</i>	
<i>Notable or unique characteristics or assets</i>	
<i>Number of personnel (FTEs)</i>	

### Station 2

<i>Station name</i>	
<i>Location (zip code)</i>	
<i>Size (acres), including owned and long-term leased land</i>	
<i>Key focus area(s) (e.g. poultry, crop demonstration, etc.)</i>	
<i>Notable or unique characteristics or assets</i>	
<i>Number of personnel (FTEs)</i>	

### Station 3

<i>Station name</i>	
<i>Location (zip code)</i>	
<i>Size (acres), including owned and long-term leased land</i>	
<i>Key focus area(s) (e.g. poultry, crop demonstration, etc.)</i>	
<i>Notable or unique characteristics or assets</i>	
<i>Number of personnel (FTEs)</i>	



Additional comments or items of note regarding off-campus experiment and extension stations, county offices, etc.:

--

## Section 6: Industry Partnerships

Please provide a description of FIVE notable partnerships that your experiment station and/or extension service has with industry. Examples might include a joint engineering center with an agricultural equipment manufacturer, plant breeding or transgenics programs with seed companies, bioprocess development with chemical or biofuels companies, food product development with food manufacturing companies, etc.

Provide details on companies, groups of companies, commodity groups etc. worked with, key results achieved and thoughts on benefits provided.

1.
2.
3.
4.
5.

What areas of R&D at your institution do you believe hold the most promise for increasing industry engagement in the next five years?

--

What agriculture, forestry, fisheries or wildlife and natural resource-related industries do you expect to see grow in the southern region during the next five years?

--

Additional comments or items of note regarding industry partnerships:

--



*The Business of Innovation*

## Section 7: Regional Cross-Institutional & Governmental Partnerships

Please provide a description of FIVE projects, initiatives, centers or programs, etc. that your experiment station and/or extension service is engaged in together with other institutions in the southern region. Examples might include joint initiatives in biofuels development, food safety, biosecurity, rural economic development, etc.

1.
2.
3.
4.
5.

What federal agencies do you partner with on major joint projects and programs? Please list the top 3 federal initiatives you are engaged with.

--

What state agencies do you partner with on major joint projects and programs? Please list the top 3 state agency initiatives you are engaged with.

--

What do you believe are some of the unique assets of the southern region that make it particularly well-suited to leadership in the 21<sup>st</sup> Century agbioscience economy?

--

Additional comments or items of note regarding potential or existing partnerships with other institutions across the southern region:

--



The Business of Innovation

## Section 8: Education and Human Capital Development

### Student Population

<i>Number of students graduated in most recent year with Bachelor's degrees in related field of study</i>	
<i>Number of students graduated in most recent year with Master's degrees in related field of study</i>	
<i>Number of students graduated in most recent year with Doctorate degrees in related field of study</i>	
<i>Number of students graduated in most recent year with Associates or other less than baccalaureate qualifications in related field of study</i>	

### Education and Training Programs

In a science and knowledge-driven economy, skilled human capital is a critically important asset for our states. Please provide details pertaining to education and skills development in the sections below:

New or innovative education programs or degree programs developed (for example: bioprocessing or biorefinery operator training, biosecurity training, education programs in new fields such as functional foods, nutraceuticals, etc.)

*Continuing education programs or training for producers or industry*

*Professional Certification Programs*

*Leadership training, including civic, commodity, government, youth, etc.*

*Entrepreneur training and other special training or education initiatives*

*National defense, including National Guard, training or educational initiatives*

*K-12 specific educational programs and initiatives*

*Additional comments or items of note regarding education and training:*

# Battelle

*The Business of Innovation*

## Section 9: Into the Future

**What key challenges does your institution face in the future:**

Top 5 key challenges for the Experiment Station in your state

1.
2.
3.
4.
5.

Top 5 key challenges for the Extension Service in your state

1.
2.
3.
4.
5.

**What emerging opportunities or trends do you see impacting your institution:**

Top 5 emerging opportunities and trends for the Experiment Station

1.
2.
3.
4.
5.

Top 5 emerging opportunities and trends for the Extension Service

1.
2.
3.
4.
5.

**For the southern region overall, what do you see as the top five challenges/issues moving forward**

1.
2.
3.
4.
5.

# Battelle

*The Business of Innovation*

**What are the top five differentiating factors of the southern region in agriculture, agbiosciences, community/family/youth development, etc. What makes the region unique or provides key comparative advantages.**

1.
2.
3.
4.
5.

## Section 10: Interview Suggestions

Battelle would like to interview some key stakeholders (outside of the land-grant institutions) across the southern region to discuss their perspective on the importance of extension and agricultural research. Please provide the names and contact information for three individuals who you would suggest for interviewing in your state:

<i>Name</i>	<i>Title</i>	<i>Organization</i>	<i>Telephone</i>	<i>Email</i>

## Section 11: Additional Comments

Please provide any additional comments, information, data, case-studies, impact assessment results, etc. that you feel may be useful or relevant for inclusion in this project and resulting report:

--

Economic Impact Data Collection Form	
<b>Purpose of Form</b>	
<p>This form is used by Battelle to capture for each state's Agricultural Experiment Station program and Cooperative Extension Service program the specific and detailed financial expenditure and employment data needed to fully model for each state its "in-state" and total economic impacts of these programs as well as involvement in an overall Southern multi-state analysis.</p> <p>Some sections require an estimation of the "geography" of expenditures -- in-state, <u>other states within</u> the Southern region (for clarity defined below), and out-of-region (such as other parts of the U.S. or foreign equipment suppliers). If data is available to provide exact shares, please do. If not, sound estimates are appropriate.</p> <p>If you have any questions regarding the completion of this form please contact Battelle's Martin Grueber. E-mail: grueberm@battelle.org or Phone: (216) 898-6402.</p>	
<b>Regional Definition</b>	
<p>For this analysis the "<b>Southern Region</b>" is based upon the regions associated with the Southern Association of Agricultural Experiment Station Directors and the Association of Southern Region Extension Directors. This Region includes the following states and territories: Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, Oklahoma, Puerto Rico, South Carolina, Tennessee, Texas, Virginia, and the U.S. Virgin Islands.</p>	
<b>Contact Information</b>	
Organization Name	
Data Contact Name	
Data Contact Phone	
Data Contact E-mail	
<p><b>Please Indicate in Box to Right:</b> Financial Data is Reported in \$Actual, \$Thousands, or \$Millions</p>	

Part 1: Recent Annual Expenditures			
Expenditure Category	FY 2011	FY 2010	FY 2009
<b>Salaries and wages to faculty, staff and other employed personnel</b> (W-2 recipients)			
<b>Benefits for employed personnel</b> (Including health, retirement, etc. and employer paid payroll taxes, e.g., employer side of social security, unemployment taxes, etc).			
<b>Payments to "mission specific" contractor personnel</b> (Non-staff scientific and technical contractors & consultants, including independent contractors or 1099 recipients and incorporated firms)			
<b>Capital account expenditures</b> (Including land, buildings, equipment, or other amortized expenditures)			
<b>Other general operating and administration expenditures</b> (Including maintenance, repairs, travel, fuel, communications, supplies, utilities, food, etc.)			
<b>Total Expenditures:</b>	\$ -	\$ -	\$ -
If there were significant differences in total expenditures from year to year please provide a brief explanation in the box below.			

# Battelle

The Business of Innovation

Part 2: Personnel (FY 2011)				
<p>In this section please use your institution's personnel structure to indicate the number of employees by classification as appropriate. Depending on the institution you may or may not use all of the "Personnel Type" categories. Finally, please indicate for each personnel type how many of these workers have some level of a joint appointment with the state's "Other Program" i.e, the non-responding Ag Experiment Station (AES) or Cooperative Extension Service (CES) program. For example, if the respondent is from a state's AES program, the last column would indicate how many of the "headcount" number will also be included in the "headcount" number for the state's CES program.</p>				
Personnel Type	Number of Personnel (Headcount)	Full Time Equivalent	Number of Personnel With Joint Appointment To "Other Program"	
<b>Institutional full-time &amp; AES/CES respondent part-time employees</b> (100% of their time is AES/CES mission specific)				
<b>Institutional full-time &amp; AES/CES respondent part-time employees</b> (less than 100% of their time is AES/CES mission specific; for example may include individuals that are full-time with the				
<b>Institutional part-time employees &amp; AES/CES part-time</b>				
<b>Non-student temporary employees</b>				
<b>Student employees (undergrad &amp; graduate)</b>				
<b>Total Headcount</b>	0		0	
<b>Total FTEs</b>		0		
<b>Mission specific contractors (estimated numbers)</b>				
Part 3: Capital Expenditures Details (FY 2011)				
<p>In this section please include the total actual expenditures in FY 2011 for any property purchases, new building construction, significant building repairs, or significant new equipment purchases. <u>Include capital expenditures made directly by the state or other funding source specifically for experiment station or extension service use, prorated if also used by other entities.</u> The items included in this section would typically be amortized from an accounting perspective. From an economic impact perspective, we need the actual dollars spent within the fiscal year. Examples: A) a \$2M piece of equipment purchased in FY 2011, the cost of which might typically be amortized, would count as a \$2M expenditure in FY 2011, regardless of the length of amortization. B) a new \$10M facility built out over two years (\$7M in FY 2010 and \$3M in FY 2011), would count as a \$3M capital expenditure in FY 2011. C) a new \$4.5M laboratory, designed by a design and build firm in Ohio for \$3.5 M with a single piece of German laboratory equipment for \$500K and the rest of the lab equipment from in-state vendors would count as \$3.5M in "out-of-region" new construction, \$0.5M "out-of-region" new equipment purchases and \$0.5M in "in-state" new equipment purchases.</p>				
Item (examples)	Total FY 2011 Capital Expenditures	Estimated Contractor or Vendor Location* (% Share of Total)		
		In-State	Other States Within Southern Region	Out-of-Region
New Construction Projects Totals				
Renovations Totals				
New Equipment Purchases				
<b>Total</b>	\$ -			
<b>Total from Part 1 Above</b>	\$ -			

# Battelle

The Business of Innovation

Part 4: Non-Staff/Non-Capital Expenditure Detail				
Item (examples)	Total FY 2011 Non-Staff & Non-Capital Expenditures	Estimated Contractor or Vendor Location* (% Share of Total)		
		In-State	Other States Within <i>Southern Region</i>	Out-of-Region
Mission Specific Non-Staff Contractors or Consultants from Part 1	\$0			
General Office Supplies				
Laboratory Supplies & Disposables				
Field Supplies (including animal feed, seed, fertilizer, etc.)				
Travel (including mileage, government vehicles, etc.)				
Fuel (for ag/farm equipment or other uses not included in travel)				
Electricity				
Gas				
Water				
Equipment Repair/Maintenance & Supplies				
Facilities Repair/Maintenance & Supplies				
Equipment Rental				
Mailing Services				
Communications (Internet & Phone Services)				
Food				
Legal, Accounting, Insurance, HR, and other Admin. Services (not included in direct personnel; could include value of institutional supplied services)				
All Other, If Any, Not Included Above				
<b>Total</b>	\$ -			
<b>Exp. On Non-Staff Contractors from Part 1 Above</b>	\$ -			
<b>Exp. On Other Expenditures from Part 1 Above</b>	\$ -			

\* based on billing or residential address of entity from which purchase is made

**Action Requested:** For information



## **Agenda Item 8.0: MRC Reminders**

**Presenter:** Sarah Lupis

### **Background:**

Notices have been sent to all Administrative Advisors with projects scheduled to terminate in 2013 that there is only one submission date for proposals—January 15. In addition, all requests for MRC action in 2012 should be submitted by January 15.

As a follow-up to the meeting in July, information about pending projects is as follows:

- WDC\_TEMP26 “Western States Algae Bioproducts and Biotechnology Initiative (WeSABBI) was approved by the WDO.
- WDC\_TEMP27 “Agricultural Literacy” was approved by the WDO.

Sarah Lupis will be on maternity leave, starting on or around January 12<sup>th</sup>. To ensure that multistate research proposals and actions continue to move forward in her absence, Harriet Sykes will be filling in on a part-time basis to facilitate the proposal submission and review process.

### 2013 Terminating Projects:

- **W1009** Integrated Systems Research and Development in Automation and Sensors for Sustainability of Specialty Crops (Ralph Cavalieri—will need new AA upon renewal)
- **W1010** Integrated Approach to Enhance Efficiency of Feed Utilization in Beef Production Systems (Bret Hess)
- **W2002** Nutrient Bioavailability--Phytonutrients and Beyond (Tammy Bray)
- **W2003** How to motivate parents to promote intake of calcium rich foods among early adolescents (Deb Maddy)
- **W2147** Managing Plant Microbe Interactions in Soil to Promote Sustainable Agriculture (MikeKahn)
- **W2168** Environmental and Genetic Determinants of Seed Quality and Performance (Donn Thill)
- **W2186** Variability, Adaptation, and Management of Nematodes Impacting Crop Production and Trade (Dave Thompson)
- **WDC023** Rangeland Education Across Institutional Borders (Ron Pardini)
- **WERA001** Beef Cattle Breeding in the Western Region (Bret Hess)
- **WERA1010** Reduction of Error in Rural and Agricultural Surveys (Lou Swanson)
- **WERA1011** Sustainable Rangeland and Watershed Stewardship (Barbara Allen-Diaz)
- **WERA1012** Managing and Utilizing Precipitation Observations from Volunteer Networks (Lee Sommers—will need new AA upon renewal)
- **WERA1013** Intermountain Regional Evaluation and Introduction of Native Plants (Bret Hess)
- **WERA1014** Intensive Pasture Management for Sustainable Livestock Production in the Western US (Charles Boyer)

**Action Requested:** For information.

**Agenda Item 9.1: 2013 WAAESD-WEDA Joint Spring Meeting**

**Presenter:** Lee Sommers/Sarah Lupis

**Background:**

The 2013 Joint Summer Meeting is scheduled for April 29 – May 2, 2013 in Fort Collins, CO (exact location TBD).

Tentative Schedule:

Arrival Monday April 29

Tuesday April 30

1:00 – 5:00 WRPLC

8:00 – 2:00 Multistate Review Committee

3:00 – 5:00 WAAESD Executive Committee Meeting

6:00 – 8:00 Evening Reception

Wednesday, May 1

8:00 – 12:00 WAAESD

8:00 – 12:00 WEDA room needs to be large enough to accommodate WRPLC

8:00 – 12:00 WRPLC

12:00 – 1:00 Lunch Buffet

1:00 – 5:00 Joint WAAESD-WEDA-WRPLC

3:30 – 5:00 WRPLC – separate meeting

Dinner on your own

Thursday, May 2

8:00 – 12:00 WAAESD

8:00 – 12:00 WEDA

8:00 – 5:00 WRPLC

12:00 – 1:00 Lunch buffet

1:00 – 5:00 WAAESD Walking Field trip/tour, (optional??)

6:00 Hosted dinner – location TBD

Friday, May 3

8:00 – 9:30 Joint WAAESD-WEDA- WRPLC

9:30 – 12:00 WEDA

**Alternative Thursday – Friday schedule if no field trip.**

Thursday, May 2

8:00 – 12:00 WAAESD

8:00 – 12:00 WEDA

8:00 – 5:00 WRPLC

12:00 – 1:00 Lunch buffet

1:00 – 3:00 WAAESD

3:30-5:00 Joint WAAESD-WEDA-WRPLC

6:00 Hosted dinner – location TBD

Friday, May 3

9:00 – 12:00 WEDA

Departure

**Action requested:** For information

## Agenda Item 9.2: Joint Summer Meeting 2013

Presenter: Donn Thill

### Background:

The Western Joint Summer Deans & Directors Meeting will be held in Coeur d'Alene, Idaho at the Coeur d'Alene Resort on July 15 to 17, 2013. Hotel reservation can be made by calling Reservations at 800-688-5253. Reserve your reduced rate rooms by June 3, 2013 especially if you plan to arrive early. Room rates are Lake Tower - \$319/night and Park Tower - \$269/night.

The following link is a video about the resort and summer activities in the area:

<http://youtu.be/1StBkhwsdRM>

The Coeur d'Alene Resort has been rated as one of the "Best Hotels in the World" by Travel & Leisure. You can enjoy golf, lake cruises, eagle-watching, 80-miles of bike trails through railroad tunnels and wildlife-filled wilderness.

For more details about the meeting, go to [www.uidaho.edu/WJSDD](http://www.uidaho.edu/WJSDD). More information will be added to the website throughout the coming months.

The theme of the 2013 summer meeting will be Partnerships: Public and Private.

The WAAESD Executive Committee meeting will be held Monday afternoon from about 3-5 PM. Registration will be open from 3 to 7 PM on Monday. The welcome reception will be from 7-9 PM on Monday in an outdoor setting overlooking Lake Coeur d'Alene.

Tuesday's agenda will include a joint general session with invited speakers in the morning, a joint reports session early to mid-afternoon followed by individual group meetings (e.g., WAAESD Meeting). Dinner will be on your own.

Wednesday's agenda includes combined association meetings and discussion of emerging issues (to be determined) in the morning, awards ceremony with lunch (same location as Monday's reception), separate association meetings in early to mid-afternoon, an invited speaker (topic to be determined), and an evening dinner cruise.

Input on possible topics and speakers related to the theme, "Partnerships: Public and Private" are being solicited (see letter below).

There will be no meetings on Thursday and no field trip is planned. Additional hotel room nights are available only before the meeting.

**Action Requested:** For information

University of Idaho  
College of Agricultural and Life Sciences

Department of Plant, Soil, and  
Entomological Sciences

PO Box 442339  
Moscow, Idaho 83844-2339

Phone: 208-885-6274

Fax: 208-885-7760

[www.ag.uidaho.edu/pses](http://www.ag.uidaho.edu/pses)

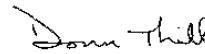
**DATE:** August 28, 2012

**MEMORANDUM**

**FROM:** John Hammel, Dean of the College of Agricultural and Life Science



Donn Thill Director of the Idaho Agricultural Experiment Station



**TO:** Western Land Grant University Deans and Directors of Agricultural Colleges

**SUBJECT:** 2013 Western Region Joint Summer Meeting

The University of Idaho College of Agricultural and Life Science is hosting the 2013 Western Region Joint Summer Meeting, which will be held at the Coeur d'Alene Resort in Coeur d'Alene, ID on July 15-17. We hope you can attend.

The theme we have selected for the meeting is *Partnerships: Public and Private*. Nationally, Land-Grant and Public Universities are being markedly affected by decreasing traditional federal and state funding sources. This is forcing a greater reliance by public institutions on collaborative partnerships with other universities, federal and state agencies, and private companies. Each of these partnerships has various issues which complicate collaborations, e.g. intellectual property. Our vision is to have several presentations on various types of public and private partnerships, perhaps have panel discussions, and allow ample time for discussion. We think presentations should include possible partnerships that involve all three focus areas of our colleges; research, teaching and extension. The partnerships can be public and public (e.g., among land grant universities, between colleges of agriculture and state commodity commissions, etc.), and public and private (between universities and private sector businesses).

We are writing to you to get your input on possible topics and speakers. Please send your suggestions for topics and speakers to Donn ([dthill@uidaho.edu](mailto:dthill@uidaho.edu)) by October 1, 2013.

Thank you for your help as we prepare for the 2013 Western Region Joint Summer Meeting.

## **Agenda Item 12.1:** Executive Director Report, July-Sept. 2012

**Presenter:** H. Michael Harrington

### **Background:**

**Health Update:** As you all know I was diagnosed with Pre-B cell lymphoblastic leukemia on July 3. Of course this threw our world and summer plans into disarray. We traveled to M.D. Anderson Cancer Center in Houston TX on July 11 where I received state of the art treatment with monoclonal antibodies over a total of 8 cycles; the odd cycles are 14 days, the evens are 4 days both followed by monitoring of blood work. There was a major diversion with a subdural hematoma on day 10 (July 25) of cycle 1 which resulted in time in the ICU and surgery to remove a large blood clot on the 26h. This most certainly happened due to having both low platelet counts and dry heaves (for the first time in 40 years!!). Thankfully, I have recovered fully from this event.

I've had the most rapid and complete response to this treatment of anyone to date with no detectable disease after cycle 1. We are back in Ft Collins at present with follow up to Cycle 2. The Drs. are taking care to maintain my platelet levels. We return to Anderson on Sept 12 for cycle 3 so I will miss our fall and ESS meetings.

At present I feel fine, but do tire easily after spending 6 weeks at near sea level and retuning to 5000-ft here in Colorado. We are glad to be home!!!

I have been on extended medical leave since July 11, but come in to work when we are at home or do so remotely when in TX. It's been very frustrating because I feel as if I haven't been my job. However, in compiling this report I discovered that the only things that I had been unable to do was attend meetings!!!!

Ernest Bourgnine was quoted as saying "You gotta go to work". *My feelings exactly!!*

## **REGIONAL ACTIVITIES**

### **WAAESD**

**Joint Summer Meeting:** Worked with Chair and Executive Committee to finalize WAAESD agenda. Worked with Noelle Cockett, Chuck Gay, Lyla Hougum, and others to develop overall agenda as well as the agenda for combined session. (Sorry for t=some of the confusion!!!)

**Fall Meeting:** Worked with Executive Committee to develop the WAAESD meeting agenda.

**National Multistate Program Impact Statements:** Our office is now in full swing with the hiring of Sara Delheimer. Sara has completed nearly 2 dozen statements to the delight of the committee participants. Sarah Lupis will be providing more details during the ESS meeting.

### **Committee Activities**

- **Western SARE Administrative Council:** I serve as the Western Directors' representative on this activity. Reviewed applications and made recommendations for graduate student fellowship awards. Reviewed all R&E preproposals.

## **NATIONAL ACTIVITIES**

### **ESCOP**

**Support to ESCOP Chair:** Provide support to Lee Sommers as Executive Vice Chair.

**ESS Annual Meeting:** Worked with Lee Sommers finalize agenda for ESS Business meeting. Working with Lee, Mike Hoffman and my ED colleagues, led a major revision of the ESS Rules of Operation to be considered in Portsmouth. Worked with the other EDs to develop the all meeting agendas and the ESS workshop agenda. Secured participation by William So from the FBI who will speak about biosecurity.

### **Committee Activities**

- **Chairs Advisory Committee:** Participate in monthly conference calls.
- **ESCOP Budget and Legislative Committee:** Provide support to Chairman Steve Slack as the Executive vice Chair on this important committee. Participated in a number of calls. Organize monthly conference calls and keep committee members apprised of latest developments. Developed agenda briefs for Steve Slack.
- **Science Roadmap Priorities:** Developed and deployed a short survey to ascertain priorities from the more than 30 initiatives listed in the Roadmap
- **Budget and Advocacy Committee:** Serve as ESCOP staff on this crucial BAA Committee. Participate in monthly conference calls.
- **BAA-BAC Crop Protection Working Group**

In response to the President's Budget, The BAC created a special work group (WG) to address the proposed crop protection program and enhance engagement of practitioners across the country. I work closely with Mike Hoffman (Cornell), Daryl Buchholtz (Kansas State) and Robin Shepard to provide leadership for this effort. I developed initial draft of possible future program and strawman draft that is out for review by the WG. Robin Shepard and I revised the strawman document which was discussed at the July BAC meeting. Organize conference calls for the leadership team and workgroup as well as subgroup conveners.

- **Communications and Marketing Committee:** I serve as back up to Arlen and also participate in the Joint Committee with Extension.
- **Committee on Legislation and Policy:** I am serving on this committee which is developing recommendations for the Farm Bill. Developed initial ESS positions based on section survey.
- **NRSP Review Committee:** I have transitioned to support Arlen Leholm on this committee as the West will assume leadership for this committee in 2 years. Based on

committee discussion I developed a set of proposed revisions to the NRSP Guidelines to be considered at the upcoming ESS meeting.

**Summary of Travel, July-September, 2011**

No professional travel

July 11- August 15 - MD Anderson Cancer Center, Houston TX

August 21-26 - MD Anderson Cancer Center, Houston TX

**Action Requested:** For information



## **Agenda Item 12.2: Assistant to Director's Report**

**Presenter:** Sarah Lupis

### **Background:**

#### **1. REGIONAL ACTIVITIES**

##### **WAAESD**

- Served as the Recording Secretary of the WAAESD; produced minutes of meetings and conference calls.
- Maintained the WAAESD web site and continue to improve functionality and usefulness
  - Updated scrolling multistate project featured articles
  - Updated multistate program project archive with newly produced printable PDFs
- Maintain electronic mail lists for various groups
- Develop, maintain, and reconcile WAAESD budget and expenditures
- Created and processed financial and travel documents in support WAAESD transactions and activities
- Created and continue to maintain WAAESD Twitter account, posting relevant stories about AES research, news, etc. and leveraging stories to national attention. Coordinated a short campaign to encourage Farm Bill hearings in the west. Twitter account has 60 followers (up from 54 in July), including several association colleges and universities, national organizations, government partners, and others.
- Assisted CSU AES with planning for the Spring 2013 Joint WAAESD-WEDA meeting.

##### **NIMSS**

**NIMSS TIPS:** Sent out a new NIMSS T.I.P.S. issue focused on project termination/renewal; an archive is on the WAAESD web site: <http://www.waaesd.org/multistate-program/nimss-t-i-p-s>

**NIMSS Improvements:** Have attempted to facilitate review/evaluation of the NIMSS system and help to implement improvements to enhance functionality and meet changing needs. Recent efforts include creating downloadable excel files, adding a place to search for impact statements, and

**Regular Support:** Regularly provide support to Administrative Advisors and AES staff on navigating the NIMSS. In this quarter, I have made an effort to help AAs clean up Appendix E data in an effort to improve accuracy.

##### **Multistate Program**

**2012/2013 Renewing Projects:** Began to facilitate the renewal of projects expiring in 2013. See MRC report for details. Harriet Sykes will be helping to coordinate the project renewal process this year while I am on maternity leave.

## **2. NATIONAL ACTIVITIES**

### **NRSP001**

Serve on the national Management Committee that oversees NIMSS implementation. Group had a conference call in August. Have been responsible for implementing the National Impact Reporting Strategy: in this quarter I oversaw PDF template development, set direction, compiled progress reports, edited initial drafts, and coordinated distribution.

### **NERAOC**

Serve on the National Conference Planning Committee (replacing Harriet Sykes as the ESCOP representative). Will be presenting several sessions at the 2013 conference in New Orleans.

### **ESCOP**

**Chair's Advisory Committee:** Serve as the recording secretary; send call reminders.

**Budget and Legislative Affairs Committee:** Serve as the recording secretary.

**AES/CES Communications and Marketing Committee (CMC):** Member of this committee. During this quarter, I helped to finalize a document for Directors and Communications professionals to communicate implementation of the overall strategy. I also helped to design and implement an online survey to collect Primary and Secondary Contact information for the kglobal effort. I continue to serve as a liaison between kglobal/CMC and the western region Deans and Directors.

**IPM Working Group:** Have helped to coordinate activities of the IPM Working Group including setting up meetings, recording minutes, and editing drafts of the Working Group report.

**Misc.:** Attended the Joint COPS meeting and served as the recording secretary for that meeting. Responsible for gathering agenda briefs for the Fall Meeting and maintaining the ESCOP web site calendar with meeting agendas, agenda briefs, and meeting minutes.

## **3. TRAVEL SUMMARY**

July 16-19: NERAOC Planning Meeting, New Orleans, LA

July 24-26: Joint COPS, Savannah, GA

July 30-31: Western SARE Administrative Council Meeting, Loveland CO (attended some sessions on behalf of the WAAESD)

**Action Requested:** For information