

Minutes of the Meeting of The Western Association of Agricultural Experiment Station Directors



**Ritz Carlton Hotel
Dearborn, Michigan
September 22, 2003**

SUMMARY OF ACTIONS

1.0	Agenda was adopted and Minutes were approved as posted on the WAAESD web site.	2
2.0	Approved Treasurer's Report as submitted	7
3.0	For all Western projects to be considered current in filing of annual reports, submission of SAES-422 reports from calendar year 2001 forward will meet the requirements of the WDA.	10
4.0	Administrative Advisor Evaluation Forms to be submitted for the third-year reviews of projects and coordinating committees.	11
5.0	A committee was appointed to design and make a recommendation for the AA Evaluation form format. The committee is: C. Y. Hu (Chair), LeRoy Daugherty (NM), Catherine Chan-Halbrendt (HI).	11
6.0	Approved adjournment of meeting	36

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16.0 Adjourn	36

Attendance:

Alaska	Allen Mitchell	New Mexico	LeRoy Daugherty
Arizona	C. Colin Kaltenbach	Oregon	Thayne Dutson
Hawaii	Catherine Chan-Halbrendt		C. Y. Hu
	Douglas Vincent	Wyoming	Jim Jacobs
Idaho	Richard Heimsch	Others:	H. Michael Harrington (ED)
Nevada	David Thawley		Harriet Sykes
	Ron Pardini		

**Agenda
Fall WAAESD Meeting
8:00 am -12:00 noon
September 22, 2003
Dearborn, MI
Room -TBA**

8:00 am	1.0	Introductions and Announcements	C. C. Kaltenbach
8:05	2.0	Adoption of Agenda Approval of Minutes of July 2003 Meeting (http://129.82.121.243/webpub/S03Min.html)	C. C. Kaltenbach
8:15	3.0	Interim Actions of Chair	C. C. Kaltenbach
8:20	4.0	Treasurer's Report	J. Jacobsen
8:30	5.0	NIMSS Status, Addition of Extension Directors	H. Sykes / H. M. Harrington
9:00	6.0	Status of Project Annual Reports	H. Sykes
9:30	7.0	Administrative Advisor Evaluation of Projects	H. M. Harrington
10:00		Break	
10:30	8.0	Administrative Advisor Notebook	H. M. Harrington
10:40	9.0	Regional Needs Survey	H. M. Harrington
10:50	10.0	Best of the West	R. Pardini
10:50	11.0	Executive Director Report	H. M. Harrington
11:00	12.0	Future Meetings	
		12.1 Multistate Cooperation Conference	H. M. Harrington
		12.2 Spring 2004 Joint meeting with W-CES	C. C. Kaltenbach
		12.3 Summer 2004 Meeting	L. Yudin
11:35	13.0	Resolutions	C.Y. Hu / D. Snyder
	14.0	Other Business	C. C. Kaltenbach
11:40		14.1 NIAS Update	H. M. Harrington
11:50	15.0	Changing of the Guard	C. C. Kaltenbach
12:00	16.0	Adjourn	C. C. Kaltenbach

AGENDA BRIEFS

AGENDA ITEM 2.0

Adoption of Agenda and Approval of Minutes of July 2003 Meeting

Presenter: C. C. Kaltenbach

Background:

WAAESD Chair Colin Kaltenbach, requested approval of the following items:

- Adoption of Agenda
- Minutes from the July 2003 meeting in Otter Crest, OR
(<http://129.82.121.243/webpub/S03Min.html>)

Action Requested: Approval of agenda and minutes

Action Taken: Agenda was adopted and Minutes were approved as posted on the WAAESD web site.

AGENDA ITEM 3.0
Interim Action of the Chair

Presenter: C. C. Kaltenbach

Background:

August 5, 2003: Memo to all administrative advisors regarding annual reports

Action Requested: For information

AGENDA ITEM 4.0 Treasurer's Report

Presenter: J. Jacobsen (electronically provided)
Background:

WESTERN DIRECTOR AT LARGE FINANCIAL STATEMENT FY 2004

16-Sep-03

ASSESSMENTS	FY04 Assessments	Outstanding FY03	Payment Received	Balance Due
Am Samoa	600.00			600.00
Micronesia	600.00		600.00	0.00
Northern Marianas	600.00			600.00
Alaska	8,045.19			8,045.19
Arizona	13,976.14			13,976.14
California	21,428.72			21,428.72
Colorado	16,063.11		8,263.11	7,800.00
Guam	7,846.35			7,846.35
Hawaii	10,370.88			10,370.88
Idaho	12,428.58		12,428.58	0.00
Montana	13,120.22		13,120.22	0.00
Nevada	10,197.98		10,197.98	0.00
New Mexico	10,552.45		10,552.45	0.00
Oregon	15,809.04		15,809.04	0.00
Utah	13,767.41			13,767.41
Washington	21,112.01			21,112.01
Wyoming	11,814.72			11,814.72
CSU Rent	-7,800.00			-7,800.00
Assessment Total	\$180,532.80		\$70,971.38	109,561.42

INCOME/EXPENSE

Date	Transaction	Income	Expense	Balance
07/01/03	Balance forward			\$10,206.86
	YTD Assessments Recd	70,971.38		10,206.86
08/11/03	July Interest	7.18		81,178.24
09/05/03	August Interest	18.24		81,185.42
	September Interest			81,203.66
	October Interest			81,203.66
	November Interest			81,203.66
	December Interest			81,203.66
	January Interest			81,203.66
	February Interest			81,203.66
	March Interest			81,203.66
	April Interest			81,203.66
	May Interest			81,203.66
	June Interest			81,203.66
07/01/03	MT Accounting Fee		3,500.00	77,703.66
09/03/03	CSU First Qtr		44,258.20	77,703.66
	CSU Second Qtr			33,445.46
	CSU Thrid Qtr			33,445.46
	CSU Fourth Qtr			33,445.46
TOTAL		70,996.80	47,758.20	33,445.46

**WESTERN DIRECTOR ACADEMIC PROGRAMS
FINANCIAL STATEMENT
FY 2004**

16-Sep-03

ASSESSMENTS				
	FY04 Assessments	Outstanding FY03	Payment Received	Balance Due
Alaska	\$780.19			\$780.19
American Samoa	200.00			200.00
Arizona	780.19			780.19
California	780.19			780.19
Colorado	780.19		780.19	0.00
Guam	780.19			780.19
Hawaii	780.19			780.19
Idaho	780.19		780.19	0.00
Micronesia	200.00		200.00	0.00
Mortana	780.19		780.19	0.00
Northern Marianas	200.00			200.00
Nevada	780.19		780.19	0.00
New Mexico	780.19	741.60	741.60	780.19
Oregon	780.19		780.19	0.00
Utah	780.19		780.19	0.00
Washington	780.19			780.19
Wyoming	780.19			780.19
Assessment Total	\$11,522.61	\$741.60	\$5,622.74	\$6,641.47

INCOME/EXPENSE

Date	Transaction	Income	Expense	Balance
07/01/03	Balance forward			\$171.17
	YTD Assessments Received	5,622.74		5,793.91
08/11/03	July Interest	0.04		5,793.95
09/05/03	August Interest	0.40		5,794.35
	September Interest			5,794.35
	October Interest			5,794.35
	November Interest			5,794.35
	December Interest			5,794.35
	January Interest			5,794.35
	February Interest			5,794.35
	March Interest			5,794.35
	April Interest			5,794.35
	May Interest			5,794.35
	June Interest			5,794.35
9/3/2003	CSU First Qtr		2,880.65	2,913.70
	CSU Second Qtr			2,913.70
	CSU Third Qtr			2,913.70
	CSU Fourth Qtr			2,913.70
TOTAL		\$5,623.18	\$2,880.65	2,913.70

**WESTERN DIRECTOR EXTENSION ACCOUNT
FINANCIAL STATEMENT
FY 2004**

16-Sep-03

ASSESSMENTS				
	FY04 Assessments	Outstanding FY03	Payment Received	Balance Due
Am Samoa	\$1,054.53			\$1,054.53
Micronesia	1,156.43		1,156.43	\$0.00
Northern Marianas	1,027.61			\$1,027.61
Alaska	1,251.08			\$1,251.08
Arizona	2,049.89			\$2,049.89
California	8,707.05			\$8,707.05
Colorado	3,270.95		3,270.95	\$0.00
Guam	1,116.71			\$1,116.71
Hawaii	1,530.46			\$1,530.46
Idaho	3,080.72			\$3,080.72
Montana	2,888.15		2,888.15	\$0.00
Nevada	1,267.04		1,267.04	\$0.00
New Mexico	2,310.34		2,310.34	\$0.00
Oregon	4,095.03			\$4,095.03
Utah	1,885.71		1,885.71	\$0.00
Washington	4,796.40			\$4,796.40
Wyoming	1,721.66		1,721.66	\$0.00
Assessment Total	\$43,209.78		\$14,500.28	\$28,709.50

INCOME/EXPENSE

Date	Transaction	Income	Expense	Balance
07/01/03	Balance forward			\$971.95
	YTD Assessments Received	14,500.28		15,472.23
08/11/03	July Interest	0.37		15,472.60
09/05/03	August Interest	2.15		15,474.75
	September Interest			15,474.75
	October Interest			15,474.75
	November Interest			15,474.75
	December Interest			15,474.75
	January Interest			15,474.75
	February Interest			15,474.75
	March Interest			15,474.75
	April Interest			15,474.75
	May Interest			15,474.75
	June Interest			15,474.75
09/03/03	CSU First Qtr		10,802.46	4,672.29
	CSU Second Qtr			4,672.29
	CSU Third Qtr			4,672.29
	CSU Fourth Qtr			4,672.29
TOTAL		\$14,502.80	\$10,802.46	\$4,672.29

**WESTERN DIRECTOR'S SPECIAL ACCOUNT
FINANCIAL STATEMENT
FY 2004**

16-Sep-03

ASSESSMENTS			
NO ASSESSEMENT FOR FY2004			
		Payment	Balance Due
Alaska	\$0.00	\$0.00	\$0.00
Arizona	0.00	0.00	0.00
California	0.00	0.00	0.00
Colorado	0.00	0.00	0.00
Guam	0.00	0.00	0.00
Hawaii	0.00	0.00	0.00
Idaho	0.00	0.00	0.00
Montana	0.00	0.00	0.00
Nevada	0.00	0.00	0.00
New Mexico	0.00	0.00	0.00
Oregon	0.00	0.00	0.00
Utah	0.00	0.00	0.00
Washington	0.00	0.00	0.00
Wyoming	0.00	0.00	0.00
Assessment Total	\$0.00	\$0.00	\$0.00

INCOME/EXPENSE				
Date	Transaction	Income	Expense	Balance
07/01/03	Balance forward			\$7,231.16
	YTD Assessments Received	\$0.00		7,233.46
	July Interest			7,233.46
09/05/03	August Interest	2.30		7,233.46
	September Interest			7,233.46
	October Interest			7,233.46
	November Interest			7,233.46
	December Interest			7,233.46
	January Interest			7,233.46
	February Interest			7,233.46
	March Interest			7,233.46
	April Interest			7,233.46
	May Interest			7,233.46
	June Interest			7,233.46
08/07/03	Kaltenbach, Colin		\$1,220.80	6,012.66
Total		\$2.30	\$1,220.80	\$6,012.66

Action Requested: Approval

Action Taken: Approved Treasurer's Report as submitted

AGENDA ITEM 5.0 NIMSS Update

Presenter: H. Sykes/H. M. Harrington

Background:

The NIMSS has undergone considerable modification as a result of input received from AAs and the regional offices from July 2002 to June 2003. These changes are intended to make the system more user friendly for Committees, Station Directors, Administrative Advisors, regional review committees and ad hoc reviewers. The complete detailed description of modifications can be found in the ESS agenda briefs at <http://128.8.4.40/nera/agenda.cfm?meetingID=3>.

Highlights include:

- Modification of the Appendix E form and submission/notification process to accommodate the revised requirements of CSREES
- Increase character limits (10%) of all text boxed in the project proposal forms and also increased the character limit for publications.
- Added an “AP” (approval pending) status to distinguish projects that are not yet officially approved by CSREES
- Improved the “upload file” capability to include .html, .htm, .txt, .doc, .gif and .jpg files.
- Advisors can now edit e-mail addresses of members of their technical committees.
- Advisors can now send invitations to participate in proposed multistate projects, and set up a cut-off date for submission of Appendix E in NIMSS.
- Modified the Annual and Termination reports as two separate forms but using the same format to avoid confusion. Functions were also added to enable editing of annual and termination reports.
- Expanded the listserve for notifications to include the Extension Directors, ARS Directors and ERS-Susan Offutt
- Modified the NIMSS generated notification to reviewers to now include a step-by-step direction on how to use NIMSS to submit reviews.
- Technical Committee comments and Multistate Research Committee comments were added to the Main Menu and can now be submitted and viewed online.
- Provided access for Extension Directors to approve participants

Action Requested: For information

AGENDA ITEM 6.0 Status of Annual Reports

Presenter: H. Sykes

Background:

During its summer meeting, the RCIC noted that a number of the projects undergoing the interim review in the third year had not submitted one or more of the required annual reports. The lack of annual reports makes it impossible to assess a committee's progress toward stated goal and objectives and potentially compromises the integrity of the Western Region multistate program. In light of this, the Western Association of Agricultural Experiment Station Directors unanimously passed the following motion: "Renewal, extension, or revision of multistate projects and coordinating committees will not be considered unless the required reports are up-to-date." Thus, any project that is missing an annual report would not be considered for renewal.

A memo was sent to all administrative advisors on August 5, 2003 indicating the action of the Western Directors relative to annual reports and also reminding AAs of previous action taken by the association needing to have annual reports submitted prior to authorizing annual meetings.

Based on the Directors' action at the Summer meeting, our office is holding the renewals of W168 and W186 until the annual reports are obtained. We are also waiting on final modifications for the new W1004 "Marketing, Trade, and Management of Fisheries and Aquaculture Resources."

In response to the request to submit annual reports in a timely manner, there have been a number of projects that have added these reports to the NIMSS. The following table shows the status of WR projects with possible missing annual reports. Highlighted projects are those identified in July, 2003.

WR Multistate Activities with Missing Annual Reports					
Project Number	Title	Administrative Advisor	Filed Reports	Missing Annual Reports	Approved Meetings
W045	Integrated Methods of Parasite Control for Improved Livestock Production	Pardini	2001, 2002, 2003	None	
W102	Integrated Methods of Parasite Control for Improved Livestock Production	Thawley	2001	2000, 2002	yes
W168	Seed Biology, Technology, and Ecology	Heimsch	2000± (minutes only)	1999, 2000, 2001, 2002,	yes
W186	Genetic Variability in the Cyst and Root-Knot Nematodes	Cooksey	1999, 2000, 2001	2002	
W189	Biorational Methods for Insect Pest Management (IPM): Bioorganic and Molecular Approaches	Pardini	1999, 2000, 2001	2002	yes
W194	Community Economic Development by Merchandising, Producing, and Distributing Textiles and Sewn Products	McPhail Gray	1999± (minutes only)	2000, 2001, 2002	
W195	Water Quality Issues in Poultry Production and Processing	Thawley	2001, 2002	None	

WCC011	Turfgrass Research	Wallner / Sommers		2000, 2001, 2002, 2003	yes
WCC021	Revegetation and Stabilization of Deteriorated and Altered Lands	Jacobs	2000, 2003	2001, 2002	yes
WCC037	Maximizing the Effectiveness of Bees as Pollinators of Agricultural Crops	DeGrandi-Hoffman / Kaltenbach	1999, 2000	2001, 2002	
WCC039	Coordination of Sheep and Goat Research and Education Programs for the Western States	Battaglia / Heimsch	1999, 2000, 2001, 2002	None	
WCC040	Rangeland Ecological Research and Assessment	Jacobs	2001	2002	yes
WCC066	Integrated Management of Russian Wheat Aphid and Other Cereal Aphids	Holtzer / Sommers		2002	
WCC069	Coordination of Integrated Pest Management Research & Extension/Educational Programs for the Western United States & Pacific	Holtzer / Sommers	2002*, 2003* (minutes only)		
WCC089	Potato Virus Disease Control	Heimsch	2002?		yes
WCC092	Beef Cattle Energetics	Cavalieri	1999, 2001, 2002	2000	yes
WCC095	Vertebrate Pests of Agriculture, Forestry, and Public Lands	Busby / Rasmussen	1999	2000, 2001, 2002	yes
WCC101	Assessing the Chinese Market for U.S. Agricultural Products	MacCracken	2001, 2002, 2003	None	
WCC203	Animal Utilization of Products from Processing Agricultural Commodities	Males / Frizell	2001	2002	yes
WCC204	Animal Bioethics	Males / Hu	2001, 2003 (18 mo.)	2002	
WCC205	Integrated Water Quality Research and Extension Programs for the Western United States	Payne	2002	2001	

The NIMSS went into effect October 1, 2001. The new National Guidelines also took effect at the same time. Prior to that, both annual reports and minutes of meetings were required and the formats did not correspond with the NIMSS format. It would require a major effort to reformat unsubmitted annual reports to that required for the SAES-422 annual report. Therefore, the Western Directors thought that, to be current in NIMSS, only SAES-422 reports from CY2001 forward will be required.

Action Requested: For information

Action Taken: For all Western projects to be considered current in filing of annual reports, submission of SAES-422 reports from calendar year 2001 forward will meet the requirements of the WDA.

AGENDA ITEM 7.0
Administrative Advisor Evaluation of Multistate Activities

Presenter: H. M. Harrington

Background:

In the past there was a process by which the AA provided an annual evaluation for projects in the region's portfolio. There were short evaluation forms (attached) for either research or coordinating committees that assessed progress toward the stated objectives and allowed a candid evaluation of the project.

Recently, there have been concerns expressed by AAs about the status of certain committees but there is no mechanism of input or evaluation. In light of this and concerns about accountability, it might be appropriate for us to consider reinstatement of this evaluation. By having our office facilitate an annual evaluation, we might help to assure accountability and alleviate reporting omissions.

I recommend that a small committee be appointed to review the forms and make any needed changes. We would also seek RCIC input into the form followed by approvals WAAESD, WED, and WAPD.

Action Requested: Approval of addition of Administrative Advisor Evaluation Forms to be submitted for third-year reviews of projects and coordinating committees.

Action Taken: Administrative Advisor Evaluation Forms to be submitted for the third-year reviews of projects and coordinating committees.

A committee was appointed to design and make a recommendation for the AA Evaluation form format. The committee is: C. Y. Hu (Chair), LeRoy Daugherty (NM), Catherine Chan-Halbrendt (HI).

AGENDA ITEM 8.0
Administrative Advisor Virtual Notebook

Presenter: H. M. Harrington

Background:

The regional offices and the EDs have been responsible for providing orientation for new administrative advisors for multistate projects. In the past this was accomplished with a video and other resources; however, these materials have become dated. There have also been a number of relatively significant changes to the MRF process including the development of the National Multistate Research Guidelines and the National Information Management Support System (NIMSS). We are also anticipating the release of the new CSREES rules that will govern MRF activities which we have been told will be consistent with National Guidelines referenced above. However, it may be necessary to modify our procedures for consistency.

To better support those administrators who serve as AAs for Western region projects, we are creating a virtual notebook that will cover all parts of the AA responsibilities. The intent is to create a living notebook that can be updated as needed. We will use the Notebook in providing regular training for AAs in the region.

We would appreciate any suggestions or comments that you may have.

DISCUSSION DRAFT

Administrative Advisors Virtual Notebook

Table of Contents

- I. History and philosophy of MRF
 - Regional Associations
 - National Guidelines
- II. Western Region Philosophy
 - Regional Guidelines
 - RCIC
- III. Role of the Western Director's Office
- IV. RCIC and the Regional Review Process
- V. Flow Chart of Western Region Process and Dates
- VI. Role of the AA
 - Eligibility and selection
 - General Responsibilities and Competencies
- VII. Reporting Requirements
 - SAES 422
 - How to Write an Effective SAES 422
 - Termination Report
- VIII. Specific Duties
 - Meeting authorization
 - Meeting participation
 - Communications
 - Agenda setting
 - Resource monitoring
 - Orientation
 - Facilitate addenda
 - Monitoring duplication
 - Meeting Minutes
 - Oversight and accountability
 - Record keeping
 - Editorial duties
 - Communicating the results
 - Annual report (SAES 422)
 - Termination report (SAES 422)
 - Project renewal
 - Peer review
 - Valid justification for retaining an existing project number on a renewed proposal

- IX. Using the NIMSS
 - Overview of the system
 - User Manual
 - Creating an Administrative Advisor authorization code
 - Meeting Authorization
 - Sample memo announcing annual meeting
 - New and Renewal project development and approval process
 - Sample memo for inviting participation
 - SAES-422: Submission of Annual Reports or Meeting Minutes
 - Add/delete a participant, create/edit Appendix E
 - Appendix E requirements for each Region

- X. Useful Presentations
 - Overview and Philosophy of the Multistate Research Program
 - Writing an effective SAES-422
 - Developing Impact Statements for MRF Projects

- XI. FAQs

- XII. Other Useful Information
 - Organization and relationships
 - Glossary of Terms for the Land-Grant System and related organizations
 - Useful URLs
 - Bylaws of the Western Association of Agricultural Experiment Station Directors
 - Rules of Operation for Experiment Station Section Board on Agriculture
 - Rules of Operation for Board on Agriculture

AGENDA ITEM 9.0

Regional Need Survey Results Overview

Presenter: H. M. Harrington

Background:

A request to complete the regional needs analysis sent to all Deans, AES, CES and Academic program Directors and CARET members in the region. Directors were also asked to forward the survey to department chairs and the equivalent administrators in extension. The needs survey was completed with more than 200 separate entries as highlighted below.

General observations include a strong increase in social sciences research needs particularly in nutrition and health with obesity (16) receiving the highest number of specific citations. The general area of water and associate problems was cited 30 times while the category of health and nutrition had 29 citations. Sustainable production systems had 23 areas identified and agro/biosecurity had 9 areas identified. Interestingly, a number of policy related needs were identified and to my surprise wildfire was identified only twice. There was also broad recognition of the impact of declining resources in colleges of agriculture and FTE on the ability to meet stakeholders' needs.

The next steps will be to share the results with the RCIC and distribute a survey for further prioritization.

GOAL 1: AGRICULTURE PRODUCTION SYSTEM THAT IS COMPETITIVE IN GLOBAL ECONOMY

Novel/alternative crops and livestock – 5

Marketing assistance and support – 4

Best management practices

- Specialty crops – 3
- Small acreages
- Ag chemicals
- Remote sensing and GIS systems – 2,
- HR management

Value added products - 3

Breeding and genomics including biotech

- GMO risk analysis - 3
- Niche crops – 3
- Functional foods – 2
- Education on GMOs -3
- Animal Bioethics
- Plant and animal stress

GOAL 2: A SAFE AND SECURE FOOD AND FIBER SYSTEM

Food Safety

- Q/A for food contaminants - 3
- Research and education on nutritional supplements –
- Development and use of chain of custody technologies in food quality assurance

Bio and Agrosecurity – 9

- Interstate, international, as well as in production areas
- Animal and plant disease diagnostic (and communications) network – 2
- Development of diagnostic tools

Plant and Animal Diseases

- CWD – 4
- Rapid diagnostics - 2
- Natural reservoirs of animal pathogens (Cryptosporidia Giardia E. coli 0157, Camplobacter and Salmonella
- Invasive species and pests – 7
- Management of exotic pests – 2
- Biocontrol- 5

Sustainability and environmental impact of textiles industry

GOAL 3: A HEALTHY, WELL NOURISHED POPULATION

Obesity – 16

Including psychological factors, early childhood conditions, intervention strategies, and ethnic groups

Obesity and Diabetes – 6

Nutrition Education – 7

Nutrition assessment /ethnic populations

Role of fatty acids and chronic diseases

Beneficial plant constituents

Development of BMPs for health – 3

Risk analysis of GMOs in foods

GOAL 4: GREATER HARMONY BETWEEN AGRICULTURE AND THE ENVIRONMENT

Water

Water allocation, ag-municipal uses – 11

Management, quality and conservation - 9

Watershed management - 7

Endangered species -3

Sustainable Production

Sustainable production systems - 8

Organic production systems - 2

Renewable energy systems – 2

Non-pesticide tools for management of pests and diseases - 2

Ag-based bioremediation

Social and psychological factors relating to sustainability

Social factors relating to forest harvest

Reduce chemical inputs

Risk assessment of agrochemicals

Ecosystem neutral management practices

Effects of climate change

Development of economic models to quantify the costs (monetary and non-monetary) of environmental depletion

Development of radically different future ag systems with focus on sustainability

Land Use

Integrated forest, wildlife and range management – 5

Development of watershed approaches to management -3

Open space preservation and management

Endangered species

Policy

Land use/planning – 3

Public lands

Endangered species
Urban/ag interface
Water quality
Transaction costs of regulatory compliance
Politics of agriculture

Wildfire management – 2

Agricultural emissions, odors and particulates

GOAL 5: ENHANCED ECONOMIC OPPORTUNITY & QUALITY OF LIFE FOR AMERICANS

Communities and Families

Economic Development model and assessment tools –6
Youth at risk – 4
Rural Communities -3
Workforce development – 2
Revitalization
Development of community based natural resource advisory committees
Leadership training
Financial training

Education

Connection between natural resources, agricultural production chain and food -3
Distance education among the colleges of agriculture using shared resources - 2
Ag/NR literacy - 2
Development of more effective communications models to deliver research based information to the general public – 2
Successful competition with technology tools in the global economy
Education on and integration of GMOs - 3

Action Requested: For information

AGENDA ITEM 10.0
Executive Director Report
July, 2003 – September, 2003

Presenter: H. Michael Harrington

Background:

REGIONAL ACTIVITIES

WAAESD

Assistance to the Chair:

- Developed the fall meeting agenda in conjunction with the chair
- Drafted memo to the Administrative Advisors regarding annual reports.

Regional Needs Assessment: As of August 31, there were 190 responses with approximately 500 separate entries. The responses have been summarized for further action.

Western SARE Administrative Council: I serve as the Directors' representative on this activity.

- Served as a primary reviewer for 22 pre-proposals and read all 151 pre-proposals submitted.
- Attended the Administrative Council meeting in San Rafael CA during which pre-proposals were selected for full proposal development.
- Participated in the orientation of new Council members.

Western Region IMP Center Advisory Committee: I serve as the Directors' representative on this committee.

- Attended the AC meeting in Portland OR, Sept 11-12 and serve on the Center's Steering Committee. The Steering Committee will be approving RFAs and initial grants made by the Center.

Pet Food Institute and The National Grain and Feed Producers Bioterrorism

Workshop: Represented the association at this August 1 workshop in Denver on the impact of the Homeland Security Act of 2002 on the food and feed industry. The workshop was attended by about 250 people. Developed and distributed a summary of the workshop to the Region.

WESTERN EXTENSION DIRECTORS:

- Harriet and I are working with the extension directors to familiarize and train them in the use of the NIMSS

WESTERN ACADEMIC PROGRAM DIRECTORS:

- Completed final modifications and distribution of W-APD association bylaws
- Attended portions of the ACOP meeting in Jersey City, NJ, July 22-23
- Attended the Western Region Teaching Symposium in Bozeman MT, Sept 12-20

WESTERN ADMINISTRATIVE HEADS:

- Assisted the W-AHS by locating, making minor grammatical corrections and retyping their bylaws. These are posted on the website along with the joint summer meeting rotation schedule in the web site at <http://www.colostate.edu/Orgs/WAAESD/Deans/DeansGenInfo.html>

State Visits:

- California, August 11
- Montana, September 17-19

NATIONAL ACTIVITIES

ESCOPE

As indicated previously, the EDs split up the responsibilities that would normally have been handled by the Executive Vice Chair of ESCOP. I continue to assist ESCOP Chair Scott Angle with formal communications, including drafting of memos and agenda development. Tom Fretz assumed these duties on September 1.

Agendas: Developed agenda for the Fall ESS business meeting and confirmed participation.

Changes to the ESS Rules of Operation: Developed final language for recommended changes to the ESS Rules and distributed them to the Section for consideration during the ESS business meeting.

Changes to the Multistate Research Program Guidelines: Developed final language for recommended changes to MRF guidelines and distributed them to the Section for consideration during the ESS business meeting.

ESS Assessment: Developed financial data for the ESS and an agenda brief for presentation at the ESS meeting.

National Institute for Agricultural Security (NIAS): As the Secretary of the Board, I continue to work with other board members and Terry Nipp, to facilitate the support activities aimed at addressing pressing needs of both the SAES and the CES systems within the institute.

- Assisted with the conceptual framework for a USDA NRI proposal on site security submitted by the NIAS.
- Worked with DC Coston and Terry Nipp to develop the annual meeting agenda and distributed the meeting notice with bylaws to the membership which consists of all experiment stations.

NRSP Review Committee: Supported Lee Sommers at the initial meeting of the NRSP Review committee on Sept 21, 2003, Dearborn, MI

NIMSS:

- There was one teleconference of the steering committee to assess status and development of NIMSS.

- We are working on a new regional system administrator's manual for the administrative assistants.

ESCOP Partnership Committee: I serve as the Executive Vice Chair of the committee with D.C. Coston as the chair and Lee Sommers as the chair-elect. The committee has not met in over 2.5 years. After Lee assumes the chairmanship in September we will be conducting an evaluation of the continuing need for the committee, possible activities and membership. Part of the partnership activities have been assumed by the Partnership Working Group (see below).

LGU Partnership Working Group (PWG)

With Pat Jensen (NDSU) and Gary Cunningham (CSREES), I serve as one of the co-chairs of this effort. Provided logistical support for the group, arranged conference calls developed agendas. I manage the list serve and web site for taskforce activities and documents. This group is still in its formative stages but has as a mission, recommending actions that facilitate effective partnerships between and among the colleges of agriculture and CSREES. The group was instrumental in developing the successful teams program for the Joint COPs meeting. The group also decided that it needs to be proactive in taking action to promote partnership and will be sponsoring related activities in the future including the biennial new directors workshop and possible a joint Futuring workshop.

- Attended group meeting held July 23-24 in Jersey City, NJ
- Developed memo to Bobby Moser regarding the PWG

BAA-Policy Board: Serve as the ESS staff support for Colin Kaltenbach on this important committee. Assist with agenda brief preparation and keeping the Policy Board informed of Experiment Station matters.

- Attended Board meeting July 20 in Jersey City, NJ

BAA-Budget and Advocacy Committee: I have been asked to assist the BAC with the identification advocacy effort in several areas but have not been contacted by the "area conveners". In addition, the EDs have been asked to coordinate an impact report on MRF activities. To this end all of the MRF activities have been classified into the XX target areas when possible. The object is to highlight impacts of the program within the target areas in a 1-2 page document.

SUMMARY OF TRAVEL

Western Region Joint Summer Meeting, Otter Crest Resort, Newport, Oregon, July 13-16

BAA Policy Board Meeting, July 20

ESCOP Summer meeting with the Joint COPs Jersey City, NJ July 20-23

Food and Feed Industry Biosecurity Workshop, Denver CO, Aug 1

California state visit, Oakland, CA, Aug. 11

W-SARE meeting San Rafael CA, Aug. 12-14

Western Region IMP Center Advisory Committee meeting Portland, OR, Sept 11-12

Montana state visit, Bozeman, MT, Sept. 17-19

Western Region Teaching Symposium, Bozeman MT, Sept. 20

Experiment Station Section Meeting and Workshop, Dearborn, MI, Sept 21-24

Action Requested: For information

AGENDA ITEM 11.0

Best of the West

Presenter: Ron Pardini

Background:

WCC 208 - Western Region Impact Statement Development Committee created a web based impact report entitled "Best of the West" which is linked to the CSREES-USDA Science and Education website at <http://www.reeusda.gov/success/impact.htm> .

We have compiled information regarding the web site activity. During a recent 82-day period 996 unique users visited with site and viewed 3581 pages over 2018 visits. The three most requested pages were the Home Page, Cash Crops and Cash Cows, and Escape to Loon Lake. The top search phrases were "cash crops," "loon lake california," and "flood facts."

For your information the web site may be viewed at www.ag.unr.edu/wri/ and includes the following impact categories:

Competitive Agriculture - Farm niches can lead to riches – new markets, new crops, and new methods help growers improve their bottom line.

- [What's Old Is New Again.](#)
- [Knowledge Is Power.](#)
- [Cash Crops And Cash Cows.](#)
- [Who To Call And What To Buy.](#)
- [Not On Corn Alone.](#)
- [What's A Crop Like Your Doing In A Place Like This?](#)
- [No Smut Here.](#)

Economic Development – Looking out for small towns – helping western communities and rural quality of life

- [Thinking Outside The Box](#)
- [It's Never To Late To Learn](#)
- [Keeping In Touch](#)
- [Finding The Golden Fleece](#)
- [Changing Over](#)
- [Making The Connection](#)

Education for Life – Preparing for today's technical world

- [Virtual Enhancement](#)
- [Living, Learning and Internships](#)
- [Reaching Out To Local High Schools](#)
- [Beyond The Baccalaureate](#)

Fighting Disasters – Fighting disasters with knowledge and know-how – western regional universities on the front lines

- [Hay, I Need Help](#)
- [Burning Issues](#)
- [Escape To Loon Lake](#)

- [Once Burned](#)
- [Only Ewes Can Prevent Wildfire](#)
- [Rockin' And Rollin'](#)
- [Flood Facts](#)

Food Safety – Detecting food safety problems quickly – faster is better when it comes to finding the source of food safety problems

- [Hold the Pickles, Chill the Mayo](#)

Good Nutrition – The key to life-long health

- [Kids In The Kitchen](#)
- [Golden Keys To Health](#)
- [Eat Your Veggies](#)
- [Lessons Learned](#)

Lifestyles – Eating right isn't always that simple – a dime of prevention is worth a dollar of cure

- [Got Milk? Need Calcium?](#)
- [Bringing Research Home](#)
- [Delivering The Dirt On Diabetes](#)

Waste Management – Don't waste a great opportunity - adding to trash

- [A Clean Sweep](#)

Water Quality – Working to protect the west's water and resources – agriculturalists and urbanites learn to optimize use, protect quality and conserve water.

- [More People, Less Water](#)
- [BMPs For Cleaner Rivers](#)
- [Reducing Livestock Waste](#)
- [Irrigation Magic](#)
- [Happy As A Clam](#)

CSREES	Terry Meisenbach
WAAESD	Michael Harrington
WED	Milan Rewerts, Colorado
WAAESD	Ron Pardini, Nevada
WAP	John Hammel, Idaho

Action Requested: For Information

AGENDA ITEM 12.1
National Multistate Cooperation Conference

Presenter: H. M. Harrington

Background:

The AHS with the assistance of the Farm Foundation has organized a national conference on Multistate Cooperation to be held October 7-8 at the Four Point Sheraton – O'Hare Hotel. The meeting begins at 1:00 pm and is scheduled to end at 4:15 pm on the 8th. Registration is \$150 which includes receptions, meals, breaks etc. A block of rooms has been set aside at \$79.00/night; hotel reservations can be made by calling 847-671-6000 and specifying the FASS Regionalization Workshop.

The complete program, registration form and further information can be found at www.fass.org/rw. The registration deadline is Oct 1st.

Action Requested: For Information

AGENDA ITEM 12.2
Spring 2004 Joint Meeting with W-CES

Presenter: C. C. Kaltenbach

Background:

The Spring 2004 WDA meeting will be held jointly with CES in Las Vegas, NV, March 22-25.

Regional issues should be an agenda item, as well as ESCOP and ECOP issues.

It was suggested that a facilitator could be used for the joint portion of the meeting with a possible theme of "Strengthening Partnership." From the joint meeting, ideas for new collaboration could emerge.

Action Requested: For Information

AGENDA ITEM 12.3
Summer 2004 Meeting

Presenter: L. Yudin

Background:

The Summer 2004 Joint Meeting will be held in Guam, June 20-24.

Action Requested: For Information

**AGENDA ITEM 13.0
Resolutions**

Presenter: C. Y. Hu/Don Snyder
Background:

No resolutions were presented

Action Requested: For Information

AGENDA ITEM 14.1 NIAS Update

Presenter: H. M. Harrington
Background:

(Text captured from NIAS web site
<http://www.agriculturalsecurity.homestead.com/index.html>.)

Welcome:

This is a trial demonstration of the NIAS website. This site has been designed to meet the needs of the State Experiment Station Directors, the Extension Service Directors and the Colleges of Agriculture at Land Grant universities and state colleges. We welcome all suggestions and comments! Many sites have information that is simply not useful for the intended audience we don't want to waste our time or yours so let us know if some of this information is simply not needed. Similarly, if we've left out issues or resources that you would find more valuable, please let us know!

The Formation of the NIAS

In the aftermath of September 11, 2001, the State Experiment Station Directors determined that they would need to proactively address biosecurity issues. The Experiment Station Committee on Organization and Policy (ESCOP) created a Homeland Security Task Force. The Task Force met with agency officials at the Department of Agriculture, the Office of Homeland Security, the Department of Defense, the Department of Justice and members of the intelligence community. As a result of these discussions, the Task Force determined that a new mechanism was needed to facilitate coordination and collaboration between the state-based Experiment Stations and the diverse federal agencies. The Task Force recommended the creation of the National Institute for Agricultural Security (NIAS). ESCOP endorsed the concept, which was shared with the Extension Committee on Organization and Policy (ECOP) and was endorsed by the Board on Agriculture Assembly Executive Committee of the National Association of State Universities and Land Grant Colleges.

ESCOP appointed the initial Board of Directors, which includes Experiment Station Directors, the Executive Directors of the regional associations of Experiment Station Directors, an Extension Director and a Dean of an Agricultural College. The NIAS officially convened and appointed an Executive Director in February of 2003. The NIAS is a free-standing non-profit corporation.

Navigating this Site:

NIAS Activities: Events and programs coordinated by the National Institute for Agricultural Security

News & Events: Articles gathered from around the world on Biosecurity issues, and events organized by other groups

Implementing Regulations: Regulations from various Federal Agencies that will need to be implemented by the Experiment Stations to ensure security

Legislation: Homeland security and biosecurity legislation that is currently in Congress, or has been passed through Congress

Funding Opportunities: Grants and other funding opportunities being offered through Federal agencies beyond USDA

State and Regional Activities: Programs established by members of the Land Grant University system

Administration and Federal Agencies: Listing of government agencies that maintain homeland security websites and programs

Resources and Links: Links and documents that are important to the National Institute for Agricultural Security

Executive Committee: Password protected work room for the members of the Homeland Security Executive Committee
236 Massachusetts Ave, NE Suite 405 Washington, DC 20020 202-554-9325
nias@agrosecurity.org
National Institute for Agricultural Security

Protecting the Nation's Agricultural and Food Systems ©
The NIAS Mission

The mission of the NIAS is to assist in enhancing the security of the country's agricultural and food systems, utilizing the national network of agricultural Experiment Stations, the Cooperative Extension System and the Colleges of Agriculture. NIAS serves to facilitate coordination between the state based research agricultural research programs and federal laboratories and programs, harnessing state based expertise to address national biosecurity issues. NIAS can work closely with the Cooperative Extension System, which has education programs and offices in virtually every county of the country, to assist in disseminating national security information at the local level. The Cooperative Extension system also has a vital role to play as part of the nation's first responder network. NIAS works with the Experiment Stations and the Cooperative Extension System to assist farmers, ranchers, the food industry, and rural community leaders as they address biosecurity and homeland security concerns.

Using this Site

This site has been developed as an informational resource for the agricultural research, extension and education community. We hope that the provided information is useful, current and accurate. However, since we are often passing along information we have received from others, we must provide the obligatory disclaimer and state that we cannot guarantee the accuracy or correctness of the information we have provided.

Printable Version
NIAS Report to Experiment Station Section

[Download](#)

National Institute for Agricultural Security

NIAS Activities in 2003

NIAS has gotten off to a great start in 2003. The newly formed Institute has already forged an identity as a ready means for federal agencies to access the State Agricultural Experiment Stations. NIAS has proved a useful mechanism for universities to collaborate on biosecurity research with each other, with the private sector and with new federal agency partners.

NIAS Operations

Formation

NIAS was officially incorporated at the beginning of the year. A Board of Directors (BOD) was appointed and working by-laws were approved by the BOD. NIAS filed for non-profit status; an Executive Director (ED) was appointed; and a Plan of Activities was drafted by the ED and approved by the BOD. A liaison from Extension was appointed to the BOD and an offer to appoint a liaison has been made to Academic Program leadership. The NIAS BOD has convened in person several times during the year and has held a series of teleconferences.

Membership

Membership in NIAS is governed by the Board of Directors; all participating institutions must pay membership dues. ESCOP provided \$100,000 in 2003 to establish NIAS; consequently, all State Agricultural Experiment Stations are members of NIAS.

Staffing

NIAS is staffed by a part-time Executive Director and a part-time Administrative Assistant, with support from the regional association Executive Directors.

NIAS Activities

Communications

NIAS established a prototype web site on homeland security issues of concern to the Experiment Station Directors and has sent email updates on pertinent homeland security issues to the Directors.

Budget Support

The North Central ED has served as the liaison between NIAS and the ESCOP Budget and Legislative (BL) Committee. NIAS has provided background resource information and analysis to the ESCOP BL Committee on homeland security issues. The NIAS ED and the Western ED met with the NASULGC Budget and Advocacy Committee (BAC's) advocacy group (Blue Ribbon Team BRT), to insure full communication and coordination of activities.

Building Identity

To establish the identity of NIAS and to build the foundation for future collaborative efforts, the NIAS ED has met regularly with federal agency officials to talk about the role of the agricultural research and education system in addressing homeland security and biosecurity concerns. Outside of USDA, most federal agency officials are not aware of the resources that the Experiment Stations can leverage to assist in addressing biosecurity concerns. There is now a growing recognition of the need to address potential bioterrorist threats against the agricultural production and food processing system and a growing recognition of the role of the Experiment Station in addressing these threats.

White House

The NIAS ED has had a series of meetings with members of the White House Council on Homeland Security, the Office of Science and Technology (OSTP), and the Office of Management and Budget. In the last several months, these agencies have taken a much more direct role in looking at biosecurity and agriculture.

Department of Agriculture

The NIAS ED has maintained regular communication with the leadership and personnel in the Office of the Secretary; the Office of Research, Education and Economics (REE); the Cooperative State Research, Education and Extension Service (CSREES), the Agricultural Research Service (ARS), and the Animal and Plant Health Inspection Service (APHIS).

Department of Homeland Security

Based on guidance from the White House Council on Homeland Security, OSTP, and key Congressional offices, projects are being developed to address issues of interest to the Department of Homeland Security, as well as the Department of Defense.

Congressional Liaison

The NIAS ED has met with key Congressional offices to inform them about the formation of NIAS and to discuss the important role of the Agricultural Experiment Stations in addressing biosecurity concerns. Congressional staff and members have expressed strong interest in the role of NIAS in facilitating coordination and communication with and among the Experiment Stations.

Projects

Collaboration

The NIAS Directors and the NIAS ED have worked to facilitate communication and collaboration among Experiment Stations and universities as university-based biosecurity projects have developed. NIAS is exploring the possibility of collaborative projects with a number of institutions

NIAS is a co-sponsor of an international workshop on managing the impacts of bioterrorist attacks on world food trade, which is being hosted by Texas A&M's Institute for Countermeasures Against Bioterrorism (ICAB).

NIAS has had a series of discussions with the leadership of the Rocky Mountain Institute (Colorado) and has explored possible collaboration on a regional project to look at the role of Extension and the research community as components of the "first detector" network.

NIAS has held a series of discussions with the Institute of Homeland Security, ANSER (a former subsidiary of the RAND Corporation) to develop joint proposals to run agrosecurity seminars and emergency management simulations.

The Southern Region ED has served as an ad hoc liaison between NIAS and the proponents of a national center for crop biosecurity being explored by the American Phytopathological Society.

The NIAS ED presented a paper describing NIAS at the international meetings of the Institute of Food Technology and has had subsequent discussions with the leadership of IFT regarding possible collaborative activities. There have also been related meetings with food industry research leaders and food industry association representatives.

The NIAS ED presented a paper describing NIAS at the annual meetings of the American Chemical Society, which has led to subsequent discussions with agrichemical industry groups and federal agency personnel.

The NIAS ED participated as a panelist in the NE regional meeting hosted by Cornell on the role of Extension in responding to acts of bioterrorism, which led to subsequent and ongoing discussions with the leadership of EDEN.

In response to suggestions from federal agency personnel and university specialists, the NIAS BOD is establishing "technical advisory committees" for the BOD within NIAS, creating a mechanism for sustained discussions between university and federal agency personnel on issues of mutual interest. Federal agency personnel could participate on an ad hoc basis. This approach may be used to facilitate appropriate communication with APHIS, ARS, ERS, FDA, CSREES, the NPDN, and others.

Site Security and Management Practices for Biological Agents

In response to concerns raised in the USDA Inspector General's report on site visits to university research facilities, a project has been developed and proposed to CSREES to develop a non-regulatory set of management alternatives for Experiment Stations to manage potentially hazardous biological agents (non-select agents) and secure research facilities. A team of experts will be convened, several institutions will be surveyed in detail, and all Experiment Stations will be surveyed to identify best management practices for handling hazardous non-select agents. Expert panels will be convened to review the survey results and will report on suggested guidelines for site security assessments and recommended management practices for handling hazardous non-select biological agents.

NIAS Opportunities in 2004

NIAS Opportunities in 2004

Based on the discussions with federal agencies and Congressional office, a list of potential projects for NIAS and the Experiment Stations has been identified for 2004. A description of these potential projects will be provided at the NIAS member meeting. NIAS will seek support for these projects from federal agencies, foundations and collaborating institutions. Individual projects will be developed as funding is secured.

Funding Recommendation

The NIAS Board of Directors recommends that the NIAS membership request a continuation of support from ESCOP at the current level of \$100,000 for the year 2004.

This funding will enable NIAS to continue the activities initiated in 2003:

- providing part-time staff support,
- developing information resources for building budget requests,
- providing communications and news services to the Directors, and
- serving as a visible liaison to the federal agencies that are beginning to address agrosecurity research issues.

This funding will also provide membership in NIAS for all State Agricultural Experiment Stations, which will enable NIAS to effectively represent the interests of all of the Experiment Stations to federal agencies regarding biosecurity and homeland security. In addition, this funding will enable NIAS to pursue additional funds for implementing critical homeland and biosecurity security projects on behalf of the Experiment Stations.

Action Requested: For Information

AGENDA ITEM 15.0
Changing of the Guard

Presenter: C. C. Kaltenbach

Background:

As the Chair-Elect (Ralph Cavaliere) was unable to attend, Kaltenbach indicated that his duties would be assumed by Cavaliere at the beginning of CY2004.

Action Requested: For Information

AGENDA ITEM 16.0
Adjourn

Presenter: C. C. Kaltenbach

Background:

Action Requested: Approval of adjournment of meeting

Action Taken: **Approved adjournment of meeting**