

## Minutes of the WAPD Meeting at the 2015 Joint Meeting of the Western Region Deans and Directors

Participants: Donna Brown (University of Wyoming), Nora Smith (Montana State University), Penny Diebel (Oregon State University), Brian (Utah State University), Nancy Irlbeck (Colorado State University), David Shintani (University of Nevada)

### July 8 Filling in the Gaps Breakout WAPD Session

#### Task for 2015-2016 Year

#11. Develop and off cross-institution courses/regional course-sharing to increase workforce development in mission critical areas.

#### Where are we today?

- Examined and discussed existing cross-institutional course sharing programs (i.e. WICHE ICE, AG-IDEA) and found them not universally compatible with the Western Land Grant universities.
- Identified and discussed barriers to cross-institutional course sharing.

#### Where do we want to go?

- Develop modality to allow cross-institutional course sharing.

#### What are we going to do?

- Colorado State University (CSU) and University of Wyoming (UW) will develop a cross institutional memorandum of understanding (MOU) allowing CSU students to take and earn credit from a single graduate course taught by a UW faculty member.
- The MOU will be distributed to the WAPD membership and each member will engage their university administration in discussions on if and/or how the MOU could be executed locally.
- WAPD members are encouraged to investigate other possible modes of cross-institutional course offering (Plan B's) in case the CSU/UW model is not compatible beyond the two institutions.
- WAPD members will communicate through quarterly phone conferences and at various meetings (National APLU, National APS) to update group on progress.

#### Specific Task:

- Nancy Irlbeck will distribute existing CSU/UW MOU. Nancy Irlbeck and Donna Brown will develop final CSU/UW MOU and distribute it to the group.
- Mike Harrington/Sarah Lupus will to establish Dropbox for WAPD membership to share documents.
- Members will discuss the CSU/UW MOU with their university administration to see if something similar could be implemented.
- Dave Shintani will setup first conference call on week of August 10 to discuss CSU/UW MOU. This initial call will be made between current active WAPD members (CSU, MSU, OSU, UH, UI, UNR, USU, UW).

- Dave Shintani will send out request to entire WAPD membership to establish an inventory of programs that would benefit from cross-institutional course sharing system and corresponding course content needs.

July 9, 2015

#### WAPD Meeting

The group discussed how WAPD can become a more engaged and equal partner with WEDA and WAESD. We came to the conclusion that if we wanted to be taken more seriously by the other two groups, we first had to “clean our own house.” Meaning that WAPD needs to become a more organized and action oriented organization. Specifically:

- 1) WAPD needs to increase the number of active WAPDs members to include academic directors from western states that do not normally participate in WAPD activities (i.e. Alaska, Arizona, California, New Mexico, Washington and the Pacific Territories)
- 2) WAPD needs to communicate as a group between meetings to maintain momentum on WAPD initiatives.
- 3) WAPD needs to make sure that all meetings (remote or in person) have pre-determined agendas with clearly defined action items.
- 4) WAPD needs to have representation at joint meetings between WAH, WEDA, and WAESD to report on our activities and to bring back information about the other groups to the WAPD membership.
- 5) WAPD should to be allowed to help develop the agenda for the annual joint summer meeting. But that being said, WAPD will need to develop programs that emphasize WAPD priorities that overlap with the priorities of the other organizations (e.g. 1994 engagement).

#### Increasing active WAPD Membership:

- 1) Nancy Irlbeck called Wendy Fink during the meeting and to discuss strategies to get better participation in WAPD. Nancy asked Wendy if she could get Ian Maw to send letter to Deans/Academic Heads emphasizing the importance of having their academic program directors participated in APS activities.
- 2) Mike Harrington was then approached about writing a follow up letter to the Western Deans/Academic Heads re-emphasizing the importance of their institutional participation in WAPD and APS.
- 3) During the August WAPD conference call the group will develop a common recruiting message for academic program directors who not currently active in WAPD.
- 4) Irlbeck, Smith, Brown, Shintani, Diebel and Brian will subsequently make personal contact with academic program directors from Alaska, Arizona, California, New Mexico, Washington and the Pacific Territories to encourage them to participate in WAPD.
- 5) Do we reach out to NAARU academic program directors?

#### WAPD Website

- 1) Need to update website, especially directory (will contact Mike and Sarah with needed changes)

- 2) Add section with calendar of WAPD Events (APLU Meeting, APS Meeting, Joint Summer Meeting, Joint COPS, Conference Calls etc...)
- 3) Asked Wendy Fink if we could add link to WAPD site on APS site.
- 4) Should we investigate one of the WAPD members being assigned the task of being web master for site?

#### 2016 Summer Joint Western Directors Meeting

- 1) Nora Smith will coordinate with Mike Harrington to develop a 1994 engagement program for next summer's joint meeting. Discussed the need to have session on cultural sensitivities if Native American speakers are invited to participate.
- 2) Nancy Irlbeck called Wendy Fink about obtaining monetary support for 1994 engagement. Wendy said it is possible but we need to have a program that includes the participation of Teaching Award Winners. The group discussed the possibility of inviting all Western Teaching Award winners to the summer meeting.
- 3) Mike Harrington is seeking funds from USDA to help support 1994 engagement program.
- 4) The group would like to figure out how we can allow for remote participation in next summer's meeting. Will investigate various options (i.e. Skype, etc...)

#### Quarterly Conference Calls:

- 1) Dave Shintani will organize quarterly conference calls. First call will be scheduled for the week of August 10<sup>th</sup>. For the first call we will only invite the active WAPD members.
- 2) Tentative Agenda Items for conference call:
  - a. CSU/UW MOU for cross-institutional course sharing.
  - b. Common message to recruit member participation in WAPD
  - c. Summer Meeting
    - i) 1994 engagement
    - ii) Regional Teaching Award Presentation
  - d. Agenda for meeting at National APLU Meeting in Indianapolis.
  - e. Schedule next conference call.