

**MINUTES OF THE MEETING OF  
THE WESTERN ASSOCIATION OF  
AGRICULTURAL EXPERIMENT STATION DIRECTORS**

**ALASKA  
AMERICAN SAMOA  
ARIZONA  
CALIFORNIA  
COLORADO  
GUAM  
HAWAII  
IDAHO  
MICRONESIA  
MONTANA  
NEVADA  
NEW MEXICO  
NORTHERN MARIANA ISLANDS  
OREGON  
UTAH  
WASHINGTON  
WYOMING**



**YARROW HOTEL  
PARK CITY, UT  
JULY 7-10, 1998**

# SUMMARY OF ACTIONS

1.0	Adopted the agenda .....	1
2.0	Approved the minutes of the March 19-20, 1998 meeting as distributed .....	1
3.0	Approved increase of the operating budget for the Office of the Executive Director by approximately \$5,500 .....	2
4.0	Approved a 3.8 percent cost of living plus a 6.0 percent merit salary increase for the Executive Director	2
5.0	Approved a motion that the Western Directors do not support the concept of a permanent secretariat for ESCOP but would provide monetary support at no more than \$15,000 .....	2
6.0	Approved motion to hold the 1999 Spring Meeting the week of March 21, 1999 .....	2
7.0	Approved the Treasurer's Report as circulated .....	3
8.0	Approved motion to have Wilson convey the gratitude of the Western Association of Agricultural Experiment Station Directors to Dr. Hefferan .....	5
9.0	Approved formation of a new Regional Coordination and Implementation Committee (RCIC) .....	5
10.0	Approved motion to invite the Western NAPFSC Research Chair to be a member of RCIC and have the RCIC composition of: 2-Experiment Stations, 2-Cooperative Extension, 2-Academic Programs, 1-International Programs, 1-CSREES, 1-ARS, 1-FS, 1- NAPFSC, 1-Human Resource Sciences. ....	5
11.0	Approved motion to invite the Western NAPFSC Research Chair to be a member of RIC .....	5
12.0	Approved the slate of nominees for officers and committees .....	8
13.0	Approved three resolutions .....	8
14.0	Approved adjournment of the meeting .....	10
15.0	Approved the extension of W-187 "Interactions Among Bark Beetles, Pathogens, and Conifers in North American Forests" for one-year, from October 1, 1998 to September 30, 1999 .....	25
16.0	Approved the revision of W-130 "Freeze Damage and Protection of Fruit and Nut Crops" for five years, from October 1, 1998 to September 30, 2003 .....	25
17.0	Approved the revision of W-147 "Managing Plant Microbe Interactions in Soil to Promote Sustainable Agriculture" for five years, from October 1, 1998 to September 30, 2003 .....	25

18.0	Approved the revision of W-168 "Seed Biology and Technology Investigation" for five years, from October 1, 1998 to September 30, 2003 .....	25
19.0	Approved the revision of W-186 "Genetic Variability in the Cyst and Root-Knot Nematodes" for five years, from October 1, 1998 to September 30, 2003 .....	26
20.0	Approved the establishment of ad hoc W- "Innovative Textile Production, Merchandising Needs, and Consumer Responses: Rural-Urban Interface" for one year, from October 1, 1998 to September 30, 1999 .....	26
21.0	Approved the extension of WCC-037 "Maximizing the Effectiveness of Bees as Pollinators of Agricultural Crops" for one year, from October 1, 1998 to September 30, 1999 .....	26
22.0	Conditionally approved the renewal of WCC-043 "Management of Codling Moth and Related Moths in the Orchard Ecosystem" for three years, from October 1, 1998 to September 30, 2001 pending receipt of missing information on research, extension and teaching appointment percentages. The listing of participants in the petition should include the percentage of research/extension/teaching appointments, as well as the Appendix H "Principal Investigators to Western Coordinating Committees" forms .....	27
23.0	Conditionally approved the renewal of WCC-060 "Science and Management of Pesticide Resistance" for three years, from October 1, 1998 to September 30, 2001 pending receipt of an operational plan and verification that the submitted Appendix H forms agree with the list of participants .....	27
24.0	Conditionally approved the renewal of WCC-084 "Community, Institutional Change and Migration in Rural America" for three years, from October 1, 1998 to September 30, 2001 pending changes in the petition .....	27
25.0	Conditionally approved the renewal of WCC-086 "Postharvest Technology and Quarantine Treatments for Insect Control in Horticulture Crops" for three years, from October 1, 1998 to September 30, 2001 pending the inclusion of the percentage of research/extension/teaching appointments in the list of participants in the petition .....	28
26.0	Conditionally approved the renewal of WCC-089 "Potato Virus Disease Control" for three years, from October 1, 1998 to September 30, 2001 pending validation of the listing of participants and inclusion of the research/extension/teaching percentages .....	28
27.0	Approved the renewal of WCC-103 "Soil, Water and Plant Analysis for Improved Nutrient Management and Water Quality" for three years, from October 1, 1998 to September 30, 2001 .....	28
28.0	Terminated WCC-104 "Grazing Behavior and Nutritional Status of Domestic Ruminants" effective September 30, 1998 .....	28
29.0	Denied establishment of WCC- "Housing and Related Issues for Enhancing Independence and Quality of Life for Community Populations" .....	29

30.0	Approved the renewal of WCC-020 "Virus and Virus-Like Diseases of Fruit Crops" for three years, from October 1, 1998 to September 30, 2001 .....	29
31.0	Approved the renewal of WCC-040 "Western Rangeland Research" for three years, from October 1, 1998 to September 30, 2001 .....	29
32.0	Approved the renewal of WCC-055 "Rangeland Resource Economics and Policy" for three years, from October 1, 1998 to September 30, 2001 .....	30
33.0	Approved the renewal of WCC-066 "Integrated Management of Russian Wheat Aphid and Other Cereal Aphids" for three years, from October 1, 1998 to September 30, 2001 .....	30
34.0	Approved the establishment of WCC-109 "Seafood Marketing and the Management of Marine and Aquacultural Resources in a Global Economy" for three years, from October 1, 1998 to September 30, 2001 .....	30
35.0	Made the following Administrative Advisor Assignments .....	30
	W-184 "Biogeochemistry and Management of Salts and Trace Elements in Arid-Zone Soils, Sediments and Waters" - L. Daugherty (NM) to replace W. R. Nave (ARS-CA).	
	ad hoc W- "Innovative Textile Production, Merchandising Needs, and Consumer Responses: Rural-Urban Interface" - S. Helmick (OR)	
36.0	Approved that WCC's have a flexible duration from two to five years; that the WCC committee be allowed to specify the duration of the WCC; that, if the WCC committee requests a duration greater than three years, justification be provided for the longer time period; and, a WCC with a duration longer than three years will require a third-year review and submission of a third-year progress report with emphasis on impacts. RIC will reserve the authority to make a final recommendation of the term of a WCC to the WDA .....	32

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20.0	Adjourn .....	10
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WESTERN ASSOCIATION OF  
AGRICULTURAL EXPERIMENT STATION DIRECTORS  
Park City, UT  
July 7-10, 1998

MINUTES

*ATTENDANCE:*

ALASKA	G. Allen Mitchell	Utah	H. Paul Rasmussen
AMERICAN SAMOA	Carol Whitaker		H. Grant Vest
ARIZONA	C. Colin Kaltenbach		Mark Healey
CALIFORNIA	Henry J. Vaux	WASHINGTON	James R. Carlson
COLORADO	Lee E. Sommers		Vicki McCracken
HAWAII	H. Michael Harrington	WYOMING	Jim Jacobs
IDAHO	Don Robertson	ARS	Antoinette Betschart
MICRONESIA	Singeru Singeo	CSREES	E. M. (Ted) Wilson
MONTANA	Tom McCoy	NAPFSC	George Brown
NEVADA	Ron Pardini	EXECUTIVE DIR.	Robert D. Heil
NEW MEXICO	Gary Cunningham	OFFICE-EXEC. DIR.	Harriet Sykes
	LeRoy Daugherty		
OREGON	L. J. (Kelvin) Koong		
	Sandra Helmick		
	Lavern Weber		

1.0 Call to Order

The meeting called to order by Carlson.

2.0 Introductions and Announcements

Carlson provided additional information about the activities of the Joint Meeting. The attendees introduced themselves.

3.0 Adoption of Agenda

The motion was made and seconded **to adopt the agenda. MOTION CARRIED.** The agenda is attached as Appendix A, pp.11-12.

4.0 Approval of Minutes-Spring Meeting

The motion was made and seconded **to approve the minutes of the March 19-20, 1998 meeting as distributed. MOTION CARRIED.**

5.0 Interim Actions of Chair



Carlson provided a report to the Western Directors on interim actions taken, attached as Appendix B, p. 13.

## 6.0 Executive Committee Report

Pardini, substituting for Carlson, reported on the Executive Committee meeting that was held July 7, 1998.

The Executive Committee developed a suggested slate of candidates for offices and committee assignments, listed in Agenda Item 18.0

The budget and assessment for the Western Directors Association was discussed. The Executive Committee recommends **that the operating budget for the Office of the Executive Director be increased by approximately \$5,500. MOTION CARRIED.**

The evaluation and salary of the Executive Director was discussed. Background information regarding the activities of the Executive Director and the evaluation are attached as Appendix C, pp. 14-18. In order to bring the salary of the Western Executive Director more in line with the salaries of the other executive directors, the Executive Committee recommends **a 3.8 percent cost of living plus a 6.0 percent merit salary increase for the Executive Director, a \$10,653 increase. MOTION CARRIED by a majority, with one abstainer.**

The regional research project W-106 "Regional Research Coordination" is scheduled to terminate September 30, 1999. Each of the regional associations will be developing a revision of their regional research coordination project and will try to collaborate on that development. Members of the Executive Committee are to send their comments and suggestions to either J. R. Carlson or R. D. Heil. The Executive Committee will evaluate the course of action at the September meeting.

The Memorandum of Understanding with Colorado State University is scheduled to terminate on December 31, 1998. Heil will work with Sommers to draft an extension document before the September meeting.

There have been suggestions from ESCOP for establishment of a permanent secretariat to be housed at one of the offices of the regional associations. Each agricultural experiment station would be assessed to help cover the expenses of the secretariat. The Executive Committee would not support a permanent secretariat but, alternatively, would suggest that support be provided to the regional association office of the Executive Vice Chair of ESCOP to cover additional expenses. That support could be in the form of an assessment. The motion was made and seconded **that the Western Directors do not support the concept of a permanent secretariat but would provide monetary support at no more than \$15,000. MOTION CARRIED.**

The location of the 1999 Spring WDA Meeting was discussed. The motion was made and seconded **to hold the 1999 Spring Meeting the week of March 21, 1999. MOTION CARRIED.** Additional Information can be found in Agenda Item 17.3.

## 7.0 Treasurer's Report

McCoy distributed the Treasurer's Report, attached as Appendix D, pp. 19-20. The motion was made and seconded **to approve the Treasurer's Report as circulated** **MOTION CARRIED.**

## 8.0 Reports From Liaison Representatives

### 8.1 ARS Report

Betschart reported on highlights of activities of the ARS.

Personnel: Dr. Andy Hammond has been appointed as Assistant Area Director for the Pacific West Area; Dr. Albert Clemmons will be the new director of the Water Conservation Laboratory in Phoenix, AZ; Dr. Chuck Simon will be the new curator/research leader at the Davis, CA laboratory; Dr. Ray Caruthers will be a program leader in exotic and basic weeds at Albany, CA.

The ARS National Program has been broken out into program statements. Workshops are being held using industry cooperators and ARS researchers.

The budget for ARS is showing encouraging signs with add-ons or affirmations to the President's budget both in the House and Senate versions. The House budget has \$1.75 million for planning the move of the Western Cotton Laboratory and the Conservation Laboratory to the Maricopa facility in Arizona. In 1997 ARS received \$5.8 million to move the Western Nutrition Research Center from the Presidio to Davis, CA. The hope is to receive the remainder of the money to construct the facility and the House version has earmarked \$12.3 million for that.

On the Senate side, in terms of facilities, last year there was a congressional request that ARS to a feasibility study of a research facility in Hawaii. Last fiscal year there were a number of projects that were scheduled for termination reinstated by Congress. This year OMB suggested that all the programs that had been scheduled for termination in the FY98 budget plus any add-ons again be scheduled for termination and the Congress will probably reinstate them.

There was a groundbreaking ceremony for the San Joaquin Valley Research Center and construction is moving forward to completion in approximately two years.

### 8.2 CSREES

Wilson reported that CSREES had been extremely busy during the past three months. Activities include:

- (1) Food Safety - there are a number of activities regarding food safety. There is a President's Initiative on Food Safety, and the FDA has been given leadership

to that initiative; the FDA has developed a document for good agricultural practices for fruits and vegetables; there has been a National Academy of Science study on food safety that should be out by the end of the year; CSREES has released an RFP for a competitive research grant on food safety; there is an OSTP Interagency Working Group on Food Safety that is developing a research/extension/education strategy for food safety for the 2000 budget.

- (2) Budget - the House has restored formula funds and the Senate indicates that they will.
- (3) Food Quality Protection Act - CSREES is working with EPA.
- (4) GPRA - in process of reviewing the performance plans that have been submitted.
- (5) Research Title - there are five significant items that are changing as a result of the new Research Title; food stamps, crop insurance, Fund for Rural America, authorizes various programs for the land-grant institutions, and authorizes a new initiative. The Research Title requires input from stakeholders, and the plan of work is to include the process for involving stakeholders. It also emphasized the integration of three functions, research/extension/teaching. We can now use more than 25 percent of Hatch funds on regional research. It focuses on merit and peer reviews. It places a great deal of emphasis on involvement of the Advisory Board. It talks about a five-year research review that could mean that every year NRI or the Hatch Program could be reviewed. It touches on matching funds that will have an impact on smaller institutions. It makes a difference on the Special Grants Program that will now allow awards for only three years. Indirect cost rate is changed from 14 percent to 19 percent.
- (6) This fall, CSREES will publish a video magazine. It will be released quarterly via satellite transmission and through VHS. The success of the magazine will depend on getting video clips from the agricultural experiment station directors.
- (7) Secretary's Honors Awards - 19 individual and group nominations were submitted.
- (8) The Fund for Rural America - the new Research Title extends the authorization through the year 2002. It also makes some changes. It reduces the funds. Both the Senate and House have zeroed out the Fund for Rural America for FY99. That does not affect the FY97 authorization for the Standard Grants that were fully funded. There are not funds to cover the Center Grants.
- (9) New Initiative - An interagency working group has been established. By July 15 stakeholders' input is to be in, an RFP is to be published by 9/1, and awards will be made by 3/1/99. The initiative will probably get \$60-\$70 million. Wilson distributed information on a new initiative, attached as Appendix E, p. 21.

- (10) Colien Hefferan is doing an outstanding job. The motion was made and seconded **to have Wilson convey the gratitude of the Western Association of Agricultural Experiment Station Directors to Dr. Hefferan. MOTION CARRIED.**

### 8.3 NAPFSC

Brown reported that the foresters are trying to put together a research and extension initiative focused on non-industrial private forest lands. There has been positive reception with OSTP and OMB and a lost of interest from cooperators. This would be an initiative for the FY2000 budget. The motivation is because the federal government is out of the timber management/harvest business. They have stopped the harvest of timber on public lands, which has put tremendous pressure on the private lands. 75 percent of the forest land in this country is privately owned, mostly by non-industrial owners. It has resulted in some overcutting, primarily in the Southeast. For the first time in 80-90 years the softwood timber supply is being harvested at a rate greater than growth. Our nation has become more dependent on offshore sources for the fiber that we use. When the president's plan was implemented for the West there was no change in the demand for wood products in the nation, and as a result we are now at over 25 percent import of fiber material for this nation.

### 8.4 Joint CES/AES Regional Collaboration

McCracken distributed the report of the Research/Extension/Academic/International Programs Task Force, attached as Appendix F, pp. 22-23.

The motion was made and seconded **to approve a new Regional Coordination and Implementation Committee (RCIC). MOTION CARRIED.** The motion was made and seconded **to invite the Western NAPFSC Research Chair to be a member of RCIC and have the RCIC composition of: 2-Experiment Stations, 2-Cooperative Extension, 2-Academic Programs, 1-International Programs, 1-CSREES, 1-ARS, 1-FS, 1- NAPFSC, 1-Human Resource Sciences. MOTION CARRIED.**

The motion was made and seconded **to invite the Western NAPFSC Research Chair to be a member of RIC. MOTION CARRIED.**

### 8.5 Update on SUNEI Initiative

Sommers reported SUNEI was the AES/USDA National Environmental Initiative that was funded by an off-the-top assessment throughout ESCOP for a two-year program. The program objectives were to enhance collaboration between USDA and other federal agencies with the idea of trying to get greater land-grant involvement in environmental research and education. It was started in January of 1997. Chuck Krueger who has an IPA with CSREES has been working half-time with the program. The assessment funds have been used to hire a full-time assistant, Mary Ellen Devitt, who is housed with David

MacKenzie (Executive Director-NE) of the University of Maryland. Most should be receiving regular e-mails from Mary Ellen Devitt regarding the program.

List serves for each region are being set up to which interested people can subscribe. Additional information on SUNEI is available on the WWW.

The original assessment was for a two-year period with \$150,000 per year. There is a request for a referendum that would extend the program for an additional three years. The plan would be that the three years of assessment funds would be utilized over a five-year period and during that time the amount of assessment money would be phased down, concurrent with an increase in the amount of funds that they would generate through grants oversight, obtaining grants, and working with various constituents on funding opportunities. Basically, the goal is to have the program be self sustaining at the end of five years.

The emphasis of the program has been environmental modeling and forecasting, water and watershed management, land-use planning and management, environmentally and economically sound agriculture, environmental education outreach, and value-added environmental technology.

SUNEI is developing an alliance with NASA so that products and information can be delivered down to the county level.

#### 9.0 RIC Report

Vest presented the RIC Report. The RIC Report with related WDA actions is attached as Appendix G, pp. 24-32.

#### 10.0 Regional Research Initiative - A Proposal

Carlson reported that, at the CARET and Academic Heads meeting, the possibility of focusing on regional research to generate some political power inviting stakeholders congressional people to look at some of these projects and to get them to really understand that these are funded by formula funds. Maybe we could get a groundswell of support to help us get better funding to do some of the things for facilities for our research projects. Vanderholm (NE), Chair of ESCOP, would like to talk about this sort of activity. This would have to fit into the ESCOP budget subcommittee process. Bobby Moser is chair of the FY2000 Budget Subcommittee that is beginning to work on the 2000 budget. This is slightly different that the tack they have been taking, but it might be incorporated into their process.

#### 11.0 Proposed Guidelines for Protecting Potato Varieties (WCC-27)

Rasmussen presented a report on proposed guidelines for protecting potato varieties, attached as Appendix H , pp. 33-34.

## 12.0 ESCOP Reorganization

Laughlin commented that a restructuring of ESCOP is being formulated. The Strategic Plan is being finalized. The Western Directors earlier in the meeting determined that they would not support a permanent CEO and secretariat for ESCOP, but would provide support for staff to the region that has responsibility for ESCOP business. Heil reported that the ESCOP Subcommittees are being restructured into five major standing committees and the members of the ESCOP Executive Subcommittee will obtain information for each of the proposed committees to be presented to the Joint ESCOP/ECOP/ACOP Summer Meeting.

## 13.0 ESCOP FY2000 Budget

Carlson reported that Zuiches had been responsible for assembling the FY1999 budget. Bobby Moser is the chair of the FY2000 budget development. The Board on Agriculture has decided that the priorities for base fund increases next year will be under the title of food quality and safety, and agro-ecosystem management. There was a pair-wise comparison done that are to be used to help the committee in assessing priorities. That information will be available to the committee as they put their package together.

## 14.0 Executive Director's Report

Heil presented the Executive Director's Report, attached as Appendix I, pp. 35-39.

## 15.0 Farm Bill - General Discussion

Carlson reported that the Farm Bill had been discussed during the CSREES Report.

## 16.0 Other Business

Vaux commented that ensuing evaluation of Agenda Item 8.4 reveals some concern that we may be in the process of duplicating institutional overhead that we already have in place as we establish the RCIC. The suggestion is that, rather than make the RCIC a responsibility of the Western Directors, it ought to be a responsibility of the Administrative Heads who do have responsibility for both the Experiment Station and Extension. If the Western Administrative Heads do want to assume the responsibility, the transition can take place by their choice.

## 17.0 Future Meetings

### 17.1 Fall Meeting

The next meeting of the Western Directors Association will be incorporated in the AES Directors Workshop in Kansas City, MO Sept. 22-24, 1998.

### 17.2 ESS Meeting

The Western Directors will not meet at the time of the NASULGC meeting. The Experiment Station Section Meeting will be part of the NASULGC Meeting, Nov. 15-17, 1998 in Atlanta, GA.

17.3 Spring 1999 Meeting

The Spring 1999 WAAESD Meeting will be March 22-24, 1999 in Kona, HI. RIC and the Executive Committee will have meetings on March 22 and the Western Directors will meet March 23-24. Additional information is included in Appendix J, p. 40.

17.4 Summer 1999 Joint Meeting

The 1999 Joint Meeting will be July 11-14, 1999 in Sun Valley, ID.

18.0 Election of Officers and Committee Assignments

The following nominees of officers and appointments to committees was presented to the Western Directors by the Executive Committee:

Chair	R. C. Heimsch (ID)
Chair-Elect	H. J. Vaux (CA-S)
Secretary	L. A. Daugherty (NM)
Executive Committee Member At-Large	J. J. Jacobs (WY)
	H. G. Vest (UT)
ESCOP Budget Subcommittee	R. S. Pardini (NV)
Resolutions	L. Daugherty (NM)
RIC Chair	P. A. Roberts (CA-R)

The motion was made, seconded and **CARRIED to approve the slate of nominees for officers and committees.**

19.0 Resolutions

The motion was made, seconded and **UNANIMOUSLY CARRIED to approve the following three resolutions:**

Resolution #1

**WHEREAS** Dr. Colien Hefferan graciously accepted the dual role of Associate Administrator and Acting Administrator of CSREES, and

**WHEREAS** Dr. Hefferan has efficiently and effectively carried out these duties, and

**WHEREAS** Dr. Hefferan has made significant contributions to the realization of the Agricultural Research Extension and Education Reform Act of 1998, and

**WHEREAS** Dr. Hefferan has contributed significantly in strengthening the partnership with the Land Grant University system and to forge new relationships with other federal agencies and the private sector. Therefore be it

**RESOLVED** that the Western Association of Agricultural Experiment Station Directors express its sincere appreciation to Dr. Colien Hefferan for her tireless efforts and contributions to the Agricultural Experiment Station and the Land Grant System, and be it further

**RESOLVED** that this resolution be provided to Dr. Colien Hefferan and a copy be filed as a part of the official minutes of this meeting

Resolution #2

**WHEREAS** Dr. Tom McCoy had a distinguished service as a scientist and Research Leader at GRS, Reno, Nevada and as a faculty member at the University of Montana, and

**WHEREAS** Dr. McCoy has served as Department Head, Associate Director and Dean of the College of Agriculture and Director of Agricultural Experiment Station at Montana State University with distinction, and

**WHEREAS** Dr. McCoy has provided significant service to our association as Treasurer of WAAESD for four years and provided leadership as chair of the WAAESD IPM task Force and as Administrative Advisors for W-147 and WCC-97, and

**WHEREAS** Dr. McCoy has been appointed Vice President for Research at Montana State University effective July 1, 1998, therefore be it

**RESOLVED** that the Western Association of Agricultural Experiment Station Directors express its sincere appreciation to Dr. Tom McCoy for his leadership, service and contributions to our organization and to the agricultural industry and wish him well in his new assignment in the West, and be it further

**RESOLVED** that this resolution be provided to Dr. McCoy and a copy be filed as a part of the official minutes of this meeting

Resolution #3

**WHEREAS** the Western Association of Agricultural Experiment Station Directors meet in Park City, Utah, the site of 2002 Winter Olympics, July 7-10, 1998 as a part of Western Regional Joint Summer Meeting, and

**WHEREAS** all in attendance were educated through meetings, innovated speakers, and the field trip to get a sense of Utah's agriculture as part of the New West, and



**WHEREAS** those attending were exposed to the agriculture, environment and the culture of the state of Utah through the opening reception, the Central Utah Water Project field trip, the meals at the Winter Sports park and the Deer Valley Resort, and

**WHEREAS** the 1998 Annual Summer Meeting resulted in effective exchanges and discussions of accomplishments current issues, therefore be it

**RESOLVED** that the Western Association of Agricultural Experiment Station Directors Express its sincere appreciation to Dr. Paul Rasmussen, Director of the Utah Agricultural Experiment Station, Dr. Grant Vest, Associate Director, Mr. Gary Neuenswander, media specialist, and Ms. Judy Nielsen and all others involved for their planning and hospitality that contributed to the success of the meeting, and be it further

**RESOLVED** that this resolution be provided to Dr. Rasmussen, Dr. Vest, Mr. Neuenswander and Ms. Judy Nielsen and a copy be filed as a part of the official minutes of this meeting.

20.0 Adjourn

The motion was made, seconded and **UNANIMOUSLY CARRIED to adjourn the meeting.**

APPENDIX A

AGENDA

Western Association of Agricultural Experiment Station Directors  
Yarrow Hotel  
Park City, Utah  
July 7-10,1998

TUESDAY, JULY 7, 1998

- 8:00 a.m. - 5:00 p.m. RIC meeting
- 5:00 p.m. - 6:00 p.m. WAAESD Executive Committee Meeting
- 6:00 p.m. - 8:00 p.m. Registration
- 6:00 p.m. Welcome Reception
- 7:00 p.m. Hors d'oeuvres

WEDNESDAY, JULY 8, 1998

- 7:00 a.m. Continental Breakfast for Delegates
- 8:00 a.m. Opening Plenary Session
- 10:00 a.m. Break
- 10:30 a.m. Plenary Session Continued
- 12:00 p.m. Delegate Luncheon
- 1:00 p.m. Plenary Session Continued
- 6:15 p.m. Load Busses
- 7:00 p.m. Dinner-Steak Fry
- 8:30 p.m. Return to Yarrow Hotel

THURSDAY, JULY 9, 1998

- 7:00 a.m. Continental Breakfast for Delegates

First Meeting of WAAESD

- 8:00 a.m. 1.0 Call to order ..... J. Carlson
- 2.0 Introductions and Announcements ..... J. Carlson
- 3.0 Adoption of Agenda ..... J. Carlson
- 4.0 Approval of minutes-Spring Meeting ..... J. Carlson
- 5.0 Interim Actions of Chair ..... J. Carlson
- 6.0 Executive Committee Report ..... J. Carlson
- 7.0 Treasurer's Report ..... T. McCoy
- 8.0 Reports From Liaison Representatives
- 8:15 a.m. 8.1 ARS Report ..... A. Betschart
- 8:30 a.m. 8.2 CSREES ..... E. M. Wilson
- 8:45 a.m. 8.3 NAPFSC ..... G. Brown

9:00 a.m. 8.4 Joint CES/AES Regional Collaboration ..... V. McCracken  
 9:15 a.m. 8.5 Update on SUNEI Initiative ..... L. Sommers  
 9:30 a.m. 9.0 RIC Report ..... G. Vest

10:00 a.m. BREAK

10:30 a.m. WAAESD Meeting With WED

12:00 noon Lunch

1:00 p.m. Load Busses For Tour  
 6:00 p.m. Dinner-Western BBQ  
 9:00 p.m. Depart for Hotel

FRIDAY, JULY 10, 1998

7:00 a.m. Continental Breakfast for Delegates

8:00 a.m. Group Meeting-WAAESD, WAHS, WED

10:00 a.m. BREAK

10:30 a.m. Group Meeting-WAAESD, WED, CARET

12:30 p.m. Delegate Luncheon

Second Meeting of WAAESD

2:00 p.m. 10.0 Regional Research Initiative - A Proposal ..... J. Carlson  
 2:15 p.m. 11.0 Proposed Guidelines for Protecting Potato Varieties (WCC-~~ET~~)P. Rasmussen  
 2:30 p.m. 12.0 ESCOP Reorganization ..... C. Laughlin/R. Heil  
 2:40 p.m. 13.0 ESCOP FY2000 Budget ..... J. Carlson  
 2:50 p.m. 14.0 Executive Director's Report ..... R. Heil  
 3:00 p.m. 15.0 Farm Bill - General Discussion ..... J. Carlson  
 3:20 p.m. 16.0 Other Business  
 3:30 p.m. 17.0 Future Meetings  
     17.1 AES Directors, Kansas City, Sept. 22-24  
     17.2 NASULGC, ESS Meeting Nov. 15-17  
     17.3 Spring 1999 WAAESD Meeting  
     17.4 Summer 1999 Joint Meeting  
 3:40 p.m. 18.0 Election of Officers and Committee Assignments ..... J. Carlson  
 3:50 p.m. 19.0 Resolutions ..... G. Vest  
 4:00 p.m. 20.0 Adjourn

4:00 p.m. BREAK

4:30 p.m. Closing Plenary Session

APPENDIX B

To: WAAESD

From: J. R. Carlson

Subject: Chair's Interim Actions

Date: June 24, 1998

As usual, Bob Heil and Harriet Sykes handled affairs of the organization efficiently and with professionalism since the last meeting. My activities were few and included the following:

1. A committee of Chuck Laughlin, Ron Pardini, and I reviewed the activities and accomplishments of Bob Heil and wrote an evaluation statement for consideration by the Executive Committee and WAAESD.
2. I wrote the Chairs and Executive Directors of the other regions and the Chair of the NASULGC Budget Committee suggesting an approach to generating support for enhancement of formula funds in the future. The letter requested that the other regions discuss this at their summer meetings.
3. I corresponded with the regional office on miscellaneous items including the agenda for the summer meetings.

## APPENDIX C

Evaluation of Dr. R. D. Heil, Executive Director, Western Association of Agricultural Experiment Station Directors

May 1998

Dr. Heil was appointed Executive Director of WAAESD on January 1, 1993, and a 5-year contract was renewed effective January 1, 1998. Dr. Heil continues to give outstanding service to the WAAESD at the regional and national levels. Dr. Heil provided a summary of activities, which includes a long list of accomplishments and contributions to WAAESD.

At the regional level, Dr. Heil provided leadership to initiate the Regional Policy Research Center, and he proposed consideration for a WCC entitled "Adding Value to Agricultural Products." He conducted an analysis of the Western Regional Research portfolio, and his office, through dedicated effort of Harriet Sykes, has moved aggressively to electronic communication and web-based information systems. Dr. Heil coordinates the agenda for the summer meetings and works with a wide variety of groups, including regional projects, SARE, Pacific Rim agencies, the National Germplasm System, and many other groups.

The Western Region has been heavily involved in national activities over the last several years, including substantial involvement in ESCOP as a result of Colin Kaltenbach's and Paul Rasmussen's leadership roles. The long list of service to various ESCOP committees and service on the NASULGC Board on Agriculture Budget committee for 2 years represent exemplary service to the nation's land-grant system. In addition, Dr. Heil has been involved in various futuring activities for the land-grant system and is the chair the newly formed regional research coordinating committee. He has participated in GPRA and Strategic Planning processes, keeping WAAESD well-informed of developments in these areas. Dr. Heil continues to maintain involvement in his area of research interest.

These and other activities and accomplishments document Dr. Heil's energy, commitment, and service to WAAESD. In carrying out all of these activities, Dr. Heil exhibits outstanding characteristics that make him particularly effective. Dr. Heil always follows through in a logical and well-organized approach to problem-solving. He works hard to enhance coordination of research, extension, and academic programs. Dr. Heil is a facilitative leader who provides strong leadership but works for WAAESD. He communicates effectively with directors and involves them in decision-making processes. This process facilitates the growth of the WAAESD and develops leadership within WAAESD. Dr. Heil's leadership skills have been recognized by others through his work at the national level. It is clear that Dr. Heil is viewed as a leader by other Executive Directors and persons within the land-grant university system. We believe that Dr. Heil is the most effective Executive Director in the system. Our overall evaluation is that Dr. Heil is doing an outstanding job working for and representing WAAESD at the regional and national levels. We commend him for his efforts.

To: Jim Carlson, Chair, Western Association of Agricultural Experiment Station Directors

From: R. D. Heil, Executive Director

Date: May 1, 1998

Subject: Summary of Activities

Per your request, following is a summary of my activities for use by you and the western Director's as part of my performance evaluation. I appreciate this opportunity to share with you this overview of my activities during the time I have served the Association as Executive Director and to receive input from the Director's relative to how I might better serve in the future. I have not described in detail the workload or specific activities associated with most of the following. Rather it is an attempt to give you an overview of the types of activities with which I have been involved. If you would like to have more specific information relative to any of these, I will be glad to provide.

Appointment Date as Executive Director of WAAESD: January 1, 1993

Renewal of 5-year contract with WAAESD: January 1, 1998

I have categorized my activities into those that have been focused primarily on regional activities and those that are more national in scope. My estimate is that about 65% of my time has focused on national activities and about 35 % on more regional type activities.

1. Activities focused primarily on regional activities:

- Regional Policy Research Center- early on, provided leadership in bringing together members of appropriate regional research and coordinating committees; representatives from the private sector, and administrators to plan strategies for the development of this center. This effort has come to fruition with the submission of and subsequent planning grant award through the Fund for Rural America to develop a Center in the Western Region.
- Proposed for consideration by the western Directors the formation of a "value added" regional research project which has come to fruition.
- Proposed for consideration by the western Directors to conduct a survey for identifying on-going research efforts related to bio-fuels. This effort resulted in a publication.
- Conducted an analysis of the western regional research portfolio to help the Association determine if there were gaps and or opportunities in our regional research program. The "value-added" initiative was one outcome of this analysis. The analysis has also served to show how our regional program links and supports national AES research priorities. ( We should consider doing another analysis such as this in another 2 years). The results of the analysis was provided to the Director's in March, 1995.
- With the greater amount of the work done by Harriet Sykes, the Executive Director's office has developed a Web site for the Association, which will serve as a foundation for our future plans to utilize electronic communications technologies in the conduct of our Association business.
- For several years coordinated the development of agendas for the joint summer meetings with the administrative heads, extension, academic programs, international programs and CARET. The maturation

of the summer meetings has required less of my time for the past few years. But felt this was a useful service at the time to help facilitate more productive meetings between the respective functions.

-Have assisted the AES, ES and APS Directors with efforts to integrate programs at the regional level.  
- Serve as Administrative Advisor for W-82. I think I am the only ED that serves in this capacity. I welcome this opportunity as it keeps me linked more directly with the day to day needs of our regional committees.

-Assisted the University of Guam as leader of a 4 day strategic planning activity for the College of Agriculture. I would like the opportunity to work with other institutions in the region on similar types of activities if I could be of assistance.

-During my first year as Executive Director, made state visits to all member institutions except American Samoa and Micronesia. This was very helpful to me in becoming familiar with the research programs across the region and some of the challenges and opportunities being addressed I would like to consider doing this again in the coming year if the Director's feel this would be appropriate. I would like to focus on looking at potential regional or multi-state opportunities that could be fostered given the emphasis being placed on regional and multi-state collaborative efforts in the new farm bill. The farm bill in general as well as the new funding initiative (assuming it gets funded) place great emphasis on this type of activity. This would also include looking at multi-functional opportunities IE., research and extension.

-Have represented the western Director's on the western region SARE Administrative Council since 1989. Served as Chair of the Council for 2 years and have been a member of the Executive Committee since 1993. During my tenure as Chair a search was initiated for a new Regional SARE Coordinator and host-institution. The Council meets twice annually. This program has developed into what I believe is an excellent model of a regional research and extension program. The leadership provided initially by Dave Schlegeli and currently by Phil Rasmussen has been outstanding. It is the only program of which I am aware that involves producers, public and private interest groups, state and federal agencies and the land-grant community working together in a very direct way.

- Have represented the western Director's on the western regional PBAG/T-STAR Administrative Council since 1993. This Council meets once a year and has met once in Guam, once in Washington D.C. jointly with the CBAG group, with the remaining meetings being held in Hawaii. This experience has provided me with a good perspective on the challenges and needs of the members of the Association from the Pacific Basin.

-On behalf of the Director's have attended a number of conferences and workshops held in the region that address issues of importance to agriculture and natural resources. Examples of these are: The Sharing of Common Ground Workshop in Reno, Nevada that dealt with Livestock/Wildlife grazing on public and private lands. This is a coalition of multi-state and federal agencies and public-private interest groups coming together to address critical environmental and policy issues; have attended several sustainable agriculture workshops; and have attended several other similar types of meetings when these have been held in Denver.

-At the invitation of the Director of the National Seed Storage Laboratory, serve on what is called a "Focus Group" comprised of representatives from the public and private sector who serve as advocates for the laboratory. I have encouraged this group to be advocates for not only the laboratory but for germplasm enhancement efforts in general.

-Represented the western Director's on the planning committee for the Regional Workshops conducted by the Riley Foundation in November, 1997. These workshops were designed to demonstrate successful collaborative efforts among federal and state agencies including the land-grant community and direct involvement of the private sector. The effort was in part funded by CSREES and NRCS.



-Took the initiative to form and implement the western regional impact assessment committee for the purpose of providing local and regional input to the national impact assessment effort. This is an on-going effort which will need continued guidance from the AES and ES Directors to ensure success.

## 2. National Activities:

- Served as Vice-Chair of the FY94-95 and FY95-96 ESCOP Budget Subcommittee.
- Served as Vice-Chair of ESCOP for FY95-96 and FY96-97. This assignment was perhaps the most time consuming of any I have had. I estimated this activity required approximately 20 percent of my effort for each of the two years.
- Serve on the ESCOP Strategic Planning Subcommittee. This activity has required significant effort over the past 18 months.
- Serve on the ESCOP, ESCOP Executive and ESCOP Chair's Advisory Subcommittees.
- Serve on the Title VI11 Task Force
- Serve as ESCOP liaison to the CSREES "Workforce Preparation Task Force" which is in the process of developing a new extension and research effort in this subject matter area.
- Serve as ESCOP liaison to both ACOP and ICOP
- Served on the Board of Directors of ARI from 1994 until 1997.
- Serve as ESCOP liaison to both the NAPFSC Executive and Research committees
- \_Serve as a member of the ESCOP/ACOP Leadership Development Advisory Committee
- Serve on the ESCOP Legislative Subcommittee.
- Chaired the CSREES review committee of the Pest Management Decision Support System project.
- \_Serve on the planning committee for the joint ESCOP/ACOP/ECOP/ICOP "New Directors Orientation Conference to be held in May 1998, and will give a presentation.
- Served on the NASULGC Board on Agriculture Budget Committee for FY94-95 and FY95-96. During this assignment I did a major re-write of the narrative section for each of the budget items in the research section of the NASULGC budget document including adding a section on projected outcomes of each program area.
- Served on the planning committee for the Board on Agriculture Futuring activity including coordination of the regional workshops.
- Made presentations at both the 1995 and 1997 AES Directors workshops held in Washington D.C.
- Member of the planning committee for the AES Futuring Conference held in 1993.
- Chair the newly formed "Regional Research Coordinating Committee" which was developed to carry out some of the responsibilities formerly associated with the Committee of Nine. Our initial activity is toward developing a "paperless management" process for conducting regional research business and concurrently developing a new Web based "Regional Research Manual"
- Participated in the GPRA revision activity. Developed for consideration by the GPRA Partnership Committee a GPRA strategic plan patterned after the NASA and NSF plans both of which received high marks from Congress as being acceptable plans

## 3. Other Activities:

I have attempted to maintain some involvement in the area of my research interests prior to becoming an Administrator. To this end I continue to serve as an "unpaid" consultant on an ad hoc basis for a group at the Natural Resource Ecology Laboratory at Colorado State University. In 1979 Vern Cole of ARS and myself initiated an NSF funded long term study of Organic Matter and Nutrient Cycling in Cropland and

Rangeland Soils of the Great Plains. This program has continued since that time. I have been invited to participate in an international conference in Calgary Canada on May 21-22 which is addressing "CO2 Sequestration in Soils". This conference was developed in response to the concern about global warming. I have developed a discussion paper relating to "A mulit-disciplinary Integrated Systems Approach" for studying agroecosystems. The paper will be used as part of the discussion at that meeting.

I have assisted this group by reviewing some of their proposals and concept papers, and try and keep current as I can with this area which is of great interest to me. I am hopeful that out of that conference will emerge some ideas that could foster work in this area in the western region.

Also, I continue to have a major concern relative to the total investment being made by this country in agricultural R&D. To that end I have conducted an analysis of the data provided by NSF relative to R&D Patterns in the U.S. and using that data have attempted to establish some numbers relative to what the appropriate investment should be by the federal government in ag R&D. Dick Herrett from ARI has used the data in his preparation of a position paper related to this question. Our joint estimate is that the total investment needed should be more than \$20 billion per year. The current investment-both private and public is about 6-8 billion. Also, I have shared this analysis with both the ESCOP and NASULGC budget committees in the hopes that this question can be integrated into discussions relative to federal budgets. I think with the new emphasis by both the Executive and Legislative branches on the need for greater investment in R&D by this nation, that data such as these become important for answering the question of what is the appropriate level of investment needed to meet the needs of the future. So I plan to continue updating and refining this information and will make it available wherever I feel it might be useful.

In closing, I want to express my deep appreciation to the western Director's for the opportunity to serve. It has been a very rewarding and fun period of time in my career. At times the travel makes me want to never again see an airport, or stand in line for check-in, or sit at the airport waiting out delays. But the rewards have greatly outweighed all of these "minor irritations". I am truly grateful and look forward to hearing from you relative to what I might do in the future to serve the association better.

APPENDIX D

WESTERN DIRECTOR AT LARGE  
FINANCIAL STATEMENT  
FY 1998

ASSESSMENTS

July 6 1998

		Payment	Balance Due
Am Samoa	\$600.00		\$600.00
Micronesia	600.00		600.00
Northern Marianas	600.00	600.00	0.00
Alaska	7,426.27	7,426.27	0.00
Arizona	12,838.39	12,838.38	0.00
California	19,926.10	19,926.10	0.00
Colorado (actual \$8,054.60 rent deducted)	15,854.60	15,854.60	0.00
Guam	7,244.81	7,244.80	0.00
Hawaii	9,548.51	9,548.51	0.00
Idaho	11,426.20	11,426.20	0.00
Montana	12,057.33	12,057.34	0.00
Nevada	9,390.73	9,390.72	0.00
New Mexico	9,714.20	9,714.20	0.00
Oregon	14,510.95	14,510.95	0.00
Utah	13,060.02	13,060.02	0.00
Washington	18,726.66	18,726.66	0.00
Wyoming	10,866.05	10,866.05	0.00
Colorado Rent	(7,800.00)	(7,800.00)	
<b>Assessment Total</b>	<u>\$166,590.81</u>	<u>\$165,390.80</u>	<u>\$1,199.99</u>

INCOME/EXPENSE

Date	Transaction	Income	Expense	Balance
07/01/97	June 30, 1997 Balance forward			\$20,481.86
YTD	FY98 Assessments Received	\$165,390.80		185,872.66
08/31/97	July Interest	111.34		185,984.00
09/30/97	August Interest	5.85		185,989.85
10/31/97	September Interest	106.54		186,096.39
11/30/97	October Interest	368.56		186,464.95
12/31/97	November Interest	162.19		186,627.14
01/31/98	December Interest	163.98		186,791.12
02/28/98	January Interest	182.19		186,973.31
3/31/98	February Interest	0.00		186,973.31
4/30/98	March Interest	36.30		187,009.61
5/31/98	Apr Interest	99.97		187,109.58
06/31/98	May Interest	33.04		187,142.62
*	June Interest			
08/08/97	University of Wyoming Heil 4/1/97-6/30/97		31,297.52	155,845.10
10/09/97	CSU Operating Expense Jul-Dec		29,000.00	126,845.10
10/09/97	Montana Accounting Expense		2,500.00	124,345.10
10/31/97	University of Wyoming Heil 7/1/97-9/30/97		31,999.05	92,346.05
01/30/98	CSU Operating Expense Jan-Jun		29,000.00	63,346.05
01/30/98	University of Wyoming Heil 10/1/97-12/31/97		31,153.48	32,192.57
04/27/98	University of Wyoming Heil 01/01/98-03/31/98		<u>32,838.46</u>	<u>-645.89</u>
Total		<u>\$166,660.76</u>	<u>\$187,788.51</u>	<u>-\$645.89</u>

\*At the time this report was prepared June Interest had not posted

Cash Balance	(\$22.57)
STIP Investment	<u>1,600.00</u>

Total Cash		1,577.43
MAES Account Balance	<u>2,223.32</u>	
Balance		<u>-\$645.89</u>

**WESTERN DIRECTOR'S SPECIAL ACCOUNT  
FINANCIAL STATEMENT  
FY 1998**

**ASSESSMENTS**

July 6, 1998

		Payment	Balance -Due
Alaska	\$311.22	\$311.22	\$0.00
Arizona	538.04	538.04	0.00
California	835.07	835.07	0.00
Colorado	664.44	664.44	0.00
Guam	303.82	303.82	0.00
Hawaii	400.16	400.16	0.00
Idaho	478.85	478.85	0.00
Montana	505.30	505.30	0.00
Nevada	393.55	393.55	0.00
New Mexico	407.11	407.11	0.00
Oregon	608.13	608.13	0.00
Utah	547.32	547.32	0.00
Washington	784.80	784.80	0.00
Wyoming	<u>455.38</u>	<u>455.38</u>	<u>0.00</u>
<b>Assessment Total</b>	<u><b>\$7,232.99</b></u>	<u><b>\$7,232.99</b></u>	<u><b>\$0.00</b></u>

Date	Transaction	Income	Expense	Balance
07/01/97	June 30, 1997 Balance forward			\$14,401.52
YTD	FY98 Assessments Received	\$7,232.99		21,634.51
08/31/97	July Interest	67.77		21,702.28
09/30/97	August Interest	29.78		21,732.06
10/31/97	September Interest	45.34		21,777.40
11/31/97	October Interest	72.74		21,850.14
12/31/97	November Interest	70.24		21,920.38
01/31/98	December Interest	73.65		21,994.03
02/23/98	January Interest	74.56		22,068.59
3/31/98	February Interest	67.46		22,136.05
4/1/98	March Interest	71.92		22,207.97
5/31/98	April Interest	73.75		22,281.72
6/30/98	May Interest	81.12		22,362.84
*	June Interest			
08/08/97	Rasmussen ACOP/ECOP/ESCOP Lake, Tahoe 7/27-7/30		963.68	21,399.16
08/19/97	Kaltenbach ESCOP Lake Tahoe 7/27-7/30		772.49	20,626.67
10/07/97	Rasmussen GPRA Washington D.C. 9/25-9/27		788.00	19,838.67
04/16/98	Ag Research Foundation OSU		1,077.93	18,760.74
04/23/98	Regents Univ of California		1,243.80	17,516.94
05/05/98	Sykes Lake Tahoe 7/27-7/30		<u>704.03</u>	<u>16,812.91</u>
Total		<u>\$7,961.32</u>	<u>\$5,549.93</u>	<u>\$16,812.91</u>

\* At the time this report was prepared June Interest had not posted

Cash Balance	\$112.91
STIP Investment	<u>16,700.00</u>
Balance	<u><u>\$16,812.91</u></u>

APPENDIX E

DRAFT

Schedule of key steps to expedite implementation of Initiative

Step in Process

- |  |  |
|--|--|
| 1. Stakeholder input                   | Before July 15, 1998                                   |
| Internal working group                 |  |
| External stakeholders - July 9 meeting |  |
| Advisory Board                         |  |
| 2. Development of RFP                  | July 15 - August 15, 1998                              |
| 3. OGC review                          | August 15 - August 31                                  |
| 4. Publication of RFP                  | September 1, 1998                                      |
| 5. Grant app. period ends              | November 1, 1998                                       |
| 6. Peer review panels                  | December 1 - December 18, 1998<br>January 4 - 14, 1999 |
| 7. Awards ready                        | March 1, 1999  |

## APPENDIX F

**WAAESD AGENDA BRIEFS**

Date: July 7-10, 1998

Agenda Item: 8.4

Presenter: Vicki A. McCracken

Agenda Item Title: Research/Extension/Academic/International Programs Task Force

**PROPOSAL FOR ESTABLISHMENT OF MULTIFUNCTIONAL COORDINATING  
(INTEGRATING) COMMITTEES FOR THE WESTERN REGION**

The critical issues facing citizens in the Western Region during the 21st century will require comprehensive approaches to adequately address their increasing complexity. These approaches often require involvement of individuals representing a broad range of skills, expertise, and experience. The organizational structure to stimulate, implement, and oversee regional programming across the boundaries of research, extension education, academic, and international programs is inadequate. The importance of such integrated activity and the inadequacies of the current structure were identified in studies of the land-grant system, including the NRC's committee on the Future of Land-Grant Colleges of Agriculture (LGCA). They recommended that the LGCA system and federal government revitalize the linkages among teaching, research, and extension. Likewise, the Agricultural Research, Extension, and Education Reform Act of 1998 identifies that research, extension, and education activities are accomplished in a manner that integrates agricultural research, extension and education functions to better link research to technology transfer and dissemination activities.

Therefore, we are proposing the establishment of coordinating (integrating) committees across the lines of research, extension, academic, and international programs, similar to the Western Coordinating Committees (WCCs) that currently exist within the regional research structure. The WCCs bring researchers together to coordinate related research, without the need for a formal regional research plan, to organize technical conferences, work groups, task forces, or symposia for exchange of experience and opinions. Several years ago the importance of extension to the success of the WCC structure was recognized, and extension faculty were encouraged to join WCCs. We are now proposing that the participation of research, extension, academic, and/or international programs' personnel on some WCCs is critical for their success. We recommend the establishment of a Regional Coordination and Implementation Committee (RCIC) that will provide leadership and oversight to the WCCs.

The formation of the RCIC and the attendant procedures and processes will adhere to the following organizational concepts.

1. The RCIC will be delegated the responsibility for review, evaluation, and recommendation of all aspects of western regional coordinating committees. Programs may involve one or more functional areas, i.e., research, academic programs, extension, or international programs.

2. The approval process will include a rigorous review (that may include external ad hoc reviewers) to ensure the highest possible potential for success.
3. Individual faculty participation will be reviewed and approved by state directors or deans during the proposal formation process, prior to the regional review.
4. Funding to support faculty involvement in approved regional programs must be provided by the faculty member's institution.
5. Proposed projects may originate from one or more Western Region institutions and from one or more functional components (research, extension, academic programs, or international programs), including the ranks of faculty or the regional committee itself.
6. The RCIC will recommend disposition of program proposals to state directors of the impacted functional areas who will reserve authority for final approval.
7. The RCIC will recommend the assignment of administrative advisors.
8. Oversight and review of approved projects will include regular (annual) progress reports and statements of impact submitted to the RCIC.
9. Members of the RCIC will be appointed by the relevant state directors and deans. The proposed composition of RCIC is
 

Experiment Stations	3 members
Cooperative Extension	3 members
Academic Programs	3 members
International Programs	1 member
USDA	1 member

The RCIC will review and provide oversight for all coordinating committees, with the exception of formal regional research projects (these will continue to be processed through the RIC). The 3 experiment station members and 1 of the cooperative extension members of RCIC will also serve on RIC. There will be overlap of members from other functions with other functional committees. This will provide coordination between RIC and RCIC.

The existing process for reviewing proposals for WCCs will be appropriately modified for review of new coordinating committees. The RCIC will meet face-to-face once a year immediately prior to the summer joint meetings of the deans and directors. First submission of projects will be accepted only at the summer meetings. The RCIC will meet once a year by conference call or other means to deal with re-submitted projects (that were not approved at the summer meetings). The RIC will continue to meet twice a year.

The proposed RCIC will be effective March 1999, will be implemented on a trial basis for two years, and then reviewed in the third year. Continuation/modification/discontinuation of RCIC will be determined by the third-year review. It is envisioned that this committee could eventually have other responsibilities.





APPENDIX G  
RESEARCH IMPLEMENTATION COMMITTEE  
Report  
July 7, 1998

RIC met Tuesday, July 7, 1998 at the Yarrow Hotel, Park City, UT. Members present were: H. G. Vest, Chair(UT), J. J. Jacobs (WY), G. A. Mitchell (AK), P. Roberts (CA-R), and L. E. Sommers (CO). Others participating were: A. Austin, L. Daugherty, M. Healey, R. D. Heil (ED), D. Robertson, D. Snyder, H. Sykes (Office of ED).

1.0 THE FOLLOWING REGIONAL RESEARCH PROJECTS AND COORDINATING COMMITTEES MARKED WITH ! WERE CONSIDERED BY RIC (SEE RECOMMENDATIONS BELOW). THOSE MARKED WITH X WILL TERMINATE ON SEPTEMBER 30, 1998.

!	W-130	Freeze Damage and Protection of Fruit and Nut Crops (see 3.1)
!	W-147	Managing Plant Microbe Interactions in Soil to Promote Sustainable Agriculture (see 3.2)
!	W-168	Seed Biology and Technology Investigation (see 3.3)
X	W-175	Human Physiological and Perceptual Relationships to the Textile-Skin Interface
!	W-186	Genetic Variability in the Cyst and Root-Knot Nematodes (see 3.4)
!	W-187	Interactions Among Bark Beetles, Pathogens, and Conifers in North American Forests (see 2.1)
!	WCC-020	Virus and Virus-Like Diseases of Fruit Crops (see 8.2)
!	WCC-037	Maximizing the Effectiveness of Bees as Pollinators of Agricultural Crops (see 6.1)
!	WCC-043	Management of Codling Moth and Related Moths in the Orchard Ecosystem (see 6.2)
!	WCC-060	Science and Management of Pesticide Resistance (see 6.3)
!	WCC-084	Community, Institutional Change and Migration in Rural America (see 6.4)
!	WCC-086	Postharvest Technology and Quarantine Treatments for Insect Control in Horticulture Crops (see 6.5)
!	WCC-089	Potato Virus Disease Control (see 6.6)
!	WCC-103	Soil, Water and Plant Analysis for Improved Nutrient Management and Water Quality (see 6.7)
! X	WCC-104	Grazing Behavior and Nutritional Status of Domestic Ruminants (see 6.8)
X	WCC-105	Alternative Crops for the Western Region

2.0 REQUESTS FOR PROJECT EXTENSIONS

2.1	W-187	Interactions Among Bark Beetles, Pathogens, and Conifers in North American Forests
-----	-------	--

A request for a one-year extension of W-187 was received from Administrative Advisor G. L. Cunningham (NM).

RIC recommends approval of the extension of W-187 "Interactions Among Bark Beetles, Pathogens, and Conifers in North American Forests" for one-year, from October 1, 1998 to September 30, 1999.

(Action of WDA: **Extension Approved**)

### 3.0 REQUESTS FOR PROJECT REVISIONS

#### 3.1 W-130 Freeze Damage and Protection of Fruit and Nut Crops

A project outline with the above title was received from Administrative Advisor M. H. Jensen (AZ).

RIC recommends approval of the revision of W-130 "Freeze Damage and Protection of Fruit and Nut Crops" for five years, from October 1, 1998 to September 30, 2003.

(Action of WDA: **Revision Approved**)

#### 3.2 W-147 Managing Plant Microbe Interactions in Soil to Promote Sustainable Agriculture

A project outline with the above title was received from Administrative Advisor T. J. McCoy (MT).

RIC recommends approval of the revision of W-147 "Managing Plant Microbe Interactions in Soil to Promote Sustainable Agriculture" for five years, from October 1, 1998 to September 30, 2003.

(Action of WDA: **Revision Approved**)

#### 3.3 W-168 Seed Biology and Technology Investigation

A project outline with the above title was received from Administrative Advisor R. C. Heimsch (ID).

RIC recommends approval of the revision of W-168 "Seed Biology and Technology Investigation" for five years, from October 1, 1998 to September 30, 2003.

(Action of WDA: **Revision approved**)

#### 3.4 W-186 Genetic Variability in the Cyst and Root-Knot Nematodes

A project outline with the above title was received from Administrative Advisor C. W. Laughlin (HI).

RIC recommends approval of the revision of W-186 "Genetic Variability in the Cyst and Root-Knot Nematodes" for five years, from October 1, 1998 to September 30, 2003.

(Action of WDA: **Revision Approved**)

4.0 REQUESTS FOR ESTABLISHMENT OF NEW PROJECTS

None

5.0 REQUESTS FOR ESTABLISHMENT OF AD HOC TECHNICAL COMMITTEES

5.1 W- Innovative Textile Production, Merchandising Needs, and Consumer Responses: Rural-Urban Interface

A request for establishment of an ad hoc regional project was received from J. J. Jacobs (WY) and L. E. Sommers (CO).

RIC recommends approval of the establishment of ad hoc W- "Innovative Textile Production, Merchandising Needs, and Consumer Responses: Rural-Urban Interface" for one year, from October 1, 1998 to September 30, 1999.

(Action of WDA: **Ad Hoc Establishment Approved**)

6.0 REQUESTS FOR WCC RENEWALS OR EXTENSIONS

6.1 WCC-037 Maximizing the Effectiveness of Bees as Pollinators of Agricultural Crops

A request for a one-year extension of WCC-037 was received from Administrative Advisor E. E. Erickson (ARS-AZ).

RIC recommends approval of the extension of WCC-037 "Maximizing the Effectiveness of Bees as Pollinators of Agricultural Crops" for one year, from October 1, 1998 to September 30, 1999. RIC is concerned about the possible loss of a regional research project (W-180) and encourages the committee to explore the issue of revising W-180 and/or developing a regional project.

(Action of WDA: **Extension Approved**)

6.2 WCC-043 Management of Codling Moth and Related Moths in the Orchard Ecosystem

A petition for a three year renewal of WCC-043 was received from Administrative Advisor J. Brown (WA).

RIC recommends conditional approval of the renewal of WCC-043 "Management of Codling Moth and Related Moths in the Orchard Ecosystem" for three years, from October 1, 1998 to September 30, 2001 pending receipt of missing information on research, extension and teaching appointment percentages. The listing of participants in the petition should include the percentage of research/extension/teaching appointments, as well as the Appendix H "Principal Investigators to Western Coordinating Committees" forms.

(Action of WDA: **Renewal Conditionally Approved**)

6.3 WCC-060 Science and Management of Pesticide Resistance

A petition for a three year renewal of WCC-060 was received from Administrative Advisor T. O. Holtzer (CO).

RIC recommends conditional approval of the renewal of WCC-060 "Science and Management of Pesticide Resistance" for three years, from October 1, 1998 to September 30, 2001 pending receipt of an operational plan and verification that the submitted Appendix H forms agree with the list of participants.

(Action of WDA: **Renewal Conditionally Approved**)

6.4 WCC-084 Community, Institutional Change and Migration in Rural America

A petition for a three year renewal of WCC-084 was received from Administrative Advisor V. A. McCracken (WA).

RIC recommends conditional approval of the renewal of WCC-084 "Community, Institutional Change and Migration in Rural America" for three years, from October 1, 1998 to September 30, 2001 pending the following changes in the petition: (1) the objectives should be revised to include the study of relations between public policy and migration in rural communities; (2) the date of the WCC duration should be changed to October 1, 1998 to September 30, 2001; (3) the listing of participants in the petition should include the percentage of research/extension/teaching appointments, as well as the Appendix H "Principal Investigators to Western Coordinating Committees" forms. RIC suggests that the committee consider adding the development of a Web site to the educational plan and operational structure and include a specific plan to communicate with the Western Rural Development Center, WCC-076 and W-192. The committee should also consider adding the expertise of a gerontologist.

(Action of WDA: **Renewal Conditionally Approved**)

- 6.5 WCC-086 Postharvest Technology and Quarantine Treatments for Insect Control in Horticulture Crops

A petition for a three year renewal of WCC-086 was received from Administrative Advisor H. P. Rasmussen (UT).

RIC recommends conditional approval of the renewal of WCC-086 "Postharvest Technology and Quarantine Treatments for Insect Control in Horticulture Crops" for three years, from October 1, 1998 to September 30, 2001 pending the inclusion of the percentage of research/extension/teaching appointments in the list of participants in the petition.

(Action of WDA: **Renewal Conditionally Approved**)

- 6.6 WCC-089 Potato Virus Disease Control

A petition for a three year renewal of WCC-089 was received from Administrative Advisor R. C. Heimsch (ID).

RIC recommends conditional approval of the renewal of WCC-089 "Potato Virus Disease Control" for three years, from October 1, 1998 to September 30, 2001 pending validation of the listing of participants and inclusion of the research/extension/teaching percentages.

(Action of WDA: **Renewal Conditionally Approved**)

- 6.7 WCC-103 Soil, Water and Plant Analysis for Improved Nutrient Management and Water Quality

A petition for a three year renewal of WCC-103 was received from Administrative Advisor L. E. Sommers (CO).

RIC recommends approval of the renewal of WCC-103 "Soil, Water and Plant Analysis for Improved Nutrient Management and Water Quality" for three years, from October 1, 1998 to September 30, 2001.

(Action of WDA: **Renewal Approved**)

- 6.8 WCC-104 Grazing Behavior and Nutritional Status of Domestic Ruminants

A petition for a three year renewal of WCC-104 was received from Administrative Advisor L. J. Koong (OR).

RIC recommends termination of WCC-104 "Grazing Behavior and Nutritional Status of Domestic Ruminants" effective September 30, 1998.

(Action of WDA: **Termination Approved**)

7.0 REQUESTS FOR ESTABLISHMENT OF NEW OR AD HOC WCC'S

- 7.1 WCC- Housing and Related Issues for Enhancing Independence and Quality of Life for Community Populations

A request for establishment of a coordinating committee with the above title was received from H. P. Rasmussen (UT) on behalf of the ad hoc W- "Housing in the Nonmetropolitan West."

RIC recommends denial of the establishment of WCC- "Housing and Related Issues for Enhancing Independence and Quality of Life for Community Populations."

(Action of WDA: **Denial of Establishment Approved**)

8.0 FOLLOW-UP OF AD HOC TECHNICAL AND COORDINATING COMMITTEES (these projects/committees submitted outlines/petitions at the March 1998 meeting that were either conditionally approved or deferred - the recommended changes may have been made and the outline/petition resubmitted)

- 8.1 NRSP-004 A National Agricultural Program: Clearances of Chemicals and Biologics for Minor or Special Uses (not resubmitted)

Per information provided in a telephone conversation with the Lead Administrative Advisor and the Office of the Executive Director, the other three regional associations have approved the revision of NRSP-004. Therefore, no further action by the Western Directors is required.

- 8.2 WCC-020 Virus and Virus-Like Diseases of Fruit Crops

A revised petition was submitted by Administrative Advisor M. R. Nelson (AZ).

RIC recommends approval of the renewal of WCC-020 "Virus and Virus-Like Diseases of Fruit Crops" for three years, from October 1, 1998 to September 30, 2001. RIC requests that the Administrative Advisor summarize the research/extension/teaching percentages on the list of participants.

(Action of WDA: **Renewal Approved**)

- 8.3 WCC-040 Western Rangeland Research

A revised petition was submitted by Administrative Advisor J. J. Jacobs (WY).

RIC recommends approval of the renewal of WCC-040 "Western Rangeland Research" for three years, from October 1, 1998 to September 30, 2001. RIC requests that the Administrative Advisor summarize the research/extension/teaching percentages on the list of participants.

(Action of WDA: **Renewal Approved**)

8.4 WCC-055 Rangeland Resource Economics and Policy

The Administrative Advisor has provided the Appendix H "Principal Investigator Contribution to WCC" forms not submitted with the petition.

RIC recommends approval of the renewal of WCC-055 "Rangeland Resource Economics and Policy" for three years, from October 1, 1998 to September 30, 2001.

(Action of WDA: **Renewal Approved**)

8.5 WCC-066 Integrated Management of Russian Wheat Aphid and Other Cereal Aphids

A list of participants showing the research/extension/teaching split of appointments has been received.

RIC recommends approval of the renewal of WCC-066 "Integrated Management of Russian Wheat Aphid and Other Cereal Aphids" for three years, from October 1, 1998 to September 30, 2001.

(Action of WDA: **Renewal Approved**)

8.6 WCC- Seafood Marketing and the Management of Marine and Aquacultural Resources in a Global Economy

A revised petition was submitted following the March 1998 meeting.

RIC recommends approval of the establishment of WCC- "Seafood Marketing and the Management of Marine and Aquacultural Resources in a Global Economy" for three years, from October 1, 1998 to September 30, 2001.

(Action of WDA: **Establishment of WCC-109 "Seafood Marketing and the Management of Marine and Aquacultural Resources in a Global Economy" Approved**)



9.0 ADMINISTRATIVE ADVISOR ASSIGNMENTS

- 9.1 W-184 "Biogeochemistry and Management of Salts and Trace Elements in Arid-Zone Soils, Sediments and Waters" - L. Daugherty (NM) to replace W. R. Nave (ARS-CA).
- 9.2 ad hoc W- "Innovative Textile Production, Merchandising Needs, and Consumer Responses: Rural-Urban Interface" - S. Helmick (OR).

10.0 THIRD-YEAR REVIEWS OF REGIONAL PROJECTS

The following projects and coordinating committees appear to be progressing satisfactorily with good publication records, adequate resources and/or participation, and appear to be following their stated objectives:

FOURTH YEAR REVIEWS			
NO.	TITLE	ADVISOR	REVIEWER
W-045	Environmental Transformation, Exposure, and Effects of Pesticide Residues	Pardini	Roberts
W-082	Pesticides and Other Toxic Organics in Soil and Their Potential for Groundwater and Surface Water Contamination	Heil	Sommers
W-150	Genetic Improvement of Beans ( <i>Phaseolus vulgaris</i> L.) for Yield, Pest Resistance, and Food Value	Rasmussen	Mitchell
W-167	Family and Work Linkages	Helmick	Jacobs/Austin

11.0 OTHER BUSINESS

- 11.1 Evaluation of transmission and storage of review materials on CD-ROM.

RIC discussed the first transmission of materials for review of project outlines/coordinating committee petitions on CD-ROM.

- 11.2 Change in format for required forms

Sommers will work with Sykes in modifying the format for forms required for projects/coordinating committee to make them easier to retrieve into most word processing applications.

- 11.3 CSREES Paperless Management System

Heil and Sykes briefed RIC on the CSREES and CRIS project of developing a web based regional project outline submission project.

#### 11.4 Increasing duration of WCC's to five years

RIC discussed the possibility of increasing the duration of WCC's to five years and makes the following recommendation to the Western Directors:

RIC recommends that WCC's have a flexible duration from two to five years; that the WCC committee be allowed to specify the duration of the WCC; that, if the WCC committee requests a duration greater than three years, justification be provided for the longer time period; and, a WCC with a duration longer than three years will require a third-year review and submission of a third-year progress report with emphasis on impacts. RIC will reserve the authority to make a final recommendation of the term of a WCC to the WDA.

(Action of WDA: **Flexible Duration and Additional Considerations Approved**)

#### 11.5 Guidelines for web-based publications

RIC discussed web-based publishing of project/coordinating committee reports. The Office of the Executive Director will check the guidelines currently in use by the Southern Association of Agricultural Experiment Station Directors.

#### 11.6 Funding WCC's in similar way to Regional Projects

RIC discussed the move from regional research projects to coordinating committees and the resulting budgetary problems for Directors. CSREES is to be consulted in exploring the possibility of the use of regional research funds for WCC participant's salaries.

## APPENDIX H

## WAAESD AGENDA BRIEF

Meeting Date: July 7-10, 1998

Agenda Item: 11.0

Presenter: H. Paul Rasmussen

Agenda Item Title: Proposed Guidelines for Protecting Potato Varieties (WCC-27)

## BACKGROUND INFORMATION:

Revised 2/24/97

Proposed Guidelines for protecting Potato Varieties That Have Been Evaluated in the WCC-27 - Potato Variety Development Project

Introduction and Rational

In 1994, the Plant Variety Protection Act of 1970 was amended to include protection of potatoes. This action, coupled with recent trends in the patenting of products from biotechnology and crop varieties developed through conventional means, necessitated a reexamination of the potato variety protection issue by WCC-27 participants.

With diminishing research funds and the uncertainty that current funding will be continued, the active WCC-27 participants believe that an opportunity now exists to assess royalties on varieties evaluated in the WCC-27 project and return them to the participating potato variety development programs. This option must be pursued to help ensure that these programs remain functional at a viable level. It is not the WCC-27 participants intention to dictate royalty distribution policies to the participating institutions, but rather to ensure that these royalties are used to the extent possible by the respective institutions to support potato variety development research. WCC-27 participants believe that a uniform policy should be developed for the protection of potato plant material that is evaluated and identified for release by the participating WCC-27 programs.

Policy - and ProceduresProtection

Whether or not a selection which has been entered in the WCC-27 testing program is named and/or protected will be determined by the state that played the primary role in the development of the new variety, in consultation with the program(s) that made the cross and/or original selection of these entities differ. Thus, plant variety protection will be applied for by the University (institution) that has taken the lead in the variety's development.

Licensing and Collection of Royalties:

Licensing arrangements and annual collection of royalties will be the responsibility of the institution which has filed for and/or holds plant variety protection for the variety. The general procedure would be for the PVP holding institution to license selected certified seed producers or corporate entities in the event of an exclusive release. The licensing institution should consider an annual licensing fee which could be deducted from royalties. An annual licensing fee is suggested in order to discourage potential licensees, who are not seriously committed to the production and sale of the variety. The licensees would report sales annually and make agreed upon royalty payments to the licensing institution no later than July

I of each year. Production of each licensee would be monitored with acreage production data obtained from certification agencies of the states where the licensee has produced seed. The licensing institution should also have the option to renegotiate royalty fees and add additional licensees every five years, if it deems this approach most advantageous.

#### Royalty Breakdown:

Royalties derived from a protected variety will be disbursed as follows:

- 40% - to the developing institution, with internal distribution determined by that institution's policies. In the rare instance where the selecting institution and the developing institution differ, 30% will go to the developing institution and 10% will go to the selecting institution
- 15% - to the University of the developing program for administrative costs
- 10% - to the program where the cross was made
- 35% - to be divided equally among the potato variety development programs of each state (and USDA/ARS Aberdeen, ID) that actively participated in both the trials and annual meetings. Active participation is defined as attendance at annual meetings and conducting of trials for four out of the immediate past five years. At present, active participants include California, Colorado, Idaho, Oregon, Texas, Washington, and USDA/ARS Aberdeen, ID. A unanimous vote minus one of current active participants is required to eliminate a current participant and a unanimous vote is required to admit new participants.

#### Royalty Distribution:

The cost of filing for plant variety protection will be recovered "off the top" by the filing institution prior to any distribution of royalties. Annual maintenance costs will be the responsibility of the filing institution and will be recovered from its 15% administrative allowance. Royalty distribution to the participating states will occur on an annual basis and must be made no later than August 31 of each calendar year. Royalties distributed to participants are to be deposited in the account of the potato variety development project of each participating state. No more than a 5% overhead charge should be imposed by the participating institutions on these royalties. Royalty distribution of the protected variety will remain in effect for the life of the granted protection, unless the active participants unanimously vote to end royalty distributions for the variety in question.

Plant Variety Protection Committee (WCC-27)  
Chuck Brown, USDA/ARS Prosser, Washington  
Dave Holm, Colorado  
Steve Love, Idaho  
Joe Pavsek, USDA/ARS Aberdeen, Idaho, ex officio  
Al Mosley, Oregon  
Bob Thorton, Washington  
Creighton Miller, Texas Chair

## APPENDIX I

## WAAESD Agenda Brief

Meeting Date: July 7-10, 1998  
Agenda Item: 14.0  
Presenter: Robert D. Heil  
Agenda Item Title: Executive Directors Report for the period - March to July 1998

## Activities

- S** Completed and submitted to Dr. Dave MacKenzie, Chair of the ESCOP Strategic Planning Subcommittee, recommendations for revisions of the ESCOP Strategic Plan, based on our meeting in Newport in March. A new “draft” of the ESCOP plan can be found on the Web under the ESCOP homepage. The revised plan includes nearly all of the recommendations made. A very successful effort.
- S** Served on the program development and organization committee for the joint ESCOP, ACOP, ECOP, ICOP and CSREES “New Directors Orientation Conference” held in Washington D. C., May 27-29, 1998. Conference attendees numbered about 60 and the program was very successful. The leadership in CSREES was very supportive through participation and financial help.
- S** T-STAR-PBAG/CBAG - The administrative councils of PBAG and CBAG met jointly in Washington, DC March 30 -April 2, 1998. Another joint meeting is planned for October in Puerto Rico.
- S** With Chuck Laughlin, am assisting the ESCOP Executive Subcommittee in an analysis to determine if a change is needed in the structure of ESCOP. Recommendations will be presented by the ESCOP Executive Subcommittee to full ESCOP at its meeting in Asheville, NC - July 22-24.
- S** The Western SARE Administrative Council met in Salt Lake City, April 19-23, to review and approve SARE grants for FY 98-99.
- S** Attended the FY 98-99 IPM proposal review on April 27 in Denver, CO.
- S** Was an invited participant to a “CO<sub>2</sub> Sequestration in Soil” conference held in Calgary, Canada - May 20-22. The Canadian Government is proposing that CO<sub>2</sub> sequestration in soils on agricultural lands be considered as part of the “Kyoto Accord” as an acceptable method to meet Canada’s goal of a 6% reduction in atmospheric gases by the year 2012.

There appears to be interest on the part of the U.S. Government to support Canada in this effort. However, the “Kyoto Accord” is being met by with serious resistance by the U.S. agricultural sector. The Canadian producers are fully supportive of the proposal. How this will all settle out is unknown at this time. The basic idea is that producers would be paid for

implementing production practices that sequester CO<sub>2</sub>. There is considerable research evidence that management practices such as no-till and minimum tillage, and some crop rotations, cause significant increases in soil organic matter to occur. There is also resistance by some countries to allow CO<sub>2</sub> sequestration in agricultural soils as a protocol for mitigating CO<sub>2</sub> levels in the atmosphere. Some countries feel this gives countries such as Canada and the U.S. an unfair advantage.

**S** Completed my serving as the ESCOP representative to the ESCOP/ACOP Leadership Development Subcommittee at the Class VII Phase III workshop in Washington, D. C. - May 31-June 3.

**S** A “first iteration” of the “paperless management” process for managing the regional research portfolio has been completed and is under review by the “National Regional Research Coordinating Committee.” Target for implementation is the fall of this year.

**S** To be distributed with this report is a summary of CRIS data for FY97 as categorized within the GPRA 5 goals. The data sets include:

1. Classification of the RPA's into the GPRA goals. (5 pages)
2. SY's commitment and cost by GPRA goal. (1 page)
3. SY's and resource allocations by source of funding for GPRA goals and objectives. (4 pages)
4. National summary of dollar and percent allocation by source for each GPRA goal.

These data are shared to illustrate some of the things that can be done with CRIS data with respect to addressing some of the GPRA requirements down the road. Credit goes to Tom Helms who has taken the lead in coordinating this effort and generating the data.

Progress on “electronifying” our office.

Immediately after the March 1998 meeting, where approval was given by the WDA, a new scanner and CD writer were purchased and the task of transferring regional project/coordinating committee information to CD's began. To date, all of the current regional project information and approximately one-half of the coordinating committee information has been converted to electronic format. It is a very labor intensive process. For the first time, RIC members received a CD with all of the meeting information, rather than reams of paper. We estimate that, through savings in copy and mailing costs, we have already paid for the cost of the CD writer and writeable CD's. Members of RIC may wish to comment on how the process worked for them.

No later than October 1, 1998, a CD with the portfolio of current regional project outlines and coordinating committee petitions will be distributed to each Western Director. Also, the CD will contain the review information used by RIC and previously circulated as a spiral bound book (CRIS funding and SY/PY/TY; publications reported for each regional project and a summary of all projects; attendance information for each project/coordinating committee (if provided in the minutes).

The minutes of the past two meetings have been posted on the WAAESD web page for viewing and/or printing. Unless there are problems for members of the WDA, we will continue to make them available in that format. One of the long-range projects that will be undertaken is to convert 50 years of WAAESD minutes to electronic format and possible distribution to members on CD's.

Proposal:

Would like to offer for consideration by WAAESD an invitation to Dr. Evan Vlachos for a presentation at our spring meeting. Dr. Vlachos is a Professor of Sociology and Civil Engineering at Colorado State. He also has a degree in law. He has spoken several times to the ESCOP/ACOP leadership group and at the New Directors Orientation Conference in May. He has been very well received. He is a "futurist" with broad international as well as national experience and affiliations. He has keen interest in natural resources, food, environment and the future of agriculture. My sense is we could all enjoy and benefit from interaction with this individual. I would like to propose a 3 hour session with Dr. Vlachos. He has some very thought provoking and innovative ideas relative to how we might view the future of agriculture in the U.S. and more specifically, the West. He has been at CSU for 31 years and is well versed with the issues.

REPORT SUBMITTED TO ESCOP FOLLOWING THE WAAESD SPRING MEETING:

AGENDA BRIEF: Western Region Directors Association Review and Analysis of the "Draft" ESCOP Strategic Plan

PREPARED BY: R. D. Heil, Executive Director, WAAESD

DATE: April 14

BACKGROUND INFORMATION:

At the request of ESCOP, WAAESD, at its March 18-20, 1998 meeting, conducted a comprehensive review of the "Draft" ESCOP Strategic Plan. Professional facilitators from the University of California assisted with the one and one-half day review and analysis of the plan. Five separate groups were assigned different sections of the plan for an in-depth review and reported their findings to the entire group for discussion and reaching consensus on recommendations to the ESCOP Strategic Planning Subcommittee for its consideration.

Following is a summary of key recommendations and comments from the Western Directors based on their review and analysis.

**S** Summary of the plan is well written. It was recommended that the plan be reorganized to follow summary and recommendations for change were made with this in mind.

Two additions to the “Summary” are recommended: a) include a statement for the need to link budget development to strategic planning, and b) some reference should be made relative to the liaison from ESCOP to partners and other entities.

- S** Recommendations were made to revise both the vision and mission statements. Suggested rewrite of these statements were provided.
- S** Recommend that the section entitles “Strategic Issues” be re-titles “Stakeholder Identified Needs” because the issues identified do represent stakeholder input. Also, it was recommended that each of the bullets which are now written as “objectives” type statements be restated in terms of “needs” statements. Several other minor changes were recommended.
- S** Several minor changes were recommended in the “Assumptions” section including adding two additional bullets.
- S** Recommendations for the “Guiding Principles” section included suggested revisions for a number of bullets and the deletion of several. Many of the proposed changes for each section were made to reduce some of the redundancy.
- S** Recommendations for the “Environmental Assessments” section included a rewrite of some bullets, moving of some from “internal” to “external” subsections or vice-versa, addition of new, and combining of several. A proposed redrafting of the bullets in this section was provided.
- S** Several minor rewrites of bullets and the addition of one new bullet were offered for the section on “Comparative Advantages.”
- S** A major change was proposed for the section on “Strategies and Priorities” including:
  - S** Change the title of this section to “Management Strategies.”
  - S** The “management strategies” and management priorities as they appear in the draft plan were combined into a set of “principles” and “action” items within each principle. The lead-in paragraph to this section reads: “To address the Federal-State Partnerships five strategic goals a number of key management strategies consisting of the following principles and action items will be pursued by the SAES system.”
- S** It is recommended that the “Research Strategies” section be placed in the “National Research Goals” section, and a few minor changes were recommended relative to the bullets which now appear in this section.
- S** Following are recommendations relative to the section titled “National Research Programs.”
  - S** First, this section be re-named as “National Research Goals.” The rationale is that the National Goals need to be the central focus of our plan and we organize programs to meet these goals.
  - S** There is strong consensus that there is no justification or need for “National Program Committees.” Recommendations for changes to this section are made with this in mind. Current efforts in “Impact Assessment”, GPRA, budget development, etc., that already



involve our partners need to be taken into account as we address this section of the plan.

- S** The “organization” subsection in the current plan is recommended to be changed to add: “The national SAES research portfolio will be linked to the five national partnership goals of the REE strategic plan. This approach should facilitate cross-communication with the current organization of our major research partners (ARS, with 25 program areas) and with Extension with seven base programs. (Each of our partners must organize their program areas within the framework of the five REE goals.)
- S** The “criteria” subsection is recommended to be deleted.
- S** Under the “management” subsection the following is recommended:  
“As ESCOP is reorganized, create a sub-committee (possibly a restructured Strategic Planning Subcommittee) that will interface with state, national and regional impact assessment activities, the GPRA process, budget planning and development, etc.” In addition to this recommendation a number of functions or responsibilities for this committee were provided.
- S** It was strongly recommended that discussions about ESCOP reorganization include addressing this section of the strategic plan to determine if existing subcommittees, or new subcommittees or restructuring of existing subcommittees can meet our needs.
  
- S** It is recommended that the “National Initiatives” section of the current plan be included under the “National Research Goals” section and be renamed as “Special Initiatives.” In addition, recommendations were made relative to the introduction to this section and for a process to identify these initiatives.
  
- S** It is recommended that the “Implementation” section be rewritten.
  
- S** Deletion of the sections “Communication”; “Advantages of this Plan”; and “Measures of Success of this Plan”; as these are covered in other parts of the plan.
  
- S** Recommend the addition of a section entitles “Other Action Steps.” Items are recommended for inclusion in this section.
  
- S** A summary comment. There was strong consensus that the plan reflect our partnership with USDA – and, more specifically, with CSREES. We should acknowledge, wherever possible in the plan, not only the partnership concept, but equally important, ways to strengthen the partnership. Many of the recommendations were made with this in mind.

APPENDIX J

WESTERN ASSOCIATION OF AGRICULTURE EXPERIMENT STATION DIRECTORS

(WAAESD)

ANNUAL SPRING CONFERENCE

CONFERENCE DATES: March 22-24, 1999 (Mon- Wed)

LOCATION: KING KAMEHAMEHA KONA BEACH HOTEL  
75-5660 Palani Road  
Kailua-Kona, Hawaii

HOTEL ROOM RATE: \$80.00/day + 10.17% tax = \$88.13/ day

EARLY CHECK IN AVAILABLE: March 20, 1999 (Saturday)

REGISTRATION FEE: \$135.00 Includes:  
Continental Breakfasts (Mon/Tues/Wed)  
Reception (Monday Night)  
Luncheon Buffet (Tues/Wed)  
Dinner Buffets (Tuesday Night)  
Morning - Afternoon Breaks (Tues/Wed)

HAWAIIAN LUAU DINNER & SHOW (Optional - Sunday Night) \$42/person (includes tax+ tip)  
Need head count confirmation by December

KONA AGRICULTURAL TOUR: (Sunday - Pending Sufficient Interest) Kona Coffee Farms  
Macadamia Nut Farms  
Kamuela Ag Areas  
Waimea Ag Areas